

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 5, 2018  
Being the first day of the November term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 5, 2018, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Sheila Jones presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Greg Higginbotham  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from October 15 and 25 , 2018***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on October 15 and 25, 2018,

Mr. Griffin did offer and Mr. Baxter did second a motion to approve the minutes of October 15 and 25, 2018 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of October 15 and 25, 2018 were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 25 (11/5/18)***

***In re: Consideration of ES&S Quote  
General Runoff Election***

At the request and recommendation of Election Commissioner Pat Truesdale, Mr. Steen did offer and Mr. Baxter did second a motion to approve that certain quote submitted by ES&S, attached as Exhibit A, in the amount of \$20,405.00 for election support for the November 27, 2018 General Election Runoff. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Sole Source Item  
ES&S***

At the request and recommendation of Circuit Clerk Anita Wray and Election Commissioner Pat Truesdale, Mr. Griffin did offer and Mr. Bishop did second a motion to (1) declare ES&S as a sole source vendor to purchase six (6) Model DS200 scanners, paper rolls and tote bins and four (4) ExpressVote BMD terminals, carrying cases and installation for same, (2) approve that certain quote submitted by ES&S in the amount of \$51,160.50, attached as Exhibit B, (3) authorize Purchase Clerk Hardy Crunk to issue a purchase order for same and (4) authorize the Board President to execute said agreement. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and ES&S was and is hereby declared as a sole source vendor; said quote was and is hereby approved; and the Board President and Mr. Crunk were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Public Hearing Regarding the  
Abandonment of Lep Childress Road***

WHEREAS, pursuant to Miss Code Ann. § 65-7-121, the Board of Supervisors previously advertised a notice for a public hearing concerning the abandonment of Lep Childress Road for at least two times, not less than two weeks prior to the date of said hearing, and

WHEREAS, a true and correct copy of the proof of publication of said notice is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference, and

WHEREAS, the date and hour for said public hearing did arrive and Mr. Baxter did offer and Mr. Bishop did second a motion to open said public hearing for comment and testimony concerning the abandonment of said roadway. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 2 of 25 (11/5/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

WHEREAS, no one appeared and objected to the abandonment of said section of road and the Board of Supervisors did specifically make the following findings:

(1) that the traffic on this section of roadway for a period of at least ten (10) consecutive years has been intermittent and of such low volume that no substantial public purpose is being served thereby, and

(2) that the public interest and convenience does not require the section of roadway to remain open to the public and that it is in the public interest and convenience to close and vacate and abandon this section of the roadway as described below.

Mr. Baxter did offer and Mr. Bishop did second a motion to close said public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

Following discussion of this matter, Mr. Bishop did offer and Mr. Griffin did second a motion to (1) incorporate the previously stated findings by the Board of Supervisors into the minutes hereof and (2) abandon a section of the county road system consisting of the following described property, to-wit:

The following description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83/93, NAVD88, grid values, using a combined scale factor of 0.9999442464 and a grid to geodetic azimuth angle of 00 degrees 01 minutes 38 seconds developed at the Point of Commencement, being derived using the University of Southern Mississippi's RTK/VRS network, said point having a value of N:1123830.35, E:2312205.72, Z:214 on said coordinate system.

Commencing at a cotton picker spindle found driven in the intersection of Livingston-Vernon Road (running east and west), with the Lep Childress Road (running north and south) said point described as being the Southeast corner of the Southwest Quarter of the Southeast Quarter of Section 27, Township 9 North, Range 1 West, according to that survey of record found in Book 2740, Pages 364-366, by William Creel, RLS, dated March 8, 1988, thence run South 00 degrees 37 minutes 30 seconds East a distance of 30.04 feet to a point depicted as being on the south right of way line of the Livingston-Vernon Road on a proposed subdivision known as Livingston Acres, and the Point of Beginning of the herein described portion of Lep Childress road to be abandoned: From the Point of Beginning, run thence along the center Lep Childress Road (a 1940's military road) South 00 degrees 34 minutes 30 seconds East a distance of 910.47 feet to a

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 3 of 25 (11/5/18)*

1/2" rebar found, said rebar having a value of N:1122889.96. E: 2312216.43 on the above referenced coordinate system; thence continue along the centerline, South 00 degrees 37 minutes 30 seconds East a distance of 822.59 feet to the end of that portion of Lep Childress Road formerly maintained as a county road, and Point of Termination, (located at its intersection with an un-named and abandoned 1940's military road), being situated in the Northeast Quarter of Section 34, Township 9 North, Range 1 West, Madison County, Mississippi.

It is the intent of the Madison County Board of Supervisors to ABANDON any interest Madison County has, or may have acquired in serving the public interest, to that portion of the Lep Childress Road lying south of present day Livingston-Vernon Road as described above, being 1733.06 feet of roadway no longer maintained by Madison County, Mississippi.

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said findings were and are hereby made, said road was and is hereby abandoned.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Public Hearing Regarding the  
Abandonment of Simpson Road Bridge***

WHEREAS, pursuant to Miss Code Ann. § 65-7-121, the Board of Supervisors previously advertised a notice for a public hearing concerning the abandonment of Simpson Road Bridge for at least two times, not less than two weeks prior to the date of said hearing, and

WHEREAS, a true and correct copy of the proof of publication of said notice is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference, and

WHEREAS, the date and hour for said public hearing did arrive and Mr. Bishop did offer and Mr. Baxter did second a motion to open said public hearing for comment and testimony concerning the abandonment of said roadway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

WHEREAS, no one appeared and objected to the abandonment of said section of road and the Board of Supervisors did specifically make the following findings:

(1) that the traffic on this section of roadway for a period of at least ten (10) consecutive years has been intermittent and of such low volume that no substantial public purpose is being served thereby, and

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 4 of 25 (11/5/18)***

(2) that the public interest and convenience does not require the section of roadway to remain open to the public and that it is in the public interest and convenience to close and vacate and abandon this section of the roadway as described below.

Mr. Griffin did offer and Mr. Baxter did second a motion to close said public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

Following discussion of this matter, Mr. Griffin did offer and Mr. Bishop did second a motion to (1) incorporate the previously stated findings by the Board of Supervisors into the minutes hereof and (2) abandon a section of the county road system consisting of the following described property, to-wit:

Commencing at an iron pin found, being one and the same as described as the point of beginning of a 9.24 acre tract described in Book 410, Page 54, (being the northwest corner of said tract as conveyed to Noree Simpson), said point being 1803.00 feet North of the southwest corner of the West Half (W 1/2) of the West Half (W 1/2) of the Northwest Quarter (NW 1/4) of Section 7, Township 11 North, Range 4 East, Madison County, Mississippi, thence run West a distance of 30 feet to the center of the county gravel road known as Simpson Road; thence run along the center of said road South for a distance of 30 feet to the True Point of Beginning; From the True Point of Beginning, run thence along the center of that portion of Simpson Road no longer being maintained, Southerly a distance of 232 feet to a steel post resting in a barricade, being the Point of Termination, (said post having a coordinate of N: 1207354.17, E: 2419044.37 on the Mississippi State Plane Coordinate System, West Zone, NAVD88, NAD83), and being situated in the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section 12, Township 11 North, Range 3 East, Madison County, Mississippi.

It is the intent of the Madison County Board of Supervisors to ABANDON any interest Madison County has, or may have acquired in serving the public interest, to that portion of Simpson Road described above, being 232 feet of roadway no longer maintained by Madison County, Mississippi.

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said findings were and are hereby made, said road was and is hereby abandoned.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 5 of 25 (11/5/18)*

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Supervisor Sheila Jones requested Consent Item No. 7, Approve Personnel Matters, be pulled for separate consideration, and

WHEREAS, Supervisor David Bishop requested Consent Item No. 8, Approve Geotechnical Testing - Quote on Sulphur Springs Health Center and No. 9, Approve Lowest Quote Sulphur Springs Park Survey be pulled for separate consideration, and

Mr. Griffin did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

10. **B&G - Approve Use of Courthouse Grounds - Grace Episcopal Church**
11. **B&G - Approve Use of Rogers Park - Packer**
12. **CA - Approve Proclamation to Observe Veterans Day Holiday - November 12, 2018**
13. **CA - Approve Proclamation to Observe Thanksgiving Day, Christmas Day and New Year's Day Holiday**
14. **CA - Approve CDE Integrated Systems, Inc. Quote, Purchase and Installation of Workstation Camera - Justice Court**  
(Attached hereto as Exhibit E)
15. **CA - Acknowledge Court Order Establishing Salary of Court Administrator Natalie Kirby**  
(Attached hereto as Exhibit F)
16. **CA - Approve Pay Application #7 / Gluckstadt Fire Department #3 / Richard Womack Const. / October 26, 2018**  
(Attached hereto as Exhibit G)
17. **CA - Approve Pay Application #7 / Southwest Madison Fire Department / Richard Womack Const. / October 26, 2018**  
(Attached hereto as Exhibit H)
18. **CA - Approve Correction to Madison County Employee Handbook**  
(Attached hereto as Exhibit I)
19. **CA - Acknowledge Madison County Nursing Home Budget**
20. **CA - Acknowledge South Central Community Action Renewal Lease Agreement - Madison County Citizens Services Agency**  
(Attached hereto as Exhibit J)
21. **CA - Acknowledge City of Canton Zoning Variance Notice of Hearing - 3365 North Liberty Street**
22. **CA - Acknowledge MDEQ Letter - Surface Mining - P08-033, Yazoo County**
23. **CA - Acknowledge Insurance Claim with Payment for Damage Sustained on County Property - Yandell Road Guardrail**  
(Attached hereto as Exhibit K)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 6 of 25 (11/5/18)*

24. **CA - Acknowledge Insurance Claim with Payment for Damage Sustained on County Property - Gluckstadt Road Guardrail**  
(Attached hereto as Exhibit L)
25. **CA - Authorize BOS, Co. Admin, Chancery Clerk, Comptroller, Board Att., County Engineer and Assistant County Engineer to Attend 2019 MAS Mid-Winter Legislative Conference - January 15-17, 2019**
26. **CA - Acknowledge 2018 MASIT Declaration of Coverage**  
(Attached hereto as Exhibit M)
27. **CA - Acknowledge 2018 MASIT Multi Line Coverage Document**
28. **CA - Acknowledge MASIT Law Enforcement Liability Coverage Document**
29. **CA - Acknowledge Annual Maintenance Inspection of Completed State Aid Projects**
30. **ChClrk - Acknowledge 2018 Public Utility Roll**
31. **COMP - Approve Schedule F- End of Year Inventory Report and Authorize Filing with the Office of State Auditor**  
(Attached hereto as Exhibit N)
32. **COMP - Declare Property as Surplus and Authorize Disposal**  
(Attached hereto as Exhibit O)
33. **ElecComm - Approve Payment of EZRoster Software**  
(Attached hereto as Exhibit P)
34. **EMA - Acknowledge Software Maintenance Agreement - Badgepass**  
(Attached hereto as Exhibit Q)
35. **ENG - Approve 3-GIS Utility Permit / Old Natchez Trace Road**
36. **ENG - Approve 3-GIS Permit / Way Davis Crossing and Sharon Road**
37. **ENG - Approve AT&T Utility Permit / Calhoun Station Parkway**
38. **ENG - Approve AT&T Utility Permit / Calhoun Station Parkway**
39. **ENG - Approve AT&T Utility Permit / Delvin Springs, Hartfield, and Mannasdale Subdivisions**
40. **ENG - Approve CSpire Permit / Calhoun Parkway**
41. **ENG - Approve CSpire Utility Permit / Calhoun Parkway**
42. **ENG - Engineering Monthly Report**
43. **FS - Approve Penguin Management, Inc. E Dispatch Agreement and Authorize Payment thereof**  
(Attached hereto as Exhibit R)
44. **IT - Approve Renewal of Support Contract for S4i Systems, Inc. AS400 Imaging Software for Chancery Clerk Land Records**  
(Attached hereto as Exhibit S)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 7 of 25 (11/5/18)*

45. **IT - Approve Renewal of Metrix Solutions Cisco Smartnet Renewal - NCIC ASA Firewall - Sheriff Office and Authorize the Board President to execute same**  
(Attached hereto as Exhibit T)
46. **PC - Authorize Payment of October 2018 Travel Card Report**
47. **PC - Authorize Request to Public Procurement Review Board for exemption - Term Bids**  
(Attached hereto as Exhibit U)
48. **PC - Declare Montgomery Technology Systems, LLC a Sole Source Vendor for Upgrade of MTI Control System for Pod-D, Approve Quote and Authorize Purchase Clerk Hardy Crunk so issue a Purchase Order for same / Madison Co. Jail**  
(Attached hereto as Exhibit V)
49. **RD - Approve October 2018 Closed Call Analysis**
50. **RD - Approve October 2018 Monthly Report**
51. **RD - Approve November 2018 Culvert Requests**
52. **RD - Approve November 2018 Service Call Schedule**
53. **TA - Approve Computer Software Support Agreement Addendum / Delta Computer System and Authorize the Board President to execute same**  
(Attached hereto as Exhibit W)
54. **TA - Approve 2018 Real Property Decreases**
55. **TA - Approve 2018 Real Property Increases - Signed**
56. **TA - Real Property Increases**
57. **TA - 2018 Homestead Exemptions Deletions**
58. **TA - 2018 Homestead Exemptions Amended Applications**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Personnel Matters***

Ms. Jones did offer and Mr. Baxter did second a motion to approve those certain personnel matters, attached as Exhibit X. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 8 of 25 (11/5/18)***



Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent <sup>1</sup>

the matter carried by the unanimous vote of those present and said personnel matters were and are hereby approved..

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Geotechnical Testing Quote  
Sulphur Springs Health Center***

Mr. Griffin did offer and Mr. Baxter did second a motion to approve that certain quote submitted by Dale Partners, attached as Exhibit Y, at a cost of \$3,750.00 for geotechnical investigation for soil borings at Sulphur Springs Park Health Center and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said quote was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Survey Quote  
Sulphur Springs Park***

Mr. Griffin did offer and Mr. Baxter did second a motion to approve that certain quote submitted by County Surveyor Richard Tolbert for survey services at Sulphur Springs Park, attached as Exhibit Z, at a cost of \$2500.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said quote was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

---

<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Consideration of Request for Tax Exemption  
Uplift Incorporated***

At the request of Mr. Enebeli Kanonu of Uplift Incorporated,, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the request for tax exemption for tax year 2018 to Uplift Incorporated, a 501(c)(3) non-profit organization, located at 453 Cameron Street, bearing parcel no. 092F-24D-198. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said tax exemption was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Proposal  
Crystal Clean Sweeping, Inc.***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain proposal submitted by Crystal Clean Sweeping, Inc., attached as Exhibit AA, for sweeping county office parking lots and common areas of debris and trash and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposal was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Acknowledgment of South Madison County  
Fire Protection District Expense and Financial Report***

At the request and recommendation of Fire Coordinator Minor Norman, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge South Madison County Fire Protection District's Expense and Financial Report for fiscal year 2017-2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 10 of 25 (11/5/18)***

***In re: Authorization to Apply for 2019 EMSOF Grant***

At the request and recommendation of Fire Coordinator Minor Norman, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Mr. Norman to apply for the 2019 EMSOF Grant Program. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Norman was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval to Hire Sample Hicks & Associates  
Reunion Parkway, Phase III***

At the request and recommendation of County Engineer Dan Gaillet, Ms. Jones did offer and Mr. Bishop did second a motion to approve hiring Sample Hicks & Associates to acquire right of way acquisition for the Reunion Parkway, Phase III Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Sample Hicks & Associates was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Final Plat  
Hampton Ridge Va of Caroline***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the final plat of Hampton Ridge Va of Caroline consisting of nineteen (19) lots and accept Letter of Credit No.18-050-SP for completion of final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby accepted.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 11 of 25 (11/5/18)***

***In re: Discussion of Sink Hole***  
**Stillhouse Creek Subdivision**

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a sink hole has formed due to the failure of a pipe that carries roadway storm water from Stillhouse Creek Drive across 115 Stillhouse Creek Drive,

Therefore, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Mr. Gaillet to make necessary repairs to ensure the storm water is moving for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillett was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Discussion of Sink Hole***  
**Belle Terre Subdivision**

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a sink hole has formed at 111 Chartres Drive due to a failure of a pipe that carries roadway storm water from Chartres Drive across 111 Chartres Drive,

Therefore, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Mr. Gaillet to make necessary repairs to ensure the storm water is moving for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillett was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Final Plat***  
**Chestnut Hill Part 1E, Phase 2**

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the final plat of Chestnut Hill Part 1E, Phase 2 consisting of three (3) lots. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 12 of 25 (11/5/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Authorization of Purchase Order  
Key, LLC***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Griffin did second a motion to authorize Purchase Clerk Hardy Crunk to issue a purchase order to Key, LLC in an amount not to exceed \$143,013.66 for the repair of Old Yazoo City Road bridge. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Application for Special Exception  
The Villa of Madison***

At the request of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the application submitted by LaWanda Lacy Kirkland for conditional use to operate a public/quasi-public to construct an assisted living facility, The Villa of Madison, in a C-2 Commercial District located on Calhoun Station Parkway, bearing parcel no. 082E-21-004/03.00, said application may be found in the Miscellaneous Appendix to these Minutes, contingent on the County Engineer's approval of the drainage and infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for special exception was and is hereby approved with the aforementioned provision.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 13 of 25 (11/5/18)*

***In re: Consideration of Application for Special Exception  
Women in Unity for Christ, Inc.***

At the request of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Griffin did offer and Mr. Bishop did second a motion to approve the application submitted by Women in Unity for Christ, Inc. for conditional use to operate a public/quasi-public for a Christian Community Center in an A-1 Agricultural District located at 1272 Stumpbridge Road, bearing parcel no. 103F-13-006/08.00, said application may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for special exception was and is hereby approved with the aforementioned provision.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Petition to Rezone  
Scott and Melissa Rye***

At the request and recommendation of Zoning Administrator Scott Weeks and approved by Planning and Zoning Commission, Mr. Bishop did offer and Mr. Steen did second a motion to approve the petition to rezone submitted by Scott and Melissa Rye to rezone from I-2 Industrial District to R-2 Residential District located at 117-B Memorial Drive, Flora, MS to construct a new home on 3.74 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rezoning was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Application for Special Exception  
Bob and Rebecca Atkinson***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the Application for Special Exception submitted by Bob and Rebecca Atkinson, found in the Miscellaneous Appendix to these Minutes, to excavate pond and haul dirt off of property, contingent upon (1) the County Engineer approving a bond, (2) limiting the mining operation located on Horseshoe Lane off Livingston/Vernon Road to ninety (90) days beginning June, 2019, (3) the petitioner is to provide pictures of the road and (4) limit hours of operation to daylight hours only and no mining on Sunday's. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 14 of 25 (11/5/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved with the aforementioned provisions.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Application for Special Exception  
Robbies Fireworks***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Baxter did offer and Ms. Jones did second a motion to approve the Application for Special Exception submitted by Robbies Fireworks, found in the Miscellaneous Appendix to these Minutes, for conditional use for a fireworks stand on C-2 Commercial property located at 102 Dees Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

Thereafter and at the request and recommendation of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the Application for Special Exception submitted by Robbies Fireworks, found in the Miscellaneous Appendix to these Minutes, for conditional use for Christmas tree sales on C-2 Commercial property located at 102 Dees Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Amended Site Plan  
Relish***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan amendment submitted by Relish, found in the Miscellaneous Appendix to these Minutes, amending the site plan to correct the parking spaces to comply with the ordinance requirements

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

located in Plantation Cove. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended site plan was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Temporary Buildings  
Holy Trinity Anglican Church***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the request of Holy Trinity Anglican Church, found in the Miscellaneous Appendix to these Minutes, for a temporary building for classrooms contingent on a three (3) year limitation on property located on Bozeman Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said temporary building was and is hereby approved with the aforementioned provision.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Preliminary Plat of  
Cornerstone***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the preliminary plat of Cornerstone consisting of thirty (30) lots located on Catlett Road and acknowledge the traffic study prepared by Neel Schaffer, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 16 of 25 (11/5/18)***



**In re: Setting of Public Hearing  
South Madison County Fire Protection District**

At the request of Mr. John Scanlon, Ms. Jones did offer and Mr. Steen did second a motion to set a public hearing for Monday, December 3, 2018 at 9:00 am for consideration to annex additional territory for the South Madison County Fire Protection District and acknowledge the petition for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set for Monday, December 3, 2018 at 9:00 am.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**In re: Discussion of Mississippi Department of  
Public Safety Facility**

Mr. Bishop did offer and Mr. Griffin did second a motion to direct County Administrator Shelton Vance to enter into discussion with Dale & Associates to design a building suitable for Mississippi Department of Public Safety for a driver's license facility in the Canton area. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby directed.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**In re: Discussion of Household Hazardous Waste Day**

Ms. Jones did offer and Mr. Baxter did second a motion to approve combining the City of Madison and the City of Ridgeland's Household Hazardous Waste Day using the MDEQ grant funds in the amount of \$75,000.00 for all citizens of Madison County to participate. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 17 of 25 (11/5/18)*

***In re: Consideration of Budget Amendment***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Griffin did second a motion to approve a budget amendment in the amount of \$40,000.00 for fund 150-300-009 and authorize Purchase Clerk Hardy Crunk to issue a purchase order for the purchase of a truck and installation of dump body to said truck. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendment was and is hereby approved and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit BB. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Claims Docket for November 1, 2018 and Payroll Dockets for October 17, 29 and 31, 2018***

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket, dated November 1, 2018
- (2) Payroll Claims Docket No. 1, dated October 17, 2018
- (3) Payroll Claims Docket No. 1, dated October 29, 2018
- (4) Payroll Claims Docket No. 1, dated October 29, 2018
- (5) Payroll Claims Docket No. 1, dated October 31, 2018

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 18 of 25 (11/5/18)*

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 1, 2018:

Fund	ClaimNos.	No. ofClaims	Amount
001	107 to 535	429	415,424.07
012	7 to 16	10	29,299.47
015	3 to 6	4	119,474.34
030	6 to 7	2	26,952.04
095	1 to 1	1	14,699.25
097	10 to 13	4	20,593.00
104	3 to 3	1	1,150.00
105	4 to 7	4	164,067.23
108	1 to 1	1	1,654.40
115	4 to 10	7	20,127.47
137	1 to 1	1	6,110.73
150	33 to 61	29	79,863.95
160	3 to 4	2	29,888.00
190	2 to 7	6	2,343.67
191	6 to 10	5	13,175.74
226	2 to 3	2	241,363.43
304	2 to 3	2	406.54
315	1 to 2	2	103,174.11
319	1 to 5	5	332,019.46
323	1 to 1	1	35,946.30
655	1 to 1	1	69,244.12
664	1 to 1	1	2,075.00
665	1 to 1	1	3,280.00
672	1 to 1	1	1,142.00
675	1 to 1	1	4,452.50
681	34 to 34	1	2,837.21
690	1 to 1	1	18,270.55
691	1 to 1	1	22,838.28
693	1 to 1	1	133.00
TOTAL ALL FUNDS		527	1,782,005.86

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 19 of 25 (11/5/18)*

***In re: Approval of Planning & Zoning Commission Per Diem***

Mr. Steen did offer and Mr. Baxter did second a motion to approve the Planning & Zoning Commission Per Diem for October 18, 2018 and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Acknowledgment of IRS Form 941  
Third Quarter of 2018***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the IRS Form 941 for the third quarter of 2018. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said form was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Constables Report***

Mr. Baxter did offer and Mr. Steen did second a motion to approve the Constables Report for October, 2018 and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 20 of 25 (11/5/18)***

***In re: Approval of Poll Workers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Griffin did offer and Mr. Baxter did second a motion to approve those certain poll workers and poll managers for the November 6, 2018 election and authorize payment for each, attached as Exhibit CC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said poll workers and managers were and are hereby approved and the Chancery Clerk was and is authorized to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Payment of MECP Track II Certificates  
Tax Assessor and Deputy Tax Assessors***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the MECP Track II Certificates and approve the salary increase of same to the Tax Assessor and Deputy Tax Assessors, attached as Exhibit DD, effective with the October pay period due to an administrative error. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said certificates were and are hereby authorized and said salary increases were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Claims of Fleetcor Technologies***

Mr. Baxter did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 21 of 25 (11/5/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent <sup>2</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Approval of Final Plat  
Livingston Acres***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to approve the final plat of Livingston Acres consisting of six (6) lots. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration to Hire Sample Hicks & Associates***

At the request and recommendation of County Engineer Dan Gaillet, Ms. Jones did offer and Mr. Baxter did second a motion to authorize Mr. Gaillet to hire Sample Hicks & Associates to acquire right of way acquisition for the Weisenberger Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

---

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Approval of Final Plat  
Sowell Road Commercial Development***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the final plat of Sowell Road Commercial Development consisting of five (5) lots. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Consideration of Funding Certain Roads  
\$5.7M Bond Funds***

Ms. Jones did offer and Mr. Griffin did second a motion to approve funding roads from the \$5.7M bond funds being (1) Pearl River Church Road from North Old Canton Road to Old Rice Road in the amount of \$250,000.00 (2) Twelve Oaks Road from Nutmeg Road to Yandell Road in the amount of \$153,862.50 and (3) O'Leary Road in the amount of \$64,480.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funding was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of November, 2018.

***In re: Entering into "Closed Session" to Determine Whether or  
not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss building security,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Steen did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing building security with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell and Sheriff Randy Tucker. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 23 of 25 (11/5/18)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 5<sup>th</sup> day of November 2018.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Bishop did offer and Mr. Steen did second a motion to enter into Executive Session to discuss building security. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Jones declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 5<sup>th</sup> day of November , 2018.

Thereafter, Mr. Bishop did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 5<sup>th</sup> day of November , 2018.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 24 of 25 (11/5/18)*



THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor David Bishop and approved by the unanimous vote of those present, the November 5, 2018 meeting of the Board of Supervisors was adjourned until Monday, November 19, 2018 at 5:00 pm.

\_\_\_\_\_  
Sheila Jones, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Romny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 25 of 25 (11/5/18)*