

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 3, 2019
Being the first day of the June term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 3, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The Vice President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Supervisor Trey Baxter

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board Vice President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen opened the meeting with a prayer and Emergency Management Director Albert Jones, III led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from May 20, 2019

At the request and recommendation of Chancery Clerk Ronny Lott, Ms. Jones did offer and Mr. Bishop did second a motion to approve the minutes of May 20, 2019 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of May 20, 2019 were and are hereby approved.

SO ORDERED this the 3rd day of June, 2019.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 20 (6/3/19)

In re: Approval of Increases of Assessment of Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.

Ms. Jones did offer and Mr. Steen did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the public hearing was and is hereby opened.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real property assessments for various tax years on parcel no. 072B-10A-030 being assessed to Mr. Robert W. Hunt, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owner, and the Board does find that said notices were sufficient, and

WHEREAS, Mr. Hunt did not appear to contest or protest said assessment increases,

Ms. Jones did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the public hearing was and is hereby closed.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, Ms. Jones did offer and Mr. Bishop did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 3rd day of June, 2019.

President's Initials: _____

Date Signed: _____

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In re: Approval of Consent Agenda Items

WHEREAS, the Board Vice President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Steen did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
5. **B&G - Approve Use of Rogers Park - Esco**
6. **B&G - Approve Use of Rogers Park - Taylor**
7. **CA - Acknowledge MDEQ Public Hearing Notice - River Bend Comfort Station / Water Permit No. MS0040622**
8. **CA - Acknowledge Notice of Petition by Entergy Mississippi for Certificate of Public Convenience**
9. **CA - Acknowledge Central Mississippi Planning and Development District Project Management Guidelines (MPO)**
10. **CA - Acknowledge Grant Application for Waste Tire Grant Agreement WT618 - MDEQ**
(Attached hereto as Exhibit B)
11. **CA - Acknowledge Executed Emergency Road and Bridge Repair - MOU MDOT**
(Attached hereto as Exhibit C)
12. **CA - Acknowledge Lake Lorman Utility District - Audit Report Fiscal Year Ended - October 31, 2018**
13. **CA - Acknowledge Proclamation - July Fourth Holiday 2019 and Approve Closing of Offices July 4th and 5th**
(Attached hereto as Exhibit D)
14. **CA - Approve Pay Application #13 / Southwest Madison Fire Department / Richard Womack Const. / March 24, 2019**
(Attached hereto as Exhibit E)
15. **CA - Acknowledge Deed of Right-Of-Way - Covington Land Developments**
16. **CA - Acknowledge Deed of Right-Of-Way - State Bank and Trust Company**
17. **CA - Acknowledge Deed of Right-Of-Way - G&P Gluckstadt Holdings, LLC - Warranty Deed**
18. **CA - Acknowledge Deed of Right-Of-Way - G&P Gluckstadt Holdings, LLC - Quitclaim**
19. **CA - Acknowledge Deed of Right-Of-Way - Lexington Place, LLC - Temporary Easement**
20. **CA - Acknowledge Deed of Right-Of-Way - Lexington Place, LLC - Warranty Deed**

President's Initials: _____

Date Signed: _____

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21. CA - Acknowledge Deed of Right-Of-Way - Lockett Land Title, Inc.
22. CA - Acknowledge Deed of Right-Of-Way - M&G Holdings, LLC - Quit Claim
23. CA - Acknowledge Deed of Right-Of-Way - Notice of Filing
24. CA - Acknowledge Deed of Right-Of-Way - State Bank and Trust Company
25. CA - Acknowledge Deed of Right-Of-Way - M&G Holdings, LLC - Warranty Deed
26. CA - Acknowledge Deed of Right-Of-Way - Red Oak Plantation Owners Assn., Inc.
27. CA - Acknowledge Deed of Right-Of-Way - Sterling Surplus LLC
28. CA - Acknowledge Deed of Right-Of-Way - Tucker Marketing, LLC - Temporary Easement
29. CA - Acknowledge Deed of Right-Of-Way - Tucker Marketing, LLC - Warranty Deed
30. CA - Acknowledge Deed of Right-Of-Way - 4 Corner Properties, LLC
31. CA - Acknowledge Deed of Right-Of-Way - Covington & Company Real Estate, LLC
32. CA - Acknowledge Deed of Right-Of-Way - Madison County Chamber of Commerce
33. CA - Acknowledge Deed of Right-Of-Way - Germantown Family Chiropractic PLLC
34. CA - Acknowledge Deed of Right-Of-Way - Matt Guillory Agency, LLC
35. CA - Acknowledge Local Government Notification for propose new construction development known as Champion Terrace and Authorize the Vice President exeute same on behalf of the Board President
(Attached hereto as Exhibit F)
36. CA - Acknowledge Madison County Library System - Audit Report Fiscal Year Ended - September 30, 2018
37. CA - Approve Waste Management Annual Consumer Price Index Adjustment
(Attached hereto as Exhibit G)
38. ChClrk - Approve Void of Various Tax Sales / Sold or Matured to State
(Attached hereto as Exhibit H)
39. ChClrk - Approve 16th Section Land Leases Contract
40. ChClrk - Approve Payment for Special Master & Attorneys
(Attached hereto as Exhibit I)
41. CirCrt - Approve Travel and Related Expenses for MADCP State Drug Court Convention / Culpepper, Adair, Barnts, Germany, Miles & Coe / Oxford, MS / August 21-23, 2019

President's Initials: _____

Date Signed: _____

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42. **COMP - Acknowledge Receipt of Final Credit from Blue Cross Blue Shield and Expiration of Run Out Agreement**
(Attached hereto as Exhibit J)
43. **COMP - Declare Property as Surplus and Authorize Disposal of same**
(Attached hereto as Exhibit K)
44. **ENG - Approve Utility Permit submitted by cSpire for service along Dees Drive and Authorize the Vice President to execute same on behalf of the Board President**
45. **ENG - Approve Utility Permit submitted by AT&T for service along Industrial Drive South and Authorize the Vice President to execute same on behalf of the Board President**
46. **ENG - Approve Temporary Construction Easement executed by Emile D. Petro, III for property located on Kenzie Drive in Ashbrooke Subdivision, Part One-A to allow Madison County to enter private property for the purpose of improving drainage and preventing erosion on county roads and to promote the public health, safety and welfare of its citizens**
47. **ENG - Approve Utility Permit submitted by CMU for service along Stout Road and Authorize the Vice President to execute same on behalf of the Board President**
48. **ENG - Approve Utility Permit submitted by CMU for service along Hill Road and Authorize the Vice President to execute same on behalf of the Board President**
49. **ENG - Approve Utility Permit submitted by CMU for service along Old Jackson Road and Authorize the Vice President to execute same on behalf of the Board President**
50. **ENG - Approve reimbursement in the amount of \$15,612.56 to the City of Madison pursuant to that certain Interlocal Agreement dated February 2, 2018 for Calumet Drive**
(Attached hereto as Exhibit L)
51. **ENG - Approve reimbursement in the amount of \$149,876.10 to the City of Madison pursuant to that certain Interlocal Agreement dated December 19, 2017 for Northbay Subdivision**
(Attached hereto as Exhibit M)
52. **ENG - Approve reimbursement in the amount of \$64,867.56 to the City of Madison pursuant to that certain Interlocal Agreement dated February 2, 2018 for Oak Park Drive and the entrance off Highway 51 in Cross Creek Subdivision**
(Attached hereto as Exhibit N)
53. **ENG - Approve reimbursement in the amount of \$308,270.28 to the City of Madison pursuant to that certain Interlocal Agreement dated March 6, 2019 for Natchez Trace Village**
(Attached hereto as Exhibit O)
54. **ENG - Approve reimbursement in the amount of \$151,411.25 to the City of Madison pursuant to that certain Interlocal Agreement dated February 2, 2018 for North Ridge Subdivision**
(Attached hereto as Exhibit P)

President's Initials: _____

Date Signed: _____

55. **ENG - Approve reimbursement in the amount of \$698,309.73 to the City of Madison pursuant to that certain Interlocal Agreement dated March 6, 2019 for Northbay Subdivision**
(Attached hereto as Exhibit Q)
56. **ENG - Approve Utility Permit submitted by cSpire for service along Dover Lane and Chapel Lane and Authorize the Vice President to execute same on behalf of the Board President**
57. **PC - Approve Purchase Order for term bid purchases of asphalt**
(Attached hereto as Exhibit R)
58. **PC - Approve Constable Johnny Sims' request to repair in-car siren and radio and Authorize payment to Ozborn Communications, LLC in the amount of \$260.36 for same**
(Attached hereto as Exhibit S)
59. **PC - Approve list of department employees authorized to submit purchase requisitions**
(Attached hereto as Exhibit T)
60. **PC - Approve purchase of MSWIN Radios for Sheriff's Department pursuant to State Contract MSWIN 3429**
(Attached hereto as Exhibit U)
61. **RD - Approve May 2019 Closed Call Analysis**
62. **RD - Approve May 2019 Monthly Report**
63. **RD - Approve June 2019 Culvert Requests**
64. **RD - Approve June 2019 Service Call Schedule**
65. **TA - Approve 2018 Real Property Increases - Signed**
66. **TA - Approve 2017 Real Property Increase**
67. **TA - Approve 2018 Real Property Decreases**
68. **TA - 2018 Real Property Increases - Unsigned**
69. **TA - Approve 2018 Homestead Exemption Deletions**
70. **TA - Approve quote for Apex Sketch license and DeltaSketch interface license submitted by Delta Computer Systems, Inc. and Approve payment of same**
(Attached hereto as Exhibit V)
71. **TC - Approve Travel & Related Expenses for Annual MACA Conference / Kay Pace / Bay St. Louis / July 14-18, 2019**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Historic Courthouse Grounds Improvements

Ms. Jones did offer and Mr. Steen did second a motion to approve that certain cost estimate, attached as Exhibit W, being option no. 4, in the amount of \$435,600.00 for improvements to the brick support wall and replacing the sidewalks and irrigation system at the Historic Courthouse grounds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said cost estimate, being option no. 4 was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, Ms. Jones did offer and Mr. Steen did second a motion to direct Building & Grounds Director Danny Lee to bring an amended contract back to the Board of Supervisors for consideration for the construction of the aforementioned brick support wall to include site plans for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Lee was and is hereby directed.

SO ORDERED this the 3rd day of June, 2019.

***In re: Acknowledgment of Construction Bid(s)
HOME Grant***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to acknowledge and accept the one unopened bid received from Socrates Garrett Enterprise for the 2016 HOME Investment Partnership Grant and authorize the re-advertising for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and said bid was and is hereby acknowledged and accepted and the re-advertising for same was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Election Services Agreement
Election Systems & Software, LLC***

At the request of Election Commissioner Pat Truesdale, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Election Services Agreement, attached as Exhibit X, submitted by Election Systems & Software, LLC (ES&S) for election support services during the 2019 Primary, Primary Runoff, General, General Runoff and Special Election, and authorize the Vice President to execute same on behalf of the Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Agreement was and is hereby approved, said payment was and is hereby authorized, and the Vice President was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Acknowledgment of Correspondence
Mississippi Department of Archives and History***

At the request and recommendation of Building & Grounds Director Danny Lee, Ms. Jones did offer and Mr. Bishop did second a motion to acknowledge that certain correspondence submitted by the Mississippi Department of Archives and History (MDA&H), attached as Exhibit Y, authorizing the County to proceed with the hardscaping and irrigation system at the Historic Courthouse. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said correspondence was and is hereby acknowledged.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Change Order No. 4
Richard Womack Construction, LLC***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Bishop did offer and Mr. Steen did second a motion to approve that certain change order no. 4, attached as Exhibit Z, submitted by Richard Womack Construction, LLC for the Southwest Madison County Fire Station and authorize the Vice President to execute same on behalf of the Board President.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 8 of 20 (6/3/19)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said change order was and is hereby approved and the Vice President was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Request to Place Mobile Home -
2144 Highway 17***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Mr. Bobby Reynolds to place a mobile home on that certain property located at 2144 Highway 17 due to medical hardship to allow his daughter to care for him. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Reynolds was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Application for Special Exception
Harold C Perry***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Bishop did second a motion to approve the application for special exception submitted by Harold C. Perry for conditional use for a mining operation on property located at 2800 Highway 43, bearing parcel no. 093A-11-011/02, a copy of which may be found in the Miscellaneous Appendix to these Minutes, zoned in an A-1 Agricultural District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said application was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

President's Initials: _____

Date Signed: _____

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***In re: Approval of Application for Special Exception
Soil Masters, LLC***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Bishop did second a motion to approve the application for special exception submitted by Soil Masters, LLC for conditional use for a mining operation on property located at Highway 43 and Sharon Road, bearing parcel no. 093A-01-013/00.00, a copy of which may be found in the Miscellaneous Appendix to these Minutes, zoned in an A-1 Agricultural District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said application was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Application for Special Exception
SSR Communications***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Steen did second a motion to approve the application for special exception submitted by SSR Communications for conditional use for a 330 foot communications tower on property located at Lake Cavalier Road, bearing parcel no. 071E-16-010/01.00, a copy of which may be found in the Miscellaneous Appendix to these Minutes, zoned in an R-1 Residential District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said application was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

***In re: Consideration of Application for Rezoning -
Ron Hutchinson, John Harreld and Annette Harreld***

Ms. Jones did offer and Mr. Griffin did second a motion to table discussion for the Application for Rezoning submitted by Ron Hutchinson, John Harreld and Annette Harreld, found in the Miscellaneous Appendix to these Minutes, to rezone 38.4 and 3.71 acres for a proposed road along Church Road, bearing parcel no. 082E-21-016/01.00, in a C-2 Commercial District. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said application was and is hereby tabled.

SO ORDERED this the 3rd day of June, 2019.

In re: Acknowledgment of Planning & Zoning (Draft) Minutes

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the draft minutes of the Planning & Zoning Board for May 16, 2019, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said minutes were and are hereby acknowledged.

SO ORDERED this the 3rd day of June, 2019.

In re: Discussion of Sink Hole Belle Pointe

At the request and recommendation of County Engineer Dan Gaillet, the Board of Supervisors did make a finding and determination that a dangerous sink hole has formed due to the failure of a 48" pipe that carries roadway storm water from Caroline Boulevard along private property at 118 Belle Pointe Lane,

Therefore, Mr. Steen did offer and Mr. Bishop did second a motion to (1) authorize Mr. Gaillet to enter private property at 118 Belle Pointe Lane and authorize Utility Constructors to make necessary repairs of pipes at a cost of \$36,281.00, to ensure the storm water is moving for the sake of public welfare, safety and health and to prevent further damage to county roadways, (2) approve that certain Temporary Construction Easement received from Thomas L. Stallings and (3) authorize the Chancery Clerk to record same in the Land Records. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

the matter carried by the unanimous vote of those present and Mr. Gaillet and Utility Constructors were and are hereby authorized, said Temporary Construction Easement was and is hereby approved and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Final Plat
Glenwild, Part One-A***

At the request and recommendation of County Engineer Dan Gaillet, Ms. Jones did offer and Mr. Bishop did second a motion to approve the final plat of Glenwild, Part One-A and accept Letter of Credit No. 19-031-SP for completion of the permanent cul-de-sac and one year warranty and authorize the Vice President to execute same on behalf of the Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said plat was and is hereby approved, said Letter of Credit were and are hereby acknowledged and the Vice President was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Agreement
Law Enforcement Officers for
Madison County School District***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Ms. Jones did second a motion to approve that certain Agreement, attached as Exhibit AA, between the Madison County School District, Madison County Sheriff's Department and the Board of Supervisors for law enforcement officers from the Madison County Sheriff's Department to provide additional police protection for schools within the District and authorize the Vice President to execute same on behalf of the Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Agreement was and is hereby approved and the Vice President was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

President's Initials: _____

Date Signed: _____

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***In re: Approval of Professional Services Agreement
FM Software***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Professional Services Agreement, attached as Exhibit BB, submitted by FM Software (FMS) to provide for software maintenance, conversion and other custom computer related services for the Tax Collector's Office and any other elected official of Madison County effective May 20, 2019 and automatically renew on October 1 of each year thereafter and authorize the Vice President to execute same on behalf of the Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Agreement was and is hereby approved and the Vice President was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval to Purchase Scanners
Election Commission***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to approve the purchase of three (3) scanners, at a cost of \$955.68 for the Election Commission to input affidavit ballots after the election. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said purchases were and are hereby approved.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Employee Health Fair

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Ms. Jones did second a motion to approve an Employee Health Fair necessary to serve the public interest being provided through UMR at a cost of \$55.00 per screening. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and said health fair was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Internet Service Provider

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Bishop did second a motion to approve Southern Telecommunications Company as the County's internet provider, attached as Exhibit CC, at a cost of \$986.00 for 100 meg fiber service on AT&T circuits and authorize the Vice President to execute same on behalf of the Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Southern Telecommunications Company was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

***In re: Acknowledgment of Correspondence
Mississippi Secretary of State***

At the request and recommendation of County Administrator Shelton Vance, Mr. Bishop did offer and Ms. Jones did second a motion to acknowledge that certain correspondence submitted by the Mississippi Secretary of State, attached as Exhibit DD, for the distribution of funds from the Election Support Fund in the amount of \$48,126.12. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said correspondence was and is hereby acknowledged.

SO ORDERED this the 3rd day of June, 2019.

***In re: Approval of Budget Amendments &
Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit EE. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Claims Docket and Payroll Dockets for May 29, 2019

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated May 29, 2019
- (3) Payroll Claims Docket No. 2, dated May 29, 2019
- (4) Payroll Claims Docket No. 3, dated May 29, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2945 to 3029	85	256,200.01
012	110 to 115	6	26,556.31
015	55 to 59	5	234,672.13
030	44 to 47	4	22,729.23
095	8 to 8	1	34,017.18
097	66 to 67	2	16,748.00
104	16 to 16	1	575.00
105	60 to 62	3	156,281.51
115	99 to 105	7	20,787.03
116	6 to 6	1	14,427.77
117	6 to 6	1	986.32
118	6 to 6	1	337.71
119	6 to 6	1	1,249.04
120	6 to 6	1	1,540.88
121	6 to 6	1	238.25
137	8 to 8	1	14,235.07
150	428 to 445	18	77,638.42
160	45 to 45	1	3,332.00
190	50 to 54	5	2,331.87
191	96 to 101	6	10,049.92
323	31 to 32	2	285,459.08
655	8 to 8	1	69,985.74
664	8 to 8	1	819.50
672	8 to 8	1	862.00
675	8 to 8	1	3,811.50
681	286 to 286	1	2,570.86
690	8 to 8	1	37,119.21
691	8 to 8	1	46,392.68
TOTAL ALL FUNDS		160	1,341,954.22

President's Initials: _____
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and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Constables Report

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Ms. Jones did second a motion to approve the Constables Report for April 30 - May 28, 2019, attached as Exhibit FF. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Report was and is hereby approved.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Recused ¹
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 3rd day of June, 2019.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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In re: Authorization of Purchase Clerk

Mr. Bishop did offer and Ms. Jones did second a motion to authorize Purchase Clerk Keshia Buckner to issue a purchase order to Key Constructors in the amount of \$38,589.50 for repairs to the Joe Hall Road bridge. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Buckner was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Purchase Clerk Keshia Buckner to issue a purchase order to Key Constructors in the amount of \$31,776.00 for repairs to Heindl Road bridge. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Buckner was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

In re: Approval of Travel and Related Expenses

At the request and recommendation of Supervisor Sheila Jones, Mr. Steen did offer and Mr. Bishop did second a motion to approve travel and related expenses for Supervisor Jones to attend Washington, DC for workforce development purposes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said travel and related expenses were and are hereby approved.

SO ORDERED this the 3rd day of June, 2019.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain

President’s Initials: _____
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whether an Executive Session was needed as to discuss litigation involving Kaylan Kidd and potential employee litigation ,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Steen did offer and Supervisor Jones did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation involving Kaylan Kidd and potential employee litigation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering Executive Session.

SO ORDERED this the 3rd day of June, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Bishop did second a motion to enter into Executive Session to discuss litigation involving Kaylan Kidd and potential employee litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Vice President Griffin declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, Mr. Bishop did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried by the unanimous vote of those present and the Vice President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 3rd day of June, 2019.

In re: Authorization of Board Attorney

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Ms. Jones did second a motion to authorize Ms. Snell to work with County Administrator Shelton Vance and Human Resource Director Loretta Phillips to amend the employee handbook. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Snell was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

Thereafter, Mr. Steen did offer and Mr. Bishop did second a motion to authorize Ms. Snell to assist Supervisor Jones in preparation of Washington trip to discuss workforce development for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Snell was and is hereby authorized.

SO ORDERED this the 3rd day of June, 2019.

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor David Bishop and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the June 3, 2019 meeting of the Board of Supervisors was adjourned until Monday, June 17, 2019 at 5:00 pm.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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