

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 19, 2019  
Adjourned from a meeting conducted on August 12, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 19, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Gerald Steen  
Supervisor David E. Bishop  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Greg Higginbotham  
Board Attorney Katie Bryant Snell  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Ms. Lisa Williams opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from August 5 and 12, 2019***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 5 and 12, 2019,

Mr. Steen did offer and Mr. Bishop did second a motion to approve the minutes of August 5 and 12, 2019 as presented and authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 5 and 12, 2019 were and are hereby approved.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 1 of 21 (8/19/19)*

***In re: Acknowledgment of Region 8 Mental Health -  
Mental Retardation Commission's Annual Report***

Mr. Griffin did offer and Ms. Jones did second a motion to acknowledge receipt of the Region 8 Mental Health annual report as presented by Director Dave Vann, copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Consideration of Tax Exemption Request  
Grace Christian Counseling Center***

Following discussion, Mr. Griffin did offer a motion to grant tax exemption status to Grace Christian Counseling Center finding that they provide counseling services to individuals for charitable purposes and they provide same benefits to other counties. Prior to call of the motion and following further discussion, Mr. Griffin did withdraw his motion.

***In re: Approval of Increases of Assessment of  
Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.***

Mr. Steen did offer and Ms. Jones did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for various tax years on certain parcels in the county, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Ms. Jones did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 2 of 21 (8/19/19)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, Ms. Jones did offer and Mr. Baxter did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: OBJECTIONS TO, FINAL EQUALIZATION OF, AND ADOPTION OF THE 2019 MADISON COUNTY TAX ROLLS – Public Hearings on Protests Received for 2019 Preliminary Real and Personal Property Assessment Rolls***

Ms. Jones did offer and Mr. Steen did second a motion to open the public hearing for purposes of equalization of the 2019 tax rolls as to protests timely received on August 5, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

WHEREAS, Mr. Christopher Reed of Ryan Consulting appeared before the Board, *via telephone conference*, stating he did file an objection on behalf of Guess Horton Ventures, LLC, parcel nos. 072I-31C-004 and 072I-31C-006, and requested the Board accept his values as presented in the amount of \$800,000 and also filed an objection on behalf of Madison Lodging, LLC, parcel no. 071F-24A-025/02.00 at \$7,580,000,

Mr. Baxter did offer and Mr. Bishop did second a motion to close the public hearing. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 3 of 21 (8/19/19)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Griffin did offer and Ms. Jones did second a motion to accept the Tax Assessor's recommendation for Guess Horton Ventures, LLC, parcel nos. 072I-31C-004 and 072I-31C-006 and assess the value at \$1,116,150 and assess the value for Madison Lodging, LLC, parcel no. 071F-24A-025/02.00 at \$9,257,140. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendations were and are hereby accepted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Mr. Steen did offer and Mr. Baxter did second a motion to open the public hearing for purposes of equalization of the 2019 tax rolls as to protests timely received on August 5, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Mr. John Grant, Esq. of Shows Law Firm, PLLC stated he did file an objection on behalf of Staybridge Suites Jackson, said objection and argument for same may be found in the Miscellaneous Appendix to these Minutes, parcel no. 071G-36D-039/01.00 and requested the Board accept the values as presented in the amount of \$3,600,000,

Mr. Steen did offer and Ms. Jones did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 4 of 21 (8/19/19)*

the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Steen did offer and Mr. Bishop did second a motion to accept the Tax Assessor's recommendation for Staybridge Suites Jackson, parcel no. 071G-36D-039/01.00 and assess the value at \$5,033,011. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Ms. Jones did offer and Mr. Baxter did second a motion to open the public hearing for purposes of equalization of the 2019 tax rolls as to protests timely received on August 5, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Mr. John Shows, Esq. of Shows Law Firm, PLLC stated he did file an objection on behalf of The Forum at Grandview, said objection and argument for same may be found in the Miscellaneous Appendix to these Minutes, parcel no. 072C-07C-002/01.00, parcel no. 072C-07C-002/04.00, parcel no. 072C-07C-002/00.00, parcel no. 072C-07C-002/06.00 and parcel no. 072C-07B-001/04.00 and requested the Board accept the values as presented with a combined total of \$31,250,000

Ms. Jones did offer and Mr. Bishop did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Ms. Jones did offer and Mr. Bishop did second a motion to accept the Tax Assessor's recommendation for The Forum at Grandview, parcel no. 072C-07C-002/01.00 and assess the value at \$13,066,370; parcel

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 5 of 21 (8/19/19)***

no. 072C-07C-002/04.00 and assess the value at \$4,410,390; parcel no. 072C-07C-002/00.00 and assess the value at \$18,077,680; parcel no. 072C-07C-002/06.00 and assess the value at \$238,360; and parcel no. 072C-07B-001/04.00 and assess to value at \$801,500. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor's recommendation was and is hereby accepted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Ms. Jones did offer and Mr. Steen did second a motion to open the public hearing for purposes of equalization of the 2019 tax rolls as to protests timely received on August 5, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Mr. John Shows, Esq. of Shows Law Firm, PLLC stated he did file an objection on behalf of The Boulevard Shoppes, said objection and argument for same may be found in the Miscellaneous Appendix to these Minutes, parcel no. 072C-07B-004/02.02 and requested the Board accept the values as presented in the amount of \$5,300,000,

Mr. Steen did offer and Ms. Jones did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Bishop did offer and Ms. Jones did second a motion to accept the Tax Assessor's recommendation for the Boulevard Shoppes, parcel no. 072C-07B-004/02.02 and assess the value at \$6,214,060. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 6 of 21 (8/19/19)*

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Tax Assessor’s recommendation was and is hereby accepted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

At the recommendation of Mr. Cannady, Ms. Jones did offer and Mr. Steen did second a motion to reject those objections received and filed with the Chancery Clerk after the period to accept objections to the 2019 Preliminary Rolls was closed and being received from Pinnacle Health Properties II and Alpha Media and to (1) acknowledge and amend the preliminary 2019 Homestead Applications, (2) acknowledge the deletions to the preliminary 2019 Homestead Applications, (3) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2019 Real Property Decreases (Equalization), (4) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2019 Real Property Increases (Equalization) agreed by tax payer, (5) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2019 Personal Property Decreases (Equalization), (6) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2019 Personal Property Increases (Equalization) agreed by tax payer and, (7) adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as Exhibit A, all of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended and said Order was and is hereby adopted.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Supervisor Steen did request that Consent Item No. 28 - “Authorize Board President to Execute Request for TIF Agreement Information,” be pulled for separate consideration,

Mr. Steen did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

- 7. **HR - Approve Personnel Matters**  
(Attached as Exhibit B)
- 8. **B&G - Approve Use of Rogers Park - Johnson**
- 9. **B&G - Approve Use of Rogers Park - Day**
- 10. **B&G - Approve Use of Rogers Park - Wright**
- 11. **B&G - Approve Use of Rogers Park - Bradfield**
- 12. **B&G - Approve Use of Courthouse Grounds - Canton Flea Market - October 2019**
- 13. **B&G - Approve Use of Courthouse Grounds - Central Mississippi Housing &**

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**Development**

14. **CA - Acknowledge Budget of Parkway East PID**  
(Found in the Miscellaneous Appendix to these Minutes)
15. **CA - Approve Pay Application # 2 submitted by Benson Builders & Properties, Inc. for the new health center, pavilion and restrooms**  
(Attached as Exhibit C)
16. **CA - Authorize the Board President to execute the Board Attorney Representation Letter to Fortenberry & Ballard, PC for audit of Madison County's financial records for fiscal year ended September 30, 2018**  
(Attached as Exhibit D)
17. **CA - Authorize the Board President and County Administrator to execute Management Representation Letter to Fortenberry & Ballard, PC for Madison County's financial statements for fiscal year ended September 30, 2018**  
(Attached as Exhibit E)
18. **CA - Authorize Board President and County Administrator to execute Audit Engagement Letter to Fortenberry & Ballard, PC**
19. **CA - Authorize County Administrator Shelton Vance to execute an Audit Understanding Letter submitted by Fortenberry & Ballard, PC to perform an audit of Madison County's financial records for fiscal year ended September 30, 2018**  
(Attached as Exhibit F)
20. **CA - Acknowledge Ad Valorem Request for Operations submitted by Madison County Schools for fiscal year 2019-2020**  
(Attached as Exhibit G)
21. **CA - Approve Travel and Related Expenses for Loretta Phillips and Clara Griffin to attend the 24th Annual Mississippi Human Resource Conference and Expo on September 16, 2019 in Tupelo, MS**
22. **CA - Approve invoice no. 835 in the amount of \$6,125.00 submitted by Haygood Group for construction documents for the Historic Courthouse Improvements Project**  
(Attached as Exhibit H)
23. **CA - Acknowledge Environmental Study submitted by Spectrum for Phase 1 Environmental Site Assessment Report on Sam Estess Estates 101 King Ranch Circle and Authorize the Board President to Execute same**  
(Found in the Miscellaneous Appendix to these Minutes)
24. **CA - Approve that certain Cooperative Service Agreement submitted by US Department of Agriculture for the USDA Beaver Control Program, effective October 1, 2019, and Authorize Board President to execute same**  
(Attached as Exhibit I)
25. **CA - Acknowledge the City of Madison's Budget Hearing for Fiscal Year 2020, September 3, 2019 at 6:00 pm**
26. **CA - Acknowledge Office of State Auditor notice regarding Contracted Financial and Compliance Audit for Fiscal Years 2019 and 2020**
27. **CA - Approve Request for Use of Election Equipment by the City of Canton for Special Election for Ward 7 on Tuesday, September 17, 2019 and a possible runoff on October 1, 2019**
29. **CA - Acknowledge Region 8 Budget request in the amount of \$110,000**
30. **ChClrk - Acknowledge Department of Revenue's Exemption Certificate Notice of Action for a period of 10 years beginning January 1, 2019 on the application submitted by Kasai North America, Inc and Approve Final Order representing same and Authorize the Board President to execute same**  
(Attached as Exhibit J)
31. **ChClrk - Acknowledge Department of Revenue's Exemption Certificate Notice of Action for a period of 10 years beginning January 1, 2019 on the application submitted by Matheson Tri-Gas, Inc and Approve Final Order representing same and Authorize the Board President to execute same**  
(Attached as Exhibit K)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

32. **COMP - Declare property as surplus and Authorize disposal of same**  
(Attached as Exhibit L)
33. **COMP - Declare vehicle to be Auctioned as surplus and Authorize disposal by Auction - Sheriff Department**  
(Attached as Exhibit M)
34. **ENG - Acknowledge LSBP funds for Simpson Road LSBP-45(22) Project**  
(Attached as Exhibit N)
35. **ENG - Acknowledge LSBP funds for Hart Road LSBP-45(21) Project**  
(Attached as Exhibit O)
36. **ENG - Authorize payment in the amount of \$139,358.41 to the City of Madison for reimbursement of the Hoy Road Expansion Project pursuant to that Interlocal Agreement dated June 20, 2016.**  
(Attached as Exhibit P)
37. **ENG - Acknowledge State Aid Road Construction notice to close McCullough Lane Bridge as appropriate emergency/temporary means**  
(Attached as Exhibit Q)
38. **ENG - Approve Resolution for Cancellation of Project SAP-45(16)M and Authorize the Board President to execute same**  
(Attached as Exhibit R)
39. **ENG - Approve Resolution Requesting SAP Funds for ERBR-SAP-45(16)M and Authorize the Board President to execute same**  
(Attached as Exhibit S)
40. **ENG - Approve and Award the lowest quote submitted by Franklin Paving, Inc. In the amount of \$29,125.00 for the overlay of Thomas Johnson Road for the MDA DIP Fastenal**  
(Attached as Exhibit T)
41. **IT - Approve Maintenance Agreement with S4i Systems for Chancery Scanning System and Authorize payment of same**  
(Attached as Exhibit U)
42. **IT - Approve Hardware Maintenance Contract Renewal and Authorize payment for same for the Chancery Clerk's Office**  
(Attached as Exhibit V)
43. **IT - Approve Renewal of Annual Software Support submitted by InStream for Kofax for the Chancery Land Records document processing and Authorize payment of same**  
(Attached as Exhibit W)
44. **PC - Approve August 2019 Procurement Card Reconciliation and Authorize payment of same**
45. **PC - Approve August 2019 Travel Card Reconciliation and Authorize payment of same**
46. **PC - Authorize Purchase Clerk Kesha Buckner to advertise for commodity term bids**
47. **RD - Approve Mowing Agreement with Mississippi Department of Transportation and Authorize the Board President to execute same**  
(Attached as Exhibit X)
48. **TA - Approve 2019 -2020 One Mill Application for Certification and Authorize the Board President to execute same**  
(Attached as Exhibit Y)
49. **TA - Acknowledge 2018 Real Property Increase**
50. **TA - Approve 2017 & 2018 Real Property Increases - Signed**
51. **TA - Acknowledge Certification from Mississippi Education Assessment Evaluator Board for Deputy Tax Assessor's Sommer Jackson, David Smith and Steve Meador**  
(Attached as Exhibit Z)

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*For Searching Reference Only: Page 9 of 21 (8/19/19)*

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Authorization of Board President to Execute TIF Agreement Correspondence***

Following discussion, Mr. Steen did offer and Mr. Baxter did second a motion to authorize the Board President to execute correspondence to Tax Assessor Norman Cannady and Tax Collector Kay Pace for the county’s share of the TIF debt obligation for tax years 2011 through 2019 related to the Madison Station/CVS Pharmacy TIF. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Authorization of Road Department***

Mr. Griffin did offer and Ms. Jones did second a motion to authorize the Road Department to assist Canton Public School with equipment, hauling and spreading gravel at the school bus barn. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Road Department was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Appointment to Madison County Citizens Services Agency Board***

Mr. Baxter did offer and Ms. Jones did second a motion to appoint Ms. Sarah Jackson to the Madison County Citizens Services Agency Board representing District 2, effective immediately. Ms. Jackson will be replacing Ms. Carolyn Jones, with said term to expire August, 2020. The vote on the matter being as follows:

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Jackson was and is hereby appointed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Reappointment to Numerous Boards***

Ms. Jones did offer and Mr. Baxter did second a motion to (1) reappoint Ms. Penni Davis to the Madison County Library System Board, representing District 1, expiring July, 2024, (2) reappoint Mr. Paul Tankersly to the Madison County Nursing Home Board, representing District 1, expiring August, 2024 and (3) reappoint Ms. Brenda Fuselier to the South Madison County Fire Protection Board, expiring April, 2024. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Davis, Mr. Tankersly and Ms. Fuselier were and are hereby reappointed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Agreement Belinda Stewart Architects, PA***

At the request and recommendation of Building & Grounds Director Danny Lee, Ms. Jones did offer and Mr. Steen did second a motion to approve that certain Agreement for the Services of Grant Writing and Grant Application, attached as Exhibit AA, submitted by Belinda Stewart Architects, PA to write a grant proposal to the Mississippi Department of Archives and History for the 2019 Community Heritage Preservation Grant program and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Approval of Change Order No. 5  
Southwest Madison County Fire Station***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Baxter did offer and Mr. Steen did second a motion to approve change order no. 5 submitted by Dale Partners Architects, P.A., attached as Exhibit BB, to replace omitted concrete work in the amount of \$1,737.00 with additional sodding of an equal amount for the Southwest Madison County Fire Station Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Appraisal Fee  
John B. Stewart Appraiser***

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Bishop did offer and Ms. Jones did second a motion to approve that certain proposal submitted by John B. Stewart, Appraiser in the amount of \$1,750.00, attached as Exhibit CC, to perform professional appraisal services on property located at Virililia Road and Livingston Vernon Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appraisal fee was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval to Release Letter of Credit  
Woodscape of Oakfield, Phase 1A***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Bishop did second a motion to authorize the Chancery Clerk to release letter of credit no. 150017328400 on Woodscape of Oakfield, Phase 1A and accept the roads as public roads with county maintenance excluding a one year maintenance bond. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 12 of 21 (8/19/19)***

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Professional Services Agreement  
Mississippi Engineering Group, Inc.***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen offer and Mr. Bishop did second a motion to approve that certain Professional Services Agreement submitted by Mississippi Engineering Group, Inc., attached as Exhibit DD, with a termination date of January 30, 2020 for the I-55 Overpass and Roadway Connections from Bozeman Road to Galleria Parkway Project and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried a majority vote of the Board (4-1) and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of August, 2019.

***In re: Approval of Site Plan  
Capitol Body Shop***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Bishop did second a motion to approve the site plan submitted by Capitol Body Shop, found in the Miscellaneous Appendix to these Minutes, to construct a new addition to the current building and acknowledge the July 11, 2019 minutes of the Planning & Zoning Board, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved and said minutes were and are hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Resolution Directing the Holding  
of a Public Hearing Concerning a Tax Increment Financing  
Plan for the Development of The Villages at Madison***

At the request and recommendation of Christiana Snuggs, Gouras & Associates, LLC, Mr. Steen did offer and Ms. Jones did second a motion approve that certain Resolution Directing the Holding of a Public Hearing Concerning a Tax Increment Financing Plan for the Development of The Villages at Madison and set September 3, 2019 at 9:00 a.m. for a public hearing for

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 13 of 21 (8/19/19)***

consideration of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and said public hearing was and is hereby set for September 3, 2019 .

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Reappointment to Central Mississippi Planning & Development Aging Advisory Board***

Mr. Steen did offer and Mr. Bishop did second a motion to reappoint Mr. Percy Campbell to the Central Mississippi Planning & Development Aging Advisory Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Campbell was and is hereby reappointed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Authorization of Board Attorney***

Mr. Griffin did offer and Mr. Steen did second a motion to authorize Board Attorney Katie Bryant Snell to prepare an Interlocal Agreement between Madison County, City of Madison and the City of Ridgeland, City of Canton and the Town of Flora for the Fall 2019 Household Hazardous Waste Day to be held at Holmes Community College, Ridgeland campus. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Approval of the MS Justice Assistance Grant  
Madison County Juvenile Drug Court***

Mr. Steen did offer and Ms. Jones did second a motion to approve the MS Justice Assistance Grant (JAG) for the Madison County Juvenile Drug Court, found in the Miscellaneous Appendix to these Minutes, in the amount of \$123,846.00 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Acknowledgment of Labor Day Holiday***

Mr. Griffin did offer and Mr. Bishop did second a motion to acknowledge September 2, 2019, Labor Day Holiday, all county offices will be closed in recognition of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said holiday was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

At the request and recommendation of Comptroller Greg Higginbotham, Mr. Steen did offer and Mr. Baxter did second a motion to approve the "Madison County Budget Amendments & Interfund Cash Transfers," attached as Exhibit EE. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments & interfund cash transfers were and are hereby approved.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 15 of 21 (8/19/19)***

***In re: Approval of Claims Docket and Payroll Dockets for August 5, 7 and 13, 2019***

At the request and recommendation of Comptroller Greg Higginbotham, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated August 5, 2019
- (3) Payroll Claims Docket No. 2, dated August 7, 2019
- (4) Payroll Claims Docket No. 3, dated August 13, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	4254 to 4365	112	350,971.27
012	141 to 144	4	3,842.85
015	74 to 77	4	318,491.19
030	64 to 64	1	8,158.04
097	83 to 83	4	1,183.00
103	2 to 2	1	94.68
104	20 to 20	1	575.00
105	85 to 85	1	1,037.00
113	14 to 14	1	3,261.12
115	138 to 139	2	1,079.95
150	571 to 571	1	38,385.70
160	75 to 84	10	40,652.50
191	137 to 138	2	5,605.40
315	15 to 15	1	54,646.50
316	5 to 5	1	31,810.20
319	32 to 33	2	70,297.37
320	45 to 46	2	1,202.75
321	6 to 7	2	1,884.20
323	36 to 36	1	9,385.00
325	7 to 7	1	33,628.60
327	15 to 16	2	34,825.00
TOTAL ALL FUNDS		156	1,011,017.32

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket together with a separate Resolution approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket Nos. 1- 4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 16 of 21 (8/19/19)*

***In re: Approval to Pay Poll Workers***

Mr. Steen did offer and Mr. Baxter did second a motion to approve payment to the poll workers listed pursuant to that certain memorandum from Comptroller Greg Higginbotham, attached as Exhibit FF, for the August 27, 2019 run-off election. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said poll workers were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Claims of Fleetcor Technologies and***

Thereafter, at the request and recommendation of Mr. Higginbotham, Mr. Bishop did offer and Mr. Baxter did second a motion to approve a supplemental claims docket dated August 16, 2019 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved; said payments were and are hereby approved; and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval to Void Tax Sales***

At the request and recommendation of Chancery Clerk Ronny Lott and pursuant to AG Opinion No. 95-0541, Ms. Jones did offer and Mr. Bishop did second a motion to authorize Mr. Lott to void the 2014, 2016 and 2017 tax sales, being assessed to CPG Investor Service, bearing parcel no. 092H-33D-023/00.00, due to the property being struck off to the state at the tax sales and should not have sold again. The vote on the matter being as follows:

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 17 of 21 (8/19/19)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Acknowledgment of Cost Estimate***

Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge that certain cost estimate to construct a Juvenile Detention Facility and drawings for same, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said cost estimate and drawing was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval of Full Food Service Agreement  
Tiger Correctional Services***

At the request and recommendation of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Baxter did second a motion to approve that certain Full Food Service Agreement submitted by Tiger Correctional Services, attached as Exhibit GG, to provide meals to inmates at the Madison County Detention Center for a period of twenty-four (24) months and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Approval to Rescind Board Action  
Summit Food Service, LLC***

At the recommendation of Board Attorney Katie Bryant Snell, Ms. Jones did offer and Mr. Bishop did second a motion to rescind the Board's action taken on July 15, 2019, approving Amendment No. 1 to the Agreement submitted by Summit Food Service, LLC, formerly Valley

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Services, Inc. for the cost of meals per inmate per day. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said action was and is hereby rescinded.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Authorization of Board Attorney***

At the request and recommendation of Board Attorney Katie Bryant Snell, Mr. Baxter did offer and Mr. Steen did second a motion to authorize Ms. Snell to send a notice of termination to Summit Food Service, LLC cancelling the contract for meal to inmates at the Detention Center. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Snell was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Acknowledgment of Letter of Resignation***

Mr. Griffin did offer and Mr. Baxter did second a motion to action the letter of resignation presented by Comptroller Greg Higginbotham effective August 23, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter of resignation was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Appointment of Interim Comptroller***

Mr. Griffin did offer and Mr. Steen did second a motion to appoint County Administrator Shelton Vance as Interim Comptroller. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 19 of 21 (8/19/19)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Vance was and is hereby appointed.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation involving ACLU litigation and potential personnel litigation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation involving ACLU litigation and potential personnel litigation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Steen did second a motion to enter into Executive Session to discuss ACLU litigation and potential personnel litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

Thereafter, Mr. Griffin did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 19<sup>th</sup> day of August, 2019.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Griffin and seconded by Supervisor Steen and approved by the unanimous vote of those present, the August 19, 2019 meeting of the Board of Supervisors was adjourned until Tuesday, September 3, 2019 at 9:00 am.

\_\_\_\_\_  
Trey Baxter, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 21 of 21(8/19/19)***

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 21 of 21(8/19/19)***