

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 17, 2014  
Recessed from a regular meeting conducted on March 3, 2014

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 17, 2014, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl M. Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor John Bell Crosby  
Supervisor Ronny Lott  
Supervisor Gerald Steen  
Supervisor Karl M. Banks  
Supervisor Paul Griffin  
Sheriff Randy Tucker  
Chancery Clerk Cynthia Parker

Absent:

None

Also in attendance:

County Administrator Mark Houston  
County Comptroller and Deputy Chancery Clerk Shelton Vance  
Board Attorney Mike Espy  
County & State Aid/LSBP Engineer Rudy Warnock  
County Purchase Clerk Hardy Crunk  
Zoning Administrator Brad Sellers  
Emergency Management Director Butch Hammack  
County Fire Coordinator Mack Pigg  
Tax Assessor Gerald Barber

The Board Vice President, Ronny Lott, announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Vice President announced those certain matters denominated "Consent Items" which bear Item numbers (1) through (19) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Vice President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. John Bell Crosby did offer and Mr. Gerald Steen did second a motion to take the following actions on the Consent Agenda:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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1. **Acknowledge and Approve Personnel Matters - Road Department, Solid Waste Department, and Madison County Detention Center.**  
(True and correct copies of those certain Personnel Forms setting forth certain changes and/or additions in personnel is attached hereto as Collective Exhibit A, spread hereupon and incorporated herein by reference.)
2. **Approve Notices to Renew Residential Lease Contracts on 16th Section Property.**  
(True and correct copies of those certain Notices to Renew Renegotiated 16<sup>th</sup> Section Commercial Property Commercial Lease Contract to Larry D. Wilson and wife, Whitney W. Wilson, regarding 3.2 acres located in Section 16, T8N, R1E, Madison County, MS; Amendment to 16<sup>th</sup> Section Other Property Lease to Woodbury Park Homeowners Association, Inc. regarding Parcel E of Woodbury Estates Subdivision; Residential Lease Contract, Lot 17, Sherbourne Subdivision, Part 1; may be found in the Miscellaneous Appendix to these Minutes.)
3. **Authorize Board President to Execute Letter of Engagement - State Auditor.**  
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
4. **Approve Monthly Credit Card Report - General County.**  
(A true and correct copy of that certain memorandum dated March 5, 2014 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference.)
5. **Approve Monthly Credit Card Report - Sheriff's Department.**  
(A true and correct copy of that certain memorandum dated February 3, 2014 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference.)
6. **Acknowledge Audit Report - Lake Lorman Utility District.**  
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
7. **Approve Request for Cash - CDBG Project #1129-12-045-PF-01 - West Madison Sewer Rehabilitation.**  
(A true and correct copy of which is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference. The Board President was hereby authorized to execute same.)
8. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for Members of the Board, the Board Attorney, the Chancery Clerk, the County Administrator, the Comptroller, and the County Engineer to Attend the 2014 Annual MAPDD Conference April 29 - May 2, 2014, Beau Rivage Resort & Convention Center, Biloxi, MS for the Benefit of the County.**
9. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for Members of the Board, the Board Attorney, the Chancery Clerk, the County Administrator, the Comptroller, and the County Engineer to Attend the 2014 National Association of Counties (NACo) Annual Conference July 11-14, 2014, New Orleans, LA for the Benefit of the County.**
10. **Authorize Constables to Attend the Mississippi Constable Association Convention and Training Seminar to be held in Gulfport, MS, June 2-7, 2014 and Approve Travel and Registration Expenses Related Thereto.**  
(A true and correct copy of that certain memorandum dated January 29, 2014 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit E, spread hereupon and incorporated herein by reference.)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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11. **Approve Preliminary Plat of Camden Crossing of Caroline V.**  
(A true and correct copy of that certain email correspondence dated March 5, 2014 from County Engineer Rudy Warnock and Zoning Administrator Brad Sellers along with said preliminary plat may be found in the Miscellaneous Appendix to these Minutes.)
12. **Approve Preliminary Plat of Twelve Oaks Estates.**  
(A true and correct copy of that certain email correspondence dated March 4, 2014 from County Engineer Rudy Warnock and Zoning Administrator Brad Sellers along with said preliminary plat may be found in the Miscellaneous Appendix to these Minutes.)
13. **Acknowledge Petition for Increase of Assessment of Real Property for 2013 Tax Year Not Accepted by Taxpayer and Set Date for Public Hearing for Monday, April 21, 2014.**
14. **Acknowledge Petition for Increase of Assessment of Real Property for Various Tax Years Not Accepted by Taxpayer and Set Date for Public Hearing for Tuesday, February 18, 2014.**
15. **Approve *En Masse* Petition for Reduction of Assessments of Real Property for the 2013 Tax Year.**  
(A true and correct copy of said Petition and its spreadsheet attachments are attached hereto as Collective Exhibit F, spread hereupon and incorporated herein by reference.)
16. **Approve Increase of Assessments of Real Property for the 2007 Tax Year as Accepted by Tax Payer - Cartus Relocation Corp.**  
(A true and correct copy of said Petition along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit G, spread hereupon and incorporated herein by reference.)
17. **Approve 2013 Amended Homestead Applications.**  
(A true and correct copy of that certain memorandum dated February 11, 2014 from Homestead Director Emily Anderson is attached hereto as Exhibit H, spread hereupon and incorporated herein by reference.)
18. **Acknowledge Clerk of the Board Report.**  
(A true and correct copy of said Report may be found in the Miscellaneous Appendix to these Minutes.)
19. **Approve Use of Supervisors' Board Room - Madison County Democratic Party.**  
(A true and correct copy of that certain request Ms. L. Goodloe of the Madison County Democratic Party requesting approval to use the Supervisors' board room on March 22, 2014 at 9:00 am for a meeting is attached hereto as Exhibit I, spread hereupon and incorporated herein by reference.)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

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***In re: Request to Replace Mobile Home -  
Alice Lane***

During the period of concerned citizens, Mr. Bennie Sanders appeared before the Board and requested permission to replace a mobile home that received total loss due to a fire on his property located on Alice Lane and being zoned in a residential district,

Following discussion, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to approve Mr. Sanders' request and allow him to replace his damaged mobile home located on Alice Lane with a three (3) year limitation and direct the Zoning Administrator to issue a permit for same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Sanders was and is hereby authorized to replace said mobile home on his property with the aforementioned proviso and Mr. Sellers was and is hereby directed.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Acknowledge Receipt of Tax Refunds***

WHEREAS, Tax Assessor Gerald Barber appeared before the Board and presented a check in the amount of \$2,513.66 from Brunini, Grantham, Grower & Hewes, PLLC for payment of 2012 delinquent taxes on parcel no. 081F-23-199/00.00 and a check in the amount of \$2,036.35 from Brunini, Grantham, Grower & Hewes, PLLC for payment of 2007 delinquent taxes on parcel no. 081E-15-037/00.00 and requested the Board acknowledge same,

Following discussion, Mr. Gerald Steen did offer and Mr. John Bell Crosby did second a motion to acknowledge receipt of said funds. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said funds were and are hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Authorization to Begin Public Notice Process***

WHEREAS, Zoning Administrator Brad Sellers appeared before the Board and presented that certain list of four (4) property owners in violation of the county's zoning ordinance and requested the Board's authorization to begin the public notice process of cleaning of such properties, and

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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WHEREAS, Mr. Sellers reported that M. Angela Pack, Mr. Albert Turner, Mr. Bill Burks and Rev. H. Nichols were in violation of said ordinance, and

WHEREAS, said list may be found in the Miscellaneous Appendix to these Minutes,

Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to authorize Mr. Sellers to begin the process of public notice for cleaning of said properties. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Sellers was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Acknowledgment of Corrected Legal Description -  
Valley View Fire Protection District***

At the recommendation of County Fire Coordinator Mack Pigg, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to acknowledge receipt of the corrected legal description for the Valley View Fire Protection District. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said corrected legal description was and is hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Authorization to Purchase Jaws of Life***

At the recommendation of County Fire Coordinator Mack Pigg, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to authorize and approve the purchase of Jaws of Life for the Valley View Volunteer Fire Department and West Madison County (Kearney Park) Volunteer Fire Department. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the purchase of said equipment was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Re-appointments to the Madison County Nursing Home Board  
South Madison County Fire Protection District Board; and  
Madison County Citizens Service Agency Board***

Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to (1) re-appoint Mr. Robert Martin, expiring August 2018 and Ms. Emma Strickland, expiring August 2017, to the Madison County Nursing Home Board; (2) re-appoint Ms. Brenda Fuselier, expiring April 2019 and Mr. Eddie Price, expiring April 2017 to the South Madison County Fire Protection District Board; (3) re-affirm the appointment of Mr. Larry Miller to the Planning & Zoning Commission expiring December 2015; and (4) re-appoint Mr. Will Sligh, expiring March 2019 to the Madison County Citizens Service Agency Board. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Martin, Ms. Strickland, Ms. Fuselier, Mr. Price, Mr. Miller, and Mr. Sligh were and are hereby re-appointed.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Authorization of Board President to Execute  
Correspondence to Canton Housing Authority***

At the recommendation of County Administrator Mark Houston, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to authorize the Board President to execute certain correspondence to the Canton Housing Authority establishing a revitalization area in Madison County being census tract 0304.00. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance appeared before the Board and requested the Board's consideration of certain amendments to the current year budget of the county as set forth in that certain document entitled "Madison County Budget Amendments & Interfund Cash Transfers March 17, 2014," a true and correct copy of which is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to approve said budget amendments and interfund cash transfers. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved and adopted.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Approval of Claims Docket for March 17, 3, 12 and 13, 2014***

WHEREAS, the Board reviewed the claims dockets for March 17, 3, 12 and 13, 2014; and

- (1) General Claims Docket, dated March 17, 2014
- (2) Payroll Claims Docket No. 1, dated March 3, 2014
- (3) Payroll Claims Docket No. 2, dated March 12, 2014
- (4) Payroll Claims Docket No. 3, dated March 12, 2014
- (5) Payroll Claims Docket No. 4, dated March 13, 2014

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated March 17, 2014:

Fund	Claim Nos.	No. of Claims	Amount
001	1473 to 1604	132	786,741.94
012	104 to 107	4	2,641.71
015	45 to 46	1	80,110.58
095	19 to 19	1	11.45
097	72 to 77	6	2,618.70
105	184 to 196	13	26,339.32
108	9 to 9	1	468.32
113	5 to 6	2	5,007.48
115	76 to 78	3	253.82
120	14 to 14	1	50.18
150	472 to 513	42	59,793.98
160	45 to 45	1	2,592.00
180	1 to 3	3	20,106.95
190	24 to 25	2	759.49
191	43 to 44	2	938.18
192	25 to 25	1	50.18
291	4 to 4	1	3,000.00
308	29 to 29	1	262,350.27
312		1	25,200.00
401	21 to 24	4	29,856.46
655	6 to 6	1	116,007.97
672	6 to 6	1	1,011.91
675	6 to 6	1	10,075.50
690	17 to 17	1	10.70
691	17 to 17	1	10.70
TOTAL ALL FUNDS		227	1,436,007.79

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

Following further discussion, Mr. Gerald Steen did offer and Mr. Paul Griffin did second a motion to approve the claims docket as presented. Said motion directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit K, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1, 2, 3, and 4 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Approval of Claims of Fleetcor Technologies***

Thereafter, Mr. Vance presented a supplemental claims docket also dated March 17, 2014 containing the claims of Fleetcor Technologies and requested the Board's consideration thereof,

Mr. Ronny Lott did offer and Mr. Paul Griffin did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket and further directed the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Not Present and Not Voting <sup>1</sup>
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of March, 2014.

***In re: Discussion of Right of Way Easement -  
Minnie J. Boze man Family Limited Partnership***

WHEREAS, Chancery Clerk Cynthia Parker appeared before the Board and requested the Board authorize the Tax Assessor to place that certain property referenced in that Special

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Warranty Deed recorded in Book 2402 Page 578 of the Chancery Clerk Land Records Office, back on the land roll, a true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, Ms. Parker reported that according to the deed, if the proposed Reunion Parkway should be abandoned the land conveyed will automatically revert back to the Grantor two years after the anniversary of the deed,

Following discussion, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second a motion to authorize the Tax Assessor to place that certain property referenced in deed book 2402 page 578 back to the grantor, Minnie J. Bozeman Family Limited Partnership. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor was and is hereby authorized.

SO ORDERED this 17<sup>th</sup> day of March, 2014.

***In re: Approval of Non-Binding Agreement -  
Allstate Insurance Company***

WHEREAS, Board Attorney Mike Espy appeared before the Board and presented that document entitled "Non-Binding Term Sheet," between Madison County and Allstate Insurance Company and requested the Board authorize the Board President to execute same, a true and correct copy of which is attached hereto as Exhibit L, spread hereupon, and incorporated herein by reference, and

Following discussion, Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to approve the Non Binding Agreement and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	No
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this 17<sup>th</sup> day of March, 2014.

***In re: Authorization of Jim Turner to  
Perform Appraisal***

WHEREAS, Road Manager Lawrence Morris appeared before the Board and requested the Board authorize Jim Turner to perform an appraisal on certain property at the corner of Mt. Leopard Road and Pocahontas Road, and

WHEREAS, Mr. Morris reported that the said property would be sufficient for use by the county as a dirt mining pit,

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Following discussion, Mr. Karl M. Banks did offer and Mr. Gerald Steen did second a motion to authorize Mr. Turner to perform said appraisal and present to the Board at a later date. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Turner was and is hereby authorized.

SO ORDERED this 17<sup>th</sup> day of March, 2014.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Gerald Steen and seconded by Supervisor Ronny Lott and approved by the unanimous vote of those present, the March, 2014 term of the Madison County Board of Supervisors was adjourned.

\_\_\_\_\_  
Karl M. Banks, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Cynthia Parker, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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