

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JANUARY 21, 2020
Recessed from a meeting conducted on January 6, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 21, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Duane Thompson opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from January 6, 2020

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on January 6, 2020,

Mr. Griffin did offer and Ms. Jones did second a motion to approve the minutes of January 6, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of January 6, 2020 were and are hereby approved.

SO ORDERED this the 21st day of January, 2020.

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Date Signed: _____

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**In re: Approval of MSEG Contract
for Reunion 2 Phase B**

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to approve the contract of Mississippi Engineering Group for the Reunion 2 Phase B for the I-55 overpass and roadway connections from Bozeman Road to Parkway East. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said contract was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

**In re: Approval of Contract for
Professional Services - Mike Espy**

WHEREAS, Board Attorney Mike Espy appeared before the Board and presented that certain Agreement for Professional Services between Madison County and Mike Espy, PLLC and requested the Board's consideration of same, and

WHEREAS, a true and correct copy of which is attached hereto as Exhibit A, spread hereupon and incorporated herein by reference, and

Mr. Banks did offer and Mr. Griffin did second a motion to approve the aforementioned Agreement for Professional Services with Mike Espy, PLLC and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said Agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

**In re: Discussion of Appointments to
Various Boards and Committees**

Ms. Jones did offer and Mr. Steen did second a motion to submit the appointments of Stacey Wall, Ben Evans, and Gary Rogers to the Pearl River Valley Water Supply District Board to the Governor for his consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Date Signed: _____

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In re: Consideration of Public Road and County Road Maintenance - North Brooks Road

Mr. Griffin did offer and Mr. Baxter did second a motion to appoint a committee comprised of Mr. Karl Banks and Mr. Gerald Steen to inspect North Brooks Road and report to the Board at the next meeting their assessment of the suitability of North Brooks Road to become a public road. Prior to call of the question, the motion was withdrawn until Mike Espy has an opportunity to review the statute.

SO ORDERED this the 21st day of January, 2020.

In re: Consideration of Public Road - Cox Lane

Mr. Griffin did offer and Mr. Baxter did second a motion to appoint a committee comprised of Mr. Karl Banks and Mr. Gerald Steen to inspect Cox Lane and report to the Board at their earliest convenience their assessment of the suitability of Cox Lane to become a public road. Prior to call of the question, the motion was withdrawn until Mike Espy has an opportunity to review the statute.

SO ORDERED this the 21st day of January, 2020.

In re: Consideration of Public Road - Moore Road

Mr. Steen did offer and Mr. Banks did second a motion to appoint a committee comprised of Mr. Griffin and Mr. Baxter to inspect Moore Road and report to the Board at their earliest convenience their assessment of the suitability of Moore Road to become a public road. Prior to call of the question, the motion was withdrawn until Mike Espy has an opportunity to review the statute.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Increases of Assessment of Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.

Mr. Banks did offer and Mr. Baxter did second a motion to open the public hearing on the matter of increasing certain real and personal property assessments for various tax years. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 21st day of January, 2020.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for various tax years on certain parcels in the county, a spreadsheet and the petition listing the property owners, the parcel numbers, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said

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notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Ms. Jones did offer and Mr. Baxter did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 21st day of January, 2020.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Baxter did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

15. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit B)
16. **B&G - Approve Use of Courthouse Grounds - Bonner**
17. **B&G - Acknowledge Cancellation of Periodic Maintenance Service Agreement - TAW Power Systems, Inc.**
18. **CA - Approve Travel and Related Expenses for Analysis of MS Worker's Compensation Law / Vance, Phillips & Griffin / Ridgeland, MS / February 12, 2020**
19. **CA - Approve Travel and Related Expenses TimeClock Plus National Summit 2020 Phillips, Griffin & Hawkins / San Antonio, TX / March 29 - March 31, 2020**
20. **CA - Approval of Department Employee as Assistant Purchase Clerk**

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21. **CA - Approval of Department Employees as Assistant Receiving Clerk**
22. **CA - Acknowledge Audit Report Fiscal Year Ended - September 30, 2018**
23. **CA - Acknowledge 2020 Community Development Block Grant Notice From CMPDD**
24. **CA - Acknowledge CMPDD 2018 - 2019 Annual Report**
25. **CA - Acknowledge Request to Purchase of thirty (30) Gift Cards - Circuit Adult Drug Treatment Court**
26. **CA - Approve Request for Payment of Annual Dues MAS-MC (Mississippi Association of Supervisors - Minority Caucus)**
27. **CA - Approve Agreement with Butler Snow for Continuing Disclosure Services Related to Public Debt**
(Attached hereto as Exhibit C)
28. **CA - Approve Waste Tire Grant WT618 Request for Cash and Authorize Board President to Execute Same**
(Attached hereto as Exhibit D)
29. **CA - Approve Fastenal DIP Grant Job Report and Authorize Board President to Execute Same**
(Attached hereto as Exhibit E)
30. **CA - Acknowledge CMPDD Appointment Request**
31. **CA - Approve mileage reimbursement rate of \$0.575**
32. **CA - Approve Resolution to Contribute the Required Employer Contributions to PERS for the Chancery Clerk, Circuit Clerk and Constables Resolution**
(Attached hereto as Exhibit F)
33. **COMP - Approve Clerk of the Board Report - November 2019**
34. **COMP - Declare Supplies as Surplus and Authorize Disposal**
35. **COMP - Declare Property as Surplus and Authorize Disposal**
36. **EMA - Approve Travel and Related Expenses for 2020 Emergency Preparedness Conference / Albert Jones & Abonie Robicheaux / Lake Buena Vista, FL / April 22-23, 2020**
37. **ENG - Approve Final Acceptance Letter - Reunion Parkway and Highland Colony Parkway Overlay Project and Authorize Board President to sign**
(Attached hereto as Exhibit G)
38. **ENG - Approve Travel and Related Expenses for 2020 DSITE Winter Conference / Tim Bryan / Hattiesburg, MS / January 30-31, 2020**
39. **ENG - Approve AT&T Utility Permit - Church Road**
40. **ENG - Approve AT&T Utility Permit - Gluckstadt Road**

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41. **ENG - Approve cSpire Utility Permit - Enterprise Drive**
42. **ENG - Approve cSpire Utility Permit - Old Natchez Trace**
43. **PC - Approve January 2020 Procurement Card Reconciliation and Authorize Payment Thereof**
44. **PC - Approve January 2020 Travel Card Reconciliation and Authorize Payment Thereof**
45. **PC - Approval of Department Employees Authorized to Submit Purchase Requisitions**
46. **RD - Approve PubWorks Annual Support & Maintenance**
(Attached hereto as Exhibit H)
47. **TA - Approve 2019 Real Property Increase - Signed**
48. **TA - Approve 2019 Real Property Decreases**
49. **TA - Approve 2019 Homestead Exemption Amended Applications**
50. **TC - Approve Void of 2019 Tax Sale - Parcel 072B-10B-001/01.39**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Federal Legislation
Monitoring Services Contract - Butler Snow

Mr. Banks did offer and Mr. Griffin did second a motion to approve the contract with Butler Snow to provide legislative monitoring services to Madison County Board of Supervisors in connection with federal legislative and public policy matters. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Not Present Not Voting
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said federal legislation monitoring services contract was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

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***In re: Acknowledgment and Approval of Bid
for Bridge Construction - Key, LLC***

Mr. Griffin did offer and Ms. Jones second a motion to (1) acknowledge the single bid submitted and received from Key, LLC, and (2) award the bid for bridge construction to Key, LLC, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby acknowledged and awarded to Key, LLC.

SO ORDERED this the 21st day of January, 2020.

***In re: Approval of Request for Time Extension -
Reuion 3 & Bozeman Road Projects***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to approve a request to the Central Mississippi Planning and Development District for a one year extension for the Reunion 3 and Bozeman Road projects due to the right-of-way acquisition taking longer than expected, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, said request was approved, and Board President was and is authorized.

SO ORDERED this the 21st day of January, 2020.

***In re: Approval of Final Plat -
Coventry Part 2***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the final plat of Coventry Part 2, consisting of 11.61 acres with 26 lots ranging from approximately .3 to .5 acres, and accept Letter of Credit No. 7892349 for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 21st day of January, 2020.

***In re: Approval of Final Plat -
Villas of Bridge Water Phase 1***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the final plat of the Villas of Bridge Water Phase 1, consisting of 12.92 acres with 57 lots ranging from approximately .2 to .55 acres, and accept Letter of Credit No. 1188535 for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 21st day of January, 2020.

***In re: Approval of Mendrop Engineering Resources, LLC
Work Order # 25***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to approve Menrop Engineering Resources, LLC work order #25, attached as Exhibit I, for the proposed drainage project on Yandell Road near Aulenbrock Drive for a fee of not to exceed \$7,960.00 for survey services associated with easement/right-of-way acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Work Order # 25 was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

***In re: Consideration to Void Tax Sale
Parcel Number 072C-06A-005/04.00***

At the request of Tax Collector Kay Pace, Mr. Griffin did offer and Ms. Jones did second a motion to void the 2019 tax sale of Pride Bros, LLC bearing Parcel number 072C-06A-005/04.00 which was struck to the State. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and 2019 tax sale was and is hereby voided.

SO ORDERED this the 21st ay of January, 2020.

In re: Approval of Contract for Collection of Indebtedness Owed - Central MS Court Collections

At the request of Tax Collector Kay Pace, Mr. Banks did offer and Mr. Steen did second a motion to approve the contract of Central MS Court Collections, Inc., attached as Exhibit J, for the collection of delinquent indebtedness owed to the Tax Collector for past due personal property taxes and mobile home taxes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Contract - TempStaff

At the request of Tax Collector Kay Pace, Mr. Steen did offer and Mr. Griffin did second a motion to approve the contract for TempStaff to hire temporary staff for up to 6 months, attached as Exhibit K, to be paid within 30 days. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

In re: Authorization to Hire Assistant County Prosecutor

At the request of County Prosecutor Pamela Hancock, Mr. Griffin did offer and Mr. Banks did second a motion to authorize a lobbyist to lobby the legislature to amend the statute that affects county prosecutors to hire an assistant county prosecutor for approximately 30-40 hours per month due to the increased demands in the filing of criminal affidavits by victims and the police force. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the lobbyist was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

***In re: Request of the Madison County
Democratic Executive Committee for Access to all County
Voting Precincts***

Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the letter from Mr. Howard Brown, Chairman of the Madison County Democratic Executive Committee, found in the Miscellaneous Appendix to these Minutes, and forward the same to the Election Commissioners for consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board, and said letter was and is hereby acknowledged.

SO ORDERED this the 21st day of January, 2020.

***In re: Request from the Carroll
County Sheriff***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the request of Sheriff Clint Walker of Carroll County to purchase a Tahoe from the Madison County Sheriff's fleet. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby acknowledged.

SO ORDERED this the 21st day of January, 2020.

In re: Consideration of Reunion 2 Funds

Following discussion, Ms. Jones did offer and Mr. Steen did second a motion to authorize the County Administrator to advertise for placing up to six million dollars of the Reunion 2 funds in a new twelve (12) month certificate of deposit. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Gov Deals Auction Contract

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Gov Deals Auction contract, attached as Exhibit L, to sell surplus property except motorized equipment and vehicles, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, said contract was and is hereby approved, and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

In re: Consideration of Invoices from Circuit Court Drug Court - Court Watch, Inc.

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to authorize payment of the various invoices pursuant to the Court Order submitted by Special Circuit Court Judge Staci O'Neal. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and payment of said invoices was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

In re: Authorization to Change Authorized Signatory - MDA Fastenal DIP Grant

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to authorize Board President Gerald Steen to execute documents related to the MDA Fastenal DIP Grant project. The vote on the matter being as

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follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of County Administrator/Comptroller Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Claims Docket and Payroll Docket for January 6, 8, and 13, 2020

At the request and recommendation of County Administrator/Comptroller Shelton Vance, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated January 6, 2020
- (3) Payroll Claims Docket No. 2, dated January 8, 2020
- (4) Payroll Claims Docket No. 3, dated January 13, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

<i>Fund</i>	<i>Claim Nos.</i>	<i>No. of Claims</i>	<i>Amount</i>
001	1121 to 1274	154	1,206,042.20
012	43 to 48	6	826.40
014	1 to 1	1	28,693.80
015	25 to 28	4	261,605.49
030	13 to 13	1	8,675.00

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031	3 to 3	1	4,463.60
097	26 to 28	3	17,294.00
104	6 to 6	1	1,899.00
105	23 to 26	4	22,781.45
113	5 to 6	2	1,609.04
115	47 to 49	3	5,680.59
150	142 to 170	29	67,679.34
160	21 to 22	2	30,530.00
190	17 to 21	5	642.20
191	32 to 38	7	18,753.97
194	13 to 13	1	9,599.09
226	13 to 14	2	2,940.00
320	13 to 13	1	42,230.00
328	11 to 11	1	16,766.60
330	3 to 3	1	3,748.27
333	5 to 5	1	42,572.83
655	3 to 3	1	70,168.00
664	3 to 3	1	2,200.00
672	3 to 3	1	1,453.00
675	3 to 3	1	4,089.50
<i>TOTAL ALL FUNDS</i> 234			1,872,943.37

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board, and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of January, 2020.

***In re: Approval of Planning & Zoning Commission
Per Diem - January 9, 2020***

At the request and recommendation of County Administrator/Comptroller Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diem for January 9, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Recused ¹

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the matter carried unanimous vote of those present and said per diem for the Planning and Zoning Commission was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Claims of Fleetcor Technologies

Mr. Banks did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of January, 2020.

***In re: Acknowledgment of Federal Aid
Application - Madison County Citizens
Services Agency***

At the request and recommendation of County Administrator/Comptroller Shelton Vance, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge that the Madison County Citizens Services Agency's application of federal aid, and authorize the Board President to execute the Notification of Intent to Apply for Federal Aid. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said federal aid application was acknowledged and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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In re: Approval of 16th Section Land Lease Contract - James T. Boykin

At the request of Chancery Clerk Ronny Lott, Mr. Banks did offer and Mr. Baxter did second a motion to approve that certain Notice to Renew Residential Lease Contract to James T. Boykin regarding Lot 14, St. Augustine Park Subdivision, Part 2, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said lease contract was so approved and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of January, 2020.

In re: Authorization to Hire Assistant EMA & Assistant Fire Coordinator

Mr. Banks did offer and Mr. Griffin did second a motion to hire Mr. Mack Pigg as Assistant EMA Director and Assistant Fire Coordinator to work with Mr. Minor Norman and Mr. Albert Jones, as a full time employee to be paid an annual salary of \$45,000.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Mack Pigg was and is hereby hired as the Assistant EMA Director and Assistant Fire Coordinator for Madison County.

SO ORDERED this the 21st day of January, 2020.

In re: Approval of Work Order # 4 - Garver, LLC

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve Garver, LLC's work order number 4 to prepare maps and deeds for the Oakfield drainage project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Work Order #4 was and is hereby approved.

SO ORDERED this the 21st day of January, 2020.

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Date Signed: _____

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In re: Authorization to Award Bid - Hemphill Construction

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to award the bid of Hemphill Construction as the lowest bidder in the amount of \$691,105.25, and establish a project fund for the Ben Lockett Road bridge project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded.

SO ORDERED this the 21st day of January, 2020.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss right-of-way acquisition.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Steen did offer a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing right-of-way acquisition with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, Board Attorney Mike Espy, County Engineer Tim Bryan, Jim Turner, Caleb Koonce, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 21st day of January, 2020.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss right-of-way acquisition. The vote on the matter being as follows:

President’s Initials: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 21st day of January, 2020.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce that the Board of Supervisors approved rights-of-way and just compensations during Executive Session.

Thereafter, Ms. Jones did offer and Mr.Griffin did second a motion to approve just compensation for acquisition of certain real property being assessed to Dorothy Cox Terry, James R. Terry, Murray Claire Cox, Dorothy Nell Cox Quinn (Terry), 121 Colony Crossing, LLC, BancorpSouth Bank, and Illinois Central Railroad Company for sums certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensations were and are hereby established.

SO ORDERED this the 21st day of January, 2020.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Jones and approved by the unanimous vote of those present, the January 21, 2020 meeting of the Board of Supervisors was adjourned until Monday, February 3, 2020 at 9:00 a.m.

 Gerald Steen, President
 Madison County Board of Supervisors

Date signed: _____

ATTEST:

President's Initials: _____

Date Signed: _____

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Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

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