

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JULY 15, 2019
Adjourned from a meeting conducted on July 1, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 15, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. IT Director Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval to Accept Public Road -
Thompson Road***

At the recommendation of the committee formed to inspect Thompson Road, Mr. Griffin did offer and Mr. Bishop did second a motion to approve Thompson Road as a public road with county maintenance and accept the petition signed by the landowners for same, said petition was not given to the Clerk at the time of approval. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and Thompson Road was and is hereby approved as a public road with county maintenance and said petition was and is hereby accepted.

SO ORDERED this the 15th day of July, 2019.

President's Initials: _____

Date Signed: _____

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In re: Approval of Minutes from July 1, 2019

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of July 1, 2019 and to authorize the President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the minutes of July 1, 2019 were and are hereby approved.

SO ORDERED this the 15th day of July, 2019.

***In re: Consideration of Tax Exemption Request
Grace Christian Counseling Center***

Following discussion, Mr. Griffin did offer and Mr. Baxter did second a motion to table consideration of a tax exemption request submitted by Grace Christian Counseling Center for further consideration. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 15th day of July, 2019.

***In re: Discussion of Mining
Westlake Subdivision***

At the request of Mr. Matt Jensen, Mr. Baxter did offer and Mr. Bishop did second a motion to grant Mr. Jensen sixty (60) days to complete the mining and dirt work to complete construction of the lake in the Westlake Subdivision. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and Mr. Jensen was and is hereby granted sixty days.

SO ORDERED this the 15th day of July, 2019.

President's Initials: _____
Date Signed: _____

***In re: Approval of Research Agreement and Memorandum of Understanding
Madison County Adult Drug Court***

At the request and recommendation of County Court Judge Staci O'Neal, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Memorandum of Understanding (MOU) between Madison County Twentieth Circuit Adult Drug Court and Region 8 Mental Heal, found in the Miscellaneous Appendix to these Minutes, to provide treatment, counseling and supervision of individuals for a period of July 1, 2019 through June 30, 2020, with annual automatic renewal based on the availability of funds. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said Memorandum of Understanding was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

Thereafter, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Fixed Price Research Agreement between Madison County Twentieth Circuit Adult Drug Court and Mississippi State University (MSU), found in the Miscellaneous Appendix to these Minutes, for an evaluator from MSU to oversee the spending of the grant funds in the amount of \$25,000.00 for a period of July 1, 2019 through May 30, 2010. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said Agreement was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Increases of Assessment of Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.

Ms. Jones did offer and Mr. Baxter did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 15th day of July, 2019.

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Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for various tax years on certain parcels in the county, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Mr. Bishop did offer and Ms. Jones did second a motion to close the public hearing. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 15th day of July, 2019.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and Therefore, Mr. Griffin did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

- 5. HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
- 6. B&G - Approve Request to Refund \$75.00 for Use of Rogers Park - Ward**
- 7. CA - Acknowledge Public Service Commission Orders for Notice of Intent of Canton Municipal Utilities (CMU) to Seek Authorization for Rates Previously Levied for Gas, Water and Sewer Services Within its Certificated Area**

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8. **CA - Approve Travel and Related Expenses for the Mississippi Justice Court Clerks Convention / Cheryl Horn, Lauren Canoy, Mary Lockett and Brittany Hollins / Natchez, MS / September 4-6, 2019**
9. **CA - Acknowledge Executed Solid Waste Assistance Grant Agreement SW1201 for Household Hazard Waste Disposal**
(Attached hereto as Exhibit B)
10. **CA - Approve LexisNexis Amendment to the Subscription Agreement for the Madison County Law Library Contract for the term of August 1, 2019 through July 31, 2022 and Authorize the Board President to execute same**
(Attached hereto as Exhibit C)
11. **CA - Approve advertising for improvements to the Historic Courthouse Grounds to include irrigation system, sidewalk replacement, retaining wall and landscaping**
12. **CA - Approve submitting the Mississippi Department of Environmental Quality (MDEQ) Household Hazardous Waste Grant(s) SW1170, SWAC460 & SW1201 request for reimbursement and Authorize the Board President to execute same**
(Attached hereto as Exhibit D)
13. **CA - Approve Pay Application #1 submitted by Benson Builders & Properties Inc. in the amount of \$38,407.55 for Sulphur Springs Park**
(Attached hereto as Exhibit E)
14. **CA - Approve Pay Application #14 submitted by Richard Womack Construction, LLC in the amount of \$143,891.27 for Southwest Madison County Fire Department**
(Attached hereto as Exhibit F)
15. **CA - Approve Right-of-way Instrument to Entergy of Mississippi, LLC for a thirty foot easement located in the NE SW of Section 17, Township 7N, Range 5E and authorize the Board President to execute same**
16. **ChClrk - Approve 16th Section Land Lease Contracts**
17. **COMP - Declare Property as Surplus and Authorize Disposal**
(Attached hereto as Exhibit G)
18. **COMP - Acknowledge IRS Form 941**
(Attached hereto as Exhibit H)
19. **COMP - Approve Release of Claims for Digital Ortho Photography and Survey Services and Authorize Board President to execute same**
(Attached hereto as Exhibit I)
20. **COMP - Approve July Jobs report and Request for Cash from MDA for Fastenal DIP Grant and Authorize Board President to execute same**
(Attached hereto as Exhibit J)
21. **ENG - Approve Temporary Construction Easement from Linda Hutcheson, 760 Cedar Hill Road, for permission to enter onto private property for the purpose of improving drainage and preventing erosion to county roads and to promote the public health, safety and welfare to the citizens of Madison County and Authorize the Chancery Clerk to record same in Land Records**
(Attached hereto as Exhibit K)

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22. **ENG - Approve Utility Permit submitted by CMU for service along Commerce Avenue and Authorize the Board President to execute same**
23. **ENG - Approve Engineering Report**
24. **ENG - Approve Bridge Report**
25. **ElecComm - Approve TempStaff temporary labor for three temporary employees for the August Primary and Runoff Election**
(Attached hereto as Exhibit L)
26. **PC - Approve purchase of four Rugged Laptop Computers for Constables from Metrix Solutions as the best and lowest quote in the amount of \$8,757.24 and Authorize the Board President to execute same**
(Attached hereto as Exhibit M)
27. **PC - Approve July 2019 Procurement Card Reconciliation and Authorize Payment of same**
28. **TA - Acknowledge 2018 Real Property Increases - Unsigned**
29. **TA - Approve 2018 Real Property Increases - Signed**
30. **TA - Approve 2018 Real Property Decreases**
31. **TA - Approve 2018 Homestead Exemption Amended Applications**
32. **TA - Approve 2018 Homestead Exemption Deletions**

The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Purchase of Desktop Computers
Sheriff's Department***

At the request and recommendation of Purchase Clerk Kesha Buckner, Mr. Steen did offer and Mr. Bishop did second a motion to approve the purchase of seventy-five (75) desktop computers on State Contract #EPL 40731041-3760 through Metrix Solutions in the amount of \$58,335.00 and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

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the matter carried unanimously and said purchase of desktop computers was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

In re: Authorization to Advertise

At the request of Purchase Clerk Kesha Buckner, Mr. Griffin did offer and Ms. Jones did second a motion to advertise for the purchase of four vehicles. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said advertising was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Resolution Cancelling
LSBP Project***

At the request and recommendation of Mr. Brad Ingalls on behalf of State Aid/LSBP Engineer John McKee, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain Resolution Cancelling Project SAP-45(16)M, Sharon Road Bridge, attached as Exhibit N, and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said Resolution was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Professional Services Agreement
Southern Consultants, Inc.***

At the request and recommendation of County Engineer Tim Bryan, Mr. Bishop did offer and Ms. Jones did second a motion to approve that certain Professional Services Agreement, attached as Exhibit O, submitted by Southern Consultants, Inc. to provide engineering services for drainage improvements on Grisham Lane at a cost not to exceed \$30,000.00. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

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the motion carried unanimously and said Agreement was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Preliminary Plat
Cane Creek Ranch***

At the request of County Engineer Tim Bryan, Mr. Bishop did offer and Ms. Jones did second a motion to approve the preliminary plat of Cane Creek Ranch and approve a design exception to allow the road to have a length of 1200 feet as opposed to 400 feet. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said plat was and is hereby approved and said design exception was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

***In re: Consideration of Petition to Rezone and Remove Restrictions
Ron Hutchinson, John Harreld and Annette Harreld***

WHEREAS, Mr. Johnny Wade did appear before the Board on behalf of Ron Hutchinson, John Harreld and Annette Harreld and presented a petition to rezone and reclassify real property situated in Section 21 Township 8N, Range 2 East, Madison County, Mississippi, located south of Church Road and west of Calhoun Station Parkway, said petition requesting the removal of certain restrictions on the subject property which is currently zoned C-2 subject to certain conditions, and

WHEREAS, Mr. Wade explained that the Board of Supervisors in 2015 re-zoned the subject property to C-2 subject to certain conditions as agreed upon by the petitioners and area residents at the time of that re-zoning, and

WHEREAS, Mr. Wade stated that the petitioners were requesting that two of twenty-two conditions placed on the property when it was originally rezoned be removed, those conditions being (1) the construction of a three foot berm on the north and west side of the property, and(2) no access to Church Road, and

WHEREAS, Mr. Wade presented visual maps in support of the request to remove the "no access to Church Road" restriction and allow for a thru road to be constructed on the subject property to connect Calhoun Station Parkway to Church Road, said maps depicting the proposed road and the intersection of the proposed road and Church Road, and

WHEREAS, Mr. Wade did argue that the marketability of the subject property would be at its highest and best use by removing the conditions, and

WHEREAS, Mr. Wade did argue that removing the conditions and allowing a thru road is necessary to attract more businesses to the area, promote economic development, and provide an increase in the tax base, and

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WHEREAS, Mr. Wade did argue that there was a public need for an access point to allow for the development that is planned and to off-load traffic from Church Road, and

WHEREAS, Mr. Wade did explain that the original restriction of "no access to Church Road" resulted from discussions in 2015 regarding concerns related to a potential increase traffic burden on Church Road, but that such concerns had been addressed by a turn lane and traffic signal that were added to Church Road since the original rezoning, and

WHEREAS, Mr. Wade did explain that the condition requiring a construction of a three foot berm resulted from discussions in 2015 with area residents regarding their desire to have a visual buffer between Church Road and the businesses that may locate in the proposed development, and

WHEREAS, Mr. Wade did clarify that the petitioners were less concerned about the removal of a berm if the Board granted the request for a thru road, and

WHEREAS, Mr. Wade and Keith O'Keefe, a civil engineer with Neel Schaffer, Inc., presented a traffic study in support of the request to remove the "no access to Church Road" restriction and allow for a thru road to be constructed on the subject property to connect Calhoun Station Parkway to Church Road, a copy of that certain traffic study performed by Neel Schaffer, Inc. may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, Mr. O'Keefe did discuss the increase in vehicular traffic in the immediate vicinity of the subject property since the original rezoning and alternatives to address traffic flow, and

WHEREAS, Mr. Wade and Mr. O'Keefe presented evidence to the Board related to the recent expansion of Church Road to include a turn lane to accommodate the increased traffic flows, and

WHEREAS, Mr. Walter McKay, 138 Old Orchard Road in Germantown Subdivision, did appear before the Board and expressed concerns related to increasing traffic on Church Road, future infrastructure improvements necessitated by the increase in traffic due to the construction of a thru road, and complaint that petitioners did not show benefit to county, and

WHEREAS, Mr. Walter McKay explained that in 2015 the primary reason for "no access to Church Road" was to address an increase in traffic and that a turn lane had been added since that time, and

WHEREAS, Mr. Jay McKay, 138 Munich Drive, did appear before the Board presenting a written statement requesting the Board's consideration to deny the request of the petitioners and expressed concerns related to safety and heavy traffic and increased drive times on Church Road, a copy of Mr. Jay McKay's written statement may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, Mr. Lee Hutchinson did appear before the Board on behalf of the petitioners and agreed that the petitioners would bear the burden of the expenses for a turn lane if the Board approved the thru road with a right-in, right-out, and

WHEREAS, Mr. Wade did explain that the thru road would help alleviate traffic congestion on Church Road by serving as a by-pass road.

Following discussion, Supervisor Trey Baxter made the motion, seconded by Supervisor Griffin, finding a substantial change in character of the neighborhood resulted from the widening of Church Road and the 8% annual growth in the area and also finding a public need existed for a right-in, right-out entrance and exit to (1) assist traffic flow exiting Church Road and entering the

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development and (2) off-load traffic from Church Road, which would help alleviate traffic congestion, and granting the petitioners' request to remove the "no access to Church Road" condition on the current zoning of the subject property. . The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said road was and is hereby approved as a private road, Cumberland Way.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Private Road
Cumberland Way***

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Bishop did offer and Mr. Steen did second a motion to approve a private driveway located at 729 Cox Ferry Road submitted by Gary and Sheila Cumberland as a private road being known as Cumberland Way and add same to the County Road Registry. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said road was and is hereby approved as a private road, Cumberland Way.

SO ORDERED this the 15th day of July, 2019.

In re: Discussion of Circuit Court Analysis

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Bishop did second a motion to authorize Mr. Vance to proceed with viewing other potential buildings within the Canton area for the Circuit Court system. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and Mr. Vance was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

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In re: Acknowledgment of Items for an Update to Solid Waste Management Plan

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge that certain memorandum dated July 10, 2019 from Building & Grounds Director Danny Lee, attached as Exhibit P, for items to be considered to update the Solid Waste Management Plan. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said memorandum was and is hereby acknowledged.

SO ORDERED this the 15th day of July, 2019.

In re: Authorization to Purchase Meal

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Steen did second a motion to authorize Mr. Vance to provide meals for the upcoming budget hearings. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and Mr. Vance was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Quote Mississippi Van Lines

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain quote submitted by Mississippi Van Lines for the use of four trucks and using county labor for the delivery and pickup of voting equipment at a cost not to exceed \$8,000.00 for the upcoming election. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said quote was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

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In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Bishop did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit Q. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Claims Docket and Payroll Dockets for July 1, 10 and 11, 2019

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Griffin did offer and Mr. Bishop did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated July 1, 2019
- (3) Payroll Claims Docket No. 2, dated July 10, 2019
- (4) Payroll Claims Docket No. 3, dated July 11, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

| Fund | Claim Nos. | No. of Claims | Amount |
|-----------------|---------------|---------------|------------|
| 001 | 3550 to 3687 | 138 | 152,666.50 |
| 012 | 128 to 128 1 | 72.45 | |
| 015 | 66 to 69 4 | 223,381.48 | |
| 030 | 58 to 58 1 | 17,491.44 | |
| 113 | 12 to 12 1 | 1,238.00 | |
| 115 | 118 to 120 3 | 2,016.24 | |
| 150 | 506 to 521 16 | 9,659.39 | |
| 160 | 65 to 66 2 | 22,881.00 | |
| 190 | 61 to 62 2 | 186.67 | |
| 191 | 120 to 123 4 | 1,450.60 | |
| 226 | 26 to 26 1 | 4,500.00 | |
| 315 | 13 to 13 1 | 86,203.62 | |
| 319 | 28 to 28 1 | 222,390.80 | |
| 320 | 40 to 40 1 | 26,800.00 | |
| 681 | 336 to 336 1 | 2,972.26 | |
| TOTAL ALL FUNDS | | 177 | 773,910.45 |

and further directed the Chancery Clerk to publish the Summary of Claims as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

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the matter carried unanimously and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Planning & Zoning Commission Per Diem

Mr. Steen did offer and Mr. Bishop did second a motion to approve the Planning & Zoning Commission Per Diem for July 11, 2019, attached as Exhibit R, and authorize payment of same. The vote on the matter being as follows:

| | |
|----------------------------|----------------------|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Recused ¹ |

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of July, 2019.

***In re: Approval of Amendment No. 1
Summit Food Service, LLC***

At the request and recommendation of Sheriff Randy Tucker, Mr. Baxter did offer and Mr. Bishop did second a motion to approve that certain Amendment No. 1 to the Agreement submitted by Summit Food Service, LLC, formerly Valley Services, Inc., attached as Exhibit S, for the cost of meals per inmate per day and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried unanimously and said Amendment to the Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

¹Prior to consideration of this item of business, Mr. Griffin excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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In re: Discussion of Lake Caroline Boulevard Funding

Mr. Bishop did offer and Mr. Baxter did second a motion to approve additional funding in the amount of \$35,000.00 to finish out Lake Caroline Boulevard. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said funding was and is hereby approved.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Agreement Strategic Marketing Group, LLC

Mr. Steen did offer and Mr. Bishop did second a motion to approve that certain Agreement submitted by Strategic Marketing Group, LLC (SMG), attached as Exhibit T, to provide public relation services to Madison County and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | No |
| Supervisor Trey Baxter | No |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried by a majority vote (3-2) of the Board and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

In re: Acceptance of Certificate of Deposit Weisenberger Road Improvements Project

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to accept that certain certificate of deposit no. 1303421 submitted by Hemphill Construction Company as security in lieu of retainage withheld from progress payments for the Weisenberger Road Improvements Project and acknowledge that certain Power of Attorney for same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said certificate of deposit was and is hereby accepted and said Power of Attorney was and is hereby acknowledged.

SO ORDERED this the 15th day of July, 2019.

President's Initials: _____
Date Signed: _____

***In re: Approval of Temporary Construction Easement
763 Cedar Hill Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve that certain Temporary Construction Easement received from Marilyn Burke to enter onto private property for the purpose of improving drainage and preventing erosion to county roads and to promote the public health, safety and welfare of the citizens of Madison County and authorize the Chancery Clerk to record same in Land Records. The vote on the matter being as follows:

| | |
|----------------------------|----------------------|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Recused ² |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried by the unanimous vote of those present and said Temporary Construction Easement was and is hereby approved and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Setting Salary

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Bishop did second a motion to approve setting the salary of Shelton Marberry at \$77,000.00 annually as Chief Inspector effective immediately and direct that Mr. Bryan and Board Attorney Katie Bryant Snell look at the options of hiring additional inspectors and directing the developers to bear some burden of having a county inspector inspecting their sites. The vote on the matter being as follows:

| | |
|----------------------------|--------|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Absent |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried by the unanimous vote of those present and said position and said salary were and are hereby approved effective immediately and Mr. Bryan and Ms. Snell were and are hereby directed.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Services Agreement

Mr. Griffin did offer and Mr. Bishop did second a motion to approve that certain General Right of Way Easement Acquisition and Consultation Services Agreement submitted by Integrated Right of Way (IROW), attached as Exhibit U, to provide professional services for general right of way acquisition, relocation services, appraisal, title services and realty consultation services and authorize the Board President to execute same. The vote on the matter being as follows:

²Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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| | |
|----------------------------|--------|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Absent |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the motion carried by the unanimous vote of those present and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss right of way acquisition,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing right of way acquisition with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Tim Bryan, Stan Wright of Neel Schaffer, State Aid/LSBP Engineer John McKee and Sheriff Randy Tucker. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 15th day of July, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Steen did offer and Mr. Bishop did second a motion to enter into Executive Session to discuss right of way acquisition. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

President's Initials: _____

Date Signed: _____

the matter carried unanimously and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 15th day of July, 2019.

Thereafter, Mr. Steen did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 15th day of July, 2019.

In re: Approval of Just Compensation

Mr. Griffin did offer and Mr. Bishop did second a motion to approve just compensation for acquisition of certain real property being assessed to St. Dominic Health Services, Inc. in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

Thereafter, Ms. Jones did offer and Mr. Griffin did second a motion to approve just compensation for acquisition of certain real property being assessed to St. Dominic Health Services, Inc. in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

| | |
|----------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor David E. Bishop | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 15th day of July, 2019.

President's Initials: _____

Date Signed: _____

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor David Bishop and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the July 15, 2019 meeting of the Board of Supervisors was recessed until Friday, July 17, 2019 at 9:00 am to begin budget hearings.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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