

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 20, 2018  
Adjourned from a meeting conducted on August 6, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 20, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Greg Higginbotham  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from August 6, 2018***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 6, 2018,

Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of August 6, 2018 as presented and authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 6, 2018 were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 22 (8/20/18)***

***In re: Authorization to Pay Invoice***

At the recommendation of Board Attorney Katie Bryant Snell, Mr. Baxter did offer and Mr. Griffin did second a motion to authorize the Chancery Clerk to issue a pay warrant to Signs First in the amount of \$1,174.36 for repairs to the Greater Livingston M.B. Church sign damaged by county crews while performing road maintenance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorize.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Increases of Assessment of Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.***

Mr. Baxter did offer and Mr. Steen did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for various tax years on certain parcels in the county, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Mr. Steen did offer and Mr. Baxter did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 2 of 22 (8/20/18)***

Thereafter, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: OBJECTIONS TO, FINAL EQUALIZATION OF, AND ADOPTION OF THE 2018 MADISON COUNTY TAX ROLLS – Public Hearings on Protests Received for 2018 Preliminary Real and Personal Property Assessment Rolls***

Mr. Griffin did offer and Mr. Bishop did second a motion to open the public hearing for purposes of equalization of the 2018 tax rolls as to protests timely received on August 6, 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Griffin did offer and Mr. Baxter did second a motion to accept the Tax Assessor's recommendation for Boulevard Shoppes, parcel no. 072C-07B-004/02.02 to assess the value at \$6,604,140. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, Mr. Steen did offer and Mr. Baxter did second a motion to accept the Tax Assessor's recommendation for Homewood Suites, parcel no. 072I-31C-011/01.05 to assess the value at \$6,087,980. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 3 of 22 (8/20/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Mr. Baxter did offer and Mr. Bishop did second a motion to accept the Tax Assessor's recommendation for Staybridge Suites, parcel no. 071G-36D-039/01.00 to assess the value at \$5,445,071. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Mr. Griffin did offer and Mr. Baxter did second a motion to accept the Tax Assessor's recommendation for Logan's, parcel no. 071G-36D-001/00.00 to assess the value at \$3,258,170. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Mr. Griffin did offer and Mr. Baxter did second a motion to accept the Tax Assessor's recommendation for Kingston Place, parcel no. 092F-14A-081/00.00 to accept the revised assessed the value at \$1,960,272. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 4 of 22 (8/20/18)*

At the recommendation of Mr. Cannady, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge and amend the preliminary 2018 Homestead Applications. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, at the recommendation of Mr. Cannady, Mr. Baxter did offer and Mr. Bishop did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2018 Real Property Decreases (Equalized). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby acknowledged and affirmed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, at the recommendation of Mr. Cannady, Mr. Bishop did offer and Mr. Baxter did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2018 Personal Property Decreases (Equalization). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby affirmed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, at the recommendation of Mr. Cannady, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2018 Personal Property Increases (Equalization) agreed by tax payer. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 5 of 22 (8/20/18)*

the matter carried unanimously and said values set forth by the Tax Assessor were and are hereby affirmed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Mr. Steen did offer and Mr. Baxter did second a motion to adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby adopted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Mr. Steen did offer and Mr. Baxter did second a motion to close the public hearing and affirm the values set forth above by the Tax Assessor in the preliminary real property roll. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and the public hearing was and is hereby closed and the valuation of the Tax Assessor was and is hereby affirmed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Baxter did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters**  
(Attached hereto as Exhibit B)
6. **B&G - Approve Use of the Courthouse Grounds / Canton Flea Market**
7. **B&G - Approve Use of Rogers Park - Scott**
8. **CA - Approve 2019 Beaver Control Assistance Program and Authorize Board President to execute same**  
(Attached hereto as Exhibit C)
9. **CA - Approve Municipal Road Share**  
(Attached hereto as Exhibit D)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 6 of 22 (8/20/18)*

10. **CA - Acknowledge Proposed Amendment of Rankin Co. Local Non-Hazardous Solid Waste**
11. **CA - Acknowledge Meeting Minutes of Parkway East Board - Public Improvement District**
12. **CA - Acknowledge Bear Creek Water Association - Monthly Fire Protection**  
(Attached hereto as Exhibit E)
13. **CA - Authorize Board President to execute Attorney Audit Letter**  
(Attached hereto as Exhibit F)
14. **CA - Authorize County Administrator to execute Audit Understanding Letter**  
(Attached hereto as Exhibit G)
15. **CA - Authorize Board President and County Administrator to execute Management Representation Letter to Fortenberry & Ballard, PC**  
(Attached hereto as Exhibit H)
16. **CA - Authorize Board President and County Administrator to execute Audit Engagement Letter to Fortenberry & Ballard, PC**  
(Attached hereto as Exhibit I)
17. **ChClrk - Approve Payment for Special Master & Attorneys**  
(Attached hereto as Exhibit J)
18. **ChClrk - Approve Voiding 2015 and 2016 Tax Sales/Sold to State**  
(Attached hereto as Exhibit K)
19. **ChClrk - Approve 16th Section Land Lease Contract**
20. **COMP - Approve Clerk of the Board Report - July 2018**
21. **COMP - Declare Property as Surplus and Authorize Disposal**
22. **COMP - Declare Property as Surplus and Authorize Disposal - Deanco Auction**
23. **EMA - Approve Travel and Related Expenses for 2018 National Emergency Number Association (NENA) Conference / Jennifer Knight / Orange Beach, AL / October 14-17, 2018**
24. **ENG - Approve Atmos Energy Utility Permit - Cedar Grove Lane**
25. **ENG - Approve Engineering Monthly Report**
26. **ENG - Approve Monthly Bridge Report**
27. **ENG - Approve AT&T Utility Permit - Livingston - Vernon Road**
28. **FS- Approve Registration and All Related Expenses for 2018 Training Chiefs Conference / Minor Norman / Tupelo, MS / September 19 & 20, 2018**
29. **IT - Approve Annual Hardware Maintenance with Carousel Industries - Chancery & Circuit Building Phone System**  
(Attached hereto as Exhibit L)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 7 of 22 (8/20/18)*

- 30. **PC - Authorize August 2018 Procurement Card Reconciliation**
- 31. **PC - Authorize Payment of August 2018 Travel Card Report**
- 32. **PC - Approve Pitney Bowes Postage Meter Lease for Circuit Clerk and Authorize the Board President to execute same**  
(Attached hereto as Exhibit M)
- 33. **PC - Authorize Purchase of (2) 2018 Chevrolet Crew Cab Trucks / Buildings & Grounds Dept.**  
(Attached hereto as Exhibit N)
- 34. **PC - Authorize Purchase of Furniture / Youth Services (County Court)**  
(Attached hereto as Exhibit O)
- 35. **PC - Approve Construction-Related Term Bids**
- 36. **TA - Approve 2018 - 2019 One Mill Application for Certification**  
(Attached hereto as Exhibit P)
- 37. **TA - Approve 2017 Homestead Amended Applications**
- 38. **TA - Approve 2017 Personal Property Decrease**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Reappointment to  
Madison County Citizens Services Agency Board***

Mr. Griffin did offer and Mr. Baxter did second a motion to reappoint Mr. Timmy Pickett to the Madison County Citizens Services Agency Board, expiring March, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Pickett was and is hereby reappointed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 8 of 22 (8/20/18)*



***In re: Acknowledgment of Region 8 Mental Health -  
Mental Retardation Commission's Annual Report***

Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge receipt of the Region 8 Mental Health annual report as presented by Director Dave Vann, copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Consideration to Void 2016 Tax Sale (Cleaning Assessment)  
Floyd Blackmon***

WHEREAS, Mr. Jake Ritchey, Esq. presented the Board with a Petition to Set Aside the 2016 Tax Sale on parcel no. 093D-19C-210/01 being assessed to Mr. Floyd Blackmon with respect to the \$10,194.44 cleaning assessment from the City of Canton,

Following discussion, Ms. Jones did offer and Mr. Steen did second a motion to direct Board Attorney Katie Bryant Snell to confer with Mr. Ritchey and City of Canton Board Attorney and bring a recommendation back to the Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Request to Replace Mobile Home -  
651 Kearney Park Road***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Griffin did second a motion to authorize Ms. Marilyn Martin to place a mobile home on property owned by her at 651 Kearney Park Road due to the loss of her home in a fire and medical hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 9 of 22 (8/20/18)***

the matter carried by the unanimous vote of those present and Ms. Martin was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Preliminary Plat of  
Woodscape of Oakfield, Phase 2 & 3***

At the request and recommendation of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Bishop did second a motion to approve the preliminary plat of Woodscape of Oakfield, Phase 2 & 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said preliminary plat was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Change Order  
Catlett Road/Stribling Road Intersection Improvements Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the final change order #3 submitted by Prosperity, Inc. representing a decrease in the amount of \$18,606.74, attached as Exhibit Q, for Catlett Road/Stribling Road Intersection Improvements Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Payment  
Catlett Road/Stribling Road Intersection Improvements Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to (1) approve the final payment submitted by Prosperity, Inc. in the amount of \$18,109.77, attached as Exhibit R, for Catlett Road/Stribling Road Intersection Improvements Project, (2) direct the Chancery Clerk to issue a pay warrant, accordingly and (3) authorize the Chancery Clerk to release the Performance Bond associated, thereto. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 10 of 22 (8/20/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final payment was and is hereby approved and the Chancery Clerk was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Change Order  
Robinson Springs Road Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Griffin did second a motion to approve the final change order #3 submitted by Walters Construction Co., Inc. representing a decrease in the contract in the amount of \$256,842.30, attached as Exhibit S, for Robinson Springs Road Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Payment  
Walters Construction Co., Inc.***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Bishop did second a motion to (1) approve the final payment submitted by Walters Construction Co., Inc. in the amount of 53,773.33 attached as Exhibit T, for Robinson Springs Road Project, (2) direct the Chancery Clerk to issue a pay warrant, accordingly, and (3) authorize the Chancery Clerk to release the Performance Bond associated, thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final payment was and is hereby approved and the Chancery Clerk was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 11 of 22 (8/20/18)***

***In re: Approval of Board Order  
Virilia Road East Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to approve that certain Order of the Board of Supervisors of Madison County Accepting the Contract for State Aid Project for the completion and acceptance of the Virilia Road East Project, Project No. SAP-45(13)M, attached as Exhibit U, releasing the contractor, Dickerson & Bowen, Inc. and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Plat  
New Castle V***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to approve the final plat of New Castle V and accept Letter of Credit no. 55108724 representing final wearing surface of street located therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Acceptance of Certificate of Deposit  
Harvey Crossing Improvements***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Steen did second a motion to accept that certain certificate of deposit no. 1303308 as security in lieu of retainage withheld from progress payments for the Harvey Crossing Improvements Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 12 of 22 (8/20/18)***

the matter carried unanimously and said certificate of deposit was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Plat  
Silverleaf***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the final plat of Silverleaf and accept Letter of Credit no. 1445 representing final wearing surface and one year warranty of streets located therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Final Change Order  
Calhoun Station Parkway/Church Road Intersection Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the final change order #1 submitted by Lewis Electric, Inc. representing a decrease in the amount of \$6,849.70, attached as Exhibit V, for Calhoun Station Parkway/Church Road Intersection Improvements Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Change Order  
Calhoun Station Parkway/Church Road Intersection Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to approve the change order #3 and final payment submitted by Lewis Electric, Inc. in the amount of \$4,141.26 for traffic signal installation, attached as Exhibit W, for Calhoun Station Parkway/Church Road Intersection Improvements Project and authorize the Board President to execute same. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 13 of 22 (8/20/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval to Reimburse City of Madison  
Hoy Road Expansion Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to authorize the Chancery Clerk to issue a reimbursement to the City of Madison in the amount of \$683,710.82 for the Hoy Road Expansion Project, pursuant to that certain Interlocal Agreement dated July 20, 2016. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Supplemental Agreements  
Highland Colony Parkway***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Bishop did second a motion to (1) approve Supplemental Agreement no. 5 in the amount of \$160,021.75 to extend the project limits an additional 800 feet related to the Highland Colony Parkway Project, attached as Exhibit X, (2) approve Supplemental Agreement no. 6 in the amount of \$116,940.00 for additional paving related to the Highland Colony Parkway Project, attached as Exhibit Y and (3) authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Supplemental Agreement no. 5 and Supplemental Agreement no. 6 were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Authorization to Advertise for Bids  
Old Highway 51 (Oaks Road) Bridge***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Purchase Clerk Hardy Crunk to advertise for bids for the construction of State Aid Project LSBP 45(20) being the Old Highway 51 (Oaks Road) Bridge pending State Aid approval. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Board Orders  
Old Canton Road Project***

At the request and recommendation of State Aid/LSBP Engineer Jim Hust, Mr. Steen did offer and Mr. Griffin did second a motion to approve those certain Board Orders, attached as Collective Exhibit Z, authorizing Lane Line, LLC, Lewis Electric, Inc. and Kelly Road Builders as subcontractor to perform services related to the Old Canton Road Project, SAP-45(14)M, pending State Aid approval, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said orders were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Acknowledgment of Fire Rating  
South Madison County Fire Protection District***

At the request of County Fire Coordinator Minor Norman, Mr. Baxter did offer and Mr. Bishop did second a motion to acknowledge that certain correspondence from Mississippi State Rating Bureau, attached as Exhibit AA, lowering the classification of properties located in the South Madison County Fire Protection District from a seven (7) to a six (6) classification. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 15 of 22 (8/20/18)***

the matter carried unanimously and said correspondence was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval to Terminate Permit***

At the request and recommendation of Road Manager Cornelius Bacon, Mr. Steen did offer and Mr. Griffin did second a motion to approve terminating Mississippi Surface Mining Permit No. P08-033 in Yazoo County as said site is on a sand bar and requires no reclamation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said permit was and is hereby terminated.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Travel and Related Expenses***

Mr. Griffin did offer and Mr. Bishop did second a motion to approve travel and related expenses for Supervisor Trey Baxter to attend the Mississippi Local Leaders White House Conference, September 18, 2018 in Washington, DC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to approve travel and related expenses for Chancery Clerk Ronny Lott to attend the Mississippi Local Leaders White House Conference, September 18, 2018 in Washington, DC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 16 of 22 (8/20/18)***



***In re: Approval of CAP Loan Payment***

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to direct the Chancery Clerk to issue pay warrants accordingly for the MDA Cap Loan no. 15-045-CP-01/GMS#50782 for the South Madison County Fire Station no. 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby directed.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Engagement Letter***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Mr. Baxter did second a motion to approve that certain Engagement Letter submitted by Mr. Spence Flatgard, attached as Exhibit BB, as attorney for Madison County Election Commission, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Engagement Letter was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the "Madison County Budget Amendments & Interfund Cash Transfers," attached as Exhibit CC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments & interfund cash transfers were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 17 of 22 (8/20/18)***

***In re: Approval of Claims Docket for August 16, 2018 and Payroll Dockets for August 6, 8 and 13, 2018***

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket, dated August 16, 2018
- (2) Payroll Claims Docket No. 1, dated August 6, 2018
- (3) Payroll Claims Docket No. 2, dated August 8, 2018
- (4) Payroll Claims Docket No. 3, dated August 8, 2018
- (5) Payroll Claims Docket No. 4, dated August 13, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated August 16, 2018 :

Fund	ClaimNos.	No. ofClaims	Amount
001	4045 to 4154	111	652,271.50
012	176 to 184	9	30,893.44
015	59 to 60	2	121,304.27
030	57 to 57	1	9,772.44
031	23 to 23	1	4,460.60
097	113 to 114	2	1,816.99
104	18 to 18	1	575.00
105	70 to 72	3	14,159.34
113	10 to 10	1	3,844.00
115	138 to 140	3	87.51
150	565 to 586	22	204,606.48
190	59 to 60	2	368.04
191	110 to 114	5	753.75
304	29 to 29	1	36.00
319	47 to 48	2	88,920.00
321	5 to 5	1	14,750.00
655	11 to 11	1	69,254.75
664	11 to 11	1	1,575.00
665	2 to 2	1	3,900.00
672	11 to 11	1	1,304.50
675	11 to 11	1	4,166.50
TOTAL ALL FUNDS		172	1,228,820.11

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket together with a separate Resolution approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1- 4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 18 of 22 (8/20/18)*

***In re: Approval of Planning & Zoning Commission Per Diem***

At the request of Mr. Higginbotham, Mr. Baxter did offer and Mr. Steen did second a motion to approve payment of the Planning & Zoning Commission per diem for August 9, 2018, attached as Exhibit DD. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent <sup>1</sup>

the matter carried by the unanimous vote of those present and the Chancery Clerk was and is hereby authorized to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Approval of Claims of Fleetcor Technologies and***

Thereafter, at the request and recommendation of Mr. Higginbotham, Mr. Griffin did offer and Mr. Baxter did second a motion to approve a supplemental claims docket dated August 16, 2018 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent <sup>2</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved; said payments were and are hereby approved; and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Homestead Exemption Tax Loss Disallowances***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Griffin did offer and Mr. Baxter did second a motion to accept the Homestead Exemption Tax Loss Disallowances as presented and outlined on that certain spreadsheet, attached as Exhibit EE, and direct the Tax Collector to re-assess each such parcel in the amount of the exemption disallowed in the time and manner allowed by law. The vote on the matter being as follows:

---

<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 19 of 22 (8/20/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Disallowances were and are hereby accepted and the parcels hereby re-assessed and the Tax Collector was and is hereby directed accordingly.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Authorization of Board President to Execute Invoice***

At the request and recommendation of Sheriff Randy Tucker, Mr. Baxter did offer and Mr. Steen did second a motion to authorize the Board President to execute an invoice unto MDOC for the month of April, 2018, in the amount of \$155.67 for medical and probation of inmates. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize the Board President to execute an invoice unto MDOC for the month of May, 2018, in the amount of \$3,414.02 for medical and probation of inmates. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

Thereafter, Mr. Steen did offer and Mr. Bishop did second a motion to authorize the Board President to execute an invoice unto MDOC for the month of June, 2018, in the amount of \$6,345.00 for medical and probation of inmates. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Authorization of Cottage  
Old Jackson Road***

At the request of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Griffin did second a motion to authorize Ms. Latoya Satcher to place a cottage on property owned by her at 164-B Old Jackson Road, contingent on approval of an elevation certificate as said property is in a flooding district, for her father, Mr. Elton Bouldin, due to medical hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Satcher was and is hereby authorized with aforementioned provision.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

***In re: Authorization of Zoning Administrator***

Mr. Griffin did offer and Mr. Bishop did second a motion authorize Zoning Administrator Scott Weeks to present certain items regarding heir property matters to the Planning & Zoning Board that may require amendments to the Zoning Ordinance and the Subdivision Ordinance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Weeks was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 21 of 22 (8/20/18)***

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Steen and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the August 21, 2017 meeting of the Board of Supervisors was recessed until Monday, August 27, 2018 at 5:00 pm to consider a request to void a 2016 tax sale and any other business that may come before the Board.

\_\_\_\_\_  
Sheila Jones, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 22 of 22 (8/20/18)*

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_