MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI

REGULAR MEETING OF SEPTEMBER 17, 2018 Adjourned from a meeting conducted on September 4, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 17, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present: Absent:

Supervisor Sheila Jones Supervisor Trey Baxter Supervisor Gerald Steen Supervisor David E. Bishop Supervisor Paul Griffin Chancery Clerk Ronny Lott Deputy Sheriff Jeremy Williams on behalf

Deputy Sheriff Jeremy Williams on behalf of Sheriff Randy Tucker

Also Present: County Administrator Shelton Vance Board Attorney Katie Bryant Snell

Deputy Chancery Clerk Stacey Toten

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from September 4, 2018

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on September 4, 2018,

Mr. Baxter did offer and Mr. Bishop did second a motion to approve the minutes of September 4, 2018 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Absent¹
Supervisor David E. Bishop Aye
Supervisor Paul Griffin Aye

President's Initials:
Date Signed:
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¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

the matter carried by the unanimous vote of those present and the minutes of September 4, 2018 were and are hereby approved.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Baxter did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

- 2. HR Approve Personnel Matters (Attached hereto as Exhibit A)
- 3. CA Approve Sublease Agreement for Madison County WIN Job Center (Attached hereto as Exhibit B)
- 4. CA Approve Pay Application #2 / Emergency Management Facility / Roofing Solutions, LLC (Attached hereto as Exhibit C)
- 5. CA Approve Travel and Related Expenses for 2018 County Veteran Services Officer Training / Gina Kelly / Columbus, MS / October 10-12, 2018
- 6. CA Acknowledge Public Service Commission Order Setting Preliminary Hearing Canton Municipal Utilities
- 7. ChClrk Approve 16th Section Land Leases September 11, 2018
- 8. COMP Declare Property as Surplus and Authorize Disposal (Attached hereto as Exhibit D)
- 9. EC Approve Request for Use of Board Room for Election Commission Training / Multiple Dates
- 10. EMA Approve Travel & All Related Expenses for 2018 MCDEMA Conference / Knight, Lucas & Everett / Tunica, MS / November 13-15, 2018
- 11. ENG Approve Petrified Forest Road CSpire Utility Permit
- 12. ENG Approve CSpire Utility Livingston Vernon and Stokes Road
- 13. ENG Approve Yandell Road Atmos Utility Permit
- 14. ENG Approve Calhoun Station CSpire Utility Permit
- 15. ENG Approve Falls Crossing Carpenter Cove CSpire Utility Permit
- 16. PC Authorize Payment of September 2018 Travel Card Report
- 17. PC Authorize 2018 September Procurement Card Reconciliation

President's Initials:
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18. TA - Approve Travel and Related Expenses for Mississippi Assessors & Collectors Association (MACA) Fall Conference / Cannady / Natchez, MS / October 21-24, 2018

19. Sheriff - Approve Investigator's Clothing Allowance Increase (Attached hereto as Exhibit E)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 17th day of September, 2018.

In re: Consideration of Request for Tax Exemption Apelah, Inc.

Mr. Steen did offer and Mr. Bishop did second a motion to table consideration of tax exemption for Apelah, Inc. until the October 1, 2018 meeting to allow Board Attorney Katie Bryant Snell to contact the petitioner, Apelah, Inc. and bring a recommendation to the Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 17th day of September, 2018.

In re: Consideration to Allow Use of the Historic Courtyard - 10th Annual Renaissance Euro Fest

At the request of Mr. Mike Marsh, Mr. Griffin did offer a motion to waive the County Policy to allow Mr. Marsh, Renaissance Euro Fest, to park approximately fifty (50) to sixty (60) vehicles on the Historic Courtyard. Said motion dies for lack of a second. Thereafter, Ms. Jones did offer a motion and Mr. Steen did second a motion to authorize Mr. Marsh to park said vehicles on the Circuit Courthouse grounds on Friday, October 12, 2018 at 3:00 pm for th 10th Annual Renaissance Euro Fest. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Mr. Marsh was and is hereby authorized the use of the Circuit Courthouse grounds.

SO ORDERED this the 17th day of September, 2018.

In re: Consideration of Request for Tax Exemption - Iglesia Restauracion

At the request of Ms. Evelyn Aviles, Mr. Steen did offer and Mr. Bishop did second a motion to approve the request for tax exemption for Iglesia Restauracion, bearing parcel no. 072I-29D-003/01.02, a non profit bilingual non-denominational church for tax year 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said tax exemption was and is hereby approved.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Emergency Management Performance Grant

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Griffin did offer and Mr. Steen did second a motion to approve the Emergency Management Performance Grant (EMPG), EMA-2018-EP-00005, attached as Exhibit F, in the amount of \$74,863.16 and authorize the Board President to execute same. The vote on the matter being as follows:

Aye
Absent
Aye
Aye
Aye

the matter carried by the unanimous vote of those present and said grant was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Statewide Mutual Aid Agreement

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Statewide Mutual Aid Compact Agreement (SMAC) with MEMA, attached as Exhibit G, pursuant to EMPG requirements to allow assistance to neighboring counties as needed and authorize the Board President to execute same. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

In re: Consideration of Site Plan Terra Holdings, LLC/Sprintmart

Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever. Thereafter, and at the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer a motion and Mr. Bishop did second a motion to approve the site plan submitted by Terra Holdings, LLC/Sprintmart, found in the Miscellaneous Appendix to these Minutes, to construct a new business at 108 Dees Way. The vote on the matter being as follows:

Supervisor Sheila JonesAyeSupervisor Trey BaxterNoSupervisor Gerald SteenRecused²Supervisor David E. BishopAyeSupervisor Paul GriffinAye

the matter carried by a majority vote (3-1) of the Board and said site plan was and is hereby approved.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Preliminary Plat of Joseph Farms

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Griffin did second a motion to approve the preliminary plat of Joseph Farms consisting of seven (7) lots. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 17th day of September, 2018.

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²Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

In re: Approval of Preliminary Plat of Johnstone Phase Four

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Steen did second a motion to approve the preliminary plat of Johnstone Phase Four consisting of eight (8) lots and acknowledge that certain Quitclaim Deed consisting of the easement from Stribling Lake, LLC to W&G, LLC, attached as Exhibit H. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved and said Quitclaim Deed was and is hereby acknowledged.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Supplemental Agreement No. 7 APAC Mississippi, Inc.

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Baxter did second a motion to approve that certain Supplemental Agreement No. 7, Project No. STP-0045-00(027)LPA/106482-701000, submitted by APAC Mississippi, Inc, attached as Exhibit I, in the amount of \$204,430.00 for construction of Reunion Parkway and Highland Colony Parkway from Business Park Drive to just south of Old Agency Parkway and authorize the LPA Engineer to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the LPA Engineer was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Supplemental Agreement No. 2 Waggoner Engineering, Inc.

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Griffin did second a motion to approve that certain Supplemental Agreement No. 2, Project No. STP-0045-00(027)LPA/106482-701000, submitted by Waggoner Engineering, Inc., attached as Exhibit J, in an amount not to exceed \$51,387.99 to oversee construction services of Reunion Parkway, Phase 2 from Highway 463 to Madison Station Elementary School and Highland Colony Parkway from Business Park Drive to just south of Old Agency Parkway and authorize the Board President to execute same. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

In re: Acknowledgment of Bankruptcy Court Order VCR I, LLC and Approval of Warranty Deed

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge the Bankruptcy Court Order regarding VCR I, LLC, attached as Exhibit K. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby acknowledged.

SO ORDERED this the 17th day of September, 2018.

Thereafter, Mr. Steen did offer and Mr. Bishop did second a motion to authorize the Board President to execute the Warranty Deed transferring that certain property located in the SW 1/4 of Section 21, T8N, R2E, containing 0.45 acres to Derek A. Henderson, Trustee for VCR I, LLC. The vote on the matter being as follows:

Supervisor Sheila Jones Supervisor Trey Baxter	Aye Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

Thereafter, Mr. Bishop did offer and Mr. Griffin did second a motion to acknowledge that certain Warranty Deed from Derek A. Henderson, Trustee for VCR I, LLC to Madison County transferring that certain property along Calhoun Station Parkway and being located in the SW 1/4 of Section 21, T8N, R2E, containing 5.35 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said Warranty Deed was and is hereby acknowledged.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Resolution Commending David Marion, Ph D

RESOLUTION COMMENDING DAVID MARION, PH. D. FOR BEING ELECTED GRAND BASILEUS FOR THE OMEGA PSI PHI FRATERNITY

WHEREAS, Dr. David Marion is owner of Marion Counseling Services, PLLC, a mental health clinic that specializes in providing individual, group, marital or couple, and family counseling, psychological evaluations, psychiatric evaluations, and employee assistance programs to organizations throughout the state of Mississippi; and

WHEREAS, he holds a Ph.D. in Counselor Education with a minor in Public Administration and Public Policy from Mississippi State University, a master's degree in Rehabilitation Counseling from Mississippi State University, and a bachelor's degree in Business Administration from Jackson State University; and

WHEREAS, Dr. Marion became a member of Omega Psi Phi Fraternity, Inc. in 1979 through the Eta Xi Chapter in Starkville, MS; and

WHEREAS, Omega Psi Phi Fraternity, Inc. is the first international fraternal organization founded on the campus of a historically black college. Originally founded in 1911 at Howard University in Washington, D.C., Omega Psi Phi Fraternity has grown to include over 750 chapters throughout the United States, Bermuda, Bahamas, Virgin Islands, Korea, Japan, Liberia, Great Britain, Germany, and Kuwait; and

WHEREAS, Dr. Marion has served in local, regional, and district leadership roles in Omega Psi Phi Fraternity since that time. Under his leadership, chapters in the 7th District donated more than 1 million dollars in scholarships to college-bound high school seniors and fed more than 1600 families in Mississippi and Florida; and

WHEREAS, with the direction of Dr. Marion, the 7th District developed the first online district-wide meeting registration, dues payment, and MSP candidate fee submission portal in the Omega Psi Phi Fraternity, Inc. Other accomplishments included increasing district scholarships for undergraduate brothers to \$80,000; creating the first "Healthy Ques" newsletter focusing on health matters for Black men and their families; and overseeing 7th district membership with approximately 5000 financial brothers in 147 chapters on the strength of reclamation efforts; and

WHEREAS, in July 2018, the membership of Omega Psi Phi Fraternity, Inc. elected Dr. David Marion as the Grand Basileus, the highest serving officer in this prestigious, international organization; and

WHEREAS, Dr. Marion is the first Mississippian to be elected to a national seat for Omega Psi Phi; and

WHEREAS, Dr. Marion has been married to the lovely Dr. Joyce Cole-Marion, a Licensed Clinical Psychologist and co-owner of Marion Counseling Services, PLLC, for more than 18 years. He has two children, Dr. Chelsea Marion, a physician in Atlanta, and Chloe Marion, a ten-year-old boss of many.

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors commends and proudly congratulates Dr. Marion for this outstanding achievement and look forward to his leadership and positive representation of Mississippi on the international stage.

President's Initials:
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Mr. Griffin did offer and Mr. Baxter did second a motion to adopt the above and foregoing Resolution. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby adopted.

SO ORDERED this the 17th day of September, 2018.

In re: Discussion of SB 2002 Funding

At the request and recommendation of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Steen did second a motion to (1) approve the Memorandum of Understanding (MOU) with Department of Finance & Administration (DFA) to obtain funding in the amount of \$8M for the Reunion Bridge Project, (2) authorize the Board President to execute said MOU and any other documents related, thereto and (3) direct Comptroller Greg Higginbotham to prepare quarterly reports, present said reports to the Board for acknowledgment and file said reports with DFA for said project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby approved; the Board President was and is hereby authorized and Mr. Higginbotham was and is hereby directed.

SO ORDERED this the 17th day of September, 2018.

In re: Approval of Budget Amendments & Interfund Cash Transfers

Mr. Griffin did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 17th day of September, 2018.

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In re: Approval of Claims Docket for September 14, 2018 and Payroll Dockets for September 4, 5 and 12, 2018

At the request and recommendation of Comptroller Greg Higginbotham, and assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Griffin did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket, dated September 14, 2018
- (2) Payroll Claims Docket No. 1, dated September 4, 2018
- (3) Payroll Claims Docket No. 2, dated September 5, 2018
- (4) Payroll Claims Docket No. 3, dated September 12, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated September 14, 2018:

Fund	Claim Nos.	No. of Claims	Amount
001	4288 to 4416	129	469,378.48
012	192 to 198	7	3,410.22
013	15 to 15	1	1,373.05
015	64 to 66	3	189,084.04
030	60 to 61	2	9,737.90
097	123 to 123	1	14,998.03
104	20 to 20	1	386.00
105	77 to 78	2	4,291.11
108	6 to 6	1	346.40
113	12 to 13	2	40,339.00
115	152 to 159	8	8,347.86
150	621 to 649	29	93,344.74
160	107 to 108	2	1,323.74
190	64 to 66	3	777.64
191	119 to 120	2	3,622.32
319	53 to 53	3	16,486.96
321	6 to 6	1	3,400.00
681	403 to 403	1	2,433.86
	TOTAL ALL FUNDS	198	863,081.35

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17th day of September, 2018.

President's Initials:
Date Signed:
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In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17th day of September, 2018.

In re: Authorization of Board Attorney

Mr. Griffin did offer and Ms. Jones did second a motion to direct Board Attorney Katie Bryant Snell to work with the Nursing Home Board Attorney to prepare a deed to transfer the old hospital property to the Madison County Nursing Home. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 17th day of September, 2018.

In re: Discussion of Velma Jackson Foundation Adopting Loring Road

Mr. Griffin did offer and Mr. Steen did second a motion to authorize the Velma Jackson Foundation to adopt that portion of Loring Road from Velma Jackson High School to Highway 17 to assist the county in removing litter and other debris from said road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials:
Date Signed:
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³Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

the matter carried unanimously and Velma Jackson Foundation was and is hereby authorized.

SO ORDERED this the 17th day of September, 2018.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Sheila Jones and seconded by Supervisor Paul Griffin and approved by the unanimous vote of those present, the September 17, 2018 meeting of the Board of Supervisors was recessed until Thursday, September 27, 2018 at 4:00 pm for the purpose of consideration of a Claims Docket and any other business which may properly come before the Board.

Sheila Jones, President
Madison County Board of Supervisors
Date signed:

President's Initials:
Date Signed: rence Only: Page 12 of 12 (9/17/18