

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF July 1, 2019
Being the first day of the July term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 1, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The Board President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Matt Jensen opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from June 17, 2019

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of June 17, 2019 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter unanimously and the minutes of June 17, 2019 were and are hereby approved.

SO ORDERED this the 1st day of July, 2019.

President's Initials: _____

Date Signed: _____

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***In re: Appointment of Committee
Thompson Road***

Mr. Griffin did offer and Mr. Baxter did second a motion to appoint a committee comprised of Supervisor Steen and Supervisor Bishop to inspect Thompson Road located in District 5, and report to the Board at their earliest convenience their recommendation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said committee was and is hereby appointed.

SO ORDERED this the 1st day of July, 2019.

In re: Authorization of Board Attorney

At the request and recommendation of Board Attorney Katie Bryant Snell, Ms. Jones did offer and Mr. Baxter did second a motion to authorize Ms. Snell to work with Circuit Clerk Anita Wray to prepare an employee handbook for her office. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 1st day of July, 2019.

Thereafter, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge that certain employee handbook presented by Circuit Clerk Anita Wray. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said handbook was and is hereby acknowledged.

SO ORDERED this the 1st day of July, 2019.

In re: Approval of Consent Agenda Items

WHEREAS, the Board Vice President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Griffin did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

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3. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
4. **B&G - Approve Request to Refund \$75.00 for Use of Rogers Park - Reid**
5. **B&G- Approve Request to Refund \$75.00 for Use of Rogers Park - Nutall**
6. **B&G - Approve Use of Rogers Park - Anderson**
7. **CA - Acknowledge 2019 Madison County Committee Election - LAA 1 Notice**
8. **CA - Acknowledge Extended Powertrain Coverage - Puckett Machinery/CAT and Authorize the Board President to execute same**
(Attached hereto as Exhibit B)
9. **CA - Acknowledge Office of State Aid Road Construction regarding LSBP Forfeited Pool Funds**
10. **CA - Approve Travel and Related Expenses for 2019 Mississippi Policy Conference / Martina Griffin / Tunica, MS / August 8-11, 2019**
11. **CA - Approve Travel and Related Expenses for Mississippi Geospatial Conference / Kay Little / Long Beach, MS / October 3 & 4, 2019**
12. **CA - Approve West Publishing Corporation Subscriber Agreement for Clear Proflex and Authorize the Board President to execute same**
(Attached hereto as Exhibit C)
13. **CA - Approve ESRI, Inc. Maintenance Agreement Renewal of GIS Desktop for a period of one year beginning July 19, 2019 through July 18, 2020 and Authorize the Board President to execute same**
(Attached hereto as Exhibit D)
14. **CA - Acknowledge CMPDD Mid -Year Report**
15. **CA - Authorize execution of Confidentiality Agreement with Next Step Group, Inc. for approved Security Assessment**
(Attached hereto as Exhibit E)
16. **ChClrk - Approve Payment for Special Master & Attorneys**
(Attached hereto as Exhibit F)
17. **ChClrk - Approve 16th Section Land Lease Contracts**
18. **COMP - Approve Invoice Rejection - Redwood Toxicology Laboratory**
(Attached hereto as Exhibit G)
19. **COMP - Approve Constables Reports for period of May 29 - June 25, 2019**
(Attached hereto as Exhibit H)
20. **COMP - Declare Property as Surplus and Authorize Disposal and Authorize the Board President to execute same**
(Attached hereto as Exhibit I)
21. **EMA - Approve New Road Name - Calhoun Commerce Park Drive (Private)**
(Attached hereto as Exhibit J)

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22. **EMA - Approve Road Registry Change - The Fountains of Madison**
(Attached hereto as Exhibit K)
23. **EMA - Approve Road Registry Change - Deer Haven / Private to Public**
(Attached hereto as Exhibit L)
24. **ENG - Approve Utility Permit submitted by cSpire for service East of Highway 51 and Authorize the Board President to execute same**
25. **ENG - Approve Utility Permit submitted by cSpire for service along Robinson Springs Road area and Authorize the Board President to execute same**
26. **ENG - Approve Utility Permit submitted by cSpire for service in Sweetbriar and Authorize the Board President to execute same**
27. **ENG - Approve Utility Permit submitted by cSpire for service along Coker Road area and Authorize the Board President to execute same**
28. **ENG - Approve Temporary Construction Easement submitted by Austin Nutt for Lot 177 Stillhouse Creek, Phase 6 and authorize the Chancery Clerk to record same in Land Records**
(Attached hereto as Exhibit M)
29. **ENG - Approve Temporary Construction Easement submitted by Allison Cauthen for 114 Covey Run and authorize the Chancery Clerk to record same in Land Records**
(Attached hereto as Exhibit N)
30. **IT - Approve Metrix Solutions Renewal of License for Firepower Web Filtering and Firewall Software for a period from July 31, 2019 - July 30, 2020 and Authorize payment of same**
(Attached hereto as Exhibit O)
31. **IT - Approve LogMeIn Renewal Software Agreement and Authorize payment of same**
(Attached hereto as Exhibit P)
32. **PC - Approve radio repairs for Constables and authorize the payment of same to The Southern Connection Police Supplies**
(Attached hereto as Exhibit Q)
33. **RD - Approve June 2019 Monthly Report**
34. **RD - Approve June 2019 Closed Call Analysis**
35. **RD - Approve July 2019 Culvert Requests**
36. **RD - Approve July 2019 Service Call Schedule**
37. **TA - Approve Travel and Related Expenses for Mississippi Assessors Collectors and Association Conference / Norman Cannady / Bay St. Louis, MS / July 14-18, 2019**
38. **TA - Approve 2018 Real Property Increases - Unsigned**
39. **TA - Approve Real Property Increases**

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- 40. TA - Approve 2018 Real Property Decreases
- 41. TA - Approve 2018 Real Property Increase - Signed
- 42. TA - Approve 2018 Homestead Exemption Deletions
- 43. TA - Approve 2018 Homestead Exemption Amended Applications
- 44. TA - Approve Travel and Related Expenses for IAAO Course 101 / Kimberly Kennedy / Starkville, MS / September 29 - October 4, 2019

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 1st day of July, 2019.

In re: Acknowledging Receipt of the 2019 Property Tax Rolls

WHEREAS, Tax Assessor Norman Cannady appeared before the Board of Supervisors and presented the 2019 Real and Personal Property Tax Rolls for Madison County, and

WHEREAS, the Board of Supervisors immediately began to equalize such tax rolls and determined that it would continue said equalization at every subsequent meeting of the Board as recessed from this meeting in the month of July as provided for by law, and

WHEREAS, the Board of Supervisors also desired to authorize the Clerk to forward a copy of the recap sheet and affidavit of the Tax Assessor to the Mississippi Department of Revenue when necessary and required, as well as such other evidence of the Board’s receipt of said rolls and this Board’s action thereon, and

WHEREAS, the Board does desire to adopt that certain “Order of the Board of Supervisors” of even date herewith pertaining to said Rolls,

Following additional discussion of this matter, Ms. Jones did offer and Mr. Baxter did second a motion **(1)** to acknowledge receipt of the Real and Personal Property Tax Rolls for 2019 for Madison County **(2)** to adopt and enter the July Order, **(3)** to further authorize the equalization process to be conducted at each and every Board meeting in the month of July, 2019 conducted hereafter, **(4)** to establish August 5, 2019 as the date the Board will entertain and consider objections to said Rolls, set said date as the deadline for the filing of written protests with the Clerk, and advertise the same in the *Madison County Journal* for August 5, 2019, said rolls to be available for public inspection in the Board Room of the Chancery/Administrative Building, **(5)** to accept the Assessor’s Affidavit of the Personal Roll and the Assessor’s Affidavit of the Real Roll, as well as the draft recapitulation sheet, attached hereto as Exhibits R, S, T, and U, respectively. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the receipt of the preliminary Real and Personal Property Tax Rolls for 2019 was and is hereby acknowledged; the July Order was and is hereby adopted and entered; the equalization process was and now is begun; August 5, 2019 was and is hereby established as the date the Board will take up protests to said Rolls and as the deadline for the filing of written protests; the Affidavits of the Tax Assessor were and are hereby accepted; and the Clerk was and is authorized to advertise the date for public protest.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Board Order
Old Canton Road Project No. SAP-45(14)M***

At the request and recommendation of Mr. Brad Engels on behalf of State Aid/LSBP Engineer John McKee, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Board Order, attached as Exhibit V, releasing the contractor, Walters Construction Company from further maintenance responsibility for the Old Canton Road Project No. SAP-45(14)M, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the motion carried unanimously and said Board Order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Task Order
H1 Services, LLC***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain Task Order to the General Services Agreement with H1 Services, LLC, attached as Exhibit W, to acquire right of way acquisition and utility relocation services for Ben Luckett Road bridge, LSBP 45(17), Project at a cost not to exceed \$9,100.00 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Task Order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1st day of July, 2018.

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Date Signed: _____

***In re: Approval of Activation Request
MDOT***

At the request and recommendation of County Engineer Tim Bryan, Mr. Bishop did offer and Ms. Jones did second a motion to approve the project activation request to Mississippi Department of Transportation (MDOT), attached as Exhibit X, for the intersection improvements at Highway 22 and King Ranch Road and authorize the Board President and County Engineer to execute documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved and the Board President and County Engineer were and are hereby authorized.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Final Plat
The Highlands***

At the request and recommendation of County Engineer Tim Bryan, Mr. Bishop did offer and Mr. Steen did second a motion to approve the final plat of The Highlands and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1st day of July, 2019.

***In re: Approve Awarding Bid
Cedar Hill Road Drainage Improvement Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to award the best and lowest bid to Utility Constructors, Inc. in the amount of \$49,200.00 for the Cedar Hill Road Drainage Improvement Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said bid was and is hereby awarded to Utility Constructors, Inc.

SO ORDERED this the 1st day of July, 2019.

***In re: Discussion of Variance
Commercial Office and Storage, Phase II Road Extension***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve an additional 250' extension to Kimble Street with a cul-de-sac off of Denim Way and approve a variance in the Subdivision Ordinance over 400' maximum. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said extension was and is hereby approved and said variance in the Subdivision Ordinance was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Final Plat
Westlake, Phase 1***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to approve the final plat of Westlake Phase, Phase 1, contingent on the developer having a no-cut undisturbed vegetative (natural habitat) buffer on the south end of the development be referenced on the plat and accept Letter of Credit No. 19-039-SP for completion of the final wearing surface and one year warranty and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved with the aforementioned provision, said Letter of Credit was and is hereby acknowledged and the Board President was and is hereby authorized.

SO ORDERED this the 1st day of July, 2019.

In re: Approval of County Engineer's Salary

Mr. Griffin did offer and Mr. Bishop did second a motion to approve the salary of County Engineer Tim Bryan be set at \$109,600.32, to be paid like the salary of the prior engineer, effective immediately. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said salary was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Setting Date for Hearing on Appeal
Veracity, LLC***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Steen did second a motion to set Veracity, LLC appeal for hearing for August 5, 2019 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set for August 5, 2019 at 9:00 a.m.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Application for Special Exception
Heritage RV Center, LLC***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the application for special exception submitted by Heritage RV Center, LLC for conditional use for a pre-owned vehicle sale business on property located at 170 Davis Crossing Road, bearing parcel no. 102G-25-015, a copy of which may be found in the Miscellaneous Appendix to these Minutes, zoned in a C2 Commercial District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Site Plan Amendment -
StorageMax***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan amendment submitted by StorageMax, found in the Miscellaneous Appendix to these Minutes, to

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construct a new business on Church Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Site Plan Sign Amendment -
Ricks Pro Truck***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan submitted by Ricks Pro Truck, found in the Miscellaneous Appendix to these Minutes, for a sign amendment for a new business on Calhoun Station Parkway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Acknowledgment of Planning & Zoning Minutes
June 13, 2019***

Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge the Planning & Zoning board minutes for June 13, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby acknowledged.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Budget Amendments &
Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Bishop did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit Y. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 1st day of July, 2019.

In re: Approval of Claims Docket and Payroll Dockets for June 26, 2019

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Bishop did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated June 26, 2019
- (3) Payroll Claims Docket No. 2, dated June 26, 2019
- (4) Payroll Claims Docket No. 3, dated June 26, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

<i>Fund</i>	<i>Claim Nos.</i>	<i>No. of Claims</i>	<i>Amount</i>
001	3228 to 3537	310	571,690.39
012	123 to 126	4	17,937.46
015	64 to 65	2	77,454.45
030	55 to 57	3	30,785.94
031	13 to 13	1	4,463.60
095	9 to 9	1	27,697.75
097	73 to 74	2	16,748.00
105	72 to 75	4	179,041.64
108	7 to 8	2	1,546.78
113	11 to 11	1	169.00
115	112 to 117	6	20,194.65
116	7 to 7	1	5,053.68
118	7 to 7	1	2,118.52
119	7 to 7	1	464.37
120	7 to 7	1	285.50
121	7 to 7	1	120.27
137	9 to 9	1	11,577.53
150	479 to 504	26	66,022.45
160	55 to 63	9	118,950.52
190	59 to 60	2	358.82
191	116 to 119	4	3,431.35
226	23 to 25	3	34,632.00
315	12 to 12	1	12,372.50
320	38 to 39	2	41,163.00
655	9 to 9	1	77,386.00
664	9 to 9	1	3,645.00
672	9 to 9	1	1,764.50
675	9 to 9	1	3,590.50
690	9 to 9	1	30,470.13
691	9 to 9	1	38,087.55
TOTAL ALL FUNDS		395	1,399,223.85

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and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 1st day of July, 2019.

In re: Approval of Claims of Fleetcor Technologies

Mr. Bishop did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 1st day of July, 2019.

In re: Discussion of Open Records Policy

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Baxter did offer and Mr. Bishop did second a motion to direct Board Attorney Katie Bryant Snell to review the County's Open Records Policy and bring a recommendation back to the Board of Supervisors. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby directed.

SO ORDERED this the 1st day of July, 2019.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

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***In re: Approval of Equipment Rental
Puckett Machinery Company***

At the request and recommendation of County Administrator Shelton Vance, and making a determination that Puckett Machinery has the best paver being a faster machine and higher horsepower, Mr. Bishop did offer and Mr. Griffin did second a motion to approve renting an AP500 Caterpillar paver from Puckett Machinery Company at a rental cost of \$8,500.00 per month for a period of two (2) months. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said rental was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Approval of Right of Way Agent
Integrated Right of Way***

Mr. Griffin did offer and Mr. Bishop did second a motion to approve entering into a contract with Jim Turner of Integrated Right of Way as the County's right of way agent. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Jim Turner of Integrated Right of Way was and is hereby approved.

SO ORDERED this the 1st day of July, 2019.

***In re: Discussion of Hiring Engineer
Reunion Parkway***

Mr. Griffin did offer and Mr. Steen did second a motion to retain the services of MS Engineering Group (MSEG) to perform design, right-of-way, construction and engineering services for the Reunion Parkway from Bozeman Road to Galleria Parkway to include the construction of the bridge crossing Interstate 55 and direct that a contract be brought to the Board of Supervisors for approval. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried by a majority vote (3-2) of the Board and MS Engineering Group was and is hereby retained.

SO ORDERED this the 1st day of July, 2019.

In re: Discussion of Hiring Public Relations Firm Strategic Marketing Group (SMG)

Mr. Steen did offer and Mr. Bishop did second a motion to retain the services of Strategic Marketing Group (SMG) to provide certain public information services to the county at a cost of \$2,500.00 per month effective immediately through December 31, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and Strategic Marketing Group was and is hereby retained.

SO ORDERED this the 1st day of July, 2019.

In re: Setting Budget Hearings

Ms. Jones did offer and Mr. Baxter did second a motion to direct County Administrator Shelton Vance to set budget hearings for July 17, 18 and 19, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby directed.

SO ORDERED this the 1st day of July, 2019.

In re: Authorization of Neel Schaffer

At the request and recommendation of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Bishop did second a motion to authorize Neel Schaffer to submit the build grant application to grants.gov. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Neel Schaffer was and is hereby authorized.

SO ORDERED this the 1st day of July, 2019.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss APAC litigation and right of way acquisition,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, the Board President did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing APAC litigation and right of way acquisition with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Tim Bryan, Mr. Brad Engels and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 1st day of July, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Bishop did second a motion to enter into Executive Session to discuss APAC litigation and right of way acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 1st day of July, 2019.

During Executive Session, Mr. Griffin did offer and Ms. Jones did second a motion to direct Board Attorney Katie Bryant Snell to request an extension to answer the complaint in APAC v.

President’s Initials: _____
Date Signed: _____

Madison County and to negotiate a settlement in sid litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	No

the matter carried by a majority vote (3-2) of the Board and Ms. Snell was and is hereby directed.

SO ORDERED this the 1st day of July, 2019.

Thereafter, Mr. Bishop did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Vice President declared Executive Session adjourned and the Chancery Clerk did announce to the public the action taken therein.

SO ORDERED this the 1st day of July, 2019.

In re: Approval of Just Compensation

At the request and recommendation of Brad Engels of Stantec, Ms. Jones did offer and Mr. Baxter did second a motion to approve just compensation for acquisition of certain real property being assessed to Perry E. Williams Trust II, et al, Perry E. Williams Trust II, et al, Doug L. Varney, et ux, Leeubd, LLC and Illinois Central Railroad Company in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20th day of May, 2019.

President's Initials: _____

Date Signed: _____

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor David Bishop and approved by the unanimous vote of those present, the July 1, 2019 meeting of the Board of Supervisors was adjourned until Monday, July 15, 2019 at 5:00 pm.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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