

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JANUARY 3, 2017
Adjourned from a meeting conducted on December 19, 2016

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 3, 2017, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Election Commissioner Timothy Jenkins opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from December 19, 2016

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on December 19, 2016,

Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of December 19, 2016 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of December 19, 2016 were and are hereby approved.

SO ORDERED this the 3rd day of January, 2017.

In re: Discussion to Rotate Board Presidency

Mr. Griffin did offer and Mr. Steen did second a motion to rotate the Board presidency at the beginning of each new year effective immediately. Thereafter, and following further discussion, Mr. Steen did withdraw his second. The matter died for lack of a second.

SO ORDERED this the 3rd day of January, 2017.

In re: Approval of Resolution Adopting and Implementing the Tax Increment Financing Plan, Colony Park Project, Madison County, Mississippi, December 2004, as Amended and Restated December 2016

WHEREAS, Mr. Chris Gouras of Gouras & Associates appeared before the Board and presented a "Resolution Adopting and Implementing the Tax Increment Financing Plan, Colony Park Project, Madison County, Mississippi, December 2004, as Amended and Restated December 2016," found in the Miscellaneous Appendix to these Minutes, and requested the Board's approval of same, and

WHEREAS, Mr. Gouras reported that the City of Ridgeland will be the bond issuer and the County will not be issuing any debt associated with the project, and

WHEREAS, Mr. Gouras further reported that there will be no full faith and credit pledge with the County and no County guarantee associated with the bonds, and

WHEREAS, Mr. Gouras further reported that in the event of a shortfall, the County would only have a fifty percent (50%) liability, and

Mr. Steen did offer and Mr. Bishop did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 3rd day of January, 2017.

Thereafter, the Chancery Clerk reported that pursuant to a resolution of the Board of Supervisors (the "Board") of Madison County, Mississippi (the "County"), calling for a hearing to be held at 9:00 A.M. on Tuesday, January 3, 2017, with respect to the Tax Increment Financing Plan, Colony Park Project, Madison County, Mississippi, December 2004, As Amended and Restated December 2016 (the "Amended TIF Plan"), he did cause such notice of the public hearing to be published in the Madison County Journal, a newspaper having a general circulation in the County on December 15, 2016, as evidenced by the proof of publication on file in the office of the Chancery Clerk. The President of the Board then called the meeting to order, and the public hearing was duly convened. At that time, all present were given an opportunity to present oral and/or written comments on the Amended TIF Plan. At the conclusion of the public hearing, Supervisor Steen offered and moved the adoption of the following resolution:

A RESOLUTION APPROVING THE ADOPTION OF AND IMPLEMENTATION OF THE "TAX INCREMENT FINANCING PLAN, COLONY PARK PROJECT, MADISON COUNTY, MISSISSIPPI, DECEMBER 2004, AS AMENDED AND RESTATED DECEMBER 2016."

WHEREAS, under the power and authority granted by the laws of the State of Mississippi and particularly under Section 21-45-1 et seq., Mississippi Code of 1972, as amended (the "TIF Act"), the Board, on December 5, 2016, did adopt a certain resolution entitled:

RESOLUTION OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN SECTION 21-45-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED; DETERMINING THAT THE "TAX INCREMENT FINANCING PLAN, COLONY PARK PROJECT, MADISON COUNTY, MISSISSIPPI, DECEMBER 2004, AS AMENDED AND RESTATED DECEMBER 2016," PROPOSES A PROJECT THAT IS ELIGIBLE FOR TAX INCREMENT FINANCING UNDER THE LAWS OF THE STATE; THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE "TAX INCREMENT FINANCING PLAN, COLONY PARK PROJECT, MADISON COUNTY, MISSISSIPPI, DECEMBER 2004, AS AMENDED AND RESTATED DECEMBER 2016;" AND FOR RELATED PURPOSES.

WHEREAS, as directed by the aforesaid resolution and as required by law, a notice of public hearing was published one (1) time in the Madison County Journal, a newspaper having a general circulation within the County, and was so published in said newspaper on December 15, 2016, a date not less than ten (10) days nor more than twenty (20) days prior to said hearing date as required by the TIF Act, as evidenced by the publisher's proof of publication of the same heretofore presented to the Board and filed with the Chancery Clerk;

WHEREAS, the notice of public hearing generally described the Amended TIF Plan and further called for a public hearing to be held at the regular meeting place of the Board in the Board Room of the Madison County Chancery and Administrative Building, First Floor, 125 West North Street, Canton, Mississippi, at 9:00 a.m., on Tuesday, January 3, 2017, in order for the general public to state or present their views on the Amended TIF Plan; and

WHEREAS, at 9:00 A.M. on Tuesday, January 3, 2017, the public hearing was held, and all in attendance were given an opportunity to state or present their oral and/or written comments on the Amended TIF Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of the County, as follows:

SECTION ONE. That all of the findings of fact made and set forth in the preamble to this Resolution shall be and the same are hereby found, declared, and adjudicated to be true and correct.

SECTION TWO. That the Board of the County is now fully authorized and empowered under the provisions of the TIF Act to adopt and implement the Amended TIF Plan, attached hereto as EXHIBIT A, and do hereby adopt and approve such Amended TIF Plan as presented in order to assist in the development of the proposed Project (as defined in the Amended TIF Plan) by issuing tax increment financing bonds or notes jointly with the City of Ridgeland, Mississippi (the "City"), to assist in the development of the Project.

SECTION THREE. As provided in the Amended TIF Plan, tax increment financing bonds in the total outstanding principal amount not to exceed \$42,500,000 may be issued jointly with the City, in one or more series, to finance all or part of the qualified improvements within the Project. If approved, the bonds or notes shall be secured, in part, by a pledge of the County's incremental increase in ad valorem tax revenues on real and personal property as described in the

Amended TIF Plan generated by construction and development in the TIF District, and shall not be secured by the full faith, credit, and taxing power of the County or create any other pecuniary liability on the part of the County other than the pledge of the incremental increase in ad valorem taxes hereinabove set forth.

Supervisor Bishop seconded the motion to adopt the foregoing resolution, and the roll call vote was as follows:

Supervisor Sheila Jones	voted: Aye
Supervisor Trey Baxter	voted: No
Supervisor Gerald Steen	voted: Aye
Supervisor David Bishop	voted: Aye
Supervisor Paul Griffin	voted: Aye

the motion having received the affirmative vote of a majority of all of the members of the Board present, the President of the Board declared the motion carried and the resolution adopted on this the 3rd day of January, 2017.

EXHIBIT A
Amended TIF Plan

(which may be found in the Miscellaneous Appendix to these Minutes)

SO ORDERED this the 3rd day of January, 2017.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Steen did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

3. **Acknowledge and Approve Personnel Forms/Matters - Sheriff's Department**
(Attached hereto as Collective Exhibit A.)
4. **Approve the Affordable Care Act Reporting Agreement with Delta Computer Systems; Authorize payment of same at a cost of \$300.00 and Authorize the Board President to execute same.**
(Attached hereto as Collective Exhibit B.)
5. **Authorize Board President to execute correspondence requesting extension of the 2015 Justice Assistance Grant (JAG) Grant No. 2015-DJ-BX-0705 until March 31, 2017.**
(Attached hereto as Collective Exhibit C.)
6. **Approve Constable's Report November 28 - December 20, 2016.**
(Attached hereto as Exhibit D.)
7. **Acknowledge and Approve MDOT's diagnostic review recommendations for Davis Crossing Road railroad crossing.**
(Attached hereto as Exhibit E.)
8. **Acknowledge and Approve MDOT's diagnostic review recommendations for Pisgah Bottom Road railroad crossing.**
(Attached hereto as Exhibit F.)

9. **Acknowledge Order Authorizing Payment to Chancery Court Special Master Danny Spivey and Attorney Sam Goza for December 2016.**
(Attached hereto as Exhibit G.)
10. **Acknowledge bridge compliance letter from State Aid Road Construction for Robinson Road and Oaks Road.**
(Found in the Miscellaneous Appendix to these Minutes.)
11. **Acknowledge State Aid emergency/temporary bridge closure for Oaks Road.**
(Found in the Miscellaneous Appendix to these Minutes.)
12. **Authorize Travel and Related Expenses for Tim Bryan to attend the Institute of Transportation Engineers Winter meeting in Baton Rouge, LA, January 19-20, 2017.**
13. **Approve Madison County School District 16th Section Lease Contracts.**
(Found in the Miscellaneous Appendix to these Minutes.)
14. **Approve Petitions for Reduction of Assessments of Real Property for the 2016 Tax Year.**
(Found in the Miscellaneous Appendix to these Minutes.)
15. **Approve 2016 Amended Homestead Applications.**
(Found in the Miscellaneous Appendix to these Minutes.)
16. **Authorize Travel and Related Expenses for Deputy Sheriff's Joey Butler and Scott McDonald to attend sniper championship, March 5-9, 2017.**
17. **Approve billing the City of Madison for reimbursement of \$29,708.98 pursuant to the Interlocal Agreement for Lewis Lane, Bennett Road and North Pine Drive.**
(Found in the Miscellaneous Appendix to these Minutes.)
18. **Acknowledge December 2016 Monthly Report for Road Department.**
(Found in the Miscellaneous Appendix to these Minutes.)
19. **Acknowledge December 2016 Closed Call Report for Road Department.**
(Found in the Miscellaneous Appendix to these Minutes.)
20. **Acknowledge January 2017 Service Call Scheduled Report for Road Department.**
(Found in the Miscellaneous Appendix to these Minutes.)
21. **Approve Location and Installation of Culvert Placements.**
(Attached hereto as Exhibit H.)
22. **Authorize Purchase Clerk Hardy Crunk to advertise for recycling and disposal of white goods and old tires.**
(Found in the Miscellaneous Appendix to these Minutes.)
23. **Approve and Authorize Chancery Clerk Ronny Lott to reverse the 2014 and 2015 Homestead Chargebacks on parcel no. 072E-21D-138 being assessed to James A. Cantrell and to void the 2016 tax sale for same and Direct Tax Collector Kay Pace to issue a refund in the amount of \$938.16 for same.**
(Attached hereto as Exhibit I.)
24. **Approve relocation of Earthlink T1 circuit from Chancery/Administrative building to Emergency Management building for training purposes at a cost of \$1,000.**
25. **Approve and Authorize the City of Madison to use the County's election equipment and supplies for the 2017 municipal elections, May 2, 2017, Primary Runoff Election, if necessary, May 16, 2017, and the General Election, June 6, 2017.**
(Found in the Miscellaneous Appendix to these Minutes.)

- 26. **Approve mileage reimbursement rate of \$0.535 effective January 1, 2017.**
(Attached hereto as Exhibit J.)
- 27. **Accept low quote from Jeb Stewart of \$2,500 for appraisal of Mt. Leopard Road Property.**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 3rd day of January, 2017.

***In re: Approval of Design Exception -
Bozeman Road Widening***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to approve the design exception for Bozeman Road Widening Project from a minimum width of six feet to a shoulder width of two feet which will constitute the gutter portion of the curb and gutter and authorize the Board President to execute correspondence to Mississippi Department of Transportation requesting same, attached hereto as Exhibit K. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said design exception was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 3rd day of January, 2017.

In re: Adoption of 2015 International Building Codes

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Steen did offer and Mr. Bishop did second a motion to adopt the 2015 International Building Codes with no addendums and 2015 International Residential Building Codes with no addendums. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the 2015 International Building Codes and the 2015 International Residential Building Codes were and are hereby approved with the above mentioned proviso.

SO ORDERED this the 3rd day of January, 2017.

In re: Discussion of Building Inspector Fees

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Bishop did offer and Mr. Griffin did second a motion to continue with the contract building inspectors . The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract building inspectors were and are hereby approved to remain.

SO ORDERED this the 3rd day of January, 2017.

In re: Acknowledgment and Approval of Order of Compensation of Chancery Court Staff Attorney

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge and approve the Order of Compensation for Chancery Court Staff Attorney Emily Robertson. Prior to call of the question, Ms. Jones did offer and Mr. Baxter did second a substitute motion to postpone the approval of said Order for two weeks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	No

the motion did not garner a majority vote of the Board and therefore failed.

SO ORDERED this the 3rd day of January, 2017.

Thereafter, the Board President called for a vote on the original motion by Mr. Griffin to acknowledge and approve the Order of Compensation for Chancery Court Staff Attorney Emily Robertson. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby approved.

SO ORDERED this the 3rd day of January, 2017.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Griffin did second a motion to approve the "Madison County Budget Amendments & Interfund Cash Transfers January 3, 2017," attached hereto as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments & interfund cash transfers were and are hereby approved.

SO ORDERED this the 3rd day of January, 2017.

In re: Approval of Claims Docket for January 3, 2017 and Payroll Dockets for December 28, 2016

At the request and recommendation of Interim County Administrator/Comptroller Shelton Vance, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket, dated January 3, 2017
- (2) Payroll Claims Docket No. 1, dated December 28, 2016
- (3) Payroll Claims Docket No. 2, dated December 28, 2016
- (4) Payroll Claims Docket No. 3, dated December 28, 2016

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated January 3, 2017:

Fund	ClaimNos.	No. ofClaims	Amount
001	1433 to 1518	86	111,865.88
012	45 to 49	5	22,256.42
015	23 to 25	3	128,533.61
031	5 to 5	1	4,450.60
097	31 to 34	4	20,805.79
105	23 to 24	2	157,146.00
115	40 to 45	6	17,334.68
150	192 to 227	36	115,967.90
160	42 to 49	8	9,129.70
190	15 to 15	1	50.26
191	28 to 31	4	3,680.26
193	27 to 31	5	1,733.71
315	11 to 15	5	166,590.67
681	67 to 67	1	2,406.40

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of January, 2017.

In re: Approval of Claims of Fleetcor Technologies

Thereafter, at the request and recommendation of Mr. Vance, Mr. Griffin did offer and Mr. Bishop did second a motion to approve a supplemental claims docket dated January 3, 2017 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent ¹
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of January, 2017.

¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

In re: Discussion of Auditing Firms

Ms. Jones did offer and Mr. Baxter did second a motion to direct County Administrator Shelton Vance to acquire proposals for scope of work from BKD, CPA's currently under contract to perform an evaluation to determine how the county can better manage the payroll process. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby directed.

SO ORDERED this the 3rd day of January, 2017.

***In re: Authorization to Advertise for
Emergency Management Director***

Ms. Jones did offer and Mr. Baxter did second a motion to authorize Human Resource Director Loretta Phillips to advertise for an Emergency Management Director. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Phillips was and is hereby authorized.

SO ORDERED this the 3rd day of January, 2017.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor Sheila Jones and approved by the unanimous vote of those present, the January 3, 2017 meeting of the Board of Supervisors was adjourned until Tuesday, January 17, 2017 at 5:00 pm.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

