

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 16, 2019
Adjourned from a meeting conducted on September 3, 2019

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 16, 2019, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Supervisor David E. Bishop

Also Present:

County Administrator Shelton Vance
Board Attorney Katie Bryant Snell
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mayor Gene McGee opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from September 3, 2019

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on September 3, 2019,

Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of September 3, 2019 as presented and authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of September 3, 2019 were and are hereby approved.

SO ORDERED this the 16th day of September, 2019.

President's Initials: _____

Date Signed: _____

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***In re: Appointment of Committee
Sam Bouldin Road***

Mr. Baxter did offer and Mr. Griffin did second a motion to appoint a committee comprised of Supervisor Steen and Supervisor Griffin to inspect Sam Bouldin Road located in District 2, and report to the Board at their earliest convenience their recommendation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said committee was and is hereby appointed.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Supervisor Baxter did request that Consent Item No. 41 - Approve September 2019 Travel Card Reconciliation and Authorize Payment of same," be pulled for separate consideration,

Mr. Baxter did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

- 5. HR - Approve Personnel Matters**
(Attached as Exhibit A)
- 6. B&G - Approve Request to Refund \$25.00 for Use of Rogers Park - Johnson**
(Attached as Exhibit B)
- 7. B&G - Approve Use of Courthouse Grounds - Central Mississippi Housing & Development**
- 8. CA - Acknowledge Outdoor Recreation Grants Division Letter - Sulphur Springs Park**
(Attached as Exhibit C)
- 9. CA - Acknowledge MASIT Endorsement for Southwest Madison County Fire Station**
(Attached as Exhibit D)
- 10. CA - Approve Support Services Agreement for County Owned Buildings - Terry Services**
(Attached as Exhibit E)
- 11. CA - Approve Support Services Agreement for Jail & Sheriff Administrative Offices - Terry Services**
(Attached as Exhibit F)

President's Initials: _____

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12. **CA - Approve Pay Application # 3 submitted by Benson Builders & Properties Management for Sulphur Springs Park health center, pavilion and restrooms**
(Attached as Exhibit G)
13. **CA - Approve Business Associate Agreement submitted by BXS Insurance for Employee Navigator System and Authorize the Board President to execute same**
(Attached as Exhibit H)
14. **CA - Approve Confidentiality and Non-Disclosure Agreement submitted by BXS Insurance for Employee Navigator System and Authorize the Board President to execute same**
(Attached as Exhibit I)
15. **CA - Approve Travel and Related Expenses for 2020 SHRM Annual Conference / Phillips & Griffin / June 28 - July 1, 2020 / San Diego, CA**
16. **CA - Approve United Healthcare (UMR) Contract effective October 1, 2019 and Authorize the Board President to execute same**
(Found in the Miscellaneous Appendix to these Minutes)
17. **CA - Authorize the Board President to execute Community Heritage Preservation Grant Matching Share Agreement for restoration of the fence at the Madison County Historic Courthouse and Approve submitting the grant application to the MS Department of Archives and History**
(Found in the Miscellaneous Appendix to these Minutes)
18. **CA - Approve payment to the City of Ridgeland for County Line Road TIF - (Lowe's)**
(Attached as Exhibit J)
19. **CA - Approve payment to the City of Madison for Madison Station TIF - (CVS)**
(Attached as Exhibit K)
20. **CA - Approve and Authorize the Board President to execute Quarterly Report for Department of Finance and Administration - Reunion Phase 2 - First Quarter 2019**
(Attached as Exhibit L)
21. **CA - Approve and Authorize the Board President to execute Quarterly Report for Department of Finance and Administration - Reunion Phase 2 - Second Quarter 2019**
(Attached as Exhibit M)
22. **CA - Approve Central Mississippi Planning & Development District Sublease Agreement for Madison County WIN Job Center for a period of twelve months beginning October 1, 2019 through September 30, 2020 and Authorize the Board President to execute same**
(Attached as Exhibit N)
23. **ChClrk - Approve Payment for Special Master & Attorneys**
(Attached as Exhibit O)
24. **ChClrk - Acknowledge Orders Setting Salary of Court Administrator**
(Attached as Exhibit P)
25. **ChClrk - Approve 16th Section Land Lease Contracts**

President's Initials: _____

Date Signed: _____

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26. **ChClrk - Approve Contract for Professional Services submitted by Fortenberry and Ballard to perform a financial audit for county funds and Authorize the Board President to execute same**
(Attached as Exhibit Q)
27. **COMP - Clerk of the Board**
28. **COMP - Declare Property as Surplus and Authorize**
(Attached as Exhibit R)
29. **EMA - Approve Madison County Continuity of Operations Plan (COOP) pursuant to Madison County Comprehensive Emergency Management Plan and Authorize each Supervisor to execute same**
(Found in the Miscellaneous Appendix to these Minutes)
30. **EMA - Approve Travel and Related Expenses for MART Pet First Aid & Animal Handling in Emergencies / Tchia Williams / Mississippi State, MS / September 28, 2019**
31. **EMA - Approve Travel and Related Expenses for 2019 MCDEMA Mid-Winter Conference / Jennifer Knight, Seth Everett, Kyrie Lucas / Biloxi, MS / November 12-14, 2019**
32. **EMA - Approve Hazard Materials Response Plan as an additional annex in the 2017 CEMP Plan**
(Found in the Miscellaneous Appendix to these Minutes)
33. **EMA - Approve Service Agreement for a period beginning September 18, 2019 through September 17, 2020 submitted by BadgePass for Badge Machine**
(Attached as Exhibit S)
34. **ENG - Approve Utility Permit submitted by cSpire for service along Dee's Drive and Authorize the Board President to execute same**
35. **ENG - Approve Utility Permit submitted by cSpire for service along Green Oak Lane Area and Authorize the Board President to execute same**
36. **ENG - Approve Monthly Report**
37. **ENG - Approve Bridge Report**
38. **ENG - Approve Pay Request #3 submitted by Stantec Consulting Services for Weisenberger Road Improvements Project**
(Attached as Exhibit T)
39. **PC - Authorize the Purchase Clerk to purchase press and seal forms for Constables**
(Attached as Exhibit U)
40. **PC - Approve September 2019 Procurement Card Reconciliation and Authorize payment of same**

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The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 16th day of September, 2019.

***In re: Acknowledgment of Appraisal Report
John B. Stewart, Appraiser and Consultant***

Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge that certain appraisal report submitted by John B. Stewart, Real Estate Appraiser and Consultant, LLC for appraisal services of 2.0 acres at Virililia Road and Livingston -Vernon Road, found in the Miscellaneous Appendix to these Minutes and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said appraisal was and is hereby acknowledged and said payment was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Use of Rogers Park

At the request and recommendation of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize Hemphill Construction Company to use a certain portion of Rogers Park as a lay down site for material and equipment while performing work for the City of Canton for the Canton Safe Routes to School Sidewalk Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present Hemphill Construction Company was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

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Date Signed: _____

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***In re: Approval of Final Plat
Cane Creek Farms***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Baxter did second a motion to approve the final plat of Cane Creek Farms with said road being accepted as private. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said plat was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval of Extension of Surface Mining Permit
Birdsong Construction***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to approve the request to extend a surface mining permit for a period of one year submitted by Birdsong Construction for property located on North Old Canton Road, known as Rolling Hills. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said permit was and is hereby extended for one year.

SO ORDERED this the 16th day of September, 2019.

***In re: Request to Re-place Mobile Home -
Margaret Ross***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Ms. Jones did second a motion to authorize Ms. Margaret Ross to replace a mobile home on property owned by her at 142 Ellis Road in an R2 Residential District due to storm damage of her previous home. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Ross was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

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In re: Approval of Travel and Related Expenses

At the request and recommendation of Deputy Tax Assessor Leslie Lacour on behalf of Tax Assessor Norman Cannady, Mr. Steen did offer and Ms. Jones did second a motion to approve travel and related expenses for Deputy Tax Assessor Sommer Jackson to attend the IAAO Course 402, Biloxi, MS, November 18-22, 2019 and authorize payment of \$550.00 for same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said travel and related expenses were and are hereby approved.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval of Budget Amendments
Tax Assessor***

At the request and recommendation of Deputy Tax Assessor Leslie Lacour on behalf of Tax Assessor Norman Cannady, Mr. Steen did offer and Mr. Griffin did second a motion to approve the budget amendment request for FY 2018-2109 for the Tax Assessor, attached as Exhibit V. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments were and are hereby approved.

SO ORDERED this the 16th day of September, 2019.

***In re: Acknowledgment of Correspondence
Office of State Auditor***

Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge that certain correspondence dated September 9, 2019 from the Office of State Auditor Shad White regarding the purchase of commodities and budget transfers, attached as Exhibit W. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

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the matter carried by the unanimous vote of those present and said correspondence was and is hereby acknowledged.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval to Purchase Vehicle
Tax Assessor***

At the request and recommendation of Deputy Tax Assessor Leslie Lacour on behalf of Tax Assessor Norman Cannady, the Board of Supervisors did make a finding that, at the recommendation of Board Attorney Katie Bryant Snell, in an effort to perform the duties required by the Tax Assessor, there is an immediate need of a new vehicle to replace the 2007 Jeep Liberty due to mechanical problems and the air conditioner no longer working, it would be best to replace said vehicle than to make the necessary repairs to the 2007 Jeep. Thereafter, Mr. Steen did offer and Ms. Jones did second a motion to authorize the Purchase Clerk to issue a purchase order in the amount of \$29,756.00 for the purchase of a 2019 Ford Explorer from Mac Haik Dealership. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Purchase Clerk was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval of September 2019 Travel
Card Reconciliation***

Following discussion, Mr. Griffin did offer and Ms. Jones did second a motion to approve the September 2019 Travel Card Reconciliation report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said report was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Waste Management Invoices

At the request and recommendation of Comptroller/County Administrator Shelton Vance, Mr. Steen did offer and Mr. Baxter did second a motion to approve those certain invoices submitted by Waste Management, attached as Exhibit X, and authorize the payment of same. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said invoices were and are hereby approved and the Chancery Clerk was and is hereby authorized to issue pay warrants accordingly.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller/County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the “Madison County Budget Amendments & Interfund Cash Transfers,” attached as Exhibit Y. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments & interfund cash transfers were and are hereby approved.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Claims Docket and Payroll Dockets for September 3, 4 and 11, 2019

At the request and recommendation of Comptroller/County Administrator Shelton Vance, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated September 3, 2019
- (3) Payroll Claims Docket No. 2, dated September 4, 2019
- (4) Payroll Claims Docket No. 3, dated September 11, 2019

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	4905 to 4961, 4963 to 5039	134	1,106,635.50
012	156 to 160	5	1,246.13
015	80 to 83	4	207,419.68
097	93 to 93	1	750.45
105	91 to 94	4	14,965.62
108	9 to 9	1	1,111.56
115	151 to 153	3	5,318.58
150	626 to 660, 4962	36	144,195.97

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160	89 to 98	10	166,097.66
170	9 to 11	3	196,114.99
190	70 to 76	7	1,832.90
191	149 to 151	3	5,298.90
194	6 to 7	2	276.80
315	17 to 17	1	20,747.76
319	37 to 37	1	739,755.35
320	49 to 49	1	94,091.56
321	9 to 9	1	2,821.42
323	38 to 44	7	78,337.32
655	11 to 11	1	83,707.25
664	11 to 11	1	2,940.00
672	11 to 11	1	900.00
675	11 to 11	1	4,888.50
TOTAL ALL FUNDS		228	2,879,453.90

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket together with a separate Resolution approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Docket Nos. 1- 3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval of Wedding Reports
Madison County Justice Court***

Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain Justice Court Wedding Report, attached as Exhibit Z, for April 10 through September 10, 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said report was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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In re: Approval of Planning & Zoning Commission Per Diem

Mr. Baxter did offer and Ms. Jones did second a motion to approve the Planning & Zoning Commission Per Diem for September 12, 2019, attached as Exhibit AA, and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Recused

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Claims of Fleetcor Technologies and

Thereafter, at the request and recommendation of Mr. Vance, Mr. Griffin did offer and Ms. Jones did second a motion to approve a supplemental claims docket dated August 16, 2019 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved; said payments were and are hereby approved; and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of September, 2019.

In re: Approval to Reimburse PIPE Fund

At the request and recommendation of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Baxter did second a motion to approve reimbursement to the PIPE fund from the State Drug fund in the amount of \$1,575.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

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the matter carried by the unanimous vote of those present and said reimbursement was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

In re: Approval to Reimburse City of Madison

At the recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve reimbursing the City of Madison for work performed on Peppermill Drive in the amount of \$37,266.49 and St. Ives Subdivision in the amount of \$486,194.18. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said reimbursement was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

In re: Authorization of Purchase Clerk

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Baxter did second a motion to authorize the Purchase Clerk to issue purchase orders to Adcamp using term bid pricing on the following roads:

Glenfield Road - not to exceed \$100,000.00 from Fund 322
 Bozeman Road - not to exceed \$150,000.00 from Road Reserve Fund
 Virililia Road - not to exceed \$392,000.00 from Fund 319

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Purchase Clerk was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

Thereafter, and at the recommendation of Mr. Bryan, Mr. Griffin did offer and Mr. Baxter did second a motion to authorize the Purchase Clerk to issue a purchase order in the amount of \$54,000.00 for asphalt on Renfroe Road with the Road Department to lay same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

the matter carried unanimously and the Purchase Clerk was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

Thereafter, and at the recommendation of Mr. Bryan, Mr. Steen did offer and Mr. Griffin did second a motion to authorize the Purchase Clerk to issue purchase orders to Adcamp using term bid pricing on the following roads:

- Gunter Road - not to exceed \$96,000.00 from Road Reserve Fund
- Cane Creek Road - not to exceed \$60,000.00 from Road Reserve Fund

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Purchase Clerk was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

***In re: Approval of New Hire
District Attorney's Office***

At the request of District Attorney John Bramlett, Jr., Mr. Steen did offer and Mr. Griffin did second a motion to approve the hiring of Ms. Maegan G. Watson as Victim Assistance Coordinator, effective September 9, 2019, and to approve sharing the cost of her salary with Rankin County, with Madison County to pay 40% of said salary. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said hire was and is hereby approved with Madison County sharing 40% of said salary.

SO ORDERED this the 16th day of September, 2019.

In re: Approval of Payment of Invoice

At the request and recommendation of Comptroller/County Administrator Shelton Vance, Ms. Jones did offer and Mr. Steen did second a motion to authorize the payment of \$529.00 to Laundry South and authorize Mr. Vance to file a criminal affidavit with the Pearl Police Department for the alteration of that certain check that was originally issued to Laundry South. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent

President's Initials: _____

Date Signed: _____

Supervisor Paul Griffin

Aye

the matter carried by the unanimous vote of those present and the Chancery Clerk was and is hereby authorized to issue a pay warrant accordingly and Mr. Vance was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation involving ACLU litigation, potential personnel litigation and establish just compensation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation involving ACLU litigation, potential personnel litigation and establish just compensation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Katie Snell, County Engineer Tim Bryan, State Aid Engineer John McKee, Mr. Brad Engels and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering Executive Session.

SO ORDERED this the 16th day of September, 2019.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss ACLU litigation, potential personnel litigation and establish just compensation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

President’s Initials: _____

Date Signed: _____

the matter carried by the unanimous vote of those present and President Baxter declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 16th day of September, 2019.

During Executive Session, Mr. Baxter did offer and Ms. Jones did second a motion to approve that certain Apartment Incident Agreement³ related to the ACLU litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Agreement was and is hereby approved.

SO ORDERED this the 16th day of September, 2019.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to authorize Board Attorney Katie Bryant Snell to file a summary judgement related to the APAC litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Ms. Snell was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

Mr. Griffin did offer and Mr. Steen did second a motion to approve just compensation for acquisition of certain real property being assessed to Ronnie Johnson in a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and just compensation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 16th day of September, 2019.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as

³The Chancery Clerk was not given a copy of the Apartment Incident Agreement at the time of approval.

President's Initials: _____

Date Signed: _____

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follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public the action taken therein.

SO ORDERED this the 16th day of September, 2019.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Griffin and seconded by Supervisor Steen and approved by the unanimous vote of those present, the September 16, 2019 meeting of the Board of Supervisors was recessed until Monday, September 30, 2019 at 4:00 pm.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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President's Initials: _____

Date Signed: _____

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