

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MAY 7, 2018  
Adjourned from a meeting conducted on April 16, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 7, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Deputy Sheriff Wayne Wells on behalf of Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Board Attorney Katie Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from April 16, 2018***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on April 16, 2018,

Mr. Steen did offer and Mr. Baxter did second a motion to approve the minutes of April 16, 2018 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of April 16, 2018 were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Chancery Clerk did request that Consent Item No. 25, "Approve Void Tax Sale, Parcel # 081A-11-143, be pulled for separate consideration,

Therefore, Mr. Griffin did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters and Approve job title for Michael S. Everett as EMA Deputy/County Patrolman and job title for Kyrie Lucas as EMA Deputy/County Patrolman**  
(Attached hereto as Exhibit A)
6. **HR - Acknowledge Internship of William Green - Justice Court**  
(Attached hereto as Exhibit B)
7. **CA - Acknowledge Mississippi Tort Claims / Renewal of Coverage**
8. **CA - Acknowledge Funds in the amount of \$84,305.80 for Sweetbriar Development, Part 2**
9. **CA - Approve MDEQ Agreement / Digital Ortho Photography and Survey Services and Authorize the Board President to execute same**  
(Attached hereto as Exhibit C)
10. **CA - Approve Pay Application #8 / South Madison County Fire Department #3 (Gluckstadt) submitted by Richard Womack Const. in the amount of \$39,484.85**  
(Attached hereto as Exhibit D)
11. **CA - Approve Pay Application #9 / South Madison County Fire Department #3 (Gluckstadt) submitted by Richard Womack Const. in the amount of \$293,538.60**  
(Attached hereto as Exhibit E)
12. **CA- Approve Pay Application #1 / Southwest Madison County Fire Dept. submitted by Richard Womack Const. in the amount of \$160,543.35**  
(Attached hereto as Exhibit F)
13. **CA - Approve MDEQ Solid Waste Assistance Grant and Authorize the Board President to execute same**
14. **CA - Acknowledge LSBP Funding Letter**
15. **CA - Approve Travel & Expenses for MSCPA - Continuing Professional Education Seminar, Ridgeland, MS / Hillard**
16. **CA - Approve Payment of Bear Creek Water Invoice for South Madison Co. Fire Station #3**  
(Attached hereto as Exhibit G)
17. **CA - Approve Payment of Bear Creek Water Invoice for Fairview Park**  
(Attached hereto as Exhibit H)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

18. **CA - Approve Madison County Resolution of Support AHP 2018 / Canton Housing Authority and Authorize the Board President to execute same**  
(Attached hereto as Exhibit I)
19. **CA - Approve Payment to JH&H Architects for architectural services for the Warnock Bldg**  
(Attached hereto as Exhibit J)
20. **CA- Approve Dale Partners proposal for Sulphur Springs Park health center and picnic pavilion in an amount not to exceed \$12,000.00**  
(Attached hereto as Exhibit K)
21. **CA - Approve Travel & Related Expenses for ACFE Central MS Meeting for Gleason, Voelkel, Hilliard, Vance and Hawkins / Jackson, MS**
22. **COMP - Declare Property as surplus and Authorize disposal of same**
23. **ChClrk - Acknowledge Court Order Closing Admin/Chancery Bldg for Canton Flea Market for May & October 2018**
24. **ChClrk - Approve 16th Section Lease Contracts**
26. **ChClrk - Approve Payment for Special Master & Attorneys / April 2018**  
(Attached hereto as Exhibit L)
27. **B&G - Approve Use of Rogers Park - Scott**
28. **B&G - Approve Use of Rogers Park - Women of Excellence - Esco**
29. **B&G - Approve Use of Rogers Park - Rogers High School Class of 1968**
30. **B&G- Approve Request to Refund \$25.00 for Use of Rogers Park / Francis**  
(Attached hereto as Exhibit M)
31. **B&G- Approve Request to Refund \$25.00 for Use of Rogers Park / Robinson**  
(Attached hereto as Exhibit N)
32. **B&G- Approve Request to Refund \$25.00 for Use of Rogers Park / Jones**  
(Attached hereto as Exhibit O)
33. **PC - Approve Travel & Related Expenses for MS Constables Association Convention / Gulfport, MS / Sims**
34. **PC - Approve Travel & Related Expenses for MS Constable Association Convention / Gulfport, MS / Harbour**
35. **PC - Approve Purchase of Ammunition for Constables**  
(Attached hereto as Exhibit P)
36. **PC - Approve Shred-It Contract for destroying old county records and Authorize the Board President to execute of same**  
(Attached hereto as Exhibit Q)
37. **P&Z - Approve Maintenance Agreement Renewal of GIS Desktop**  
(Attached hereto as Exhibit R)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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38. **IT - Approve Statement of Work - IBM Services Elite for Chancery AS/400 System and Authorize the Board President to execute same**  
(Attached hereto as Exhibit S)
39. **IT - Approve Statement of Work - IBM Services Elite for Sheriff's Department AS/400 System and Authorize the Board President to execute same**  
(Attached hereto as Exhibit T)
40. **IT - Approve proposal submitted by Security Support Services for additional cameras and recorder at Circuit Building**  
(Attached hereto as Exhibit U)
41. **TA - Approve 2017 Real Property Decreases**
42. **TA - Approve 2017 Homestead Amended Applications**
43. **TA - Approve 2017 Personal Property Increases - Signed**
44. **TA - Approve 2017 Personal Property Decrease**
45. **RD - Acknowledge April 2018 Closed Call Analysis**
46. **RD - Acknowledge April 2018 Monthly Report**
47. **RD - Acknowledge May 2018 Culvert Requests**
48. **RD - Acknowledge May 2018 Service Call Schedule**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval to Void 2017 Tax Sale***  
**Aubrey Joyce Johnson**

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Mr. Griffin did second a motion to approve voiding the August 28, 2017 tax sale on parcel no. 081A-11-143 on a homestead chargeback being assessed to Aubrey Joyce Johnson and direct the Chancery Clerk to issue a refund to Trustmark Bank in the amount of \$442.12 due to payment received in error. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said sale was and is hereby void and the Chancery Clerk was and is hereby directed to issue a refund accordingly.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Archie Circle as a Public Road***

At the request and recommendation of the committee comprised of Supervisor Bishop and Supervisor Steen and after an inspection and evaluation, Mr. Bishop did offer and Mr. Steen did second a motion to make a determination that that certain section of a gravel road at the end of Quail Road, being in District 5, is to be accepted as a gravel county road with county maintenance and being named as Archie Circle. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Archie Circle was and is hereby declared a county road with county maintenance.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Funding for North Agency Lane and St. Augustine Road***

Mr. Steen did offer and Mr. Bishop did second a motion to approve overlaying North Agency Lane in Bridgewater Subdivision and St. Augustine Road, from Old Canton Road east to the entrance of Strawberry Park in the amount of \$155,000.00 to be paid from general fund. Prior to call of the motion, Mr. Griffin did offer a substitute motion and Mr. Steen did second to (1) approve up to \$200,000.00 from the general fund to overlay North Agency Lane in Bridgewater Subdivision, St. Augustine Road, from Old Canton Road east to the entrance of Strawberry Park and Avondale Road up to \$45,000.00 and (2) approve the transfer of any excess funds to Bilbrew Road and Summerlin Road. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and funds were and are hereby approved and said excess funds were and are hereby approved for transfer.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Authorization of Use of Supervisor Board Room***

At the request and recommendation of District 2 Election Commissioner Julia Hodges, Mr. Griffin did offer and Mr. Steen did second a motion to authorize the Election Commission to use the Supervisor's Board Room on May 15, 2018 from 5:00 pm - 8:00 pm for training purposes.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Election Commission was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Adoption of Resolution Honoring Veterans on Memorial Day and Approval of Town Hall Meeting***

At the request and recommendation of Veterans Service Officer Mendal Kemp, Mr. Bishop did offer and Mr. Griffin did second a motion to adopt the following Resolution:

**RESOLUTION**

WHEREAS, in 1971, Congress designated the last Monday in May "Memorial Day" to recognize and remember every military person who died in service to our nation, and

WHEREAS, Memorial Day is our most solemn day of remembrance, and

WHEREAS, today we honor the men and women who made the ultimate sacrifice to protect the ideals they died for so their sacrifice will not be in vain, and

WHEREAS, we, the Board of Supervisors of Madison County, by virtue of the authority vested in us, do hereby proclaim May 28, 2018 as Memorial Day in Madison County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI THAT:

The Board of Supervisors of Madison County does hereby, on behalf of the citizens of Madison County, express sincere appreciation to all the military service men and women who made the ultimate sacrifice for our country and to those men and women who are serving our country, and

THIS RESOLUTION BE SPREAD UPON THE MINUTES OF THIS Board and thereby forever preserved as a permanent tribute to our military men and women, and

1. The Clerk of this Board post true, correct, and certified copy hereof at the entrances to the Chancery and Administrative building and the Madison County Circuit Courthouse and posted in prominent locations throughout Madison County there to remain for a period of thirty days from the date hereof.

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

the motion carried unanimously and said Resolution was and is hereby adopted.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

Thereafter, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Mr. Kemp to advertise for a town hall meeting at the National Guard Armory on August 8, 2018 and authorize the purchase of refreshments for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and Mr. Kemp was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Acknowledgment of Monthly Bridge Report***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the Monthly Bridge Report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Travel and Related Expenses***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Steen did second a motion to approve travel and related expenses for Shelton Marberry and Andrew Grant to attend the Storm Water Management Certification, June 21, 2018 in Jackson, MS. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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***In re: Acknowledgment of Engineering Monthly Report***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge the Engineering Monthly Report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Sink Hole  
West Elbridge Way***

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a drainage pipe has failed in several areas causing dangerous sink holes along West Elbridge Way, Mr. Griffin did offer and Mr. Steen did second a motion to approve that certain temporary construction easement from Heather Williamson, attached as Exhibit V, authorizing Mr. Gaillet to enter onto private property to investigate a sink hole located at 134 West Elbridge Way and make a determination if pipe failure is due to utilities being bore through storm water pipes and ensure the storm water is moving properly for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said temporary construction easement was and is hereby approved and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Sink Hole  
Stillhouse Creek Drive***

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a drainage pipe has failed in several areas causing dangerous sink holes along Stillhouse Creek Drive, Mr. Baxter did offer and Mr. Griffin did second a motion to approve that certain proposal submitted by Utility Constructors, Inc., attached hereto as Exhibit W, in the amount of \$49,932.00 to access private property at 117 Stillhouse Creek Drive to make necessary repairs to ensure the storm water is moving properly for the sake of public welfare, safety and health and to prevent further damage to county roadways . The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said proposal was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Final Plat  
Heartland Estates VII***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to approve the final plat of Heartland Estates VII. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the final plat of Heartland Estates VII was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval to Release Letter of Credit  
Saddlebrook, Part 1***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize the Chancery Clerk to release that certain Letter of Credit No. 14-077-SP representing final wearing surface of Saddlebrook, Part 1 and adopt roads as county maintenance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Acknowledgment of Close Out Documents  
North Old Canton Road Improvements Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to acknowledge those certain close out documents for the North Old Canton Road Improvements Project, SAP-45(15)M, and authorize the Board President to execute same. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said close out documents were and are hereby acknowledged and the Board President was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Sink Hole  
Greystone Drive***

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a drainage pipe has failed along Greystone Drive, Mr. Baxter did offer and Mr. Bishop did second a motion to approve those certain temporary construction easements from Bonnie Woodall, Gladys Wilson, and Billy Adams, attached as Collective Exhibit X, to enter onto private property to make necessary repairs to ensure the storm water is moving properly for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said temporary construction easements were and are hereby approved and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Board Order  
Old Canton Road Improvements Project***

At the request and recommendation of County Engineer Dan Gaillet, Ms. Jones did offer and Mr. Steen did second a motion to approve that certain Board Order awarding the lowest and best bid to Walters Construction Company, Inc. in the amount of \$1,268,84.13, attached as Exhibit Y, for the Old Canton Road Improvements Project from County Line Road to the Natchez Trace Parkway, and authorize the Board President and County Engineer to execute documents associated with same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Board Order was and is hereby approved and the Board President and County Engineer were and are hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Awarding of Bid***  
**North Deerfield Drive Improvements Project**

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Ms. Jones did second a motion to approve awarding the bid submitted by Walters Construction Co., Inc. in the amount of \$947,736.30, attached as Exhibit Z, for the North Deerfield Drive Improvements Project, and authorize the Board President and County Engineer to execute documents associated with same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded to Walters Construction Co., Inc. and the Board President and County Engineer were and are hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Amendment #2 Professional Service Agreement***  
**North Deerfield Drive Improvements Project**

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to approve Amendment #2 Professional Service Agreement submitted by H1 Services, Inc. in the amount of \$72,800.00, attached as Exhibit AA, for CE&I services for the North Deerfield Drive Improvements Project, and authorize the Board President and County Engineer to execute documents associated with same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amendment was and is hereby approved and the Board President and County Engineer were and are hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Reimbursement***  
**City of Madison**

At the request and recommendation of County Engineer Dan Gaillet and pursuant to that certain Interlocal Agreement with the City of Madison, Ms. Jones did offer and Mr. Baxter did second a motion to authorize the Chancery Clerk to issue a reimbursement in the amount of \$175,000.00, attached as Exhibit BB, for the rebuilding and overlaying of streets in Hunter's Pointe Subdivision. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Sink Hole  
Bienville Drive***

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a drainage pipe has failed in several areas causing water to back up along Bienville Drive and creating dangerous sink holes, Mr. Baxter did offer and Mr. Bishop did second a motion to approve that certain proposal submitted by Utility Constructors, Inc., attached hereto as Exhibit CC, in the amount of \$16,276.00 to make necessary repairs to ensure the storm water is moving properly for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said proposal was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Sink Hole  
Maple Grove***

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a drainage pipe has failed in several areas causing water to back up across private property at 105 Maple Grove, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Mr. Gaillet to make necessary repairs on county right right of way to ensure the storm water is moving properly for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Acknowledgment of Planning & Zoning Minutes***

Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge the April 12, 2018 minutes of the Planning & Zoning Commission, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Additional Zoning Ordinance Changes***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Ms. Jones did second a motion to approve those certain additional zoning ordinance changes, attached as Exhibit DD, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said zoning ordinance changes were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Rezoning  
Carlisle 536, LLC - Wendy's***

At the request and recommendation of Zoning Administrator Scott Weeks and approved by Planning and Zoning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain rezoning of Carlisle 536, LLC - Wendy's to rezone from C1 Commercial to C2 Commercial at the intersection of Weisenberger Road and Gluckstadt Road for clarification of said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Petition for Special Exception  
SSR Communications, Inc.***

Following discussion, Mr. Bishop did offer and Mr. Steen did second a motion to table the Petition for Special Exception submitted by SSR Communications, Inc., for conditional use to install a radio tower at North Livingston Road and Lake Cavalier Road until the June 4, 2018 board meeting. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said petition was and is hereby tabled.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge that certain email from Laura Flint opposing the placement of said radio tower, attached as Exhibit EE. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said email was and is hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Setting Date for Hearing on Appeal  
Sartain & Assocaites***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Griffin did second a motion to set said appeal for hearing for June 18, 2018 at 5:00 p.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set for June 18, 2018 at 5:00 p.m.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Amended Site Plan -  
CIA Autoplex***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the amended site plan submitted by CIA Autoplex, found in the Miscellaneous Appendix to these Minutes, to increase the size of one structure located at 380 Distribution Drive. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended site plan was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Site Plan -  
Quality Glass***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve the site plan submitted by Quality Glass, found in the Miscellaneous Appendix to these Minutes, to construct an addition to the business on 109 Westfalen Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Site Plan -  
Atlas Greek Cuisine***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan submitted by Atlas Greek Cuisine, found in the Miscellaneous Appendix to these Minutes, to construct a new business on Calhoun Station Parkway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Site Plan -  
Luckytown Square***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan submitted by Luckytown Square, found in the Miscellaneous Appendix to these Minutes, to construct a new business at Gluckstadt Road and Distribution Drive. The vote on the matter

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Amended Plat  
New Castle, Part IV***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the New Castle Subdivision, Part IV Amended plat reducing Lot D from 2.63 acres to 2.06 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended plat was and is hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Change Order No. 1  
Southwest Madison County Fire Station***

At the request and recommendation of Building & Grounds Directors Danny Lee, Mr. Steen did offer and Mr. Baxter did second a motion to approve change order no. 1 submitted by Richard Womack Construction, LLC, in the amount of \$14,827.00, attached as Exhibit FF, for additional undercutting of existing soil at Southwest Madison County Fire Station. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved.

SO ORDERED this 7<sup>th</sup> day of May, 2018.

***In re: Approval of Change Order No. 6  
South Madison County Fire Station #3 - Gluckstadt***

At the request and recommendation of Building & Grounds Directors Danny Lee, Ms. Jones did offer and Mr. Baxter did second a motion to approve change order no. 6 submitted by Richard

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Womack Construction, LLC, in the amount of \$5,165.25, attached as Exhibit GG, to make changes to the mezzanine for a workout area at South Madison County Fire Station # 3-Gluckstadt. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved.

SO ORDERED this 7<sup>th</sup> day of May, 2018.

***In re: Approval of Auction Services Agreement  
Dealers Auto Auction Group, LLC***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Auction Services Agreement submitted by Dealers Auto Auction Group, LLC (DAAG), attached as Exhibit HH, to sell surplus vehicles, contingent on deleting Sections 5 and 6 from contract, and acknowledge the bond attached thereto and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved with the aforementioned provisions.

SO ORDERED this 7<sup>th</sup> day of May, 2018.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

Mr. Steen did offer and Mr. Bishop did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit II. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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***In re: Approval of Claims Docket for May 3, 2018 and Payroll Dockets for April 18, 26 and May 2, 2018***

At the request and recommendation of Comptroller Buddy Voelkel, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket, dated May 3, 2018
- (2) Payroll Claims Docket No. 1, dated April 18, 2018
- (3) Payroll Claims Docket No. 2, dated April 26, 2018
- (4) Payroll Claims Docket No. 3, dated May 2, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated May 3, 2018:

Fund	ClaimNos.	No. ofClaims	Amount
001	1759 to 2246	488	815,256.83
004	4 to 4	1	129,649.72
012	111 to 118	8	29,418.89
015	37 to 40	4	261,170.06
030	41 to 43	3	27,164.17
031	17 to 17	1	4,460.60
095	7 to 7	1	29,995.41
097	69 to 78	10	20,897.38
105	45 to 47	3	157,486.62
115	89 to 94	6	16,232.97
116	7 to 7	1	10,580.28
117	5 to 5	1	606.29
119	6 to 6	1	2,823.45
120	11 to 11	1	2,165.71
121	6 to 6	1	68.17
137	7 to 7	1	10,798.48
150	338 to 371	34	237,589.50
160	68 to 74	7	1,276,067.52
190	42 to 43	2	244.56
191	73 to 76	4	206.65
226	17 to 18	2	2,312,609.43
315	17 to 18	2	60,871.00
319	27 to 29	3	443,882.05
655	7 to 7	1	68,624.38
664	7 to 7	1	2,651.50
672	7 to 7	1	1,351.50
675	7 to 7	1	3,772.50
681	253 to 253	1	2,837.20
690	7 to 7	1	33,291.38
691	7 to 7	1	41,611.56
TOTAL ALL FUNDS		592	6,004,385.76

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Constables Report***

Mr. Griffin did offer and Mr. Bishop did second a motion to approve the Constables Report for March 28 - May 1, 2018 and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Planning & Zoning Commission Per Diem***

Mr. Steen did offer and Mr. Bishop did second a motion to approve the Planning & Zoning Commission Per Diem for April 12, 2018 and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent <sup>1</sup>

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Authorization to Issue Payment  
Lost Rabbit URD***

At the request and recommendation of Comptroller Buddy Voelkel, Ms. Jones did offer and Mr. Steen did second a motion to authorize Chancery Clerk Ronny Lott to issue a pay warrant as the final payment of 2017 collections for Lost Rabbit URD in the amount of \$7,180.47 and a partial payment in the amount of \$67,989.16 for collections through April 2018, attached as Collective Exhibit JJ. The vote on the matter being as follows:

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and Mr. Lott was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Acknowledgment of Canton Public School Reimbursement***

Mr. Bishop did offer and Mr. Steen did second a motion to acknowledge receipt of payment in the amount of \$59,568.30 from Canton Public School District as reimbursement for expenses incurred for the November 2017 elections. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said funds were and are hereby acknowledged.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Approval of Claims of Fleetcor Technologies***

Mr. Griffin did offer and Mr. Bishop did second a motion to approve a supplemental claims docket dated May 3, 2018 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent <sup>2</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

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<sup>2</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Authorization of Board Attorney***

Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Board Attorney Katie Bryant Snell to acquire an Attorney General’s Opinion as to the use of Nursing Home funds being used for restroom facilities, health/wellness complex and pavilions at Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

***In re: Discussion of Dumping on County Roadway***

Mr. Bishop did offer and Mr. Steen did second a motion to (1) authorize posting of no dumping signs on county roadway, (2) direct trucks and open trailers have a tarp placed to contain trash and debris from littering roadway and (3) approve a fine illegal dumping with the first offense being \$250.00 and the second offense being \$500.00. Prior to call of the motion, Mr. Bishop did withdraw his motion.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss potential litigation matters setting moratorium on commercial development,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, President Jones did make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing pending litigation matters setting moratorium on commercial development with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Zoning Director Scott Weeks, Board Attorney Katie Snell and Planning & Zoning Attorney Leah Ledford. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Ms. Jones did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss potential litigation matters setting moratorium on commercial development. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Jones declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 7<sup>th</sup> day of May, 2018.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the May 7, 2018 meeting of the Board of Supervisors was adjourned until Monday, May 21, 2018 at 5:00 pm.

\_\_\_\_\_  
Sheila Jones, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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