

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 18, 2019
Adjourned from a meeting conducted on March 4, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 18, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from March 4, 2019

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of March 4, 2019 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of March 4, 2019 were and are hereby approved.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 21 (3/18/19)

***In re: Discussion of Storm Water Repairs
118 Bridgewater Drive***

At the request of Ms. Gail Ford, Mr. Bishop did offer and Ms. Jones did second a motion to direct Board Attorney Katie Bryant Snell to prepare a temporary construction easement to make necessary repairs to 118 Bridgewater Drive due to storm water drainage matters and bring back to the Board at the next meeting for consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval and Adoption of Ordinance
Leisure and Recreational District
Town of Livingston***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Baxter did second a motion to approve and adopt that certain Ordinance to establish a Leisure and Recreational District within the area known as the Town of Livingston, attached as Exhibit A, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Ordinance was and is hereby approved and adopted.

SO ORDERED this the 18th day of March, 2019.

***In re: Consideration of Tax Exemption
Methodist Rehabilitation Center***

Methodist Rehabilitation Center requested the Board's consideration to grant tax exempt status for Methodist Rehabilitation Center as a non-profit 501(c)(3) agency. Thereafter, Mr. Steen did offer and Mr. Baxter did second a motion to grant tax exempt status to Methodist Rehabilitation Center for property located at 102 South Perkins Street, Ridgeland, MS. Prior to call of the motion and following further discussion, Mr. Steen did withdraw his motion.

In re: Discussion of Hampton Hills Subdivision

Mr. Griffin did offer and Mr. Baxter did second a motion to direct County Engineer Dan Gaillet and Road Manager Cornelius Bacon to use their own judgement to make necessary repairs to three locations in the Hampton Hill Subdivision due to road failure at a cost not to exceed \$13,000.00. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 21 (3/18/19)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet and Mr. Bacon were and are hereby directed.

SO ORDERED this the 18th day of March, 2019.

In re: Consideration to Amend the 2019 Road Plan

Mr. Bishop did offer and Mr. Steen did second a motion to approve funding \$850,600.00 from the General Fund for the following roads in District 4:

Cane Creek Road,
 Gus Green Road,
 Hammack Road,
 Harris Road,
 Livingston Drive,
 Bidon Drive,
 McCullough Lane,
 Society Ridge,
 Windmere Boulevard and
 Windy Hill Drive,

The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter failed to garner a majority of the vote (2-3) and therefore failed.

SO ORDERED this the 18th day of March, 2019.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Mr. Baxter did request that Consent Item No. 29 - "Approval of Department Employees Authorized to Submit Purchase Requisitions," be pulled for separate consideration,

Therefore, Mr. Bishop did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit B)

6. **HR - Approve Time Clock Plus - License Renewal**
(Attached hereto as Exhibit C)

President's Initials: _____
Date Signed: _____

7. **B&G - Approve Use of Courthouse Grounds / Canton Tourism / April 13, 2019 & April 20, 2019**
8. **B&G - Approve Use of Courthouse Grounds / Canton Tourism / July 5 & 6, 2019**
9. **B&G - Approve Use of Courthouse Grounds / Canton Tourism / November 29 - December 23, 2019**
10. **CA - Approve Registration and Travel for Board Members, Chancery Clerk, County Administrator, Comptroller, Board Attorney, Road Manager, and County Engineer to MAS Annual Convention, Biloxi, MS**
11. **CA - Approve Local Government Notification Form for housing tax credits for the proposed new construction development, Mill Town Place and Authorize the Board President to execute same**
(Attached hereto as Exhibit D)
12. **CA - Approve Payment of Annual Dues / MAS-MC - Griffin**
(Attached hereto as Exhibit E)
13. **CA - Acknowledge Amendment to IBM's Service Agreement**
(Attached hereto as Exhibit F)
14. **CA - Approve MS City County Manager Association Dues - Vance**
(Attached hereto as Exhibit G)
15. **CA - Approve Public Official bond for Lt. Trevell Dixon of Reservoir Police Department as Deputy Justice Court Clerk**
16. **CA - Approve Professional Services Agreement submitted by Headwaters, Inc. for Solid Waste Plan and Authorize the Board President to execute same**
(Attached hereto as Exhibit H)
17. **ChClrk - Approve low quote submitted by RJ Young for the purchase of a Ricoh MP 4055SP copier for Chancery Court Judge Brewer's office, Authorize the Purchase Clerk to issue a purchase order for same and Approve a budget amendment in the amount of \$5065.00 for same.**
(Attached hereto as Exhibit I)
18. **ChClrk - Approve Order Setting Salary of Staff Attorney - James C. Walker**
(Attached hereto as Exhibit J)
19. **ChClrk - Approve Order Appointing Temporary Law Clerk - Amy Jordan**
(Attached hereto as Exhibit K)
20. **ChClrk - Approve 16th Section Land Lease Contract**
21. **ChClrk - Acknowledge Funds Returned to the County**
(Attached hereto as Exhibit L)
22. **ChClrk - Approve Acknowledge DOR Order Approving 2018 Real / Personal Rolls**
(Attached hereto as Exhibit M)
23. **COMP - Declare Property as Surplus and Authorize Disposal**
(Attached hereto as Exhibit N)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 21 (3/18/19)

24. **EMA - Approve Travel and Related Expenses for 2019 Mississippi Partners in Preparedness Summit / Biloxi, MS / Abonie Boyd-Robicheaux / May 6-9, 2019**
25. **ENG - Approve Utility Permit submitted by cSpire for service along Old Natchez Trace and Authorize the Board President to execute same**
26. **PC - Approve Declaration of Sole Source Vendor for Law Enforcement Grade Stun Guns and Authorize Issuance of Purchase Order for Same**
(Attached hereto as Exhibit O)
27. **PC - Approve March 2019 Travel Card Reconciliation and Authorize Payment Thereof**
28. **PC - Approve March 2019 Procurement Card Reconciliation and Authorize Payment Thereof**
30. **TA - Approve Real Property Decreases**
31. **TA - Approve 2018 Homestead Exemption Amended Applications**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 18th day of March, 2019.

In re: Authorization of Department Employees to Submit Purchase Requisitions

Mr. Steen did offer and Mr. Bishop did second a motion to (1) authorize those employees listed in that certain spreadsheet, attached as Exhibit P, to sign requisitions for purchases and (2) authorize Board Secretary Cynthia Parker to sign requisitions for purchases for the Board of Supervisors. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said employees were and are hereby authorized and Ms. Parker was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 5 of 21 (3/18/19)

In re: Approval of Resolution of Support
Department of Public Safety
Licensing and Testing Facility

**RESOLUTION IN SUPPORT OF THE CONSTRUCTION AND
OPERATION OF A DEPARTMENT OF PUBLIC SAFETY
LICENSING AND TESTING FACILITY IN MADISON COUNTY**

WHEREAS, the 2015 US Census lists Madison County, Mississippi's population at 103,465.

WHEREAS, Madison County is one of the top five largest counties in the State of Mississippi.

WHEREAS, Madison County is one of the fast growing counties in the State of Mississippi.

WHEREAS, since the 2015 census, Madison County has grown exponentially.

WHEREAS, over 75% of the population of Madison County is over the age of 16 years old and is, therefore, legally able to obtain a driver's license.

WHEREAS, the residents of north Madison County currently drive an estimated thirty miles or more and residents of surrounding counties drive up to two hours to the nearest driver's license location.

WHEREAS, the driver's license location in Jackson, Mississippi is often crowded requiring a substantial time commitment for a person to obtain a driver's license, renew a driver's license, or address other business related to their identification or license.

WHEREAS, many of the residents of north Madison County and surrounding counties are low-income, hourly employees, and the distance and the required wait times put a financial strain on these families.

WHEREAS, in light of the foregoing, the Board of Supervisors (the "Board") identified a need for a licensing facility in Madison County to service the residents of Madison County and surrounding areas.

WHEREAS, at the direction of the Board, county officials met with representatives for the Department of Public Safety ("DPS") to express the Board's interest in partnering with DPS to establish a licensing facility in Madison County.

WHEREAS, the Board commissioned an architect to render a drawing and prepare an estimate of the cost to construct a licensing facility that will meet the needs expressed by DPS.

WHEREAS, the architect and county officials presented a conceptual plan for the licensing and testing facility to DPS officials, attached hereto as Exhibit "A," and the Director of the Driver Service Bureau approved the plan as meeting DPS standards.

NOW THEREFORE BE IT RESOLVED THAT:

Section One. The Board of Supervisors of Madison County, Mississippi supports the Department of Public Safety opening a licensing and testing facility in Madison County.

Section Two. The Board hereby commits funding for up to \$3.5 million for the construction of a licensing and testing facility that meets the DPS's standards provided that

(1) the Mississippi Legislature commit to fully staffing the facility for a period of not less than 15 years; and

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 6 of 21 (3/18/19)

(2) DPS formally commit to use the facility for licensing and testing purposes.

Section Three. The Board agrees that it will not seek to collect rent or lease payments from DPS.

Section Four. Along with the DPS standard required parking capacity of 35 vehicles, the Board commits to provide additional designated parking to accommodate commercial vehicles with six or more axles.

Section Five. The Clerk of the Board is directed to send certified copies of this resolution to the Governor, Lieutenant Governor, Speaker of the House, Secretary of the Senate, and Clerk of the House, with our respectful request that it be distributed to all members of the Legislature. The Clerk of the Board is further directed to email copies of this resolution to each member of the County's Legislative Delegation and to local and statewide press.

Section Six: This resolution shall take effect and be enforced from and after passage.

Mr. Bishop did offer and Mr. Griffin did second a motion to adopt the above and foregoing Resolution. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby adopted.

SO ORDERED this the 18th day of March, 2019.

In re: Authorization of Dale Partners

At the request and recommendation of County Administrator Shelton Vance, Mr. Bishop did offer and Mr. Griffin did second a motion to (1) authorize Dale Partners to prepare construction drawings for the construction of the Department of Public Safety licensing and testing facility at the Emergency Management Complex, (2) direct that Dale Partners bring a contract back to the Board of Supervisors for approval and (3) direct Mr. Vance to continue discussions with Department of Public Safety (DPS) that construction of the new facility is contingent on a commitment from DPS that the facility will be fully staffed. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Dale Partners was and is hereby authorized and Mr. Vance was and is hereby directed.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 7 of 21 (3/18/19)

In re: Acknowledgment of Little Bear Creek Watershed Study

At the request of Mr. Blake Mendrop of Mendrop Engineering Services, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge that certain PowerPoint presentation, found in the Miscellaneous Appendix to these Minutes, for the Little Bear Creek Watershed Study. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said study was and is hereby acknowledged.

SO ORDERED this the 18th day of March, 2019.

In re: Authorization of Purchase Clerk

At the request and recommendation of Interim Purchase Clerk Keshia Buckner, Mr. Baxter did offer and Ms. Jones did second a motion to authorize Ms. Buckner to issue purchase orders at the request of Road Manager Cornelius Bacon for the established term bid pricing for those certain projects outlined in Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Ms. Buckner was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of MASIT Renewal Policy
BXS Insurance***

At the request of Mr. Frank Bordeaux, BXS Insurance, Mr. Griffin did offer and Mr. Steen did second a motion to approve the renewal of the MASIT Insurance Policy, BXS Insurance, effective April 1, 2019, including Law Enforcement Liability, attached as Exhibit R and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said policy was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

***In re: Approval of Resolution Designating
Engineer of Record - Emergency Road and
Bridge Repair Fund Program***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Baxter did second a motion to approve that certain Resolution, attached as Exhibit S, designating John E. McKee, Jr., P.E. as the engineer of record for the Emergency Road and Bridge Repair Fund Program (ERBRF) for the Sharon Road bridges and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Authorization to Advertise for Public Hearing
Reunion Parkway, Phase II***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Ms. Jones did second a motion to authorize Mr. Gaillet to advertise for a public hearing to provide information to the public on the Reunion Parkway, Phase II project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of Emergency Declaration Agreement
Stokes Road Railcar Installation***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Bishop did offer and Mr. Baxter did second a motion to approve that certain Emergency Declaration Agreement and contract, attached as Exhibit T, with Utility Constructors, Inc. for the removal and disposal of an existing double CMP and replace with a railroad tanker car where a portion of Stokes Road has been compromised due to the failure of existing drainage structures at a cost of \$166,250.00 and authorize the Board President and Mr. Gaillet to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 21 (3/18/19)

the matter carried unanimously and said Agreement was and is hereby approved and the Board President and Mr. Gaillet were and are hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of General Services Agreement
H1 Services, LLC***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain General Services Agreement, attached as Exhibit U, submitted by H1 Services, LLC for right of way services for the Ben Luckett Road Bridge Project, LSBP-45(17), at a cost not to exceed \$7,500.00, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Awarding of Bid -
Weisenberger Road Improvements Project***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Ms. Jones did second a motion to accept the only bid received for the Weisenberger Road Improvements Project being Hemphill Construction Company, Inc. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby accepted.

SO ORDERED this the 18th day of March, 2019.

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to award the bid to Hemphill Construction Company, Inc. in the amount of \$1,467,752.50 for the construction of the Weisenberger Road Improvements Project and authorize the Board President and Mr. Gaillet to execute documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 21 (3/18/19)

the matter carried unanimously and said bid was and is hereby awarded to Hemphill Construction, Inc. and the Board President and Mr. Gaillet were and are hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Consideration of Application for Special Exception
Magnolia Speech School***

At the request of Zoning Administrator Scott Weeks and being approved by Planning & Zoning Commission, Mr. Baxter did offer and Ms. Jones did second a motion to approve the application submitted by Magnolia Speech School for conditional use to operate a public/quasi-public to operate a day school and clinic for approximately 100 students with communication disorders on property located at 432 Bozeman Road, said application may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for special exception was and is hereby approved.

SO ORDERED this the 18th day of March, 2019.

***In re: Consideration of Site Plan
Calhoun Station***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Steen did offer to (1) approve the site plan submitted by Calhoun Station, found in the Miscellaneous Appendix to these Minutes, to construct a new business on Calhoun Station Parkway contingent on the County Engineer approving the drainage and entrance and requiring no liquor store will be built and (2) acknowledge those certain emails related thereto. Said motion died for lack of a second.

Thereafter, and following further discussion, Mr. Steen did offer and Mr. Griffin did second a motion to approve the site plan submitted by Calhoun Station, found in the Miscellaneous Appendix to these Minutes, to construct a new business on Calhoun Station Parkway contingent on the County Engineer approving the drainage and entrance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said site plan was and is hereby approved with the aforementioned provision.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 11 of 21 (3/18/19)

***In re: Discussion of Zoning Matter
Salvador Escudero Lara***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to (1) find, adjudicate and determine that certain property located at 917 John Day Road, bearing parcel no. 105I-31-018/05.00, was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, (2) direct that the County Road Department proceed to have the land cleaned from wrecked, dismantled, partially dismantled, inoperable, abandoned or discarded vehicles and excessive growth, rubbish and other debris, and (3) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared in violation of the zoning ordinances of Madison County and the Zoning Administrator and Road Manager were and are hereby directed to take necessary action to bring said property within compliance and to charge the expenses associated therewith to the responsible taxpayer via the tax roll accordingly, to assess unto said taxpayer all fines and other penalties provided for in said ordinance and to take all necessary steps to enforce said ordinance including, if necessary, the institution of legal proceedings.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval to Amend Plat
Sanctuary at Cameron Plantation***

At the request of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the petition filed by Tyler B. and Susan Neal Turner, found in the Miscellaneous Appendix to these Minutes, to amend the plat of Sanctuary at Cameron Plantation to delete 1.41 acres from the east side of Lot 23 and add the 1.41 acres to the west side of Lot 24 and direct the Chancery Clerk to make notation of same on said plat. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said petition to amend plat was and is hereby approved and the Chancery Clerk was and is hereby directed.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 12 of 21 (3/18/19)

***In re: Authorization to Advertise for Bids
Sulphur Springs Park***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Ms. Jones did second a motion to authorize County Administrator Shelton Vance to advertise for bids for the construction of the health center, pavilions and restrooms at the Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Mr. Vance was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval to Abandon Right of Way
Rolling Hills Subdivision***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Bishop did second a motion to (1) approve the abandonment of that certain right of way, attached as Exhibit V, referenced in the Rolling Hills Subdivision plat recorded in Book 5, Page 61 of the Land Records, to allow the home owner to acquire a building permit and (2) approve that certain Corrective Permanent Easement and Right of Way received from Stacy and Classic McKay and authorize the Chancery Clerk to record same in Land Records. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said right of way was and is hereby abandoned, said Corrective Permanent Easement and Right of Way was and is hereby approved and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Authorization of Board President to
Execute Correspondence***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Mr. Baxter did second a motion to authorize the Board President to execute certain correspondence to Mississippi Department of Transportation (MDOT), attached as Exhibit W, requesting MDOT release excess funds from the Reunion Parkway, Phase 1/Highland Colony Parkway Project to the City of Ridgeland for the installation of two (2) temporary traffic signals for the Renaissance Phase 3 and 4 developments. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 13 of 21 (3/18/19)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of Lease Agreement
Madison County Nursing Home***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Baxter did second a motion to (1) approve that certain Lease Agreement between Madison County and Madison County Nursing Home, attached as Exhibit X, for a term of fifty (50) years to allow the Nursing Home to demolish the old nursing home for future development, (2) authorize the Board President to execute same and (3) authorize the Chancery Clerk to record same in the Land Records. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Lease Agreement was and is hereby approved, the Board President and the Chancery Clerk were and are hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Authorization of Board President to
Execute Correspondence***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to authorize the Board President to execute certain correspondence to SAM.GOV Federal Service Desk, attached as Exhibit Y, formally appointing Mr. Vance as the Entity Administrator for the SAM.GOV registration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby appointed and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 14 of 21 (3/18/19)

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit Z. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18th day of March, 2019.

In re: Approval of Claims Docket and Payroll Dockets for February 4, 6, 8 and 13, 2019

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated March 4, 2019
- (3) Payroll Claims Docket No. 2, dated March 6, 2019
- (4) Payroll Claims Docket No. 3, dated March 13, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

<i>Fund</i>	<i>Claim Nos.</i>	<i>No. of Claims</i>	<i>Amount</i>
001	2309 to 2411	103	510,330.70
012	71 to 72	2	202.21
015	35 to 36	2	122,882.95
030	27 to 27	1	18,649.73
031	5 to 6	2	7,490.60
104	11 to 11	1	575.00
105	38 to 40	3	13,432.42
113	7 to 7	1	3,753.00
150	293 to 307	15	66,454.63
160	24 to 27	4	15,547.00
190	28 to 29	2	790.31
191	55 to 55	1	313.20
319	19 to 19	1	161.10
TOTAL ALL FUNDS		138	760,582.85

and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 15 of 21 (3/18/19)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of March, 2019.

In re: Approval of Planning & Zoning Commission Per Diem

Mr. Steen did offer and Mr. Bater did second a motion to approve the Planning & Zoning Commission Per Diem for March 14, 2019, attached as Exhibit AA, and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of March, 2019.

In re: Approval of Claims of Fleetcor Technologies

Mr. Baxter did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____
Date Signed: _____

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of March, 2019.

***In re: Acknowledgment of Site Plan
Calhoun Station***

Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge the site plan submitted by Calhoun Station for the construction of a new convenience store on Calhoun Station Parkway, which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby acknowledged.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of Re-appointment to
Lake Lorman Utility District Board***

Mr. Bishop did offer and Mr. Steen did second a motion to re-appoint Ms. Linda McCraw to the Lake Lorman Utility District Board with said term expiring February, 2024. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. McCraw was and is hereby re-appointed.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of Professional Service Agreement
Stantec Consulting Services, Inc.***

At the request of County Engineer Dan Gaillet, Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain Professional Service Agreement submitted by Stantec Consulting Services, Inc., attached as Exhibit BB, for construction engineering and inspection services associated with the Weisenberger Road Improvements Project at a cost not to exceed \$176,962.76 and authorize the Board President to execute same. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 17 of 21 (3/18/19)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Professional Service Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss Gluckstadt Road right of way acquisition, potential employment litigation and threatened litigation involving CMU/MCWA,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing Gluckstadt Road right of way acquisition, potential employment litigation and threatened litigation involving CMU/MCWA with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Dan Gaillet, Stan Wright and Ketih O’Keefe of Neel Schaffer and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 18th day of March, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Bishop did second a motion to enter into Executive Session to discuss Gluckstadt Road right of way acquisition, potential employment litigation and threatened litigation involving CMU/MCWA. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President’s Initials: _____
Date Signed: _____

the matter carried unanimously and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18th day of March, 2019.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 18th day of March, 2019.

In re: Approval of Travel and Related Expenses

Mr. Griffin did offer and Ms. Jones did second a motion to approve travel and related expenses for the Board of Supervisors, Board Attorney, County Administrator, Comptroller and County Engineer to travel to Washington, DC, April 8-10, 2019 to discuss funding for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 18th day of March, 2019.

***In re: Approval of Just Compensation
Gluckstadt Road Project***

At the request and recommendation of Stan Wright of Neel Schaffer, Mr. Baxter did offer and Ms. Jones did second a motion to approve just compensation for acquisition of certain real property being assessed to Tucker Marketing, LLC, Lexington Place, LLC, G&P Gluckstadt Holdings, LLC and Horecky Property Investments, LLC in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 19 of 21 (3/18/19)

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18th day of March, 2019.

***In re: Acknowledgment of Fire Protection Agreement
Kearney Park Fire Protection District***

At the request and recommendation of County Administrator Shelton Vance, Mr. Bishop did offer and Ms. Jones did second a motion to acknowledge the fully executed Kearney Park Fire Protection Agreement and authorize the payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby acknowledged and the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly.

SO ORDERED this the 18th day of March, 2019.

***In re: Authorization of Administrator, Attorney and
Comptroller***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Baxter did second a motion to authorize Mr. Vance, Comptroller Greg Higginbotham and Board Attorney Katie Bryant Snell to meet with conference committees to discuss specific county bills. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance, Mr. Higginbotham and Ms. Snell were and are hereby authorized.

SO ORDERED this the 18th day of March, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 20 of 21 (3/18/19)

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Sheila Jones and seconded by Supervisor Paul Griffin and approved by the unanimous vote of those present, the March 18, 2019 meeting of the Board of Supervisors was adjourned until Monday, April 1, 2019 at 9:00 am.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 21 of 21 (3/18/19)