

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MARCH 19, 2020
Recessed from a meeting conducted on March 16, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on March 19, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams on behalf of Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Hunter Arnold opened the meeting with a prayer and Scott Weeks led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Consideration of Traffic Accident Information

At the request of Mr. Hunter Arnold of Mississippi Engineering Group, Mr. Steen did offer and Mr. Griffin did second a motion to authorize the County Administrator to work with MSEG in acquiring traffic accident information from the City of Madison, the Sheriff's Department and Mississippi Department of Public Safety between Gluckstadt Road and Highway 463 to enhance the BUILD Grant. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby authorized.

SO ORDERED this the 19th day of March, 2020.

President's Initials: _____

Date Signed: _____

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***In re: Approval to Release Statement of Warranty
Timber Ridge of Wellington, Part 3C and 3D***

Mr. Baxter did offer and Mr. Banks did second a motion to approve releasing the statement of warranty guaranteed by Adcamp, Inc. for Timber Ridge of Wellington, Part 3C and 3D and direct the Chancery Clerk to return funds in the amount of \$72,709.85 to Catlett Road Properties, LLC for the final wearing course in Timber Ridge of Wellington, Part 3C and 3D. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said statement of warranty was and is hereby released and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 19th day of March, 2020.

***In re: Authorization of Board President to
Execute Correspondence***

Mr. Banks did offer and Mr. Griffin did second a motion to authorize the Board President to execute certain correspondence to MASIT advising that Fisher Brown Bottrell Insurance has been appointed as the Agent of Record for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and the Board President was and is hereby authorized.

SO ORDERED this the 19th day of March, 2020.

In re: Discussion of the Coronavirus Emergency

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Baxter did second a motion to suspend all events at county owned facilities for the length of the Covid-19 pandemic and cancel the birthday party scheduled in April at Rogers Park and issue the refund accordingly. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and all events at county owned facilities were and are hereby suspended and said event at Rogers Park was and is hereby cancelled.

SO ORDERED this the 19th day of March, 2020.

President's Initials: _____
Date Signed: _____

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Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to restrict travel by county employees until April 30, 2020 excluding statutory required activities. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and travel was and is hereby restricted.

SO ORDERED this the 19th day of March, 2020.

Thereafter, Mr. Steen did offer and Ms. Jones did second a motion to authorize the County Administrator authority to distribute cleaning and sanitary supplies and computer and phone privileges to continue to carry out county services during this period. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby authorized.

SO ORDERED this the 19th day of March, 2020.

Mr. Steen did offer and Mr. Banks did offer to approve and adopt the Covid-19 Health Emergency Leave Policy, attached as Exhibit ??, to be in effect through the pandemic period and approve and adopt the Administrative Leave Policy, attached as Exhibit ??, to be added to the Madison County Employee Handbook. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Policies were and are hereby approved and adopted.

SO ORDERED this the 19th day of March, 2020.

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Banks did offer and Mr. Steen did second a motion to limit the role of the Volunteer Fire Departments to medical responses calls until necessary Covid-19 supplies are available and allow Pafford to answer medical calls. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Volunteer Fire Departments were and are hereby limited in their capacity to medical response calls.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 19th day of March, 2020.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the March 2, 2020 meeting of the Board of Supervisors was adjourned until Monday, April 6, 2020 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

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