

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF DECEMBER 2, 2002  
Being the first day of the December Term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on the 2<sup>nd</sup> day of December, 2002, at the Madison County Chancery/Administrative Building in Canton, Mississippi, as follows, to-wit:

The President of the Board, David H. Richardson, presided and called the meeting to order. The following members were present that day:

Present:

Absent:

Supervisor Karl M. Banks  
Supervisor Marc Sharpe  
Supervisor W. T. "Bill" Banks  
Supervisor David H. Richardson  
Supervisor Paul Griffin  
Sheriff Toby Trowbridge  
Mike Crook, Chancery Clerk  
Veronica Naylor, Deputy Chancery Clerk

The President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Sheriff Toby Trowbridge opened the meeting with a prayer and Supervisor Marc Sharpe led the Pledge of Allegiance to the Flag of the United States of America.

**In the Matter of the Approval of the Minutes from  
November, 2002**

WHEREAS, the Board of Supervisors reviewed the Minutes of the previous meetings of the Board of Supervisors during the term of November, 2002, being November 4, 8, 15, 22, and 26, 2002.

Following additional discussion, Supervisor W.T. "Bill" moved, and Supervisor Paul Griffin seconded a motion to approve the Minutes and to authorize the President to sign said minutes after corrections have been made and deliver said minutes to the Chancery Clerk for recording and to make copies available to the Data Processing Department for the purposes of posting said minutes on the web page maintained by Madison County, Mississippi. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Absent
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Approval of a Requisition Form for CDBG Project**

WHEREAS, the Board of Supervisors received CDBG Requisition No.15 from Sample & Associates on CDBG Project Nos. 1118-01-045-ED-01 & 1113-96-045-ED-01 and that copies of said Requisition Form are found in the miscellaneous file to these minutes.

Following discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Marc Sharpe seconded a motion to authorize the Board President to sign Requisition Form No.15 for payment of expenses under said grants as set forth below as recommended by Mr. Sample on said construction project:

Southern Rock, LLC.	\$188,249.64
Utility Contractors, Inc.	\$773,838.96
Madison County School District	\$32,640.00

And that copies of said form is found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Consideration of Petitions for Reduction in Assessment of Taxes**

WHEREAS, Mr. Todd Cameron presented petitions for reduction in assessment which were as follows, to-wit:

<u>Name</u>	<u>Parcel No.</u>	<u>Amount</u>	<u>Reason</u>
Delorise Anderson	094B-03-025	\$1,900.00	MS Code §27-35-143(11)
Angela Nix	082H-27-51	\$38,420.00	MS Code §27-35-143(7)

Following discussion of this matter, Supervisor Paul Griffin moved and Supervisor Karl M. Banks seconded a motion to approve the reduction in tax assessments as requested by the taxpayers in the amounts and for the reasons as set forth above and that copies of petitions and attachments are found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Approval of Utility Permits**

WHEREAS, Mr. Rudy Warnock with Warnock & Associates, LLC did present unto the Board of Supervisors the following Utility Permits:

Entergy - requesting to construct on Stribling Road

Bell South – requesting to construct on Market Ridge Drive

Bear Creek Water Association – requesting to construct on Rice Road

Following additional discussion of this matter, Supervisor Marc Sharpe moved and Supervisor W.T. “Bill” Banks seconded a motion to approve the President signing the Utility Permits for Entergy, Bell South and Bear Creek Water Association as set forth above per the terms contained in said permits, copies of which are found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Approving a Relocation Agreement between Madison County, Mississippi and Entergy**

WHEREAS, Mr. Rudy Warnock, County Engineer, appeared before the Board of Supervisors and presented a Relocation Agreement between Madison County, Mississippi and Entergy concerning the relocation of power lines along Rice Road and providing for the payment of \$47,197.20 by Madison County to Entergy for the relocation of these lines.

Following additional discussion of this matter, Supervisor W.T. “Bill” Banks moved and Supervisor Marc Sharpe seconded a motion to authorize the Board President to execute the Relocation Agreement between Madison County, Mississippi and Entergy and that a copy of said agreement is found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002

**In the Matter of Approving the Use of the Meeting Room of the Board of Supervisors**

WHEREAS, Mr. Rudy Warnock requested the use of the Board Meeting Room at the Madison County Chancery/Administrative Building on December 11, 2002 at 10:00 a.m. for the purposes of conducting a presentation regarding the stormwater detention requirements to be implemented in Madison County, Mississippi.

Following additional discussion of this matter, Supervisor Paul Griffin moved and Supervisor Marc Sharpe seconded a motion to authorize the use of the Board Meeting Room in the Chancery/Administrative Building by Mr. Warnock as set forth above on December 11, 2002 at 10:00 a.m. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Authorizing Contracts for the  
Purchase of Commodities for a Period of 12 Months**

WHEREAS, the Board of Supervisors reviewed the needs for the purchases of various commodities and determined that it would be in the best interest of Madison County to advertise for bids for the purchase of the following items for a 12 month period:

- Hot Mix Asphalt
- Polyethylene Pipe
- Concrete Pipe
- Metal Corrugated Pipe
- Precast Concrete Bridge, Slabs, Caps and Accessories
- Equipment Rental Without Operator
- Limestone Aggregate
- Grader Blades
- Oil Products
- Mudjacking Service
- Traffic Striping
- Concrete
- Steel Pilings

Following additional discussion of this matter, Supervisor Karl M. Banks moved and Supervisor Paul Griffin seconded a motion to authorize the advertisement for bids for the purchase of commodities for a 12 month period for the following items:

- Hot Mix Asphalt
- Polyethylene Pipe
- Concrete Pipe
- Metal Corrugated Pipe
- Precast Concrete Bridge, Slabs, Caps and Accessories
- Equipment Rental Without Operator
- Limestone Aggregate
- Grader Blades
- Oil Products
- Mudjacking Service
- Traffic Striping
- Concrete
- Steel Pilings

The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2<sup>nd</sup> day of December, 2002.

**In the Matter of an Order Authorizing Placement of Culverts Along Public Roads Necessary for the Preservation and Maintenance of County Roads and Determining That Such Culverts Are of Public Benefit**

WHEREAS, the Board of Supervisors has received requests from the Road Department for the installation of culverts as follows:

Louis Speaks – 208 Twelve Oaks Trace  
Mary Ford – 966 Old 51 Road

Following review and discussion, Supervisor Paul Griffin moved and Supervisor Karl M. Banks seconded a motion to approve the Road Department installing the above stated culverts, finding that such placement is necessary for the preservation and maintenance of County Roads and that the installing of such culverts are of public benefit. The vote on said matter was as follows, to-wit:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Entering into “Closed Session” to Determine Whether or not the Board should declare an Executive Session**

WHEREAS, the Board of Supervisors after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion.

Following this discussion and pursuant to terms of Mississippi Code Annotated Section 25-41-7, as Amended, Supervisor Karl M. Banks offered and Supervisor W.T. “Bill” Banks seconded the motion to make a closed determination upon the issue of whether or not to declare an executive session for the purpose of discussing personnel matters with the following persons deemed necessary for discussions, deliberations and recording of such executive session, to-wit: members of the Board, Ken Wilbanks, Cynthia Parker, Kay Pace, Gwen Miles, Wallace Collins, Sheriff Toby Trowbridge, and the Board Attorney. The vote on said matter was as follows:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

## **In the Matter of Entering into Executive Session**

WHEREAS, a discussion of the nature of the matters requiring executive session was had and Supervisor David H. Richardson, informed the Board that he wished to discuss personnel matters.

Following a brief discussion, Supervisor Karl M. Banks offered and Supervisor W.T. "Bill" Banks seconded a motion to enter into "Executive Session" to discuss personnel matters as provided by law. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried and he then declared the Board of Supervisors to be in "Executive Session" for the consideration of such matters on this the 2nd day of December, 2002.

President Richardson then reopened the meeting and informed the public of the reason for the Executive Session being taken.

**In the Matter of Approving Increases in Compensation to Employees within the Madison County Tax Collector’s Office**

WHEREAS, Kay Pace, Madison County Tax Collector, appeared before the Board of Supervisors and presented a request for pay increases to the following employees in the stated amounts:

<u>Employee</u>	<u>Current</u>	<u>Revised</u>	<u>Percentage</u>
Lori A. Butler	\$25,749.96	\$27,809.06	8%
Dorothy L. Dowdle	\$10,800.00	\$11,340.00	8%
Lisa K. Duvall	\$21,121.80	\$25,134.94	19%
Sharone B. Evans	\$20,440.32	\$23,506.37	15%
Melissa B. Griffin	\$20,440.32	\$23,506.37	15%
Margaret Hayman	\$20,440.32	\$23,506.37	15%
Stephanie Martin	\$20,100.00	\$23,115.00	15%
Anna B. McLain	\$21,121.18	\$25,134.20	19%
Myrtle Rayburn	\$20,440.32	\$23,506.37	15%
Nina F. Thorn	\$24,690.24	\$26,665.46	8%
<b>Total</b>	<b>\$205,344.46</b>	<b>\$233,225.04</b>	
Rebecca Unland	\$36,000.00 (unchanged)		
Debra Johnson	\$43,260.00 (unchanged)		
Sally Baldwin	\$30,978.92 (increase from \$24,982.80) (24% increase)		

Following additional discussion of this matter, Supervisor W.T. “Bill” Banks moved and Supervisor Marc Sharpe seconded a motion to approve the increase in pay as requested by Ms. Pace for the above named individuals as set forth herein and that a copy of a letter requesting said increase is found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002

The Board of Supervisors concluded the Executive Session and upon a unanimous vote of the Board members present the President declared the Board of Supervisors to again be in open session to consider all county business.



**In the Matter of Appointing a Purchase Clerk and Assistant Purchase Clerk**

WHEREAS, the Board of Supervisors reviewed the current purchasing procedures implemented by Madison County and determined that it was in the best interest to name Cynthia Parker as Purchase Clerk to replace Gwen Miles and to further name Helen Keller as Assistant Purchase Clerk for Madison County.

Following additional discussion of this matter, Supervisor Karl M. Banks moved and Supervisor W.T. "Bill" Banks seconded a motion to appoint Cynthia Parker as Purchase Clerk for Madison County, Mississippi and to further appoint Helen Keller as Assistant Purchase Clerk for Madison County, Mississippi. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Absent

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002

**In the Matter of Applying for an Additional Grant for the Old Jackson Road Sewer Improvement CDBG Project**

WHEREAS, the Board of Supervisors reviewed a request from John M. Wallace with Canton Municipal Utilities concerning the Old Jackson Road Sewer Improvement CDBG Project; and

WHEREAS, Mr. Wallace informed the Board that additional funds were needed for completion of the project and that CMU desired the Board of Supervisors to apply for an additional \$125,000.00 grant from the Mississippi Development Authority to assist in completion of this project.

Following additional discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Marc Sharpe seconded a motion to authorize the Board President to sign an application and appropriate documentation to seek an additional \$125,000.00 from the Mississippi Development Authority for the Old Jackson Road Sewer Improvement Project with the understanding that Canton Municipal Utilities would provide all funding for necessary for local match for said grant. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Absent
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Approving Additional Increases and Decreased to the Real and Personal Property Rolls of Madison County as Instructed by the Mississippi State Tax Commission**

WHEREAS, the Board of Supervisors were presented certain increases and decreases to real property and personal property in Madison County, Mississippi as recommended by the Mississippi State Tax Commission after its review of the real property tax roll of Madison County, and that a copy of said proposed increases and decreases are found in the miscellaneous file to these minutes; and

WHEREAS, the Board of Supervisors was further presented with an Amended Recapitulation of assessment of real and personal property in Madison County, Mississippi reflecting the changes as requested by the Mississippi State Tax Commission

Following discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Paul Griffin seconded a motion to approve the changes to the real and personal property rolls of Madison County, Mississippi as submitted by Mr. Barber and Herring Computer & Appraisal Services, Inc. and to further approve the amended recapitulation of assessments of real and personal property, copies of which are found in the miscellaneous file to these minutes and directed that said recapitulation be forwarded immediately to the Mississippi State Tax Commission for further consideration as provided for by law. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Absent
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Authorizing an Appeal to the MS State Tax Commission**

WHEREAS, the Board of Supervisors did previously receive an Order from the Mississippi State Tax Commission rejecting the real property assessment roll for Madison County and requesting the Board of Supervisors to make additional changes thereto; and

WHEREAS, the Board of Supervisors has advertised for a public hearing on this matter and has now made all additional changes as requested by the Mississippi State Tax Commission and desires to file a formal appeal with the Commission to request that the Commission reconsider its Order based on the changes submitted by the Board of Supervisors.

Following additional discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Marc Sharpe seconded a motion to authorize the Board President to execute a letter appealing the November 6, 2002 Order of the Mississippi State Tax Commission as set forth above. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Absent
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Approval of the Destruction of  
Records as Requested by Chancery Court of  
Madison County**

WHEREAS, Ms. Virginia S. Phillips, Court Reporter, submitted a request to the Board of Supervisors to destroy records maintained in her possession for the year 1996 per §9-5-171, Mississippi Code Annotated, as Amended; and

WHEREAS, the Board of Supervisors having reviewed said matter and discussed it with representatives of the Department of Archives and History determined that said request should be approved and that said records should be destroyed.

Following additional discussion of this matter, Supervisor Karl M. Banks moved and Supervisor Marc Sharpe seconded a motion to allow the Chancery Court Reporter, Virginia S. Phillips, to destroy records currently in her possession for the year 1996. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Pauper's Affidavit  
On Behalf of James E. Lane**

WHEREAS, the Board of Supervisors did receive a Pauper's Affidavit of James Lane requesting the statutory amount allowed for said paupers for burial purposes for James E. Lane, deceased, having been a resident of Madison County, Mississippi during his lifetime.

Following discussion of this matter Supervisor Paul Griffin did move and Supervisor W.T. "Bill" Banks seconded a motion to approve the Pauper's Affidavit and authorize the payment of the statutory amount to the funeral home for and on behalf of James E. Lane per said affidavit. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: No
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Authorization of the Purchase of Receipts for Tax Collector’s Office**

WHEREAS, Kay Pace, Madison County Tax Collector, requested the Board of Supervisors to issue a purchase order for the purchase of tax receipts to be used for the upcoming tax bills for Madison County, Mississippi and that said tax receipts may be purchased from One Source, Inc. – Jackson, Mississippi for the sum of \$2,430.00.

Following additional discussion of this matter, Supervisor Paul Griffin moved and Supervisor Marc Sharpe seconded a motion to authorize the issuance of a purchase order to the Madison County Tax Collector in the amount of \$2,430.00 made payable to One Source, Inc. for the purchase of tax receipts for the upcoming tax bills for Madison County. The vote on said matter was as follows, to-wit:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Authorizing the Issuance of a Purchase Order to The Cabling Company**

WHEREAS, Mr. Gerald Barber, Tax Assessor, requested the Board of Supervisors authorize the purchase of five more cables to complete the computer and software upgrades for his office and Mr. Barber did further inform the Board of Supervisors that said cables could be purchased from The Cabling Company for the sum of \$720.00.

Following additional discussion, Supervisor Karl M. Banks moved, and Supervisor W.T. “Bill” Banks seconded a motion to authorize the issuance of a purchase order to The Cabling Company for the sum of \$720.00 for the purchase of five cables for use in the computer and software upgrade at the Madison County Tax Assessor’s Office. The vote on said matter was as follows:

Supervisor W. T. “Bill” Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Appointment of an Assistant County Fire Coordinator and County Training Officer**

WHEREAS, Mr. Kerry Minninger, County Fire Coordinator, submitted a request to the Board of Supervisors to appoint Mr. Martin Henderson as the County Training Officer and the Assistant County Fire Coordinator and that a copy of said recommendation is found in the miscellaneous file to these minutes.

Following additional discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Paul Griffin seconded a motion to appoint Martin Henderson as the Assistant County Fire Coordinator for Madison County and to further appoint Martin Henderson as the County Training Officer for all of the departments within said County. The vote on said matter was follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Acknowledging Comments from Land Owners and Further Acknowledging the Closing of the Comment Period for the Amendment to the Madison County Solid Waste Plan**

WHEREAS, the Board of Supervisors has received additional comments concerning the Amendment to the Madison County Solid Waste Plan from Mr. Richard D. McRae, Sr. and from Jean C. Enochs and that copies of said comments are found in the miscellaneous file to these minutes; and

WHEREAS, the Board of Supervisors does further desire to acknowledge the end of the thirty (30) day public comment period as advertised for the Board of Supervisors.

Following additional discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to acknowledge the additional comments received in regard to the Madison County Solid Waste Plan as set for the above and to further acknowledge the end of the 30 day public comment period for comments to be received concerning the Amendment of the Madison County Solid Waste Plan to add an additional subtitle D landfill into said plan. The vote on said matter was as follows, to-wit:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Approval of an Agreement with the Mississippi Development Authority, the Mississippi Transportation Commission and Madison County Concerning Davis Crossing Road**

WHEREAS, the Board of Supervisors received an Agreement from the Mississippi Department of Transportation concerning the railroad grade crossing located at Davis Crossing Road in Madison County, Mississippi; and

WHEREAS, the Mississippi Department of Transportation plans install signals at Davis Crossing Road at no cost to Madison County and the Board of Supervisors desires to enter into an Agreement to allow this project to move forward.

Following additional discussion of this matter, Supervisor Paul Griffin moved and Supervisor Karl M. Banks seconded a motion to authorize the Board President to execute a Memorandum of Understanding Concerning the Local Governments Freight Rail Service Project Revolving Loan Fund between the Mississippi Development Authority, the Mississippi Transportation Commission and Madison County, Mississippi, and that a copy of said Agreement is found in the miscellaneous file to these minutes. The vote on said matter was follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Approval of an Agreement for Long Distance Service with BellSouth**

WHEREAS, the Board of Supervisors received a proposal for the provision of long distances services for Madison County, Mississippi with BellSouth proposing a projected monthly savings of \$1,964.42 per month; and

WHEREAS, the Board of Supervisors reviewed existing contracts with other providers and determined that it would be in the best interest of the citizens of Madison County to enter into a new agreement for long distance service with BellSouth and that a copy of said agreement is found in the miscellaneous file to these minutes.

Following additional discussion of this matter Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to authorize the Board President to execute the above referenced agreement with BellSouth and that a copy of said Agreement is found in the miscellaneous file to these minutes. The vote on said matter was follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Acknowledgment of the Receipt of Funds from Levi Strauss**

WHEREAS, the Sheriff, Toby Trowbridge, appeared before the Board of Supervisors and presented a check from Levi Strauss as a donation to the Madison County SWAT Team.

Following a discussion of this matter Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to accept the donation from Levi Strauss in the sum of \$1,000.00 for the Madison County SWAT team. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Employment Changes at the Madison County Sheriff's Department**

WHEREAS, Sheriff Toby Trowbridge appeared before the Board of Supervisors and requested the following changes to the Madison County Sheriff's Department personnel:

RESIGNED	EFFECTIVE	
Deputy Darren Solleck	November 4 <sup>th</sup>	
Jailer Richard Chandler	November 15 <sup>th</sup>	
Jailer John Minninger	November 8 <sup>th</sup>	
Jailer Valerie Mullican	November 11 <sup>th</sup>	
Investigator Frank Saddler	November 7 <sup>th</sup>	
HIRED	EFFECTIVE	RATE
Jailer Valerie Mullican	November 11 <sup>th</sup>	\$9.56/hour
Jailer Pamela Barnes	November 18 <sup>th</sup>	\$9.56/hour
Jailer Zachery Robinson	November 11 <sup>th</sup>	\$9.56/hour
Deputy Benjamin Lee Drake	November 11 <sup>th</sup>	\$13.47/hour
Jailer James Knight	November 25 <sup>th</sup>	\$9.56/hour
Jailer Malcolm Macon	November 25 <sup>th</sup>	\$9.56/hour

Following discussion of this matter, Supervisor Karl M. Banks moved and Supervisor W.T. "Bill" Banks seconded a motion to authorize and acknowledge the changes in personnel to the Madison County Sheriff's Department for payroll purposes and a copy of a memorandum from Sheriff Trowbridge is found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Acknowledgment of the  
Report on the Feeding of the Prisoners  
Housed at the Madison County Jail**

WHEREAS, Sheriff Toby Trowbridge did appear before the Board of Supervisors and did present a report on the feeding of the prisoners at the Madison County Jail to the Chancery Clerk, and that a copy of said report is found in the miscellaneous file to these minutes.

Following a discussion of said matter, Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to authorize the President to sign the report on the feeding of prisoners at the Madison County Jail and forward said report to the Chancery Clerk as required by law, and that a copy of said report is found in the miscellaneous file to these minutes. The vote on said matter was as follows, to-wit:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Acknowledgment of  
Reimbursement from the Department of  
Corrections to Madison County for State  
Inmates Housed at the Madison County Jail**

WHEREAS, Sheriff Toby Trowbridge did appear before the Board of Supervisors and request acknowledgment of the billing report to the Mississippi Department of Corrections regarding active inmates housed in Madison County Jail (copies of which are found in the Miscellaneous File to these Minutes).

Following a discussion of said matter, Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to authorize the President to execute the form requesting the reimbursement amount at \$20.00 per day plus all medical expenses from the State of Mississippi for said inmates as referenced above. The vote on said matter was as follows, to-wit:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.



**In the Matter of Amending the Budget for the Current Fiscal Year**

WHEREAS, Mr. Wallace Collins with Collins & Corbin CPA's appeared before the Board of Supervisors and presented the budget update and requested to the Board of Supervisors to amend the current fiscal year budget as follows:

	<b>Original Budget</b>	<b>Increase/(Decrease)</b>	<b>New Budget</b>
001-100-581	35,874.00	684.60	36,558.60
001-101-521	589.07	78.90	667.97
001-102-459	2,000.00	1,510.60	3,510.60
001-103-510	200.00	68.58	268.58
001-103-533	2,000.00	501.97	2,501.97
001-103-544	2,500.00	200.49	2,700.49
001-103-571	1,998.45	155.00	2,153.45
001-165-468	60.00	3.49	63.49
001-640-543	-	141.83	141.83
013-000-701	407,393.25	8,090.39	415,483.64
150-300-655	63,000.00	4,590.20	67,590.20
001-165-550	50.00	450.00	500.00

Following discussion of this matter, Supervisor W.T. "Bill" Banks moved and Supervisor Karl M. Banks seconded a motion to amend the current fiscal year budget by making the changes to the items as set forth above. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of the Approval of a Resolution for the  
Current Claims Docket and the Claims Docket as Amended**

WHEREAS, the Board of Supervisors next reviewed the claims docket as amended for Madison County, Mississippi; and

WHEREAS, the Chancery Clerk did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid:

		<u>Total Amount</u>
Fund 001	Claims 3368 to 3370 No. of Checks-298	679,395.58
	Claims 3467, 3978, 4302, 5147	
	Claims 15191, 15258 to 15547	
Fund 012	Claims 43 to 53 No. of Checks – 11	7,662.52
Fund 013	Claims 15 to 16 No. of Checks – 2	12,217.88
Fund 095	Claims 5 to 6 No. of Checks – 2	16,261.28
Fund 096	Claims 2 to 2 No. of Checks – 1	17,981.48
Fund 097	Claims 44 to 50 No. of Checks – 7	20,021.83
Fund 105	Claims 38 to 43 No. of Checks – 6	13,418.09
Fund 110	Claims 680 No. of Checks – 1	32.40
Fund 114	Claims 4 to 4 No. of Checks – 1	2,956.72
Fund 116	Claims 11 No. of Checks – 1	39.61
Fund 119	Claims 9 No. of Checks – 1	59.28
Fund 137	Claims 32 to 48 No. of Checks – 17	15,003.92
Fund 150	Claims 4324, No. of Checks – 81	342,506.43
	Claims 4533 to 4612	
Fund 160	Claims 511 to 517 No. of Checks – 7	37,154.64
Fund 172	Claims 1 to 1 No. of Checks – 1	68,014.38
Fund 190	Claims 13 to 15 No. of Checks – 3	1,101.25
Fund 220	Claims 15 to 15 No. of Checks – 1	35,362.50
Fund 280	Claims 52 to 52 No. of Checks – 1	2,435.89
Fund 300	Claims 9 to 9 No. of Checks – 1	41,474.72
Fund 401	Claims 10 to 10 No. of Checks – 1	3,066.08
Fund 690	Claims 5 to 6 No. of Checks – 2	7,006.22
Fund 691	Claims 5 to 6 No. of Checks – 2	5,774.09
Total for all Funds No. of Checks-448		<u>\$1,328,946.79</u>

Following review of these claims Supervisor W.T. “Bill” Banks moved and Supervisor Marc Sharpe seconded a motion to pay the claims as set forth above with the exception of the following held claims:

<u>Fund</u>	<u>Claim No.</u>	<u>Claimant</u>	<u>Amount Held</u>
001	3368	Phillips Lumber & Home Center	\$12.20
001	3369	Phillips Lumber & Home Center	\$273.25
001	3370	Phillips Lumber & Home Center	\$28.27
001	3467	Neel-Schaffer, Inc.	\$53.34
001	3467	Neel-Schaffer, Inc.	\$17,981.57
001	3467	Neel-Schaffer, Inc.	\$14,699.01
001	3467	Neel-Schaffer, Inc.	\$300.25
001	3978	The Cabling Co.	\$500.00
001	3978	The Cabling Co.	\$105.00
001	4302	Rankin County Bd of Supervisors	\$24,119.16
001	5147	Laniers Worldwide, Inc.	1,042.25
096	2	Tri-State Consulting Services, Inc.	\$17,981.48
150	4324	Joe L. Johnson, P.E.	\$24,145.00

Said motion further directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the President to sign and approve the Claims Docket, a copy of which is found in the miscellaneous file to these minutes with a separate signed Resolution approving payment of said claims, and that a copy of said Resolution is found in the miscellaneous file to these minutes. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Authorizing the Board President to Execute a Letter to Trustmark National Bank for Interest Payment**

WHEREAS, the Board of Supervisors did previously pay interest on the \$23,500,000 Madison County, Mississippi General Obligation Road and Bridge Bonds, Series 2001 totaling \$617,616.25; and

WHEREAS, the Board of Supervisors desires to seek reimbursement from Trustmark National Bank, Trustee under the terms and conditions of said bond for these interest payments.

Following further discussion of this matter, Supervisor Karl M. Banks moved and Supervisor W.T. "Bill" Banks seconded a motion to authorize the Board President to sign a letter, a copy of which is found in the miscellaneous file to these minutes, requesting reimbursement of the \$617,616.25 as set forth above. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Authorization of the Issuance of a Check for Postage for the Tax Collector's Office**

**RESOLUTION**

WHEREAS, the Board of Supervisors received a request from Kay Pace, Tax Collector for additional postage in connection with providing tax bills to the citizens of Madison County; and

WHEREAS, Ms. Pace requested that \$5,000.00 be appropriated to her office to be used as described above and the Board desired to approve said requested.

NOW BE IT THEREFORE RESOLVED BY THE SUPERVISORS OF MADISON COUNTY, MISSISSIPPI that the Clerk of this Board is hereby directed to pay the sum of \$5,000.00 to the Circuit Clerk of Madison County, Mississippi to provide postage for tax bills to citizens of Madison County.

After discussion on the matter, Supervisor Karl M. Banks offered and moved for the adoption of the above and foregoing Resolution (a copy of said Resolution is found in the miscellaneous file to these minutes), which was seconded by Supervisor Paul Griffin. The vote on said matter was as follows, to-wit:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board as being duly carried on this the 2nd day of December, 2002.

**In the Matter of Naming Shirley Brown Requisition Clerk for the Road Department**

WHEREAS, the Board of Supervisors has previously appointed Helen Keller as Assistant Purchase Clerk for Madison County, Mississippi thereby creating a vacancy in the position of Requisition Clerk at the Madison County Road Department; and

WHEREAS, the Board of Supervisors now desire to appoint Shirley Brown as Requisition Clerk for the Madison County Road Department.

Following additional discussion of this matter, Supervisor Karl M. Banks moved and Supervisor Paul Griffin seconded a motion to appoint Shirley Brown as Requisition Clerk for the Madison County Road Department as set forth above. The vote on said matter was as follows:

Supervisor W. T. "Bill" Banks - District I	Voted: Aye
Supervisor Marc Sharpe - District II	Voted: Aye
Supervisor David H. Richardson - District III	Voted: Aye
Supervisor Karl M. Banks - District IV	Voted: Aye
Supervisor Paul Griffin - District V	Voted: Aye

The motion having received the affirmative vote of the Board members present, was declared by Mr. David H. Richardson, President of said Board, as being duly carried on this the 2nd day of December, 2002.

There being no further business to come before the meeting of the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Karl M. Banks and seconded by Supervisor Marc Sharpe and approved by the unanimous vote of those present, the meeting of the Board of Supervisors was recessed until Friday, December 6, 2002 at 9:30 a.m.

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David H. Richardson, President  
Madison County Board of Supervisors