

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF APRIL 15, 2019
Adjourned from a meeting conducted on April 1, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on April 15, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Chief Deputy Sheriff Jeremy Williams led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from April 1, 2019

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of April 1, 2019 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of April 1, 2019 were and are hereby approved.

SO ORDERED this the 15th day of April, 2019.

President's Initials: _____

Date Signed: _____

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***In re: Consideration of Road Claim
Bill Patrick***

During a period of concerned citizens, Mr. Bishop did offer and Mr. Steen did second a motion to approve paying that certain road claim submitted by Mr. Bill Patrick in the amount of \$250.36 for damage to his vehicle while traveling along the entrance of Lake Caroline. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter carried by a majority vote (4-1) of the Board and the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Justice Assistance Grant Subgrant Application

At the request of Ms. Amy Nisbett on behalf of Judge Staci O’Neal, Mr. Griffin did offer and Mr. Baxter did second a motion to allow Judge O’Neal, to use the County’s DUNS no. for the Justice Assistance Grant (JAG) Subgrant Application. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Judge O’Neal was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

Thereafter, Ms. Jones did offer and Mr. Griffin did second a motion to authorize the Board President to execute that certain correspondence submitting a request for a match waiver of the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) award on the basis of financial hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

Ms. Jones did offer and Mr. Baxter did second a motion to authorize Board Attorney Katie Bryant Snell to execute that certain Certification of Compliance document certifying Madison County does follow immigration laws and is not a sanctuary county. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

Ms. Jones did offer and Mr. Steen did second a motion to approve that certain Justice Assistance Grant (JAG) Subgrant Application, found in the Miscellaneous Appendix to these Minutes, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Consideration of Tax Exemption
Methodist Rehabilitation Center***

At the request and recommendation of Board Attorney Katie Bryant Snell, said request being attached as Exhibit A, the Board of Supervisors did make a finding and determination that Methodist Rehabilitation Center does qualify for tax exempt status as a non-profit 501(c)(3) agency, Mr. Steen did offer and Mr. Bishop did second a motion to grant tax exempt status to Methodist Rehabilitation Center, bearing PPIN 004241, for tax year 2018 for property located at 102 South Perkins Street, Ridgeland, MS. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Methodist Rehabilitation Center was and is hereby granted tax exempt status.

SO ORDERED this the 15th day of April, 2019.

President's Initials: _____
Date Signed: _____

**In re: Approval of Resolution for Madison County
Law Enforcement Appreciation Week**

Mr. Griffin did offer and Ms. Jones did second a motion to approve the Resolution declaring the week of May 12th thru May 18th, 2019 as Madison County Law Enforcement Appreciation Week, to wit:

RESOLUTION OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI

WHEREAS, the week of May 12th thru May 18th, 2019, has been designated as "Madison County Law Enforcement Appreciation Week"; and,

WHEREAS, citizens of Madison County, Mississippi, are extremely indebted to the committed, well-trained, hard-working members of its Sheriff's Department and staff; and,

WHEREAS, as part of the celebration and commemoration of the outstanding work of the Sheriff's Department of Madison County, Mississippi, the Board of Supervisors, as well as the citizens of Madison County, wish to commend and thank its well-trained, loyal force for its commitment to Madison County, and its further commitment to providing a safe and secure county in which to live,

NOW, THEREFORE, BE IT RESOLVED, I, Trey Baxter, President of the Board of Supervisors of Madison County, Mississippi, do hereby declare the week of May 12th thru May 18th, 2019, as "Madison County Law Enforcement Appreciation Week" of and for Madison County, Mississippi; and, call upon its residents to recognize and participate in this special observance and honor of our law enforcement officials.

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

**In re: Approval of Increases of Assessment of
Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.**

Mr. Bishop did offer and Mr. Steen did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 15th day of April, 2019.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for various tax years on certain parcels in the county, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Mr. Steen did offer and Ms. Jones did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 15th day of April, 2019.

Thereafter, Mr. Bishop did offer and Ms. Jones did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, Mr. Griffin did request that Consent Item No. 23 - "Approve Wedding Reports - Griffin - Justice Court," be pulled for separate consideration,

Therefore, Mr. Steen did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

- 4. HR - Approve Personnel Matters**
(Attached hereto as Exhibit B)
- 5. B&G - Approve Use of Courthouse Grounds - Powell**

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6. **B&G - Approve Use of Rogers Park - Scott**
7. **B&G - Approve Use of Rogers Park - Lifestyle Change**
8. **B&G - Approve Use of Rogers Park - Fulton**
9. **B&G - Approve Use of Rogers Park - Madison Co. Citizen Services**
10. **B&G - Approve Use of Rogers Park - Simmons**
11. **CA - Approve Travel and Related Expenses for 2019 County Veterans Service Officer Training / Mendal Kemp & Gina Kelley / Gulfport, MS / May 22-24, 2019**
12. **CA - Approve Travel and Registration for 2019 Mississippi Constables Association Training Seminar / Johnny Sims / Gulfport, MS / June 3-8, 2019**
13. **CA - Approve Travel & Related Expenses for 2019 Continuing Professional Education Seminar / Vance / May 17, 2019**
14. **CA - Acknowledge Award of FY 2019 Emergency Medical Services Operating Fund (EMSOF) Grant Application and Authorize the Board President to execute same (Found in the Miscellaneous Appendix to these Minutes)**
15. **CA - Acknowledge 2019 MASIT Insurance Trust for property, vehicle and Law Enforcement insurance coverage from April 1, 2019 - April 1, 2020 (Attached hereto as Exhibit C)**
16. **CA - Acknowledge 2019 MASIT Multi Line Coverage Document (Found in the Miscellaneous Appendix to these Minutes)**
17. **CircuitCt - Acknowledge Circuit Court Order Appointing Joshua Coe as Public Defender effective April 1, 2019 (Attached hereto as Exhibit D)**
18. **CircuitCrt - Acknowledge Circuit Court Order Appointing John Michael Duncan as Public Defender effective April 1, 2019 (Attached hereto as Exhibit E)**
19. **ChClrk - Approve 16th Section Land Lease Contracts and Authorize the Board President to execute same**
20. **ChClrk - Approve Secretary of State request to refund Tax Patent no. 88473 on parcel no. 105H-34-013/00.00 (Attached hereto as Exhibit F)**
21. **COMP - Approve Declare Property as Surplus and Authorize disposal of same (Attached hereto as Exhibit G)**
22. **COMP - Approve Clerk of the Board - February 2019**
24. **ENG - Approve Utility Permit submitted by cSpire for service along Gluckstadt Road and Authorize the Board President to execute same**
25. **ENG - Acknowledge and Approve reimbursement in the amount of \$348,316.18 to the City of Madison pursuant to that certain Interlocal Agreement dated July 20, 2016 for the Hoy Road Expansion Project (Attached hereto as Exhibit H)**

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26. **ENG - Approve Utility Permit submitted by AT&T for service along Gluckstadt Road - Lexington Drive and Authorize the Board President to execute same**
27. **ENG - Approve Utility Permit submitted by cSpire for service along Twelve Oaks Trace - Madisonville Estates and Authorize the Board President to execute same**
28. **PC - Approve April 2019 Travel Card Reconciliation and Authorize payment thereof**
29. **PC - Approve April 2019 Procurement Card Reconciliation and Authorize payment thereof**
30. **PC - Authorize for Madison County to bury unclaimed body of Mr. Leonard Dale McFall and Authorize payment in the amount of \$125.00 to F&M Transport**
31. **SO - Approve Travel and Registration for 2019 State Dare Training Conference / Radford Shearrill / Biloxi, MS / July 15-19, 2019**
32. **TA - Approve 2018 Real Property Decreases**
33. **TA - Approve 2018 Real Property Increases - Signed**
34. **TA - Acknowledge 2018 Real Property Increases - Unsigned**
35. **TA - Acknowledge Real Property Increases - Unsigned**
36. **TA - Approve 2018 Homestead Exemption Deletions**
37. **TA - Approve 2018 Personal Property Decreases**
38. **TA - Approve 2018 Personal Property Increases - Signed**
39. **TC - Approve Registration for 2019 Tax Collector Continuing Education / (11) employees to attend / Raymond, MS / April 11, 2019; April 16, 2019 & April 17, 2019**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Wedding Reports
Madison County Justice Court***

M. Steen did offer and Ms. Jones did second a motion to approve that certain Justice Court Wedding Report, attached as Exhibit I, for November 14, 2018 through April 9, 2019. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried unanimously and said Report was and is hereby approved.

SO ORDERED this the 15th day of April, 2019.

In re: Discussion of Madison County Circuit Courthouse

Mr. Steen did offer and Mr. Baxter did second a motion to direct County Administrator Shelton Vance to begin discussions with JH&H Architecture to prepare a contract for renovation needs of the Madison County Circuit Courthouse and bring same to the Board of Supervisors at the next scheduled meeting for consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Consideration of Lease-Purchase Quotes
12M3 Caterpillar Motor Grader***

At the request and recommendation of Purchase Clerk Kesha Buckner, Mr. Griffin did offer and Ms. Jones did second a motion to acknowledge the quotes for interest rates submitted by Trustmark National Bank, Bank First, Hancock Bank, The First Bank, BancorpSouth and Renasant Bank, found in the Miscellaneous Appendix to these Minutes, for a five (5) year municipal lease for a 12M3 Caterpillar Motor Grader. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Abstain
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-0-1) of the Board and said quotes were and are hereby acknowledged.

SO ORDERED this the 15th day of April, 2019.

Thereafter, Mr. Griffin did offer and Mr. Bishop did second a motion to approve financing with Trustmark National Bank having the lowest and best interest rate at 2.86% for a five year lease for a 12M3 Caterpillar Motor Grader and authorize the Board President to execute documents

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Abstain
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-0-1) of the Board and Trustmark National Bank was and is hereby approved as the lowest and best interest rate and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Extension of Surface Mining Permit
Bennie and Dawn Street***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the request to extend a surface mining permit for a period of one year submitted by Bennie and Dawn Street for property located at the intersection of Goodloe Road and Highway 43 North. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said permit was and is hereby extended for one year.

SO ORDERED this the 15th day of April, 2019.

***In re: Request to Place Mobile Home -
145 Essie Road***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Griffin did second a motion to authorize Ms. Mary Smith to place a mobile home on property owned by her at 145 Essie Road due to medical hardship to allow her daughter to care for her. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Smith was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

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**In re: Approval of Final Plat
Re-Survey of Lots 219-221
The Town of Lost Rabbit, Phase II**

At the request and recommendation of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Bishop did second a motion to approve the final plat of Re-Survey of Lots 219-221, The Town of Lost Rabbit, Phase II. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved.

SO ORDERED this the 15th day of April, 2019.

**In re: Discussion of Sink Hole
Ashbrooke Subdivision**

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a dangerous sink hole has formed due to the failure of a 24" pipe that carries roadway storm water from Mason Way along private property at 119 Mason Way,

Therefore, Mr. Baxter did offer and Mr. Griffin did second a motion to authorize Mr. Gaillet to enter private property at 119 Mason Way and authorize Utility Constructors to make necessary repairs of 130 feet of a 24" pipe at a cost of \$18,900.00, to ensure the storm water is moving for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet and Utility Constructors were and are hereby authorized.

SO ORDERED this the 15th day of April, 2019.

**In re: Discussion of Drainage Structure
Bienville Drive/Esplanade Court Common Area**

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a large pipe that runs through Bienville Drive/Esplanade Court Common Area requires an inlet top for a junction box,

Therefore, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Utility Constructors to install an inlet top for a junction box that is within the County's drainage easement at a cost of \$6,212.00, to ensure the storm water is moving for the sake of public welfare, safety and health and to prevent further damage to county roadways. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Utility Constructors was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Final Plat
Thornberry, Phase 1***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to approve the final plat of Thornberry, Phase 1 and accept Letter of Credit Nos. 19-022-SP for final wearing surface and 19-021-SP for the round-about on Dewese Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letters of Credit were and are hereby acknowledged.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Supplemental Agreement No. 1
Neel-Schaffer, Inc.***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Ms. Jones did second a motion to approve that certain Supplemental Agreement No. 1 submitted by Neel-Schaffer, Inc., attached as Exhibit J, for additional services for scope of work including right of way acquisition services, at a cost not to exceed \$751,720.00, for the Bozeman Road Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Supplemental Agreement No. 1 was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Authorization of Board Attorney

Following discussion, Mr. Baxter did offer and Mr. Griffin did second a motion to direct Board Attorney Katie Bryant Snell to research and provide three options to the Board of Supervisors for

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consideration of hiring a County Right-of-Way Agent on a case by case basis. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Acknowledgment of Landscape and Irrigation Plan
Historic Courthouse Grounds***

At the request and recommendation of Building & Grounds Director Danny Lee, Ms. Jones did offer and Mr. Steen did second a motion to acknowledge that certain landscape and irrigation development plans and cost estimate, found in the Miscellaneous Appendix to these Minutes, for the Historic Courthouse grounds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plans and cost estimate were and are hereby acknowledged.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Notice of Intent
Historic Courthouse Grounds***

At the request and recommendation of Building & Grounds Director Danny Lee, Ms. Jones did offer and Mr. Bishop did second a motion to approve that certain Notice of Intent form, found in the Miscellaneous Appendix to these Minutes, seeking approval from the Department of Archives & History for the landscape and irrigation development plans and cost estimate for the Historic Courthouse grounds and authorize Mr. Lee to submit same to the Department of Archives & History. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Notice of Intent was and is hereby approved and Mr. Lee was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

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***In re: Approval of Revised Interlocal Agreement
City of Canton/Saab Park***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Bishop did second a motion to approve that certain Revised Interlocal Agreement with the City of Canton to make improvements to Saab Park, attached as Exhibit K, with a maximum county contribution of \$200,000.00 for the cost of design, construction, fixtures and equipment with a completion date not later than December 31, 2019 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Revised Interlocal Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Authorization to Issue Payment
Parkway South Public Improvement District***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to authorize Chancery Clerk Ronny Lott to issue a pay warrant in the amount of \$635,159.51 to Trustmark National Bank to cover the shortfall pursuant to the Contribution Agreement for the Parkway South Public Improvement District (PID) with the PID reimbursing the County for \$385,399.21. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly.

SO ORDERED this the 15th day of April, 2019.

***In re: Authorization to Advertise for Bids and
Approval for Request for Cash
2016 HOME Grant***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to (1) authorize the advertising for bids for the 2016 HOME Investment Partnership Grant, (2) approve that certain Request for Cash form for the HOME Homeowner Rehabilitation program, attached as Exhibit L, (3) authorize the Chancery Clerk to issue a pay warrant in the amount of \$5,600.00 to Advanced Environmental Consultants, Inc. pursuant to invoice no. 2539 and (4) authorize the Board President to execute documents related thereto. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said advertising was and is hereby approved, said Request for Cash was and is hereby approved, the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Household Hazardous Waste Disposal Contracts

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve three contracts submitted by Care Environmental Corp, MaElectronics Recovery and Disposal Services Agreement and Stericycle/Shred It Purge Service Agreement, attached as Collective Exhibit M, and authorize the Board President to execute documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said Contracts and/or Agreements were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Authorization of Legal Holiday
Good Friday***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to authorize Friday, April 19, 2019 as Good Friday holiday and all county offices and courthouses will be closed in recognition of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said holiday was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Approval to Declare Surplus

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to declare those certain vehicles in the Sheriff's Department

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inventory, attached hereto as Exhibit N, as surplus and remove from inventory and authorize the Sheriff to send same to auction. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said vehicles were and are hereby declared as surplus and the Sheriff was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Consideration of Donating Various Vehicles

Mr. Steen did offer and Mr. Griffin did second a motion to direct County Administrator Shelton Vance to assign those certain vehicles from the Sheriff's Department in the order in which the request was received from the Canton Police Department, South Madison County Fire Protection District and Southwest Madison County Fire Protection District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby directed.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Membership, Travel and Related Expenses

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Griffin did second a motion to approve membership, registration, travel and related expenses for Juvenile Drug Court Coordinator Amy Nisbett, Prosecutor Hazel Cunningham and Public Defender Lindsey Herr to attend the 82nd Annual National Council of Juvenile and Family Court Judges in Orlando, Florida, July 28-31, 2019 to discuss funding for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said registration, travel and related expenses were and are hereby approved.

SO ORDERED this the 15th day of April, 2019.

President's Initials: _____

Date Signed: _____

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In re: Authorization to Provide Meal/Refreshments

At the request of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to authorize Mr. Vance to provide a meal for the Emergency Management Committee meeting necessary for the business activities being conducted and authorize the Juvenile Drug Court to provide refreshments for their graduation reception. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance and the Juvenile Drug court were and are hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit O. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Claims Docket and Payroll Dockets for March 29, April 3 and 11, 2019

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated March 29 2019
- (3) Payroll Claims Docket No. 2, dated March 29, 2019
- (4) Payroll Claims Docket No. 3, dated April 3, 2019
- (5) Payroll Claims Docket No. 4, dated April 11, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

President's Initials: _____
Date Signed: _____

Fund	Claim Nos.	No. of Claims	Amount
001	2530 to 2648	119	400,882.32
012	84 to 88	5	7,695.86
015	43 to 44	2	166,574.55
030	32 to 35	4	22,156.28
097	50 to 51	2	16,463.00
104	13 to 13	1	575.00
105	46 to 48	3	6,708.04
108	5 to 5	1	1,265.18
113	9 to 9	1	820.00
115	76 to 78	3	1,227.00
150	335 to 353	19	63,641.26
160	32 to 32	1	1,400.00
170	4 to 4	1	20,763.02
190	38 to 40	3	305.60
191	67 to 68	2	155.00
226	19 to 19	1	800.00
319	22 to 22	1	59,050.50
320	15 to 16	2	194,739.32
322	7 to 14	8	117,659.63
323	23 to 25	3	116,880.22
325	3 to 3	1	495.00
TOTAL ALL FUNDS		183	1,200,256.78

and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Planning & Zoning Commission Per Diem

Mr. Steen did offer and Mr. Baxter did second a motion to approve the Planning & Zoning Commission Per Diem for April 11, 2019, attached as Exhibit P, and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Recused ²

²Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ³
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Refund
2017 Void Tax Sale***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Ms. Jones did second a motion to authorize Mr. Lott to issue a refund in the amount of \$1,673.17 to Tax Purchaser Mr. Curtis Webber for a void 2017 Tax Sale on parcel no. 051C-06-002/04.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Lott was and is hereby authorized to issue a pay warrant accordingly.

SO ORDERED this the 15th day of April, 2019.

In re: Authorization of Board President to Execute Invoices

At the request and recommendation of Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Ms. Jones did second a motion to authorize the Board President to execute that certain invoice unto MDOC for medical and probation of prisoners for the month of February, 2019 in the amount of \$569.07. The vote on the matter being as follows:

³Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

In re: Approval of Temporary Construction Easement Document

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Griffin did offer and Mr. Steen did second a motion to approve and adopt that certain proposed Temporary Construction Easement document, attached as Exhibit Q, with the addition of additional signature lines, for use by the Road Department and the Engineer Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Temporary Construction Easement document was and is hereby adopted and approved.

SO ORDERED this the 15th day of April, 2019.

***In re: Approval of Temporary Construction Easement
Sheldon Ford***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Bishop did offer and Mr. Steen did second a motion to approve that certain Temporary Construction Easement executed by Ms. Sheldon Ford, attached as Exhibit R, to enter onto private property at 118 Bridgewater Drive to make necessary improvements for drainage and further prevent damage to county roadways for the sake of public welfare, safety and health and authorize the Chancery Clerk to record same in the Land Records. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Temporary Construction Easement was and is hereby approved and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

President's Initials: _____
Date Signed: _____

***In re: Discussion of a Pipe
Red Oak Subdivision***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Bishop did second a motion to authorize Mr. Gaillet to remove a pipe that has floated outside of county right of way in the Red Oak Subdivision. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

***In re: Entering into “Closed Session” to Determine Whether or
not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss Gluckstadt Road right of way acquisition,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing Gluckstadt Road right of way acquisition with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Dan Gaillet, Stan Wright of Neel Schaffer and Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 15^h day of April, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Bishop did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss Gluckstadt Road right of way acquisition. The vote on the matter being as follows:

President’s Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 15^h day of April, 2019.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 15^h day of April, 2019.

***In re: Approval of Just Compensation
Gluckstadt Road Project***

At the request and recommendation of Stan Wright of Neel Schaffer, Mr. Steen did offer and Mr. Baxter did second a motion to approve just compensation for acquisition of certain real property being assessed to M&G Holdings, LLC, Willis Saddler, et al and Karen L. Holmes in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of April, 2019.

President's Initials: _____
Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Gerald Steen and seconded by Supervisor Sheila Jones and approved by the unanimous vote of those present, the April 15, 2019 meeting of the Board of Supervisors was adjourned until Monday, May 6, 2019 at 9:00 am.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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