

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 30, 2014
Recessed from a regular meeting conducted on September 15, 2014

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 30, 2014 at 9:00 am, in the Board Room on the first floor of the Chancery/Administrative Building, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Mr. Karl M. Banks, presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Ronny Lott
Supervisor Gerald Steen
Supervisor Karl M. Banks
Supervisor Paul Griffin
Chancery Clerk Cynthia Parker
Sheriff Randall Tucker

Absent:

Supervisor John Bell Crosby

Also in attendance:

County Administrator Mark Houston
Comptroller Shelton Vance
Board Attorney Mike Espy
Purchase Clerk Hardy Crunk
Emergency Management Director Butch Hammack
Zoning Administrator Scott Weeks
Mr. Jimmy Vickers on behalf of County/State Aid & LSBP Engineer Rudy Warnock
Human Resource Director Loretta Phillips

The President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen offered an opening prayer and Mr. Will Sligh lead the members and the audience in the Pledge of Allegiance to the colors of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, Board President Karl M. Banks announced certain matters denominated "Consent Items" which bear Item numbers (14) through (12) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to take the following actions on the Consent Agenda:

1. Acknowledge and Approve Personnel Matters - Detention Center and Sheriff's Department.

(True and correct copies of those certain memoranda from the Tax Collector, District Attorney, Detention Center, Sheriff's Department and Road Department setting forth certain changes and/or additions in personnel are attached hereto as Collective Exhibit A, spread hereupon and incorporated herein by reference.)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 10 (9/30/13)

2. **Acknowledge Correspondence on Extension of Save America's Treasures Grant.**
(A true and correct copy of which is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference, granting an extension of the Save America's Treasures Grant until May 31, 2015 for the Madison County Historic Courthouse.)
3. **Approve Travel and Related Expenses for Rhine Chesteen to attend the GFOA Conference in New Orleans, LA.**
4. **Acknowledge Local Public Agency Process (LPA) Certification.**
(True and correct copies of which are attached hereto as Collective Exhibit C, spread hereupon and incorporated herein by reference for County Administrator Mark Houston, Comptroller Shelton Vance, Zoning Director Scott Weeks, and Road Department Business Manager Andrew Grant.)
5. **Acknowledge Proposal to Amend Solid Waste Plan - Hinds County.**
(A true and correct copy of which is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference.)
6. **Approve Maintenance Quote - Data Sales Co. - Tax Collector.**
(A true and correct copy of which is attached hereto as Exhibit E, spread hereupon and incorporated herein by reference approving maintenance and technical support for a period of one year for Fuji CES printer. The Chancery Clerk was and is hereby authorized to issue pay warrant accordingly.)
7. **Approve Contract for Professional Services - BFMW Group, PLLC.**
(A true and correct copy of which is attached hereto as Exhibit F, spread hereupon and incorporated herein by reference, for services, materials and personnel to perform work under GASB standards.)
8. **Authorize Board President to Respond to State Auditor's IT Findings.**
9. **Approve Monthly Credit Card Report - Sheriff's Department.**
(A true and correct copy of that certain memorandum dated September 19, 2014 from County Purchase Clerk Hardy Crunk, is attached hereto as Exhibit G, spread hereupon and incorporated herein by reference.)
10. **Approve Monthly Credit Card Report - General County.**
(A true and correct copy of that certain memorandum dated August 20, 2014 from County Purchase Clerk Hardy Crunk, is attached hereto as Exhibit H, spread hereupon and incorporated herein by reference.)
11. **Approve Renewal of Maintenance Agreement - Quantum Technologies, Inc. and DCS.**
(True and correct copies of which are attached hereto as Collective Exhibit I, spread hereupon and incorporated herein by reference, approving annual NCIC maintenance renewal with Quantum Technologies, Inc. and annual maintenance with DCS for CAD/RMS/Jail/Mugshots report writing for a period of October 1, 2014 - September 30, 2015. The Chancery Clerk was and is hereby authorized to issue pay warrant accordingly.)
13. **Acknowledge Postponement of Courthouse Bids and Authorize Re-advertising of Same.**

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 10 (9/30/13)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 30th day of September, 2014.

In re: Approval of Maintenance Contracts

WHEREAS, Purchase Clerk Hardy Crunk appeared before the Board and requested the Board’s consideration to lease and replace eight (8) copy machines in the county for a five year period with RJ Young Company, and

WHEREAS, Mr. Crunk also reported that RJ Young would provide eight (8) free copy machines with the leasing of eight, and

WHEREAS, Mr. Crunk further reported that the maintenance charge for said copiers would result in a savings to the county, and

Following discussion, Mr. Ronny Lott did offer and Mr. Gerald Steen did second a motion to (1) not renew the current Ricoh contract, (2) approve the contract with RJ Young Company to lease eight (8) new copy machines at a cost of \$2,450.00 per month for a term of five (5) years, and (3) authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by unanimous vote of those present and said contract with Rich was and is hereby not renewed; contract with RJ Young was and is hereby approved; and the Board President was and is hereby authorized.

SO ORDERED this 30th day of September, 2013.

In re: Approval of Budget Amendments and Interfund Loan & Transfers

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance appeared before the Board and requested the Board’s consideration of certain amendments to the current year budget of the county as set forth in that certain document entitled “Madison County Budget Amendments and Interfund Loans & Transfers September 30, 2014,” a true and correct copy of which is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference, and

Following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to approve said budget amendments and interfund loans and transfers. The vote on the matter being as follows:

President’s Initials: _____
Date Signed: _____

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by unanimous vote of those present and said budget amendments and interfund loans and transfers were and are hereby approved.

SO ORDERED this 30th day of September, 2014.

In re: Approval of Claims Dockets for September 30, 24, 26, and 29, 2014

WHEREAS, the Board reviewed the following claims dockets for September 30, 24, 26, and 29, 2014:

- (1) General Claims Docket, dated September 30, 2014
- (2) Payroll Claims Docket No. 1, dated September 24, 2014
- (3) Payroll Claims Docket No. 2, dated September 26, 2014
- (4) Payroll Claims Docket No. 3, dated September 29, 2014
- (5) Payroll Claims Docket No. 4, dated September 29, 2014
- (6) Payroll Claims Docket No. 5, dated September 29, 2014

WHEREAS, Comptroller Shelton Vance did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the General Claims Docket dated September 30, 2014:

Fund	Claim Nos.	No. of Claims	Amount
001	4541 to 4682	129	539,833.91
012	224 to 230	7	20,276.56
015	89 to 91	1	71,824.41
095	38 to 41	4	64,433.23
097	169 to 172	4	37,402.58
105	468 to 497	28	53,706.79
114	9 to 16	8	91,091.00
115	180 to 185	6	1,219.39
116	52 to 53	2	2,328.00
119	3 to 3	1	50,000.00
120	35 to 36	2	360.01
121	24 to 24	1	15.90
150	1189 to 1231	39	118,507.92
160	114 to 118	5	16,238.86
190	58 to 58	1	221.02
191	93 to 96	4	2,058.03
192	65 to 68	4	1,191.63
309	37 to 37	1	6,500.00
401	53 to 56	2	16,533.77
402	22 to 22		4,445.60
690	34 to 37	4	48,549.06
691	34 to 37	4	48,549.03
693	15 to 17	3	515.22
TOTAL ALL FUNDS		260	1,195,801.92

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 4 of 10 (9/30/13)

Thereafter and following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to approve each respective claims docket as presented and as listed herein above. Said motion directed that invoice numbers should be attached to each claim on the claims dockets and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the same, copies of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit K, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Claims Docket No.1, 2, 3, 4, and 5 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 30th day of September, 2014.

In re: Approval of Claims of Fleetcor Technologies

Thereafter, Mr. Vance presented a supplemental claims docket also dated September 29, 2014 containing the claims of Fleetcor Technologies and requested the Board's approval thereof.

Mr. Ronny Lott did offer and Mr. Paul Griffin did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket and further directed the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Not Present and Not Voting ¹
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of the present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 30th day of September, 2014.

¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 5 of 10 (9/30/13)

In re: Approval of Final Pay Requests

WHEREAS, Comptroller Shelton Vance appeared before the Board and presented three (3) final payments from Warnock & Associates and requested the Board's consideration of same, and

WHEREAS, Mr. Vance reported that said final payment request was for AJ Construction in the amount of \$10,000.00 for the Madison County ROW Clearing and Grubbing Project; AJ Construction in the amount of \$24,180.74 for the Church Road Widening and Overlay Project; and Goodloe Construction in the amount of \$11,910.00 for the Sulphur Springs Park Project,

Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to authorize the Chancery Clerk to issue pay warrants unto AJ Construction in the amount of \$24,180.74 for the Church Road Widening and Overlay Project; and Goodloe Construction in the amount of \$11,910.00 for the Sulphur Springs Park Project. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by unanimous vote of those present and the Chancery Clerk was and is hereby authorized.

SO ORDERED this 30th day of September, 2014.

In re: Approval to Repay General Fund

WHEREAS, Comptroller Shelton Vance appeared before the Board and requested the Board authorize repayment in the amount of \$1,910.22 from the Self-Insurance Fund to the General Fund, and

WHEREAS, Mr. Vance reported that said funds represent an overpayment made on behalf of fee-paid officials,

Following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to authorize repayment in the amount of \$1,910.22 from the Self-Insurance Fund to the General Fund. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by unanimous vote of those present and said re-payment to the General Fund was and is hereby authorized.

SO ORDERED this 30th day of September, 2014.

President's Initials: _____
Date Signed: _____

***In re: Adoption of Final, Amended Budget for
Fiscal Year Ending September 30, 2014***

WHEREAS, Comptroller Shelton Vance appeared before the Board and recommended the Board amend the 2014 budget to the final actual receipts and final actual expenditures for the fiscal year ended September 30, 2014,

Following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to (1) amend the 2014 budget to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2014, and (2) amend the 2014 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2014, with the final amended budget document to be presented and spread upon the Minutes of this Board during the October 2014 term. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said 2014 budget was and is hereby so amended.

SO ORDERED this the 30th day of September, 2014.

***In re: Discussion of Radio System Upgrade -
Sheriff's Department***

WHEREAS, Sheriff Randy Tucker appeared before the Board and requested the Board's consideration to upgrade the radio system at the Sheriff's Department from analog to digital at an estimated cost of \$342,000.00 with Ozborn Communications, and

WHEREAS, Sheriff Tucker reported that the digital system would better allow the Sheriff's Department to reach across the county and would improve safety to the citizens of Madison County,

Following discussion, Mr. Ronny Lott did offer and Mr. Gerald Steen did second a motion to authorize Sheriff Randy Tucker to upgrade the radio system from analog to digital at the Sheriff's Department using 911 funds and authorize advertising of same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Sheriff was and is hereby authorized.

SO ORDERED this the 30th day of September, 2014.

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 7 of 10 (9/30/13)

**In re: Consideration of Change Order No. 2 and
Amendment to Contract- Hensley R Lee Contracting**

WHEREAS, Mr. Jimmy Vickers on behalf of County and State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented certain Change Order No. 2 submitted by Hensley R. Lee Contracting, Inc. For the Sulphur Springs Park, a true and correct copy of which is attached hereto as Exhibit L, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Vickers reported that said change order reflected a change in the contract in the amount of \$204,034.18 reflecting a reduction in concrete quantities due to reduction in Phase 1 Scope of Work and adding multiple pay item and quantities due to change in Phase II Scope of Work, and

WHEREAS, Mr. Vickers further requested the Board's consideration to amend the contract with Hensley R. Lee Contracting to allow the contractor to begin construction of the dam for Sulphur Springs Park, and

WHEREAS, a true and correct copy of that certain Supplemental Agreement is attached hereto as Exhibit M, spread hereupon and incorporated herein by reference, and

WHEREAS, Supervisor Lott did question Mr. Vickers, if the county does not continue construction of the lake bed, would erosion increase the cost of completion. Mr. Vickers did reply that it would significantly increase the cost of completion, and

WHEREAS, Supervisor Lott further ask has the Road Department ever built a dam of this size. Mr. Vickers replied they had not, and

WHEREAS, Supervisor Lott ask would the liability of the dam be placed on the contractor. Mr. Vickers replied yes, it would,

Following discussion, Mr. Paul Griffin did offer and Mr. Karl M. Banks did second a motion to (1) approve said change order as submitted by Hensley R. Lee Contracting in the amount of \$204,034.18 for the Sulphur Springs Park Project, (2) remove the Road Department personnel from the construction of dam, (3) approve the Supplemental Agreement as referenced in Exhibit M , and (4) authorize the Board President to execute said documents. Prior to the call of the question on the original motion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion in the nature of a substitute to table said matter for further discussion between Supervisors. Thereafter, the Board President called for a vote on the substitute motion. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	No
Supervisor Paul Griffin	No

The substitute motion failed.

Thereafter, Board President called for a vote on the original motion. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

the matter carried by a majority vote of the Board and said change order was and is hereby approved; Road Department personnel was and is hereby removed; said Supplemental Agreement was and is hereby approved; and the Board President was and is hereby authorized.

SO ORDERED this the 30th day of September, 2014.

***In re: Acceptance of Vacancy of Seat -
Supervisors Ronny Lott, District 2***

WHEREAS, Supervisor Ronny Lott announced his resignation from the Office of Supervisor of District Two (2) of Madison County, Mississippi effective September 30, 2014, and

WHEREAS, Chancery Clerk Cynthia Parker did resign from the Office of Chancery Clerk of Madison County, Mississippi effective October 1, 2014, and

WHEREAS, the Madison County Board of Supervisors finds that said resignations should be acknowledged and accepted, effective October 1, 2014, and

WHEREAS, the Board further finds that Mr. Lott has been adjudged fit, eligible and qualified to serve as Madison County Chancery Clerk by review and consideration of the Madison County Election Commission,

Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to (1) acknowledge and accept the resignations of Mr. Lott and Ms. Parker, (2) dispense of the Office of Chancery Clerk being placed on the November 4, 2014 ballot, and (3) direct the Clerk certify to the Governor's Office, the Secretary of State and the Circuit Clerk of Madison County of Mr. Lott's appointment herein upon its effective date and shall further provide the appropriate notification of his resignation to the Secretary of State and the Circuit Clerk of Madison County in accordance with Miss. Code Ann. § 23-15-832. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor District 2	Vacant
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said resignations were and are hereby acknowledged and accepted; the Office of Chancery Clerk was and is hereby dispensed from the November 4, 2014 ballot; and the Clerk was and is hereby directed.

SO ORDERED this the 30th day of September, 2014.

In re: Appointment of Office of Chancery Clerk

WHEREAS, the Board does find that in light of the resignation of Ms. Cynthia Parker and Mr. Ronny Lott being the sole candidate for the Office of Chancery Clerk does hereby desire to appoint Mr. Lott as Chancery Clerk of Madison County, Mississippi, and

WHEREAS, Mr. Lott did wish to sincerely thank the Board of Supervisors for their expression of confidence in him through this appointment as Madison County Chancery Clerk and pledges that his office will continue to provide excellent service to the citizens of Madison County through the remaining unexpired term of former outstanding Chancery Clerk Arthur Johnston, and

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 10 (9/30/13)

WHEREAS, Mr. Lott further thanked Cynthia Parker for her diligent service and leadership over the last months when Mr. Johnston resigned to take his new position as Clerk of the Federal Court and for stepping in and the office did not miss a beat, and

WHEREAS, Mr. Lott further stated that it was his pleasure to announce that he has asked Cynthia Parker and the staff working in the office now to remain on stating he needed their support and certainly understands that our office needs to continue on the solid road of accomplishment, without any interruption, and

WHEREAS, Mr. Lott pledged that he will run the Office of Madison County Chancery Clerk to the best of his ability and that he will dispatch his office with honesty, efficiency and transparency,

Mr. Gerald Steen did offer and Mr. Paul Griffin did second a motion to appoint Mr. Ronny Lott as Chancery Clerk of Madison County to fill the unexpired term of former Chancery Clerk Arthur Johnston effective October 1, 2014. The vote on the matter being as follows:

Supervisor John Bell Crosby	Not Present and Not Voting
Supervisor District 2	Vacant
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Lott was and is hereby appointed Chancery Clerk of Madison County, Mississippi effective October 1, 2014.

SO ORDERED this the 30th day of September, 2014.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Gerald Steen and seconded by Supervisor Paul Griffin and approved by the unanimous vote of those present, the September, 2014 term of the Madison County Board of Supervisors was adjourned.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Chancery Clerk

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 10 (9/30/14)

President's Initials: _____
Date Signed: _____