

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF APRIL 2, 2018
Adjourned from a meeting conducted on March 19, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on April 2, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Absent:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Deputy Sheriff Jeremy Williams on behalf of Sheriff Randy Tucker

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from March 19, 2018

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 19, 2018,

Mr. Baxter did offer and Mr. Bishop did second a motion to approve the minutes of March 19, 2018 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of March 19, 2018 were and are hereby approved.

SO ORDERED this the 2nd day of April, 2018.

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Date Signed: _____

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In re: Approval of Claim for Damages
John Branson

Mr. Bishop did offer and Mr. Griffin did second a motion to approve the claim submitted by Mr. John Branson in the amount of \$963.00 for damage to his vehicle while traveling on Stout Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said claim was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Supervisor Griffin did request that Consent Item No. 3, "Approve Personnel Matters", item no. 8, be pulled for separate consideration, and

WHEREAS, County Administrator Shelton Vance did request that Consent Item No. 3, "Approve Personnel Matters", for Bilbrew, House and Sims, be pulled as these are duplicate items previously approved by this Board,

Therefore, Mr. Baxter did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

3. **HR - Approve Personnel Matters excluding Item No. 8**
(Attached hereto as Exhibit A)
4. **B&G - Approve Pay Application #7 FINAL/ Flagstar Construction for Courtroom & Administration Area and Authorize the Board President to execute same**
(Attached hereto as Exhibit B)
5. **CA - Approve Quote for Annual Video Hosting & Support for Livestreaming / BOS & P&Z Meetings**
(Attached hereto as Exhibit C)
6. **CA- Approve MAS Membership for Gaillet, Lott, Snell, Vance & Voelkel**
7. **CA - Approve Travel & Related Expenses for MADCP Conference for Suzanne Hidalgo & Jessica Carr**
8. **CA - Approve Travel & Related Expenses for Continuing Professional Education Seminar for Vance & Voelkel**
9. **COMP - Approve Clerk of the Board Report December 2017**
(Found in the Miscellaneous Appendix to these Minutes)
10. **COMP - Approve Clerk of the Board Report January 2018**
(Found in the Miscellaneous Appendix to these Minutes)

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11. **COMP - Declare Property as Surplus and Authorize Disposal**
(Attached hereto as Exhibit D)
12. **COMP - Approve Constables Report - February - March 27, 2018 - Justice Court**
(Found in the Miscellaneous Appendix to these Minutes)
13. **COMP - Acknowledge Funds Returned to County from Chancery Clerk Ronny Lott for FY 2017**
(Found in the Miscellaneous Appendix to these Minutes)
14. **ChClrk - Approve Payment for Special Master & Attorneys**
(Attached hereto as Exhibit E)
15. **ChClrk - Approve 16th Section Leases**
(Found in the Miscellaneous Appendix to these Minutes)
16. **CtyEng - Acknowledge Letter Cancelling LSBP - 45(6) Project Mullinville Road & Endris Road**
(Attached hereto as Exhibit F)
17. **TA - Approve Maintenance Agreement/Delta Photo Capture Interface for the Tax Assessor's Office and Authorize the Board President to execute same**
(Attached hereto as Exhibit G)
18. **TA - Approve Maintenance Agreement Renewal of ArcGIS Desktop for the Tax Assessor's Office and Authorize the Board President to execute same**
(Attached hereto as Exhibit H)
19. **TA - Approve Travel & Related Expenses for Jeff Hodgins - 2018 Certified Appraiser School**
20. **TA - Approve 2017 Real Property Decreases**
(Found in the Miscellaneous Appendix to these Minutes)
21. **TA - Acknowledge 2017 Real Property Increases - Unsigned**
(Found in the Miscellaneous Appendix to these Minutes)
22. **TA - Acknowledge 2017 Real Property Increases - Unsigned**
(Found in the Miscellaneous Appendix to these Minutes)
23. **TA - Approve 2017 Homestead Exemptions Deletions**
(Found in the Miscellaneous Appendix to these Minutes)
24. **TA - Approve 2017 Real Property Increases - Signed**
(Found in the Miscellaneous Appendix to these Minutes)
25. **RD- Acknowledge March 2018 Monthly Report**
(Found in the Miscellaneous Appendix to these Minutes)
26. **RD- Acknowledge March 2018 Closed Call Analysis**
(Found in the Miscellaneous Appendix to these Minutes)
27. **RD - Acknowledge April 2018 Service Call Schedule**
(Found in the Miscellaneous Appendix to these Minutes)
28. **RD - Acknowledge April 2018 Culvert Requests**
(Found in the Miscellaneous Appendix to these Minutes)

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- 29. PC - Approve Household Hazardous Waste Day Contract with Care Environmental up to \$43,890.00 contingent on the City of Ridgeland's Board of Alderman approving payment exceeding said amount and Authorize the Board President to execute same**
(Attached hereto as Exhibit I)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Appointment to West Madison Utility District Board

Mr. Bishop did offer and Mr. Steen did second a motion to appoint Ms. Valencia Buggs to the West Madison Utility District Board replacing Ms. Louvella Lawson with said term expiring May, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Buggs was and is hereby appointed.

SO ORDERED this the 2nd day of April, 2018.

In re: Authorization of Madison County Library System

Mr. Griffin did offer and Ms. Jones did second a motion to authorize Ms. Tonja Johnson of the Madison County Library System to construct a community garden at the Camden Library consisting of approximately twelve raised beds as an extension of the Library System's health and wellness program and direct Building & Grounds Director Danny Lee to assist as needed. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Johnson was and is hereby authorized and Mr. Lee was and is hereby directed.

SO ORDERED this the 2nd day of April, 2018.

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***In re: Discussion of New Hires
Tax Collector Office***

Mr. Baxter did offer and Mr. Bishop did second a motion to table the discussion of a budget amendment for new hires in the Tax Collector's office until further information can be acquired. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 2nd day of April, 2018.

***In re: Acknowledgment of Executed
Fire Protection Service Agreement***

At the request and recommendation of County Fire Coordinator Tom Larievere, Mr. Bishop did offer and Mr. Steen did second a motion to acknowledge that certain Fire Protection Service Agreement from Southwest Madison County Fire Protection District to pay unto said district Twenty Thousand Dollars (\$20,000.00) for the first year and Ten Thousand Dollars (\$10,000.00) annually thereafter. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Fire Protection Service Agreement was and is hereby acknowledged.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Contract
Roofing Solutions, LLC***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the contract submitted by Roofing Solutions, LLC, d/b/a Roofing Solutions of Louisiana, LLC, found in the Miscellaneous Appendix to these Minutes, for the roof replacement at the Emergency Management building and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said contract was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

In re: Acknowledgment of Monthly Reports and Amended County Road Plan

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Baxter did second a motion to (1) acknowledge the Engineering Monthly Report and the Monthly Bridge Report, found in the Miscellaneous Appendix to these Minutes, (2) acknowledge the Amended County Road Plan, attached as Exhibit J, (3) direct Mr. Gaillet to present a monthly update on the Road Plan along with payoff dates, and (4) add Wayne Drive and Davis Drive to said Road Plan. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said reports were and are hereby acknowledged; the Amended County Road Plan was and is hereby acknowledged; and Wayne Drive and Davis Drive were and are hereby added to the County Road Plan.

SO ORDERED this the 2nd day of April, 2018.

In re: Correction, Nunc Pro Tunc, of the Minutes of the Madison County Board of Supervisors of February 5, 2018 Authorization to Issue Purchase Order

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to correct, *nunc pro tunc*, the minutes of the Madison County Board of Supervisors of February 5, 2018 on the matter of Authorization to Issue Purchase Order for repairs to Robinson Road Bridge Project (SA #45-087) to Robinson Road Project (SA #45-088). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby corrected, *nunc pro tunc*.

SO ORDERED this the 2nd day of April, 2018.

In re: Authorization to Issue Purchase Order

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Purchase Clerk Hardy Crunk to issue a purchase order for repairs to Robinson Road Bridge Project (SA #45-087) in the amount of \$137,669.81. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Petition for Variance
Capitol Body Shop***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Griffin did second a motion to increase the maximum sign square footage allowed from 125 square feet to 423 square feet. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Petition for Variance
Capitol Body Shop***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Steen did second a motion to approve the petition submitted by Capitol Body Shop for a flag variance contingent on the maximum square footage allowed be 375 square feet, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved with the aforementioned provision.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Site Plan -
CRJT***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve the site plan submitted by CRJT, found in the Miscellaneous Appendix to these Minutes, to construct a new

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business on Denim Way. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Amended Site Plan - Kids Kastle

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Steen did second a motion to approve the amended site plan submitted by Kids Kastle, found in the Miscellaneous Appendix to these Minutes, to change the building design for a new daycare business at the corner of Westfalen and Aulenbrock Drive contingent on said daycare being specifically for special needs children. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended site plan was and is hereby approved with the aforementioned provision.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Amended Site Plan - Cedarstone Commercial

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve the amended site plan submitted by Cedarstone Commercial, found in the Miscellaneous Appendix to these Minutes, to construct a new business at 105 Westfalen Drive making the parking spaces ten inches (10") wide. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended site plan was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

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***In re: Approval of Amended Site Plan -
J Roger Morrison***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the amended site plan submitted by J Roger Morrison, found in the Miscellaneous Appendix to these Minutes, to amend the parking spaces for new business at the corner of Dees Drive and Dees Plaza. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended site plan was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Site Plan -
Gluckstadt Animal Hospital***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan submitted by Gluckstadt Animal Hospital, found in the Miscellaneous Appendix to these Minutes, to construct a new addition to said business along Gluckstadt Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Preliminary Plats
Amended Coventry, Part 1 and Coventry, Part 2***

At the request of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Steen did second a motion to approve the amended preliminary plat of Coventry, Part 1 and the preliminary plat of Coventry, Part 2. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plats was and is hereby amended and approved.

SO ORDERED this the 2nd day of April, 2018.

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***In re: Consideration of Renovation
Justice Court Office***

At the request of Justice Court Clerk Cheryl Horn, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the quote submitted by Mr. Wallace Dabbs, attached as Exhibit K, in the amount of \$12,572.00 for renovations to the Justice Court building. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

***In re: Approval of Resolution Requesting Funding
from Madison County Nursing Home***

**RESOLUTION REQUESTING FUNDING
FROM MADISON COUNTY NURSING HOME FOR THE
CONSTRUCTION OF SIDEWALKS, WALKING TRAILS, AND RELATED HEALTH
AND WELLNESS FACILITIES**

WHEREAS, the Attorney General has recently issued an opinion to Madison County Board of Supervisors and the Madison County Nursing Home ("MCNH") relying on Miss. Code Ann. 41-13-38(2) and finding that a county nursing home may assist the county in the layout and construction of sidewalks and walking trails.

WHEREAS, the Madison County Board of Supervisors finds that the construction of sidewalks in the City of Madison will promote the health and welfare of the citizens of Madison County, Mississippi.

WHEREAS, the addition of these sidewalks will provide citizens of the City of Madison an alternative, healthier means of travel. The sidewalks will be located nearby residential neighborhoods and schools, encouraging biking, walking, and jogging as an alternative method of travel to nearby designations.

WHEREAS, the Madison County Board of Supervisors further finds that walking trails and restrooms at Sulphur Springs Park in North Madison County will promote the health and welfare of the citizens of Madison County, Mississippi.

WHEREAS, the citizens of North Madison County currently do not have sidewalks or walking trails nearby to provide the public with a means of recreation and exercise. The addition of these trails and supporting health and wellness facilities will provide North Madison County residents with access to community walking trails, encouraging physical activity. More physical activity results in weight control, reduction in cardiovascular disease, reduction in type 2 diabetes, improvement of health and mood, and increase in chances of a longer, healthier life.

WHEREAS, the Board of Supervisors of Madison County is requesting the MCNH assist financially with the cost of laying-out and constructing these sidewalks, walking trails, and restrooms with a grant, or grants, by MCNH.

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NOW THEREFORE BE IT RESOLVED, the Board of Supervisors of Madison County, Mississippi requests funding from MCNH in the amount of \$1,000,000 for the layout and construction of walking trails, restrooms, and sidewalks as identified herein.

FURTHER, the Board of Supervisors requests that \$181,420.00 of that funding be applied to the cost of construction of sidewalks adjacent to Saint Augustine Drive and Old Canton Road in the City of Madison, Mississippi.

FURTHER, the Board of Supervisors requests that the remaining \$818,580.00 of said funding be applied to the cost of construction of walking trails and health and wellness facilities at Sulphur Springs Park in North Madison County.

Paul Griffin did offer and Sheila Jones did second a motion to adopt the above and foregoing Resolution. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said Resolution was and is hereby adopted.

SO ORDERED this the 2nd day of April, 2018.

In re: Authorization to Issue Purchase Order

At the request and recommendation of County Administrator Shelton Vance, the Board of Supervisors did make a finding and determination that installing air conditioning in the Radio Equipment room and the 911 Computer Equipment room is vital to the proper operation of the 911 system,

Therefore, Mr. Bishop did offer and Mr. Baxter did second a motion to authorize Purchase Clerk Hardy Crunk to issue a purchase order to Terry Service Inc. in the amount of \$7,350.20 using the E911 funds to install air conditioning in the Radio Equipment room and the 911 Computer Equipment room. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

***In re: Authorization to Issue Payment
Parkway South Public Improvement District***

At the request and recommendation of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Steen did second a motion to authorize Chancery Clerk Ronny Lott to issue a pay warrant in the amount of \$729,400.00 to Trustmark National Bank to cover the shortfall pursuant to the Contribution Agreement for the Parkway South Public Improvement District (PID) with the PID reimbursing the County for \$634,164.38 on or before May 1, 2018 which is the

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contribution that the County made in May 2016. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and Mr. Lott was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Budget Amendments & Interfund Cash Transfers

Mr. Steen did offer and Mr. Baxter did second a motion to approve the “Madison County Budget Amendments & Interfund Cash Transfers April 2, 2018,” attached as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Claims Docket for March 28, 2018 and Payroll Dockets for March 21, 26 and 27, 2018

At the request and recommendation of Comptroller Buddy Voelkel, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket, dated March 28, 2018
- (2) Payroll Claims Docket No. 1, dated March 21, 2018
- (3) Payroll Claims Docket No. 2, dated March 26, 2018
- (4) Payroll Claims Docket No. 3, dated March 27, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated March 28, 2018:

Fund	ClaimNos.	No. ofClaims	Amount
001	1529 to 1628	100	944,923.82
004	2 to 3	2	42,656.48
012	92 to 99	8	17,976.47
013	5 to 6	2	75,322.63
015	32 to 34	3	103,272.31
030	33 to 38	6	30,165.48
031	15 to 15	1	4,460.60
095	6 to 6	1	65,334.34

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097	59 to 63	5	21,316.44
105	36 to 39	4	147,034.95
115	74 to 78	5	16,804.45
116	6 to 6	1	50,663.95
117	4 to 4	1	1,655.47
119	5 to 5	1	6,939.58
120	10 to 10	1	3,849.88
121	5 to 5	1	278.14
137	6 to 6	1	25,660.40
150	276 to 301	26	217,263.05
160	63 to 65	3	63,521.85
170	6 to 7	2	45,900.42
190	33 to 38	6	1,827.86
191	58 to 62	5	10,868.24
226	12 to 16	5	2,305,476.49
315	15 to 15	1	32,705.00
319	20 to 22	3	406,373.10
655	5 to 5	1	49,254.41
664	5 to 5	1	3,500.00
672	5 to 5	1	735.00
675	5 to 5	1	2,560.50
690	6 to 6	1	65,471.78
691	6 to 6	1	81,836.19
TOTAL ALL FUNDS		200	4,845,609.28

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of April, 2018.

***In re: Authorization to Issue Reimbursement
MASIT***

At the request and recommendation of County Comptroller Buddy Voelkel, Mr. Steen did offer and Mr. Baxter did second a motion to authorize Chancery Clerk Ronny Lott to issue a pay warrant as a reimbursement in the amount of \$6,910.90 to MASIT due to an error by CCMSI making check payable to Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent ¹

¹Prior to consideration of this item of business, Mr. Griffin departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the motion carried by the unanimous vote of those present and Mr. Lott was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Planning & Zoning Commission Per Diem

Mr. Bishop did offer and Mr. Steen did second a motion to approve the Planning & Zoning Commission per diem for March 8, 2018, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of April, 2018.

In re: Approval of Claims of Fleetcor Technologies

Thereafter, at the request and recommendation of Mr. Voelkel, Mr. Griffin did offer and Mr. Bishop did second a motion to approve a supplemental claims docket dated March 30, 2018 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent ²
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 2nd day of April, 2018.

In re: Discussion of Transferring Funds to Certain Road Projects

Mr. Griffin did offer and Mr. Steen did second a motion to transfer excess funds from George Washington Street to the maintenance and overlay of Kelly Cove, Jody Drive, Wayne Drive and Davis Drive. The vote on the matter being as follows:

²Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby approved to be transferred.

SO ORDERED this the 2nd day of April, 2018.

In re: Authorization of County Road Manager

Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Road Manager Cornelius Bacon to assist the City of Canton Public Works Department and the City of Madison Public Works Department with cutting shrubs and making repairs to pot holes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Bacon was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion authorize Road Manager Cornelius Bacon to mow the grass at the intersection of Gluckstadt Road and Dees Drive contingent on Board Attorney Katie Bryant Snell acquiring approval from Mississippi Department of Transportation (MDOT) . The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Bacon was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

Thereafter, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Road Manager Cornelius Bacon to assist Rev. Bacon of Instep Ministries with clean up and removing debris from Sawmill Quarters set for Saturday, April 7, 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Bacon was and is hereby authorized.

SO ORDERED this the 2nd day of April, 2018.

President's Initials: _____
Date Signed: _____

In re: Approval of Personnel Matters

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Steen did second a motion to approve the hiring of Ms. Kay Jerome as a Deputy Tax Assessor on a part time basis. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel matter was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

Thereafter, and at the request and recommendation of Comptroller Buddy Voelkel, Mr. Steen did offer and Mr. Bishop did second a motion to approve the increase in salary and the added title of Internal Auditor for Deputy Comptroller Christy Gleason, attached as Exhibit N, effective immediately and direct Mr. Voelkel to present the County Administrator and each Supervisor with a job description for said title and salary. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel matter was and is hereby approved.

SO ORDERED this the 2nd day of April, 2018.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor David E. Bishop and approved by the unanimous vote of those present, the April 2, 2018 meeting of the Board of Supervisors was adjourned until Monday, April 16, 2018 at 5:00 pm.

Sheila Jones, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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President's Initials: _____

Date Signed: _____

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