

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF OCTOBER 15, 2018
Adjourned from a meeting conducted on October 1, 2018

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on October 15, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Absent:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams on behalf of Sheriff Randy Tucker

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Bryant Snell
Comptroller Greg Higginbotham
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
5. **B&G - Approve Use of Courthouse Grounds / Wedding / Pitts**

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6. **B&G - Approve Use of Courthouse Grounds / Wedding / Pitts / May 11, 2019**
7. **B&G - Approve Mississippi Department of Environmental Quality Grants and Authorize Board President to Sign**
(Attached hereto as Exhibit B)
8. **CA - Acknowledge Transmission Line Project by Entergy**
(Attached hereto as Exhibit C)
9. **CA - Approve Application of Payment #6 / Southwest Madison Fire Station / Womack Construction, LLC**
(Attached hereto as Exhibit D)
10. **CA - Approve Application of Payment #14 / Gluckstadt Fire Station 3 / Womack Construction, LLC**
(Attached hereto as Exhibit E)
11. **CA - Approve Temporary Entergy Account for 639 Yandell Road (Fire Station) Until Occupancy by Fire District**
12. **ChClrk - Approve 16th Section Land Leases**
13. **COMP - Approve Travel and Registration for Continuing Professional Education / Higginbotham & Hilliard / Clyde Muse Center / Pearl, MS / October 18-19, 2018**
14. **COMP - Approve Travel and Registration for 2018 Certification Training / Hilliard / Jackson, MS / November 7, 2018**
15. **COMP - Declare Property as Surplus and Authorize Disposal**
(Attached hereto as Exhibit F)
16. **IT - Approve Door Access System Software Upgrade**
(Attached hereto as Exhibit G)
17. **IT - Approve Renewal of Support for Papercut**
(Attached hereto as Exhibit H)
18. **PC - Approve Purchase for (9) Tahoes and (7) Silverados / Sheriff's Department**
(Attached hereto as Exhibit I)
19. **PC - Approve October 2018 Procurement Card Reconciliation and Authorize Payment Thereof**
20. **PC - Notice of Award Bid for Physio Control Life Pak - Pafford Ambulance Service - EMSOF Funds**
(Attached hereto as Exhibit J)
21. **RD - Approve Falls Crossing and Carpenter Cove Utility Permit / Bear Creek Water**

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- 22. **RD - Approve Gluckstadt Road Utility Permit/ AT&T**
- 23. **RD - Approve Travel and Related Expenses for APWA Annual Fall Conference / Gaillet & Bryan / Gulfport, MS / October 17-19, 2018**
- 24. **TA - Approve 2018 Real Property Decreases**
- 25. **TA - Approve 2018 Personal Property Increases - Signed**
- 26. **TA - Approve 2018 Personal Property Decreases**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 15th day of October, 2018.

In re: Appointment to Madison County Economic Development Authority Board

Mr. Steen did offer and Mr. Griffin did second a motion to appoint Mr. Tracy Bailey to the Madison County Economic Development Authority Board effective immediately replacing Mr. Jim Smith, representing District 3, with said term expiring August 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Bailey was and is hereby appointed.

SO ORDERED this the 15th day of October, 2018.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to appoint Mr. Gerard Gibert to the Madison County Economic Development Authority Board effective immediately to fill the unexpired term of Mr. Sells Newman, as At Large, with said term expiring August 2019. Prior to call of the motion, Mr. Griffin did offer a substitute motion and Ms. Jones did second said motion to table said appointment until the next board meeting to allow Mr. Griffin an opportunity to meet Mr. Gibert. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter failed to garner a majority of the vote of the Board and therefore failed.

SO ORDERED this the 15th day of October, 2018.

Thereafter, the Board President called for a vote on the first motion. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gibert was and is hereby appointed.

SO ORDERED this the 15th day of October, 2018.

In re: Discussion to Repave Certain Roads

Mr. Bishop did offer and Mr. Baxter did second a motion to approve repaving those roads listed on that certain spreadsheet, attached as Exhibit K, from the 2019 Road Funds account being Greens Crossing Road, Canecreek Road, Virililia Road, McCullough Road, Livingston Drive and Bidon Drive, Windy Hill, Gus Green Road, Hammack Road, Windmere Boulevard, Harris Road and Society Ridge. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said roads were and are hereby approved.

SO ORDERED this the 15th day of October, 2018.

In re: Appointment to Madison County Nursing Home Board

Mr. Griffin did offer and Mr. Baxter did second a motion to appoint Mr. Robert Bilbrew to the Madison County Nursing Home Board effective immediately replacing Mr. Rob Martin, representing District 5, with said term expiring August 2023. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Bilbrew was and is hereby appointed.

SO ORDERED this the 15th day of October, 2018.

In re: Authorization of Board Attorney

Mr. Griffin did offer and Mr. Baxter did second a motion to direct Board Attorney Katie Bryant Snell to prepare a resolution commending Mr. Rob Martin for his service and dedication to the citizens of Madison County for his time served on the Madison County Nursing Home Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Low Quote

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the lowest and best quote submitted by Precision Communications, Inc. in the amount of \$18,159.50, for a bi-annual inspection of twenty-five weather sirens around the county and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

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In re: Approval of Jackson Metropolitan Planning (MPO) Projects

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Ms. Jones did second a motion to approve those certain Jackson Metropolitan Planning (MPO) Projects, attached as Exhibit L, being as follows:

1. Traffic signal at Highway 51 and Church Road
2. Roundabout at North Old Canton Road and Yandell Road
3. Improvements at Highway 463 at Robinson Springs Road and North Livingston Road
4. Roundabout at Highway 463 and Gluckstadt Road
5. Traffic signal at Highway 463 and Stribling Road
6. Widening a portion of Catlett Road with roundabout at Stribling Road Extension
7. Overlay of Lake Castle Road
8. Improvements at King Ranch Road and Highway 22

and authorize the Board President to execute all documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MPO projects were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Neel Schaffer Contract
Reunion Parkway, Phase II Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to approve that certain contract submitted by Neel Schaffer, attached as Exhibit M, for the Environmental Phase of the Reunion Parkway, Phase II Project, from Bozeman Road to and across Interstate 55 and then connecting to Parkway East, contingent on changes to the contract recommended by the Board Attorney, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said contract was and is hereby approved with the aforementioned provisions and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

In re: Authorization of Board Attorney

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to authorize Board Attorney Katie Bryant Snell to prepare an Interlocal Agreement with the Town of Flora to co-sponsor a proposed project with Jackson MPO Surface Transportation Block Grant with the County providing the local match amount to overlay and repair Kearney Park Road from SE Clark Street to the city limits. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Discussion of No Parking Signs
West Sowell Road***

Mr. Bishop did offer and Mr. Baxter did second a motion to authorize County Engineer Dan Gaillet to post "No Parking" signs at the end of West Sowell Road contingent on said property being determined owned by the county. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

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In re: Consideration to Amend County Road Plan

Ms. Jones did offer and Mr. Steen did second a motion to amend the County Road Plan to add Breezy Hill and Pebble Creek. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said County Road Plan was and is hereby amended.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Parking Lot Phases
Fastenal***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Ms. Jones did second a motion to authorize Fastenal to construct their parking lots in phases, pursuant to that certain email correspondence, found in Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Fastenal was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Final Plat
Abandonment of Lots 5, 6 and a Portion of Lot 7 & 15
Lost Rabbit, Phase 1***

At the request and recommendation of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Baxter did second a motion to approve the final plat of Abandonment of Lots 5, 6 and a Portion of Lot 7 & 15 and any Rear Lanes Affected by Abandonment of said Lots of Lost Rabbit, Phase 1. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Preliminary Plat of
The Town of Lost Rabbit, Phase IV***

At the request and recommendation of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Baxter did second a motion to approve the preliminary plat of The Town of Lost Rabbit, Phase IV. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Zoning Violation
Rev. Peter and Barbara Jackson***

Mr. Griffin did offer and Mr. Steen did second a motion to grant Rev. Peter and Barbara Jackson an additional ninety (90) days to bring that certain property located at 1818 Old Canton Road into zoning compliance of a dilapidated structure and overgrown lot, bearing parcel no. 082G-25D-029/01.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Rev. and Mrs. Jackson were and are hereby granted an additional ninety (90) days .

SO ORDERED this the 15th day of October, 2018.

***In re: Discussion of Zoning Violation
Loren Muse***

Mr. Griffin did offer and Mr. Baxter did second a motion to (1) find, adjudicate and determine that certain property located at 135 Westside Drive, bearing parcel no. 083E-15B-035/00.00 and being assessed to Loren Muse, was and is in such a state of uncleanness as to be a menace to the

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public health and safety of the community, (2) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (3) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

SO ORDERED this the 15th day of October, 2018.

Thereafter, Mr. Bishop did offer and Mr. Baxter did second a motion to (1) find, adjudicate and determine that certain property located on Old Jackson Road, bearing parcel no. 082B-09-015/02.00 and being assessed to Loren Muse, was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, (2) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (3) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal

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proceedings.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Zoning Violation
Columbus and Ruby L. Riley***

At the request and recommendation of Zoning Administrator Scott Weeks, and because it does appear the property line splits the mobile home located on O.C. Hunter Road and being assessed to Columbus and/or Ruby L. Riley, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Mr. Weeks to (1) acquire a survey to determine who is the actual property owner of that certain property bearing parcel no. 082G-25D-033/02.01, (2) find, adjudicate and determine that certain property located on O.C. Hunter Road, bearing parcel no. 082G-25D-033/02.01, was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, (3) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (4) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Zoning Violation
Scott N. and Katrina M. Smythe***

At the request and recommendation of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Steen did second a motion to grant Scott N. and Katrina M. Smythe an additional thirty (30) days to comply with the zoning ordinance to secure the garage door and pump the swimming pool at their property located at 935 North Old Canton Road, bearing parcel no. 082G-36D-001/01.01 and acknowledge that certain correspondence from Ms. Katrina Smythe

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Arterberry requesting same, attached as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Smythe Arterberry was and is hereby authorized and said correspondence was and is hereby acknowledged.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Zoning Violation
Christine McInnis, et al***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Mr. Weeks to (1) communicate with Ms. Christine McInnis further on the cleaning of her property located at 670 Rankin Road, and thereafter, (2) find, adjudicate and determine that said property, bearing parcel no. 093G-36-002/00.00, was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, (3) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (4) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

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In re: Consideration of Zoning Violation

Mrs. D. H. Shoemaker

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Baxter did second a motion to authorize Mr. Weeks to (1) verify that the dilapidated structure located at 140 Spring Creek Road has been removed, and thereafter, if not, (2) find, adjudicate and determine that said property, bearing parcel no. 052H-28-034/00.00, was and is in such a state of uncleanliness as to be a menace to the public health and safety of the community, (3) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (4) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

SO ORDERED this the 15th day of October, 2018.

In re: Consideration of Zoning Violation

William and Pearl Bouldin Estate

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Mr. Weeks to (1) verify that the junked vehicles located at 297 Church Road have been removed, and thereafter, if not, (2) find, adjudicate and determine that said property, bearing parcel no. 082D-20-018/00.00, was and is in such a state of uncleanliness as to be a menace to the public health and safety of the community, (3) direct that the County Road Department proceed to have the land cleaned by cutting weeds and excessive growth, removing rubbish, dilapidated buildings and other debris, and (4) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on

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the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

SO ORDERED this the 15th day of October, 2018.

In re: Discussion of East Sowell Road

Following a lengthy discussion on the flooding of East Sowell Road, Mr. Bishop did offer and Mr. Baxter did second a motion to authorize the County Surveyor to survey that certain property located at 505 Smith Carr Road to establish the county right of way. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Surveyor was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Authorization of Purchase Clerk
NASPO ValuePoint Contract***

At the request of Fire Coordinator Tom Lariviere, Mr. Steen did offer and Mr. Baxter did second a motion to authorize Purchase Clerk Hardy Crunk to issue a purchase order in the amount of \$326,589.99 from the E-one State Contract for a four door commercial pumper fire truck and associated options and equipment detailed on that certain quote, attached as Exhibit O, submitted by Sunbelt Fire Apparatus. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Acknowledgment of Power Point Presentation
East Sowell Road Drainage Study***

Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge that certain power point presentation presented by Mr. Allen Carlisle, Mendrop Engineering Resources, for the East Sowell Road Drainage Study, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said study was and is hereby acknowledged.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Interlocal Agreement
City of Canton***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Bishop did second a motion to approve that certain Interlocal Agreement with the City of Canton to build and overlay those certain streets being West Semmes Street, South Monroe Street, Madison Street, Miller Street and Nell Street, attached as Exhibit P, at a cost not to exceed \$91,260.00 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said Interlocal Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Interlocal Agreement
City of Canton/Saab Park***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Baxter did second a motion to approve that certain Interlocal Agreement with the City of Canton to make improvements to Saab Park, attached as Exhibit Q, with a maximum county contribution of \$200,000.00 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Interlocal Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Minutes from October 1, 2018

WHEREAS, Board Attorney Katie Bryant Snell did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on October 1, 2018,

Mr. Griffin did offer and Ms. Jones did second a motion to approve the minutes of October 1, 2018 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of October 1, 2018 were and are hereby approved.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Request for Cash #3
HOME Grant***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Bishop did second a motion to (1) approve that certain Request for Cash #3, Mississippi Home Corporation for HOME Grant Contract No. 1228-M16-SG-280-045, attached as Exhibit R, (2) authorize the Chancery Clerk to issue a pay warrant in the amount \$6,000.00 to Southern Capital Title Company for title work performed on properties associated to said grant, (3) and authorize the Board President to execute same. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Request for Cash was and is hereby approved; and the Board President and the Chancery Clerk were and are hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Rejection of Debt Service Insufficiency
Parkway East Public Improvement District***

Mr. Baxter did offer and Mr. Steen did second a motion to reject payment for the debt service insufficiency related to the Parkway East Public Improvement District Special Assessment Bonds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby rejected.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Gerald R. Barber
South Madison County Office Complex Plaque***

Mr. Steen did offer and Mr. Griffin did second a motion to (1) approve the placement of a plaque at the South Madison County Office Complex for the naming of the Gerald R. Barber South Madison County Office Complex and (2) approve payment of same in the amount of \$1,380.00 to Southeastern Sign Company, Inc. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and placement of said plaque was and is hereby approved and said payment was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

President's Initials: _____

Date Signed: _____

***In re: Discussion of Additional Cleaning Services
Election Commission Building and Circuit Courthouse***

Mr. Baxter did offer and Mr. Bishop did second a motion to hire a fulltime employee with Prewitt Contract Services at an additional cost of \$1,213.33 monthly to clean the Election Commission building and the Circuit Courthouse from 8:00 am until 5:00 pm on a daily basis. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter failed to garner a majority vote of the Board.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Personnel Matter
Budgeted Pay Adjustment***

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain personnel matter to increase the pay of Assistant Human Resource Director Clara Latiker to \$27.16 hour, effective October 1, 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Absent ¹

the matter failed to garner a majority vote of the Board.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Entergy Account
Sulphur Springs Park***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Baxter did second a motion to approve an Entergy account for Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

¹Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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the matter carried unanimously and said account was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit S. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 15th day of October, 2018.

In re: Adoption of Final Fiscal Year Ending September 30, 2018

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to (1) adopt the 2018 combined budget report revenues and disbursements to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2018, (2) amend the 2018 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2018 and (3) authorize the publication of the 2018 Combined Budget Report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said 2018 budget was and is hereby so amended and adopted; and said publication was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Claims Docket for October 10, 2018 and Payroll Docket for October 3 and 10, 2018

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

President's Initials: _____

Date Signed: _____

- (1) General Claims Docket, dated October 10, 2018
- (2) Payroll Claims Docket No. 1, dated October 3, 2018
- (3) Payroll Claims Docket No. 2, dated October 10, 2018

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated October 10, 2018:

Fund	ClaimNos.	No. of Claims	Amount
001	6 to 92, 96	88	428,567.17
012	2 to 3	2	421.48
015	1 to 2	2	131,050.36
030	1 to 5	5	18,560.06
097	2 to 6	5	9,232.55
104	1 to 1	1	193.00
105	1 to 2	2	14,942.88
113	1 to 1	1	2,390.00
115	1 to 2	2	137.75
150	3 to 27	25	92,169.98
191	1 to 2	2	394.52
226	1 to 1	1	1,600.00
316	1 to 1	1	289,967.79
321	1 to 2	2	996.90
681	26 to 26	1	2,971.01
TOTAL ALL FUNDS		140	993,595.45

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Planning & Zoning Commission Per Diem

Mr. Baxter did offer and Mr. Bishop did second a motion to approve the Planning & Zoning Commission Per Diem for September 13, 2018 and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent ²

²Prior to consideration of this item of business, Mr. Griffin departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of October, 2018.

In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent ³
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of October, 2018.

In re: Authorization of Board President to Execute Invoices

At the request and recommendation of Chief Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Mr. Steen did second a motion to authorize the Board President to execute those certain invoices unto MDOC for housing of prisoners for the months of July and August. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

In re: Authorization of Board President

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to authorize the Board President to execute those certain letters of interest to property owners to acquire right of way for the Purvis Road Bridge Project. The vote on the matter being as follows:

³Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion or deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Approval of Final Plat
Johnstone Phase Four***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the final plat of Johnstone Phase Four. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

In re: Authorization of Board Attorney

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Board Attorney Katie Bryant Snell to prepare an Interlocal Agreement with the City of Madison to assist with the closure of a State Aid bridge in Tidewater Subdivision at an approximate cost of \$17,000.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 15th day of October, 2018.

***In re: Discussion of Transferring Funds to
West Deerfield Drive***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Bishop did second a motion to transfer excess funds from the Deerfield Paving Project to West Deerfield Drive. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby approved to be transferred.

SO ORDERED this the 15th day of October, 2018.

***In re: Consideration of Temp Staff
Election Commission***

At the request of Election Commissioner Julia Hodges, Mr. Steen did offer and Mr. Baxter did second a motion to authorize hiring of three temp staff to assist the Election Commission during the November election period at a cost of \$787.20. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said temp staff was and is hereby approved.

SO ORDERED this the 15th day of October, 2018.

***In re: Acknowledge Order Establishing Terms of Court
20th Circuit Court District***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge that certain Order of the 20th Circuit Court of Madison County, Mississippi establishing certain terms of court for the upcoming calendar year, attached as Exhibit T. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby acknowledged.

SO ORDERED this the 15th day of October, 2018.

President's Initials: _____

Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Gerald Steen and seconded by Supervisor Paul Griffin and approved by the unanimous vote of those present, the October 15, 2018 meeting of the Board of Supervisors was adjourned until Monday, November 5, 2018 at 9:00 am.

Sheila Jones, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

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