

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 27, 2018
Recessed from a meeting conducted on September 17, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 27, 2018 at 4:00 pm, in the Board Room on the first floor of the Chancery/Administrative Building, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Gerald Steen
Supervisor David E. Bishop
Sheriff Randy Tucker
Chancery Clerk Ronny Lott

Absent:

Supervisor Trey Baxter
Supervisor Paul Griffin

Also Present:

County Administrator Shelton Vance
Comptroller Greg Higginbotham
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Chancery Clerk Ronny Lott led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

1. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
2. **ChClrk - Approve Payment for Special Master & Attorneys**
(Attached hereto as Exhibit B)
3. **COMP - Approve Wedding Reports - McKinley - Justice Court**
(Attached hereto as Exhibit C)
4. **COMP - Approve Constable Reports - August, 2018**
(Attached hereto as Exhibit D)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 6 (9/27/18)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 27th day of September, 2018.

In re: Discussion of Loring Road Clean Up

Ms. Jones did offer and Mr. Steen did second a motion to approve and authorize Velma Jackson Foundation to pickup up trash and debris from county right of way along Loring Road from Velma Jackson High School to Highway 17 and provide said Foundation with garbage bags and fifteen (15) safety vest and trash picker sticks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Velma Jackson Foundation was and is hereby approved and authorized.

SO ORDERED this the 27th day of September, 2018.

In re: Approval of Mississippi Correctional Services, LLC Contract

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Bishop did offer and Mr. Steen did second a motion to approve that certain contract submitted by Mississippi Correctional Services, LLC, attached as Exhibit E, for inmate medical services effective October 1, 2018 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Contract was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 27th day of September, 2018.

President's Initials: _____
Date Signed: _____

In re: Discussion of Centralized Mail Facility

Mr. Steen did offer and Mr. Bishop did second a motion to direct Board Attorney Katie Bryant Snell to communicate with local, regional and federal postmasters to get clarity and consistency on the placement of centralized mail facilities within subdivisions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Ms. Snell was and is hereby directed.

SO ORDERED this the 27th day of September, 2018.

In re: Approval of Blue Cross Blue Shield Run Out Claims

At the request and recommendation of County Administrator Shelton Vance, Mr. Bishop did offer and Mr. Steen did second a motion to approve that certain Blue Cross Blue Shield Administrative Service Procedure for Run Out Claims Agreement, attached as Exhibit F, for a period of six (6) months from October 1, 2018 through March 31, 2019 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 27th day of September, 2018.

In re: Approval of New Hire

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to approve the hiring of Steven Ross in Youth Services as Youth Probation Enforcement Officer effective October 1, 2018, pending a background check and drug test. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said hire was and is hereby approved with aforementioned provisions.

SO ORDERED this the 27th day of September, 2018.

President's Initials: _____
Date Signed: _____

In re: Approval of Budget Amendments

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Bishop did second a motion to approve Madison County Budget Amendments, attached as Exhibit G. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said budget amendments were and are hereby approved.

SO ORDERED this the 27th day of September, 2018.

In re: Approval of Claims Docket for September 26, 2018 and Payroll Dockets for September 19 and 26, 2018

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Bishop did second a motion to approve the following:

- (1) General Claims Docket, dated September 26, 2018
- (2) Payroll Claims Docket No. 1, dated September 19, 2018
- (3) Payroll Claims Docket No. 2, dated September 26, 2018
- (4) Payroll Claims Docket No. 3, dated September 26, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated September 26, 2018:

Fund	ClaimNos.	No. ofClaims	Amount
001	4428 to 4520	93	267,180.36
012	200 to 203	4	19,590.64
013	16 to 16	1	234,000.00
015	68 to 69	2	104,510.67
030	62 to 64	3	27,606.42
097	126 to 129	4	19,375.47
103	1 to 1	1	5,166.92
105	80 to 82	3	166,673.94
113	14 to 15	2	5,618.66
115	161 to 166	6	2,473.85
150	651 to 688	38	158,522.20
160	110 to 113	4	28,673.08
170	11 to 11	1	60,904.37
190	68 to 70	3	1,926.11
191	122 to 125	4	5,517.73
304	32 to 32	1	2,360.60
315	28 to 28	1	79,598.77
319	54 to 57	4	445,646.83
655	12 to 12	1	79,299.25
664	12 to 12	1	2,700.00
665	3 to 3	1	3,220.00
672	12 to 12	1	1,995.00
675	12 to 12	1	4,840.50
	TOTAL ALL FUNDS	180	1,727,401.37

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 4 of 6 (9/27/18)

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Docket Nos. 1- 3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 27th day of September, 2018.

***In re: Adoption of Final, Amended Budget for
Fiscal Year Ending September 30, 2018***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Bishop did second a motion to (1) amend the 2018 budget to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2018, and (2) amend the 2018 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said 2018 budget was and is hereby so amended.

SO ORDERED this the 27th day of September, 2018.

President's Initials: _____
Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor David Bishop and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the September 27, 2018 meeting of the Board of Supervisors was adjourned until Monday, October 1, 2018 at 9:00 am.

Sheila Jones, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 6 of 6 (9/27/18)