

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 29, 2017
Adjourned from a meeting conducted on September 18, 2017

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 29, 2017 at 9:00 am, in the Board Room on the first floor of the Chancery/Administrative Building, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, David E. Bishop presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor David E. Bishop
Sheriff Randy Tucker
Chancery Clerk Ronny Lott

Absent:

Supervisor Gerald Steen
Supervisor Paul Griffin

Also Present:

County Administrator Shelton Vance
Comptroller Buddy Voelkel
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Reverend Walter L Johnson, Jr. opened the meeting with a prayer and Sheriff Randy Tucker led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Consideration of Refund on 2016 Property Tax

During a period of concerned citizens, Mr. Bishop did offer and Ms. Jones did second a motion to direct Tax Collector Kay Pace to issue a refund in the amount of \$198.62 on parcel number 051G-26-016/03 being assessed to Jameson C & Jennifer H Lockhart for overpayment on the 2016 property taxes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the Tax Collector was and is hereby directed.

SO ORDERED this the 29th day of September, 2017.

President's Initials: _____

Date Signed: _____

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In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Ms. Jones did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

1. **HR- Acknowledge and Approve Personnel Forms/Matters - Tax Assessor's Office.**
(Attached hereto as Collective Exhibit A)
2. **HR- Approve Pay Increase of \$11,000.00 - Todd McAlpin - To be Paid by District Attorney's Office**
(Found in the Miscellaneous Appendix to these Minutes)
3. **COMP - Approve Constable's Report August - September, 2017.**
(Attached hereto as Exhibit B)
4. **COMP - Acknowledge Final Payment Notice (Pay-off) - CAP Loan 5052**
(Attached hereto as Exhibit C)
5. **COMP - Approve Gluckstadt Fire Station No. 3 Pay Application # 2 to Richard Womack Construction**
(Attached hereto as Exhibit D)
6. **COMP - Acknowledge Clerk of the Board Report.**
(Found in the Miscellaneous Appendix to these Minutes)
7. **CA - Acknowledge FEMA Closeout Notification/Hurricane Katrina/
FEMA-1604-DR-MS 089-990809-00**
(Attached hereto as Exhibit E)
8. **CA - Acknowledge MDEQ Notice - Canton Sanitary Landfill**
(Found in the Miscellaneous Appendix to these Minutes)
9. **CA - Acknowledge Order Setting Salary of Chancery Court Staff Attorney Emily Sumrall**
(Attached hereto as Exhibit F)
10. **CA - Acknowledge Order Setting Salary of Circuit Court Administrators Green, Hall, and Kirby**
(Attached hereto as Exhibit G)
11. **CHCLRK - Approve Maintenance Agreement with S4i Systems for Chancery Scanning System and Authorize Payment**
(Attached hereto as Exhibit H)
12. **CHCLRK - Acknowledge Amended Order Authorizing Payment to Special Master and Attorney - September 2017**
(Attached hereto as Exhibit I)
13. **CHCLRK - Approve Agreement to Contribute Funds/ Madison County Nursing Home Bond Defeasance; Acknowledge receipt of said funds; and Authorize the Board President to execute same**
(Attached hereto as Exhibit J)

President's Initials: _____
Date Signed: _____

14. **IT - Approve Professional Services Contract with Carousel Industries for Call Management Services and Authorize the Board President to execute same**
(Attached hereto as Exhibit K)
15. **PC - Approve September 2017 Procurement Card Report and Authorize Payment**
(Attached hereto as Exhibit L)
16. **EC - Approve Use of Board Room for Election Commission Training - October 17, 2017 5:00 - 8:00 pm**
17. **EC - Approve Use of Board Room for Election Commission Training - October 24, 2017 5:00 - 8:00 pm**
18. **B&G - Approve Use of Board Room for Contractor/Developer Training for Storm Water Phase II Program - November 7, 2017 9:00 - 11:00 a.m.**
19. **B&G - Approve Application for Payment #3/ Paramount Construction and Authorize payment of same**
(Attached hereto as Exhibit M)
20. **TC - Acknowledge Collector of Review "CR-2" Certification for Tax Collector Kay Pace**
(Attached hereto as Exhibit N)
21. **TA - Acknowledge MECP Tract II Certification for Deputy Tax Assessor's**
(Attached hereto as Exhibit O)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 29th day of September, 2017.

In re: Approval of Budget Amendments and Interfund Cash Loans

At the request and recommendation of Comptroller Buddy Voelkel, Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain document entitled "Madison County Budget Amendments & Interfund Cash Loans September 29, 2017," attached hereto as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

President's Initials: _____
Date Signed: _____

the matter carried by the unanimous vote of those present and said budget amendments & interfund cash loans were and are hereby approved and adopted.

SO ORDERED this the 29th day of September, 2017.

In re: Approval of Claims Docket for September 29, 2017 and Payroll Dockets for September 20, 26 and 27, 2017

At the request and recommendation of Comptroller Buddy Voelkel, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket, dated September 29, 2017
- (2) Payroll Claims Docket No. 1, dated September 20, 2017
- (3) Payroll Claims Docket No. 2, dated September 26, 2017
- (4) Payroll Claims Docket No. 3, dated September 27, 2017

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated September 29, 2017:

Fund	ClaimNos.	No. of Claims	Amount
001	3614 to 3716	103	216,577.86
012	202 to 206	5	3,002.02
015	77 to 78	2	43,810.33
030	53 to 55	3	13,916.59
095	15 to 15	1	40,602.75
097	135 to 137	3	19,940.26
105	85 to 86	2	160,551.68
108	5 to 5	1	1,500.00
115	162 to 164	3	1,092.30
116	13 to 13	1	7,506.97
117	13 to 13	1	392.84
118	11 to 11	1	273.02
119	13 to 13	1	1,325.15
120	33 to 33	1	219.89
121	16 to 16	1	57.13
137	16 to 16	1	16,277.48
150	810 to 832	23	171,265.56
160	181 to 187	7	45,727.85
190	71 to 75	5	1,739.88
191	115 to 118	4	3,365.28
315	45 to 46	2	430,312.28
690	12 to 12	1	28,250.98
691	12 to 12	1	35,305.70
TOTAL ALL FUNDS		173	1,243,013.80

and, directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, attached as Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

President's Initials: _____
Date Signed: _____

the matter carried by the unanimous vote of those present and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 29th day of September, 2017.

In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Ms. Jones did second a motion to approve a supplemental claims docket dated September 29, 2017 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 29th day of September, 2017.

***In re: Approval of Planning & Zoning Commission
Per Diem***

At the request and recommendation of Comptroller Buddy Voelkel, Ms. Jones did offer and Mr. Baxter did second a motion to approve the payment of the Planning & Zoning Commission per diem, attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said payments were and are hereby approved.

SO ORDERED this the 29th day of September, 2017.

***In re: Adoption of Final, Amended Budget for
Fiscal Year Ending September 30, 2017***

At the request and recommendation of Comptroller Buddy Voelkel, Ms. Jones did offer and Mr. Baxter did second a motion to (1) amend the 2017 budget to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2017, and (2) amend the 2017 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2017. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said 2017 budget was and is hereby so amended.

SO ORDERED this the 29th day of September, 2017.

***In re: Approval of Appointment to
Madison County Nursing Home Board***

Mr. Baxter did offer and Ms. Jones did second a motion to appoint Mr. Harold Beebe, representing District II, to the Madison County Nursing Home Board effective immediately upon the resignation of Mr. Ken Beebe and expiring August 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Mr. Beebe was and is hereby appointed.

SO ORDERED this the 29th day of September, 2017.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor David Bishop and seconded by Supervisor Sheila Jones and approved by the unanimous vote of those present, the September 29, 2017 meeting of the Board of Supervisors was adjourned until Monday, October 2, 2017 at 9:00 am.

David Bishop, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____

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