

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 4, 2019  
Being the first day of the March term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 4, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Board Attorney Katie Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from February 19, 2019***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of February 19, 2019 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of February 19, 2019 were and are hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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***In re: Discussion of Go-Cup Ordinance***

Following discussion, Mr. Baxter did offer and Ms. Jones did second a motion to direct Board Attorney Katie Bryant Snell to work with Sheriff Randy Tucker, developers of The Town of Livingston, MCEDA Director Joey Deason to prepare an ordinance establishing a leisure and recreation district for the Town of Livingston. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Consideration of Tax Exemption  
First Baptist Church of Madison***

At the request of Mr. Barry Hardy of First Baptist Church of Madison, said request being attached as Exhibit A, the Board of Supervisors did make a finding and determination that First Baptist Church of Madison does qualify for tax exempt status as a religious affiliate for charitable purposes. Therefore, Mr. Baxter did offer and Mr. Steen did second a motion to grant tax exempt status to First Baptist Church of Madison for property owned by the church being Lot B-195, Ashbrooke Subdivision, Phase B, Part 3A, bearing parcel no. 081F-13-395/00.00 for tax year 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and First Baptist Church of Madison was and is hereby granted tax exempt status.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Consideration to Amend the 2019 Road Plan***

During a period of Concerned Citizens, numerous residents appeared before the Board requesting that repairs be made to their roads. Thereafter, Mr. Bishop did offer and Mr. Steen did second a motion to amend the 2019 Road Plan to include Cane Creek Road, Gus Green Road, Hammack Road, Harris Road, Livingston Drive, Bidon Drive, McCullough Lane, Society Ridge, Windmere Boulevard and Windy Hill Drive, totaling \$850,600.00, to be paid from the General Fund. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter failed to garner a majority of the vote (2-3) and therefore failed.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Steen did offer and Mr. Bishop did second a motion to approve Consent Items 5 - 37. Prior to call of the motion, Mr. Bishop did offer a substitute motion and Mr. Steen did second the motion to pull Consent Items no. 6 - "Adopt Resolution for Recreational Trails Program Grant" and no. 7 - "Approve and Execute Recreational Trails Program Grant" for separate consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Consent Items no. 6 - "Adopt Resolution for Recreational Trails Program Grant" and no. 7 - "Approve and Execute Recreational Trails Program Grant" were and are hereby pulled for separate consideration.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda for items 5 through 37:

5. **HR - Approve Personnel Matters**  
(Attached hereto as Exhibit B)
6. **B&G - Adopt Resolution for Recreational Trails Program Grant for Sulphur Springs Park and Authorize the Board President to execute same**  
(Attached hereto as Exhibit C)
7. **B&G - Approve Application for Recreational Trails Program Grant for Sulphur Springs Park and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes)
8. **CA - Approve use of Supervisors boardroom for East Madison Water Association Annual Membership meeting for Saturday, March 9, 2019**
9. **CA - Approve Application of Payment #10 submitted by Womack Construction, LLC for the Southwest Madison County Fire Station**  
(Attached hereto as Exhibit D)

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

10. **CA - Approve Waste Management Rate Adjustment for Lake Cavalier Recycle Bin effective February 1, 2019 until February 1, 2020**  
(Attached hereto as Exhibit E)
11. **CA - Acknowledge Notice of Hearing City of Canton Zoning Variance Notice of Hearing - 3078, 3096, and 3114 South Liberty Street**
12. **CA - Approve HOME Homeowner Rehabilitation Program Grant Request for Cash, Authorize requested payments and Authorize the Board President to execute same**  
(Attached hereto as Exhibit F)
13. **CA - Approve FY20 Mississippi Office of Highway Safety (MOHS) DUI Grant Application and Authorize the Board President to execute same**  
(Attached hereto as Exhibit G)
14. **CA - Approve Change Order no. 3 submitted by Richard Womack Construction, LLC for the Southwest Madison County Fire Station and Authorize the Board President to execute same**  
(Found in the Miscellaneous Appendix to these Minutes)
15. **ChClrk - Approve Polling Lease Agreement for the City of Madison for property located at 2103 Main Street and Authorize the Board President to execute same**  
(Attached hereto as Exhibit H)
16. **ChClrk - Approve Payment for Special Master & Attorneys**  
(Attached hereto as Exhibit I)
17. **COMP - Approve Clerk of the Board Report - January 2019**
18. **COMP - Approve Constables Reports - February 27, 2019**  
(Attached hereto as Exhibit J)
19. **COMP - Declare Property as Surplus and Authorize Disposal of ame**  
(Attached hereto as Exhibit K)
20. **EMA - Approve Travel and Related Expenses for Jennifer Knight to attend the 2019 ESAP Conference in Biloxi, MS on May 1-3, 2019**
21. **ENG - Approve Utility Permit submitted by Bear Creek Water Association for service along Dover Lane and Authorize the Board President to execute same**
22. **ENG - Approve Utility Permit submitted by West Madison Utility District for service within the Kearney Park Area**
23. **ENG - Approve Utility Permit submitted by cSpire for service along Distribution Drive**
24. **ENG - Approve Utility Permit submitted by Bear Creek Water Association for service along Rockbridge Drive**
25. **RD - Approve February 2019 Closed Call Analysis**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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26. **RD - Approve February 2019 Monthly Report**
27. **RD - Approve March 2019 Culvert Requests**
28. **RD - Approve March 2019 Service Call Schedule**
29. **SO - Approve quote submitted by TCS Ware for Extended Maintenance Agreement for Car Camera Software for the Sheriff's Department**  
(Attached hereto as Exhibit L)
30. **SO - Approve Tag Purchase(s) for the Sheriff's Department**
31. **TA - Approve Real Property Decreases**
32. **TA - Approve Real Property Increase - Signed**
33. **TA - Acknowledge Personal Property Increases - Unsigned**
34. **TA - Approve 2018 Homestead Exemption Amended Applications**
35. **TA - Approve Personal Property Decreases**
36. **TA - Approve Personal Property Increases - Signed**
37. **TA - Acknowledge Personal Property Increases - Unsigned**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Consideration of Southern Foundation for Homeless Children - Back to School Extravaganza***

At the request of Ms. Gwendolyn Gray, Mr. Griffin did offer and Mr. Steen did second a motion to direct Board Attorney Katie Bryant Snell and County Administrator Shelton Vance to research the Board's options to partner with Southern Foundation for Homeless Children on a pilot program for "Back to School" and bring a recommendation back to the Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and Ms. Snell and Mr. Vance were and are hereby directed.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Acknowledgment of 2017-2018 Audit Report  
Madison County Citizens Services Agency***

At the request of Dr. Mary Sims Johnson, Director of Madison County Citizens Services Agency, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge that certain 2017-2018 Audit Report of Madison County Citizens Services Agency, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Memorandum of Agreement  
Mississippi Transportation Commission***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to (1) approve that certain Memorandum of Agreement with Mississippi Transportation Commission, attached as Exhibit M, to receive funds in an amount up to \$575,000.00 as part of the Emergency Road and Bridge Repair Fund (ERBRF) for the Sharon Road Bridge Construction Project, (2) authorize the Board President to execute same and (3) authorize advertising for bids for the construction of same using the emergency road and bridge repair funds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Memorandum of Agreement was and is hereby approved, the Board President was and is hereby authorized and advertising for bids was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Quote  
Key, LLC***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Steen did offer and Mr. Baxter did second a motion to approve the quote submitted by Key, LLC, attached as Exhibit N, in an amount not to exceed \$25,800.00 for repairs of six (6) pilings under Heindl Road Bridge.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Acknowledgment of STBG Funds***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge receipt of Federal Surface Transportation Block Grant (STBG) funds for 80% of construction costs of the Catlett Road Widening Project in the amount of \$2,591,971.00 and the Highway 22/King Ranch Road Signal Project in the amount of \$362,953.00 and authorize Mr. Gaillet to proceed with the Local Public Agency (LPA) process for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby acknowledged and Mr. Gaillet was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Hiring Engineer Thompson Engineering, Inc.***

At the request and recommendation of County Engineer Dan Gaillet, Mr. Griffin did offer and Mr. Baxter did second a motion to approve hiring Thompson Engineering, Inc. to establish a grading plan for the Sulphur Springs Park at a cost not to exceed \$9,500.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Thompson Engineering, Inc. was and is hereby hired.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Approval of Petition for Variance  
Capitol Body Shop***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Griffin did second a motion to approve a variance for additional square footage of signs for Barnett's Body Shop located at 12 Autobahn Loop. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Site Plan  
Starke Fitness II***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Griffin did second a motion to approve the site plan submitted by Starke Fitness II, found in the Miscellaneous Appendix to these Minutes, to construct a new business on property located at Lot 5, Dees Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Amended Site Plan  
Carter and Murphy***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Bishop did offer and Ms. Jones did second a motion to approve the amended site plan submitted by Carter and Murphy, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Site Plan  
Dale Wilson/Mannsdale Veterinary Clinic***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission and MLHPD, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the site plan submitted by Dale Wilson/Mannsdale Veterinary Clinic, found in the Miscellaneous Appendix to these Minutes, for a new addition to the business located at 488 Mannsdale Road and authorize the Board President to execute the Application for Certificate of Appropriateness related to same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Extension of Surface Mining Permit  
Harold Perry***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the request to extend a surface mining permit for a period of one year submitted by Mr. Harold Perry for property located on Highway 43 North, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said permit was and is hereby extended for one year.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Request to Place Mobile Home -  
Jason and Melissa Crocker***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Griffin did second a motion to authorize Jason and Melissa Crocker to place a mobile home on property zoned in an R-1 Residential located at 137 East Sowell Road due to medical hardship to allow them to care for an elderly parent on a full time basis. The vote on the matter

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crocker was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Request to Place Mobile Home -  
Billy and Patrice Peacock***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Billy and Patrice Peacock to place a mobile home temporarily on property zoned in an R-1 Residential and A-1 Agricultural District located at 385B Holmes Hollow Lane during the construction of their house. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Peacock was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Set Public Hearing for Appeal -  
C and H Land, LLC***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Bishop did second a motion to set April 1, 2019 at 9:00 a.m. for a public hearing on the application for conditional use submitted by C and H Land, LLC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby set for April 1, 2019.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Set Public Hearing for Appeal -  
Skipper Giordano***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Bishop did offer and Mr. Baxter did second a motion to set April 1, 2019 at 9:00 a.m. for a public hearing on the petition for variance submitted by Skipper Giordano. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby set for April 1, 2019.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Consideration of Change Order No. 8  
South Madison County (Gluckstadt) Fire Station #3***

At the request and recommendation of County Administrator Shelton Vance, Mr. Bishop did offer and Mr. Baxter did second a motion to approve change order no. 8 submitted by Richard Womack Construction, LLC for the South Madison County (Gluckstadt) Fire Station #3 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Revised Term Bid Purchase Orders***

Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain memorandum from Purchase Clerk Kesha Buckner, attached as Exhibit O, to authorize the issuance of purchase orders for certain commodities based on the term bid pricing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said term bid purchase orders were and are hereby revised.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 11 of 19 (3/4/19)***

***In re: Approval of Special Election  
to Fill the Unexpired Term of the  
Election Commissioner, District 1  
of Madison County, Mississippi***

**ORDER**

WHEREAS, there is a vacancy in the position of Election Commissioner for District 1;  
and

WHEREAS, a vacancy occurring in the office of Election Commissioner for District 1 is  
to be filled by appointment by the Board of Supervisors as set forth in Miss. Code Ann.  
§23-15-839 (the "Code"); and

WHEREAS, the Code directs the Governing Authority to enter an order directing the  
commissioners of election, commanding an election to be held to fill the vacancy in a county  
office on the next regular special election day, occurring more than ninety (90) days after the  
occurrence of the vacancy; and

WHEREAS, per Mississippi Code Annotated § 23-15-833 the first Tuesday after the first  
Monday in November of each year is designated as the regular special election, thereby making  
November 5, 2019 the next regular special election occurring more than 90 days after the  
occurrence of the vacancy in the office of Election Commissioner for District 1.

NOW, THEREFORE, BE IT ORDERED, as follows:

Section 1. That a vacancy in the office of Election Commissioner for District 1 is found  
and determined to exist as demonstrated by the recent resignation of Timothy Jenkins, the acting  
Election Commissioner for District 1.

Section 2. That, pursuant to the Code, the Madison County Election Commission is  
hereby directed to set Tuesday, November 5, 2019 as the date for the election to fill the vacancy  
in the office of Election Commissioner for District 1.

Section 3. That, pursuant to the Code, the Madison County Election Commission shall  
require each candidate to qualify at least sixty (60) days before the date of the election and  
otherwise take all acts required by the Code.

ORDERED, this the 4<sup>th</sup> day of March, 2019, upon motion made by Supervisor Griffin and  
seconded by Supervisor Bishop, and approved by the following vote:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby approved and said Special  
Election was and is hereby set for November 5, 2019.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Authorization of Board Attorney***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Steen did offer and Mr. Baxter did second a motion to authorize Ms. Snell to work with the attorney for the Madison County Nursing Home to develop a long term lease for the “old” hospital located on East Peace Street in exchange for demolition of the building. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Claims Docket and Payroll Dockets for February 20 and 26, 2019***

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Fund	Claim Nos.	No. of Claims	Amount
001	2185 to 2295	111	358,884.06
012	67 to 70	4	18,613.96
015	30 to 34	5	211,563.89
095	5 to 5	1	755,484.09
097	40 to 43	4	18,278.00
105	34 to 37	4	165,065.64
113	6 to 6	1	995.00
115	57 to 62	6	26,089.80
116	3 to 3	1	920,155.55
117	3 to 3	1	13,188.78
118	2 to 2	1	29,940.57
119	3 to 3	1	41,302.83
120	3 to 3	1	42,365.38
121	3 to 3	1	3,084.95
137	5 to 5	1	317,669.63
150	267 to 290	24	86,399.11
160	22 to 22	1	4,966.30
190	27 to 27	1	67.50
191	50 to 52	3	1,024.17
226	11 to 13	3	151,026.54
228	1 to 1	1	89,740.73
304	15 to 15	1	720.00
315	10 to 10	1	18,472.14
319	18 to 18	1	14,218.15
320	11 to 13	3	14,681.13
323	20 to 22	3	254,688.36
325	2 to 2	1	7,648.37
655	5 to 5	1	92,855.25
664	5 to 5	1	2,420.00
672	5 to 5	1	1,135.00
675	5 to 5	1	5,498.50
681	180 to 180	1	2,704.66
690	5 to 5	1	727,438.23
691	5 to 5	1	909,291.19
TOTAL ALL FUNDS		193	5,307,677.46

and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the following Payroll Dockets:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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- (1) Payroll Claims Docket No. 1, dated February 20, 2019
- (2) Payroll Claims Docket No. 2, dated February 26, 2019
- (3) Payroll Claims Docket No. 3, dated February 26, 2019

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Payroll Docket Nos. 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Personnel Matter***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Griffin did second a motion to approve Mr. Jay Hilliard, CPA as a full time employee in the Comptroller’s Office effective immediately and approve a budget amendment from the general fund for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Hilliard was and is hereby approved and said budget amendment was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Claims of Fleetcor Technologies***

Mr. Griffin did offer and Mr. Bishop did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval to Void 2017 and 2018 Tax Sales***

At the request and recommendation of Chancery Clerk Ronny Lott and pursuant to AG Opinion No. 95-0541, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Mr. Lott to void the 2017 tax sale, for the 2016 taxes and the 2018 tax sale for the 2017 taxes, being assessed to Nickie Johnson, bearing parcel no. 093D-20A-385, due to the property being struck off to the state at the tax sales and should not have sold again. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Declare an Emergency  
Stokes Road Bridge***

At the request and recommendation of County Engineer Dan Gaillet and pursuant to MS Code Ann. § 31-7-13, finding that Stokes Road Bridge does present a danger to the health and safety of the public, Mr. Bishop did offer and Mr. Griffin did second a motion to (1) declare an emergency for the Stokes Road Bridge, (2) authorize the Board President and Mr. Gaillet to execute any and all documents related thereto, (3) acknowledge pictures depicting the failing bridge, attached as Exhibit Q, and (4) authorize Mr. Gaillet to pursue the availability of federal funds to make the necessary repairs to Stokes Road Bridge. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_



the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss right of way acquisition and Lanika Brown litigation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing right of way acquisition and Lankia Brown litigation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Dan Gaillet, Mr. Stan Wright and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Steen did second a motion to enter into Executive Session to discuss right of way acquisition and Lankia Brown litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Thereafter, Mr. Baxter did offer and Mr. Bishop did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public the action taken therein.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

***In re: Approval of Just Compensation  
Gluckstadt Road Project***

At the request and recommendation of Stan Wright of Neel Schaffer, Mr. Baxter did offer and Ms. Jones did second a motion to approve just compensation for acquisition of certain real property being assessed to Jampop, LLC in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

Thereafter, at the request and recommendation of Mr. Wright, Mr. Baxter did offer and Ms. Jones did second a motion to add an additional \$100.00 to the just compensation assessed to Ravinder Bedi, parcel no. 006-00-00-W. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and additional just compensation was and is hereby approved.

SO ORDERED this the 4<sup>th</sup> day of March, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor David Bishop and approved by the unanimous vote of those present, the March 4, 2019 meeting of the Board of Supervisors was adjourned until Monday, March 18, 2019 at 5:00 pm.

\_\_\_\_\_  
Trey Baxter, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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