

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 21, 2017  
Adjourned from a meeting conducted on August 7, 2017

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 21, 2017, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Buddy Voelkel  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Comptroller Buddy Voelkel opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from August 7, 2017***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 7, 2017,

Mr. Griffin did offer and Mr. Bishop did second a motion to approve the minutes of August 7, 2017 as presented and authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 7, 2017 were and are hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Authorization of Board Attorney***

Following discussion, Mr. Baxter did offer and Mr. Steen did second a motion to direct Board Attorney Katie Bryant Snell to send correspondence to the Mississippi Attorney General, the Mississippi Ethics Commission, the Mississippi State Auditor and the Madison County District Attorney requesting a full investigation of the Project Phoenix Airport Study. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter carried by a majority vote (4-1) of the Board and Ms. Snell was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Thereafter, Mr. Steen did offer and Ms. Jones did second a motion to direct Ms. Snell to work with the Attorney for Madison County Economic Development Authority (MCEDA) related to the airport discussions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: OBJECTIONS TO, FINAL EQUALIZATION OF, AND ADOPTION OF THE 2017 MADISON COUNTY TAX ROLLS – Public Hearings on Protests Received for 2017 Preliminary Real and Personal Property Assessment Rolls***

Mr. Steen did offer and Mr. Bishop did second a motion to open the public hearing for purposes of equalization of the 2017 tax rolls as to protests timely received on August 7, 2017. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Griffin did offer and Ms. Jones did second a motion to accept the Tax Assessor’s recommendation as outlined on that certain spreadsheet titled “Real Property Appeals 2017, Not Filed Timely,” being North Regency Square, Centre Park, Madison Home Depot, Madison Lowes and Ridgeland Lowes and “Not Filed Timely - Withdrawn,” being Northpark, and to deny said appeals listed on said spreadsheet. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted and said appeals were and are hereby denied.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Thereafter, Mr. Bishop did offer and Ms. Jones did second a motion to accept the Tax Assessor's recommendation as outlined on that certain spreadsheet titled "Personal Property Appeals 2017, Filed Timely - Withdrawn," being GSTTS. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Mr. Bishop did offer and Ms. Jones did second a motion to accept the Tax Assessor's recommendation as outlined on that certain spreadsheet titled "Personal Property Appeals 2017, Filed Timely - Resolved," being Denbury. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Mr. Griffin did offer and Mr. Baxter did second a motion to accept the Tax Assessor's recommendation as outlined in that certain spreadsheet titled "Real Property Appeals 2017, Filed Timely - Unresolved," being Mr. Billy Carpenter. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Thereafter, at the recommendation of Mr. Cannady, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2017 Real Property Decreases (Equalized). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby acknowledged and affirmed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

At the recommendation of Mr. Cannady, Mr. Griffin did offer and Ms. Jones did second a motion to acknowledge and amend the preliminary 2017 Homestead Applications. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Thereafter, at the recommendation of Mr. Cannady, Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2017 Personal Property Decreases (Equalization). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby affirmed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Thereafter, at the recommendation of Mr. Cannady, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2017 Personal Property Increases (Equalization) Agreed by Tax Payer. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby affirmed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Mr. Baxter did offer and Ms. Jones did second a motion to adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby adopted.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

Mr. Baxter did offer and Mr. Steen did second a motion to close the public hearing and affirm the values set forth above by the Tax Assessor in the preliminary real property roll. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and the public hearing was and is hereby closed and the valuation of the Tax Assessor was and is hereby affirmed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

5. **HR - Acknowledge and Approve Personnel Forms/Matters - Detention Center, Sheriff's Department, Tax Collector and Justice Court**  
(Attached hereto as Collective Exhibit B.)
6. **CA - Acknowledge Budget of Parkway East PID**  
(Found in the Miscellaneous Appendix to these Minutes.)
7. **CA - Acknowledge Madison County School District Combined Budget for 2017-2018**  
(Found in the Miscellaneous Appendix to these Minutes.)
8. **CA - Acknowledge Reunion PID FY 2017-2018 Budget**  
(Found in the Miscellaneous Appendix to these Minutes.)

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9. **CA - Authorize Board President to execute Integra Realty Resources, Inc. Letter of Agreement for the appraisal of county owned property at 2073 Main Street, Madison, MS**  
(Attached hereto as Collective Exhibit C.)
10. **PC -Approve purchase of lights for Constable Brad Harbour at a cost of \$1,622.00 from Southern Connection**  
(Attached hereto as Collective Exhibit D.)
11. **PC - Approve purchase of laptop computer console, siren and an assortment of lights for Constable Will Wiesenberger at a cost of \$2,458.41 from Ozborn Communications**  
(Attached hereto as Exhibit E.)
12. **PC - Approve August 2017 Travel Card Reconciliation Report and Authorize payment of same**  
(Found in the Miscellaneous Appendix to these Minutes.)
13. **PC - Approve August 2017 Procurement Card Report and Authorize payment of same**  
(Found in the Miscellaneous Appendix to these Minutes.)
14. **IT - Approve Arrow Enterprise Computer Annual Support Renewal AS400 - Chancery Building and Authorize payment of same**  
(Attached hereto as Exhibit F.)
15. **B&G - Approve use of Rogers Park August 19, 2017 / McDonald Family**  
(Found in the Miscellaneous Appendix to these Minutes.)
16. **B&G - Approve use of Rogers Park August 19, 2017 / New Jerusalem Church**  
(Found in the Miscellaneous Appendix to these Minutes.)
17. **B&G - Approve request for refund Rogers Park in the amount of \$25.00 to Mary Johnson**  
(Found in the Miscellaneous Appendix to these Minutes.)
18. **B&G - Approve request for refund Rogers Park in the amount of \$75.00 to Crystal Humphrey**  
(Found in the Miscellaneous Appendix to these Minutes.)
19. **B&G - Approve Application for Payment #2 in the amount of \$96,586.28 to Paramount Construction and Authorize payment of same**  
(Attached hereto as Exhibit G.)
20. **911 - Acknowledge and Approve Road Registry change ratifying the plat of Woodscape of Oakfield, Phase 1 renaming Buttonwood Lane to East Buttonwood Lane and Authorize the Chancery Clerk to make notation on said plat**  
(Attached hereto as Exhibit H.)
21. **EMA - Authorize Travel and Payment of Related Expenses for Emergency Management Director Minor Norman and Jennifer Carpenter to attend the NENA 911 Conference, Orange Beach, AL**
22. **CHCLK - Approve Madison County School District's 16th Section Land Lease Contract**  
(Found in the Miscellaneous Appendix to these Minutes.)

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23. **CHCLK - Approve Madison County School District's 16th Section Land Lease Contract**  
(Found in the Miscellaneous Appendix to these Minutes.)
24. **TC - Approve Voiding 2016 Tax Sale On Parcel 093D-20A-384/00.00 being assessed to George & Gladys Whitaker**  
(Found in the Miscellaneous Appendix to these Minutes.)
25. **TA - Approve 2017-2018 One Mill Application for Certification**  
(Attached hereto as Exhibit I.)
26. **TA - Approve 2016 Personal Property Decreases**  
(Found in the Miscellaneous Appendix to these Minutes.)
27. **TA - Approve 2016 Homestead Amended Applications**  
(Found in the Miscellaneous Appendix to these Minutes.)
28. **TA - Acknowledge 2016 Personal Property Increase / Unsigned**  
(Found in the Miscellaneous Appendix to these Minutes.)
29. **TA - Approve 2016 Real Property Decreases**  
(Found in the Miscellaneous Appendix to these Minutes.)
30. **TA - Approve Residential Appraiser Renewal License Fee for William Clay Stewart and Authorize payment of same.**  
(Attached hereto as Exhibit J.)
31. **TA - Acknowledge 2017 Personal Property Increase with no Signed Waiver**  
(Found in the Miscellaneous Appendix to these Minutes.)
32. **RD - Approve DLT Solutions, LLC Subscription and Support Agreement for Autodesk AutoCAD Software**  
(Attached hereto as Exhibit K.)
33. **RD - Approve AT&T Utility Permit / Enterprise Drive**  
(Found in the Miscellaneous Appendix to these Minutes.)
34. **RD - Approve Cspire Utility Permit Applications / Sulphur Springs Rd / Loring Rd / Stillhouse Creek/Catlett Rd / Wellington Subdivision**  
(Found in the Miscellaneous Appendix to these Minutes.)
35. **RD - Approve Cspire Utility Permit Applications / Devlin Springs / Timber Ridge Subdivision / Northwind Subdivision**  
(Found in the Miscellaneous Appendix to these Minutes.)
36. **Comptroller - Approve refund to Constable Michael Brown for 2016 Pers Contribution**  
(Attached hereto as Exhibit L.)
37. **Comptroller - Approve transfer of funds (\$87,000) from Mapping and Reappraisal Fund to General Fund**  
(Attached hereto as Exhibit M.)
38. **Comptroller - Declare Property as Surplus and Authorize Disposal**  
(Attached hereto as Exhibit N.)

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- 39. **Comptroller - Approve Payment to Ridgeland for County Line Road TIF**  
(Attached hereto as Exhibit O.)
- 40. **Comptroller - Acknowledge letter from State Aid Road Construction regarding forfeiture of LSBP Funds**  
(Found in the Miscellaneous Appendix to these Minutes.)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Demolition of the Old Hospital***

Mr. Steen did offer and Mr. Griffin did second a motion to authorize County Administrator Shelton Vance to work with the Madison County Nursing Home to take over the demolition or tearing down of the old hospital. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Appointment to the Central Mississippi Planning & Development - Aging Advisory Board***

Mr. Steen did offer and Mr. Griffin did second a motion to nominate Mr. Percy Campbell to the Central Mississippi Planning & Development - Aging Advisory Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Campbell was and is hereby nominated.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



***In re: Acknowledgment of Region 8 Mental Health -  
Mental Retardation Commission's Annual Report***

Mr. Baxter did offer and Mr. Griffin did second a motion to acknowledge receipt of the Region 8 Mental Health annual report as presented by Director Dave Vann, copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Youth Court Building***

At the request and recommendation of Youth Court Judge Staci O'Neal, Mr. Griffin did offer and Mr. Bishop did second a motion to accept the donation of paint, supplies, carpet, materials and installation of same by the Madison-Ridgeland Rotary Club to paint and install carpet at the Youth Court Service building and direct Building & Grounds Director Danny Lee to assist in the painting and installation of carpet in said building. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted and Mr. Lee was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Awarding of Bid -  
North Old Canton Road Project***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Ms. Jones did offer and Mr. Griffin did second a motion to award the best and lowest bid to Dickerson & Bowen in the amount of \$474,789.40 for the North Old Canton Road Project, SAP-45(15)M and authorize the Board President to execute the Order awarding same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said bid was and is hereby awarded to Dickerson & Bowen and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Awarding of Bid -  
Virilia Road Project***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Mr. Bishop did offer and Mr. Steen did second a motion to award the best and lowest bid to Dickerson & Bowen in the amount of \$2,075,234.22 for the Virilia Road Project, SAP-45(13)M and authorize the Board President to execute the Order awarding same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded to Dickerson & Bowen and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Authorization of Board President to  
Respond to State Aid LSBP Funds***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Mr. Steen did offer and Mr. Bishop did second a motion to authorize the Board President to respond to State Aid's forfeiture of LSBP funds requesting an additional twelve (12) months to expend said funds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Sub-Contractor  
Dinkins Street Bridge Project***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Mr. Griffin did offer and Mr. Bishop did second a motion to approve Simmons Erosion Control as a subcontractor for the Dinkins Street Bridge Project, LSBP-45(16) and authorize the Board President to execute documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Paul Griffin

Aye

the matter carried unanimously and Simmons Erosion Control was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Robinson Springs Road Improvements Project***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Steen did offer and Ms. Jones did second a motion to authorize Mr. Gaillet to advertise for bids for construction of the Robinson Springs Road Improvements Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Site Plan - Relish***

At the request and recommendation of Zoning Administrator Carl Allen, Ms. Jones did offer and Mr. Bishop did second a motion to approve the site plan submitted by Relish for a new business located on Dees Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Site Plan - Singh C-Store***

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Bishop did offer and Ms. Jones did second a motion to approve the site plan submitted by Singh C-Store for new construction of an existing business located in Kearney Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Authorization of Travel and Related Expenses***

At the request and recommendation of Zoning Administrator Carl Allen, Ms. Jones did offer and Mr. Bishop did second a motion to authorize attendance, payment of registration fees, and approve travel and related expenses for GIS Director Kay Little to attend the GIS Conference, October 19-20, 2017, Hattiesburg, MS. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Preliminary Plat of Heartland Estates, VII***

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Bishop did offer and Mr. Steen did second a motion to approve the preliminary plat of Heartland Estates, VII. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Cleaning Property***

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Bishop did offer and Ms. Jones did second a motion to direct Mr. Allen to begin the process to clean that certain private property being assessed to Mr. John Bain located at 104 Harvest Cove due to certain zoning violations. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Allen was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Discussion of Cleaning Property***

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Griffin did offer and Ms. Jones did second a motion to direct Mr. Allen to begin the process to clean that certain private property located on Jody Drive due to certain zoning violations. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Allen was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Cleaning Property***

At the request and recommendation of Zoning Administrator Carl Allen, Mr. Bishop did offer and Ms. Jones did second a motion to direct Mr. Allen to begin the process to clean that certain private property being located on Old Jackson Road due to certain zoning violations. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Allen was and is hereby directed.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Change Order No. 1  
South Madison County Fire Station No. 3***

At the request and recommendation of Building & Grounds Director Danny Lee, Ms. Jones did offer and Mr. Griffin did second a motion to approve that certain change order no. 1 submitted by Richard Womack Construction, LLC in the amount of \$7,760.00 for the mitigation of unstable soil conditions and adding an additional eleven (11) days to the contract for the construction of South Madison County fire station no. 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved and additional contract days was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Discussion of Interlocal Agreement -  
City of Madison - Cobblestone Subdivision***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Mr. Griffin did second a motion to approve extending the deadline of that certain Interlocal Agreement with the City of Madison related to Cobblestone Subdivision until December 31, 2017. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said extension was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Awarding of Bid -  
Chancery Courtroom and Chancery/Administration  
Renovation Project***

At the request and recommendation of Board Attorney Katie Bryant Snell, Ms. Jones did offer and Mr. Steen did second a motion to award the best and lowest bid to Flagstar Construction in the amount of \$416,500.00 for renovations to the Chancery/Administration building for the addition of a new Chancery Courtroom and renovations to the Administrative offices. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded to Flagstar Construction.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Letter to Mississippi Department of  
Transportation - Reflective Delineators***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain correspondence to Mississippi Department of Transportation (MDOT) requesting the installation of reflective delineators on Highway 17 north of Cooper Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said correspondence was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Consideration of Comprehensive Emergency Management Plan***

At the request and recommendation of Emergency Management Director Minor Norman, Ms. Jones did offer and Mr. Griffin did second a motion to approve the 2017 Comprehensive Emergency Management Plan contingent on typographical corrections being made and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plan was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Authorization to Advertise for Bids  
Tisdale Road Improvements Project***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Ms. Jones did offer and Mr. Bishop did second a motion to authorize Mr. Gaillet to advertise for bids for the Tisdale Road Improvements Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion to Advertise Publication -  
Canton Separate School Board Candidates***

At the request of Election Commissioner Timothy Jenkins, Mr. Griffin did offer and Mr. Bishop did second a motion to approve a budget amendment in an amount up to \$500.00 and authorize the Election Commission to publish notice for the Special and General Election for the Canton Separate School Board candidates. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried by a majority vote (4-1) of the Board and said budget amendment was and is hereby approved and said publication was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Buddy Voelkel, Mr. Steen did offer and Mr. Griffin did second a motion to approve the "Madison County Budget Amendments & Interfund Cash Transfers August 21, 2017," attached as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments & interfund cash transfers were and are hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Claims Docket for August 21 and Payroll Dockets for August 7, 9 and 10, 2017***

At the request and recommendation of Comptroller Buddy Voelkel, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Bishop did second a motion to approve the following:

- (1) General Claims Docket, dated August 21, 2017
- (2) Payroll Claims Docket No. 1, dated August 7, 2017
- (3) Payroll Claims Docket No. 2, dated August 9, 2017
- (4) Payroll Claims Docket No. 3, dated August 10, 2017

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated August 21, 2017 :

Fund	ClaimNos.	No. ofClaims	Amount
001	3257 to 3361	105	711,819.22
012	177 to 179	3	355.55
015	68 to 70	3	153,694.33
030	44 to 45	2	16,802.98
031	27 to 27	1	1,525.00
097	121 to 121	1	1,500.00
105	79 to 79	1	30,284.41
115	140 to 142	3	1,130.12
150	715 to 736	22	268,926.85
160	156 to 165	10	160,859.75
191	103 to 106	4	2,817.11
315	40 to 42	3	170,633.33
316	8 to 9	2	221,407.22
TOTAL ALL FUNDS		160	1,741,755.87

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket together with a separate Resolution approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1- 3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Claims of Fleetcor Technologies and Planning & Zoning Commission Pier Diem***

Thereafter, at the request and recommendation of Mr. Voelkel, Mr. Bishop did offer and Mr. Baxter did second a motion to (1) approve a supplemental claims docket dated August 21, 2017 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes and (2) approve payment of the Planning Commission's per diem, attached hereto as Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent <sup>1</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent <sup>2</sup>

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved; said payments were and are hereby approved; and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Homestead Exemption Tax Loss Disallowances***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Mr. Bishop did second a motion to (1) accept the Homestead Exemption Tax Loss Disallowances as presented subject to the listed objections; (2) direct the Chancery Clerk to forward same to Mississippi Department of Revenue with the objections as noted on said spreadsheet; (3) direct

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the Tax Collector to re-assess each such parcel in the amount of the exemption disallowed in the time and manner allowed by law, but not as to those parcels to which an objection is hereby interposed; and (4) direct the Clerk to request of the Department of Revenue that each such Disallowance to which an objection was received not be effectuated. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Disallowances were and are hereby accepted and the parcels hereby re-assessed, except for those to which an objection was timely filed as noted on said spreadsheet, the Tax Collector and the Chancery Clerk were and are hereby directed accordingly.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion of Granting E911 Funds -  
City of Madison***

At the request of Emergency Management Director Minor Norman, Mr. Bishop did offer and Ms. Jones did second a motion to approve the use of 911 funds in the amount of \$3,928.00 to purchase dispatch chairs for the City of Madison from Endura. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said 911 funds were and are hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Discussion to Rotate Board Presidency***

Following discussion, Mr. Bishop did offer and Mr. Griffin did second a motion to approve rotating the Board Presidency on an annual basis effective immediately and beginning with the September 5, 2017 board meeting and continuing annually thereafter. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said rotation of the Board Presidency was and is hereby approved.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to elect Supervisor Bishop as Board President effective September 5, 2017 board meeting. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and Supervisor Bishop was and is hereby elected.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Supplemental Agreement  
Dinkins Street Bridge Project***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Mr. Griffin did offer and Mr. Bishop did second a motion to approve that certain Supplemental Agreement with N. L. Carson Construction Co., Inc., attached as Exhibit R, for the relocation of the bridge related to the Dinkins Street Bridge Project, LSBP-45(16) and authorize the Board President to execute documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

***In re: Approval of Letter of Understanding -  
HiComp, LLC***

At the request of Chief Deputy Tax Collector Myrtle Rayburn, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Letter of Understanding with HiComp, LLC, attached as Exhibit S, to provide technical support, consulting, project management and programming services to the Tax Collector and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 21<sup>st</sup> day of August, 2017.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Steen and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the August 21, 2017 meeting of the Board of Supervisors was adjourned until Tuesday, September 5, 2017 at 9:00 am.

\_\_\_\_\_  
President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Romny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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