

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF November 20, 2017  
Adjourned from a meeting conducted on November 6, 2017

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 20, 2017, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, David E. Bishop presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Buddy Voelkel  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from November 6, 2017***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on November 6, 2017,

Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of November 6, 2017 correcting a scrivener's error in the Interlocal Agreement with the City of Madison to reflect Trace Cove and not Treasure Cove and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of November 6, 2017 were and are hereby approved with the above referenced correction.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 16 (11/20/17)***

***In re: Acknowledgment of Youth Court Building***

At the request of County/Youth Court Judge Staci O’Neal, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge the building located at 317 North Union Street, Canton, Mississippi as the Madison County Youth Court facility. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said building was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

Thereafter, Mr. Steen did offer and Ms. Jones did second a motion to direct Board Attorney Katie Bryant Snell to request an Attorney General opinion and State Audit response as to how grant funds Judge O’Neal has applied for can be used by the Youth Court Work Program. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, County Administrator Shelton Vance requested that Consent Item No. 26, “Approve Request of The Love and Unity Church of God for Tax Exempt Status for the 2018 Tax Roll on three parcels / 093D-20B-152, 093D-20B-153/02.00, 093D-20B-173 be pulled for separate consideration,

Therefore, Mr. Steen did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

- 3. HR - Approve Personnel Matters**  
(Attached hereto as Exhibit A)
- 4. CHLRK - Approve 16th Section Land Lease Contracts and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
- 5. CA - Acknowledge Response of United States Postal Service on the new mode of mail delivery for developers**  
(Found in the Miscellaneous Appendix to these Minutes.)

President’s Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

6. **CA - Approve Justice Assistant Grant (JAG) with Mississippi Department of Public Safety and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
7. **CA - Authorize Applying for \$16,057.51 in allocated funds for Solid Waste Grants under the Local Solid Waste Assistance Grant Fund administered by MDEQ and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
8. **CA - Authorize Applying for Competitive Funds under the Local Solid Waste Assistance Grant Fund administered by MDEQ and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
9. **CA - Acknowledge Public Meeting set November 29, 2017 from 4:00 - 6:00 pm at the Chancery/Administrative Office Complex to discuss the proposed Reunion Parkway Phase III Project**
10. **CA - Approve Pafford EMS request to escrow the 2017 EMSOF Grant Funds**  
(Attached hereto as Exhibit B)
11. **CA - Acknowledge Waste Management advertisements of Holiday garbage pickup schedule**
12. **CA - Approve JAG Sub-grant Application Match Waiver and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
13. **CA - Approve Memorandum of Understanding Mississippi Interoperability Channel Plan (MICP) establishing permissions and guidelines for use of Interoperability P25 700 MHz or Mutual-Aid Radio Channels and Authorize the Board President to execute same**  
(Attached hereto as Exhibit C)
14. **CA - Authorize the Board President to sign correspondence for Justice Assistant Grant authorizing Ms. Amy Nesbitt to sign off on monthly worksheets**  
(Found in the Miscellaneous Appendix to these Minutes.)
15. **CA - Approve travel of Vance, Norman, Taylor and Wells to Tuscaloosa, AL to view 911 System Demonstration**
16. **PC - Approve purchase of a 2018 Ford Transit Connect XL Mini Cargo Van on State Contract for Building & Grounds Director Danny Lee**  
(Attached hereto as Exhibit D)
17. **PC - Approve 2017 November Travel Card Reconciliation Report and Authorize payment of same**  
(Found in the Miscellaneous Appendix to these Minutes.)
18. **PC - Approve request to repair siren in Constable Mike Brown's vehicle at a cost of \$625.00**  
(Attached hereto as Exhibit E)
19. **PC - Approve November 2017 Procurement Card Reconciliation Report and Authorize payment of same**  
(Found in the Miscellaneous Appendix to these Minutes.)

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

20. **IT - Approve Quote for support renewal on the domain controller and the Application Server by Metrix Solutions and Authorize the Board President to execute same**  
(Attached hereto as Exhibit F)
21. **IT- Approve Quote for support renewal for ITC Systems**  
(Attached hereto as Exhibit G)
22. **TA - Approve 2017 Real Property Increases Signed**  
(Found in the Miscellaneous Appendix to these Minutes.)
23. **TA - 2017 Real Property Increases Various Years & Parcels**  
(Found in the Miscellaneous Appendix to these Minutes.)
24. **TA - Approve 2017 Homestead Exemptions Deletions**  
(Found in the Miscellaneous Appendix to these Minutes.)
25. **TA - Set Public Hearing for Monday, December 18, 2017 for the 2017 Real Property Increases Unsigned**  
(Found in the Miscellaneous Appendix to these Minutes.)
27. **P&Z - Acknowledge Building Inspector Clinton Davis's Letter of Resignation**  
(Found in the Miscellaneous Appendix to these Minutes.)
28. **SO - Approve tag purchase(s) for Sheriff's Department**  
(Found in the Miscellaneous Appendix to these Minutes.)
29. **COMP - Approve Schedule F - YE September 30, 2017 Inventory Report and Authorize filing with the Office of State Auditor**  
(Found in the Miscellaneous Appendix to these Minutes.)
30. **RD - Approve cSpire Utility Permits / Sulphur Springs Road / Loring Road and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes.)
31. **B&G - Approve Application for Payment #2, Flagstar Construction Company and Authorize payment of same**  
(Found in the Miscellaneous Appendix to these Minutes.)
32. **B&G - Acknowledge Asbestos Bulk Sampling for Madison County Emergency Management Service Complex by Earthcon**  
(Found in the Miscellaneous Appendix to these Minutes.)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 4 of 16 (11/20/17)*

***In re: Discussion of Request for Tax Exemption Status***

At the request of Tax Assessor Norman Cannady, Mr. Steen did offer and Ms. Jones did second a motion to table discussion for tax exempt status for Love and Unity Church of God. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said discussion was and is hereby tabled.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Consideration of Amending the County Road Plan***

Mr. Baxter did offer and Mr. Griffin did second a motion to remove the following roads from the County Road Plan:

1. Greens Crossing Road
2. Stout Road
3. Catlett Road
4. Virilia Road West
5. Countryside Place

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said roads were and are hereby removed and the County Road Plan was and is hereby amended.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to add the following roads to the funded County Road Plan with the City of Madison sharing in a 50/50 match:

- |                            |              |
|----------------------------|--------------|
| 1. North Ridge Subdivision | \$273,601.25 |
| 2. Beaumont Drive          | 17,135.00    |
| 3. Danforth Drive          | 30,877.50    |
| 4. Derby Cove              | 2,242.50     |
| 5. Farewell Boulevard      | 2,817.50     |
| 6. Hazleton Drive          | 53,130.00    |
| 7. Helena Drive            | 6,957.50     |
| 8. Leeds Court             | 1,667.50     |
| 9. Newton Court            | 7,417.50     |
| 10. Owen Court             | 1,380.00     |
| 11. Turnin Boulevard       | 7,528.00     |
| 12. Madison Avenue         | 67,500.00    |
| 13. Oak Park Drive         | 46,500.00    |

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

14. Highway 51 entrance to Cross Creek	<u>14,000.00</u>	
	\$532,754.25	(County's portion)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said roads were and are hereby added and the County Road Plan was and is hereby amended.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to transfer funds in the amount of \$350,000.00 from Cherry Hill as part of the County's portion of the above referenced roads being a 50/50 match with the City of Madison. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said funds were and are hereby transferred.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to transfer funds from the \$8M bond issue on certain roads on the County Road Plan as follows:

1. from Virilia Road West to Cherry Hill	350,000.00
2. From Virilia Road West to Park Place	250,000.00
3. From Greens Crossing to Design Engineering for Gluckstadt Road	350,000.00
4. From Countyside Place to the City of Madison (matching)	125,000.00
5. From Virilia Road West to Weisenberger Road	1,400,000.00
6. Madison Avenue	100,000.00

and direct County Engineer/Road Manager Dan Gaillet to begin design engineering immediately on Gluckstadt Road and Weisenberger Road and direct Board Attorney Katie Bryant Snell to prepare an Interlocal Agreement with the City of Madison for the 50/50 matching funds listed herein above. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said funds were and are hereby transferred; Mr. Gaillet was and is hereby directed; and Ms. Snell was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

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**Date Signed:** \_\_\_\_\_

***In re: Discussion of Short Term Borrowing Funds***

Mr. Griffin did offer and Mr. Baxter did second a motion to authorize the Bond Attorney to prepare a Resolution for \$3.3M short term borrowing with \$2.7M going toward widening of Gluckstadt Road Project and \$500,000.00 going toward the completion of Sulphur Springs Park Urban Renewal Plan and direct Board Attorney Katie Bryant Snell to make certain the funds are used for these two projects only. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and said funds were and are hereby transferred; Mr. Gaillet was and is hereby directed; and Ms. Snell was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Discussion of State Aid/LSBP Engineer***

Ms. Jones did offer and Mr. Baxter did second a motion to terminate the services of Mr. Jim Hust as State Aid/LSBP Engineer and hire Mr. John McKee of Stantec to represent Madison County as State Aid/LSBP Engineer and direct that Mr. Hust and Mr. McKee work smoothly together with MDOT during the transition process. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and Mr. Hust was and is hereby terminated and Mr. McKee was and is hereby hired and Mr. Hust and Mr. McKee were and are hereby directed.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval to Extend Storm Water Permit***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Mr. Gaillet to submit the Re-Coverage form for the Large Construction Notice of Intent (LCNOI) Storm Water Permit, attached as Exhibit H, for the Sulphur Springs Park and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet and the Board President were and are hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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***In re: Authorization to Release Maintenance Bonds  
Camden Lake of Caroline, Phase 1 and 2***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Bishop did offer and Mr. Baxter did second a motion to authorize the Chancery Clerk to release the maintenance bonds on Camden Lake of Caroline, Phase 1 and Phase 2 and acknowledge the Letters of Credit for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Just Compensation  
Stribling Road and Catlett Road Intersection***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Baxter did offer and Ms. Jones did second a motion to approve the just compensation in the amount of \$12,400.00 to Ms. Brenda Bennett for the acquisition of real property for the construction of a right turn lane at Stribling Road and Catlett Road intersection. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Change Order No. 1  
Madison County Courtroom/Administration Renovation***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Steen did offer and Ms. Jones did second a motion to approve change order no. 1 submitted Flagstar Construction, attached as Exhibit I, in the amount of \$38,980.00 to paint and add new carpet to the existing Judge's Chambers related to the Madison County Courtroom/Administration Renovation project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_



the matter carried unanimously and said change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Change Order No. 1  
Madison County Historic Courthouse***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Ms. Jones did second a motion to approve change order no. 1 submitted by Paramount Construction Company, attached as Exhibit J, in the amount of \$7,440.53 for repairs to the cupola at the Madison County Historic Courthouse and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

Mr. Steen did offer and Ms. Jones did second a motion to approve the "Madison County Budget Amendments November 20, 2017," attached hereto as Exhibit K. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Claims Docket for November 20, 2017 and  
Payroll Dockets for November 3, 13 and 14, 2017***

At the request and recommendation of Comptroller Buddy Voelkel, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket, dated November 20, 2017
- (2) Payroll Claims Docket No. 1, dated November 3, 2017
- (3) Payroll Claims Docket No. 2, dated November 13, 2017
- (4) Payroll Claims Docket No. 3, dated November 14, 2017

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 20, 2017 :

Fund	ClaimNos.	No. ofClaims	Amount
001	454 to 535, 537	83	293,777.52
012	25 to 32	8	21,420.89
015	8 to 8	1	109,468.50
030	9 to 9	1	24,683.72
097	15 to 16	2	2,084.68
104	3 to 3	1	575.00
105	8 to 9	2	2,033.50
115	10 to 13	4	5,255.34
150	64 to 71	8	31,304.60
160	18 to 19	2	29,561.48
170	2 to 2	1	9,038.31
190	9 to 10	2	113.15
191	12 to 15	4	3,912.40
226	3 to 3	1	750.00
315	3 to 3	1	87,393.16
TOTAL ALL FUNDS		121	621,372.25

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket together with a separate Resolution approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Claims of Fleetcor Technologies;  
Approval of Planning and Zoning Commission Per Diem***

Thereafter, at the request and recommendation of Mr. Voelkel, Ms. Jones did offer and Mr. Bishop did second a motion to (1) approve a supplemental claims docket dated November 17, 2017 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes, and (2) approve payment of the Planning & Zoning Commission per diem. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent <sup>1</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent <sup>2</sup>

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly, said payment for said per diem were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval to Pay Poll Workers***

Ms. Jones did offer and Mr. Baxter did second a motion to approve payment to the poll workers listed pursuant to that certain memorandum from Comptroller Buddy Voelkel, attached as Exhibit L, for the November 28, 2017 runoff election. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said poll workers were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Declare Property as Surplus and Authorize Disposal of Same***

Mr. Steen did offer and Mr. Bishop did second a motion to declare certain property as surplus and authorize disposal of same pursuant to that memoranda dated November 20, 2017 from Inventory Control Clerk Jay Hilliard, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared as surplus.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Authorization of Payment of Vehicle Tag***

Mr. Steen did offer and Mr. Griffin did second a motion to authorize the Chancery Clerk to issue a pay warrant in the amount of \$12.75 to Mississippi Department of Revenue for a vehicle tag for the District Attorney's Office. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Approval of Resolution to Set Public Hearing  
Sunnybrook Automotive Project***

The Board of Supervisors of Madison County, Mississippi (the "Governing Body" of the "County"), took up for consideration the matter of the Tax Increment Financing Plan, Sunnybrook Automotive Project, City of Ridgeland, Mississippi, November 2017 (the "TIF Plan"), for the County, and a resolution regarding such TIF Plan. After a full consideration and discussion of the matter, Supervisor Steen offered and moved the adoption of the following resolution:

**RESOLUTION OF THE BOARD OF SUPERVISOR OF MADISON COUNTY, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED; DETERMINING THAT THE TAX INCREMENT FINANCING PLAN, SUNNYBROOK AUTOMOTIVE PROJECT, CITY OF RIDGELAND, MISSISSIPPI, NOVEMBER 2017, PROPOSES A PROJECT THAT IS ELIGIBLE FOR TAX INCREMENT FINANCING UNDER THE LAWS OF THE STATE; THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN, SUNNYBROOK AUTOMOTIVE PROJECT, CITY OF RIDGELAND, MISSISSIPPI, NOVEMBER 2017; AND FOR RELATED PURPOSES.**

WHEREAS, Sections 21-45-1 et seq., Mississippi Code of 1972, as amended (the "Act"), authorize municipalities and counties in the State of Mississippi to undertake and carry out development and redevelopment projects as defined therein with the use of tax increment financing as set forth in detail in the Act; and

WHEREAS, the Governing Body has been presented with a tax increment financing plan entitled Tax Increment Financing Plan, Sunnybrook Automotive Project, City of Ridgeland, Mississippi, November 2017, (hereinafter referred to as the "TIF Plan"), a copy of which is attached hereto as EXHIBIT A and becomes a part hereof in its entirety, the purpose of which is to provide a financing mechanism to construct various needed infrastructure improvements described in the TIF Plan; and

WHEREAS, the Governing Body has heretofore identified various parts of the County in need of development and redevelopment and does hereby find that the "Project" contemplated in the TIF Plan is of major economic significance to and within the County, is within the redevelopment project area described in the Redevelopment Plan, qualifies as a project eligible for tax increment financing as set forth in the Redevelopment Plan, and participation on the part

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**Date Signed:** \_\_\_\_\_

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of the County is necessary and would be in the public interest and in the best interest of the public health, safety, morals, and welfare of the County; and

WHEREAS, on November 7, 2017, the City of Ridgeland, Mississippi passed its Resolution of Intent to hold a public hearing on the TIF Plan on November 21, 2017, all as contemplated under the Act; and

WHEREAS, the City, jointly with the County, proposes to issue Tax Increment Financing Bonds or Notes, in one or more series as development allows, in an amount not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000), which shall be secured solely by a pledge of the incremental increase in ad valorem tax revenues from real and personal property and sales tax rebates generated within the "TIF District" described in the TIF Plan, and which funds will pay for or reimburse the costs associated with acquiring and constructing various infrastructure improvements, which costs may include but are not limited to, the installation, rehabilitation and/or relocation of utilities such as water and sanitary sewer lines; construction, renovation, or rehabilitation of drainage improvements, roadways, curbs, gutters, sidewalks; surface parking including retaining walls and other infrastructure necessary to develop parking; relocation of electrical lines; lighting; signalization; landscaping of rights-of-way; related architectural/engineering fees, attorney's fees, TIF Plan preparation fees, issuance costs, capitalized interest, and other related soft costs (collectively, the "Infrastructure Improvements").

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the County, as follows:

SECTION 1. That receipt of the Tax Increment Financing Plan, Sunnybrook Automotive Project, City of Ridgeland, Mississippi, November 2017, is hereby acknowledged.

SECTION 2. That the Governing Body of the County does hereby declare its intention to issue tax increment financing revenue bonds or notes, jointly with the City, in an amount not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000) (the "Bonds") for the purpose of providing funds necessary to pay for the construction of Infrastructure Improvements.

SECTION 3. When and if issued, the Bonds shall be secured solely by a pledge of the incremental increase in ad valorem tax revenues on real and personal property and sales tax rebates generated by construction and development in the TIF District, and shall not be secured by the full faith, credit, and taxing power of the County or the City or create any other pecuniary liability on the part of the County or the City other than the pledge of the incremental increase in ad valorem taxes hereinabove set forth.

SECTION 4. That a public hearing shall be held with respect to the TIF Plan at the regular meeting place of the Governing Body at 9:00 AM on December 4, 2017 at the Board Room of the Madison County Chancery and Administrative Building, First Floor, 125 North West Street, Canton, Mississippi 39046.

SECTION 5. That the Chancery Clerk is hereby directed to publish a notice of the public hearing attached hereto as EXHIBIT B in the Madison County Journal, a newspaper having a general circulation in the City and in which the City is authorized to publish legal notices, one (1) time not less than ten (10) days nor more than twenty (20) days prior to the date set forth in Section 4 hereof.

SECTION 6. For cause, this Resolution shall become effective immediately upon the adoption thereof.

Supervisor Griffin seconded the motion to adopt the foregoing resolution, and the roll call vote was as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion having received the affirmative vote of a majority of all of the members of the Governing Body present, the Board President declared the motion carried and the resolution adopted this, the 20<sup>th</sup> day of November, 2017.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Acknowledgment of Audited Financial Statements and Special Reports for FYE September 30, 2016***

Ms. Jones did offer and Mr. Steen did second a motion to acknowledge the Madison County Audited Financial Statements and Special Reports for FYE September 30, 2016 submitted by Fortenberry & Ballard, PC, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Presentation of Gluckstadt Road Study and Transportation Study***

Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the power point presentation presented by Neel Schaffer on the Transportation Study and Gluckstadt Road Study, found in the Miscellaneous Appendix to these Minutes on a USB drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said reports were and are hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Acknowledgment of Conditions Restricting Martin Meadowlands Zoning***

At the request and recommendation of Zoning Attorney Leah Ledford, Mr. Bishop did offer and Mr. Steen did second a motion to acknowledge that the condition restricting any gas station placed on the rezoning during the November 6, 2017 Board of Supervisors meeting would only

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

apply to the corner lot, as acknowledged by the emails dated November 15, 2017 from Mr. Danny Spivey, Attorney, representing the Petitioner, and from the Panther Creek Home Owners clarifying that the service station/convenience store condition would only apply to the certain lot located at the northwest corner of Lakeshire Parkway South and Calhoun Station Parkway currently owned by Dr. Douglas Yeager, bearing parcel no. 082B-09-002/00.00, said documents are attached hereto collectively as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said email was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss Herder v Madison County litigation and the ACLU litigation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, President Bishop did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing pending litigation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Bishop did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss pending litigations. The vote on the matter being as follows:

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Bishop declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

Thereafter, Ms. Jones did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 20<sup>th</sup> day of November, 2017.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Paul Griffin and seconded by Supervisor Trey Baxter and approved by the unanimous vote of those present, the November 20, 2017 meeting of the Board of Supervisors was adjourned until Monday, December 4, 2017 at 9:00 am.

\_\_\_\_\_  
David Bishop, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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