

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MAY 4, 2020
Being the first day of the May term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 4, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter¹
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:

County Administrator Shelton Vance
Comptroller Na'Son White
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Gerald Steen opened the meeting with a prayer and Mr. Paul Griffin led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from April 20, 2020

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on April 20, 2020,

Mr. Banks did offer and Ms. Jones did second a motion to approve the minutes of April 20, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

¹Supervisor Trey Baxter participated in the meeting via teleconference.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 18 (5/4/20)

the matter carried unanimously and the minutes of April 20, 2020 were and are hereby approved.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters**
(Attached hereto as Exhibit A)
3. **CA - Approve Statement of Proof of Loss Property - Justice Court**
(Attached hereto as Exhibit B)
4. **CA - Approve HOME Grant Request for Cash and Authorize Payment of Vendors Upon Receipt of Funds from MS Home Corporation**
(Attached hereto as Exhibit C)
5. **CA - Approve Internet Service Proposal on Sulphur Springs Road and Authorize Board President to Execute**
(Attached hereto as Exhibit D)
6. **CA - Approve Payment to Ridgeland for Colony Park TIF**
(Attached hereto as Exhibit E)
7. **CA - Approve Maintenance Agreement Renewal WebSmart Support**
(Attached hereto as Exhibit F)
8. **ChClrk - Acknowledge Excess Funds - Chancery Clerk**
(Attached hereto as Exhibit G)
9. **ChClrk - Acknowledge Chancery Court Order**
(Attached hereto as Exhibit H)
10. **CirCrt - Acknowledge SAMHSA Treatment Drug Court Notice of Award**
(Attached hereto as Exhibit I)
11. **COMP - Acknowledge Constable Annual Financial Report - Michael L. Brown**
(Attached hereto as Exhibit J)
12. **COMP - Approve Constable Report - April 2020**
(Attached hereto as Exhibit K)
13. **COMP - Approve Lost Rabbit URD FY 2020 Payment**
(Attached hereto as Exhibit L)
14. **ENG - Approve CMU Permit - Old Jackson Road**
15. **ENG - Approve CMU Permit - Ragsdale Road 3**
16. **ENG - Approve cSpire Utility Permit - Industrial Drive and Hazelton Drive**

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 18 (5/4/20)

17. **ENG - Approve cSpire Utility Permit - Mannsdale Road**
18. **IT - Approve IBM Services Renewal for SO AS/400 System and Authorize Board President to Execute Statement of Work**
(Attached hereto as Exhibit M)
19. **PC - Acknowledge ITS Work Product Acceptance Form and Authorize Board President to Execute same**
(Attached hereto as Exhibit N)
20. **RD - Approve April 2020 Monthly Report**
21. **RD - Approve April 2020 Closed Call Analysis**
22. **RD - Approve May 2020 Service Call Schedule**
23. **RD - Approve May 2020 Culvert Requests**
24. **TA - Approve Registration and Dues for Online IAAO Course 102 Income Approve to Value / Mitch Doom**
25. **TA - Approve Registration and Related Expenses for Online IAAO Course 102 Income Approve to Value / David Smith**
26. **TA - Approve Maintenance Agreement Renewal ArcGIS Desktop Primary and Secondary using State Contract ITS Contract Pricing**
(Attached hereto as Exhibit O)
27. **TA - Approve 2019 Real Property Decreases**
28. **TA - Approve 2019 Personal Property Increases - Signed**
29. **TA - Approve 2019 Homestead Amended Applications**
30. **TC - Approve Void of 2019 Tax Sale - Parcel No. 081F-13-234/00.00**
(Attached hereto as Exhibit P)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 4th day of May, 2020.

In re: Discussion of Kearney Park Fire District

Mr. Banks did offer and Mr. Griffin did second a motion to authorize an appraisal be performed for the consideration to purchase property at Livingston Vernon Road and Virillia Road for a proposed new fire station for Kearney Park Fire District. The vote on the matter being as

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 18 (5/4/20)

follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appraisal was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

***In re: Consideration of Property on
Casmir Drive***

Mr. Banks did offer and Ms. Jones did second a motion to authorize moving forward to allow Mr. Shannon Huff to purchase certain property off of Casmir Drive to allow access to his property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Huff was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

***In re: Appointment of Board Commissioner for
South Madison Protection District***

Mr. Griffin did offer and Mr. Banks did second a motion to reappoint Robert Kelly as Board Commissioner of the South Madison Protection District for a period of five years, expiring April 2025. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Robert Kelly was and is hereby reappointed.

SO ORDERED this the 4th day of May, 2020.

***In re: Appointment of Board Commissioner for
Valley View Fire Board***

Mr. Griffin did offer and Mr. Banks did second a motion to reappoint Tecora Goines as Board Commissioner of the Valley View Fire Board for a period of five years, expiring April 2025. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 18 (5/4/20)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Tecora Goines was and is hereby reappointed.

SO ORDERED this the 4th day of May, 2020.

***In re: Appointment of Board Commissioner for
Kearney Park Fire District***

Mr. Banks did offer and Mr. Steen did second a motion to appoint Sheila Bracey as Board Commissioner of the Kearney Park Fire District, replacing Mr. McNair, for a period of five years, expiring September, 2024. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Sheila Bracey was and is hereby appointed.

SO ORDERED this the 4th day of May, 2020.

***In re: Consideration of BUILD Grant for
Reunion Interchange***

Mr. Steen did offer and Mr. Banks did second a motion to authorize the County Administrator with assistance from MSEG to submit a BUILD Grant application on behalf of Madison County no later than May 18, 2020, seeking an amount not to exceed ninety (90) percent of the project budget for construction of an extension of Reunion Parkway eastward from Bozeman Road with a bridge crossing I-55 and an eastern terminus at Parkway East, a/k/a Reunion Parkway Crossing, f/k/a Reunion Parkway Phase II. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

***In re: Authorization to Initiate Purchase
of Fire Truck***

Mr. Griffin did offer and Mr. Banks did second a motion to authorize Fire Coordinator Minor Norman to begin the process to purchase a fire truck for Valley View Fire District. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Fire Coordinator was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Request for 2019 Fire District Payment

At the request of Fire Coordinator Minor Norman, Mr. Griffin did offer and Mr. Banks did second a motion to authorize payments to Fire Protection Districts for 2019, attached as Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Fire Coordinator was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Approval to Purchase Right of Way - Kugle

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to authorize the Chancery Clerk to issue pay warrants to Charles K. Kugle in the amount of \$35,983.34, to William R. Kugle in the amount of \$35,983.33, and to Teresa Y. Kugle Forrest in the amount of \$35,983.33 for right of way acquisition for the Reunion Parkway Road, Phase 3 Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Approval to Purchase Right of Way - Forrest

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to authorize the Chancery Clerk to issue a pay warrant to Joshua and Caitlin Forrest in the amount of \$100.00 for right of way acquisition for the Reunion Parkway Road, Phase 3 Project. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

***In re: Approval of Memorandum of Understanding -
Martin Luther King Drive Project***

Pursuant to that Interlocal Agreement dated December 3, 2019, Mr. Banks did offer and Mr. Griffin did second a motion to release the City of Canton from overseeing the Martin Luther King Drive rebuilding, overlaying and striping project and authorize the Purchase Clerk to issue purchase orders in an amount not to exceed \$190,000.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the City of Canton was and is hereby released and the Purchase Clerk was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

***In re: Approval to Amend the 2020 Road Plan and
Correction, Nunc Pro Tunc, of the Minutes of April 6, 2020***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve amending the 2020 Road Plan to remove Mini Lane and add Minute Lane in its place. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Road Plan was and is hereby amended.

SO ORDERED this the 4th day of May, 2020.

Thereafter, and at the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve amending the 2020 Road Plan to add McBride Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 7 of 18 (5/4/20)

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Road Plan was and is hereby amended.

SO ORDERED this the 4th day of May, 2020.

Thereafter, and at the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to correct, *nunc pro tunc*, the minutes of the Madison County Board of Supervisors of April 6, 2020 on the matter of ***In re: Modification of 2020 Road Plan*** to increase the amount for Gus Green Road from \$309,575.00 to \$321,175.00 due to \$11,600.00 for 200 tons for base asphalt for road base repairs needed. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby corrected, *nunc pro tunc*.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Historic Courthouse Grounds Improvements

At the request and recommendation of Purchase Clerk Keshia Buckner, Ms. Jones did offer and Mr. Griffin did second a motion to acknowledge bids received on April 28, 2020, being Hemphill Construction, Inc. and Stewart Environmental Construction, Inc. for irrigation, new sidewalk, and a brick retaining wall for the historic courthouse grounds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby acknowledged.

SO ORDERED this the 4th day of May, 2020.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to reject said bids. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby rejected.

SO ORDERED this the 4th day of May, 2020.

President's Initials:_____

Date Signed:_____

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to direct Building & Grounds Director Danny Lee to bring a recommendation to the Board for an irrigation system, and new sidewalks within budget for the historic courthouse grounds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Danny Lee was and is hereby directed.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Grounds Maintenance

At the request of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Mr. Banks did second a motion to accept the low bid of Excell Lawn Service in the amount of \$43,062.00 for grounds maintenance for county facilities. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby accepted.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Full Time Janitor for Justice Court

At the request and recommendation of Justice Court Clerk Cheryl Horn, Mr. Steen did offer and Mr. Griffin did second a motion to approve the hiring of a full time janitor for Justice Court for sanitizing of the Justice Court building for 90 days due to COVID-19 at a cost of \$2,556.00 per month beginning May 15, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring was and is hereby approved.

SO ORDERED this the 4th day of May, 2020.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 18 (5/4/20)

In re: Authorization to Provide Notice to Janitorial Service

Mr. Griffin did offer and Mr. Banks did second a motion to direct the County Administrator to give the current janitorial service a 90 day notice of the consideration of privatizing of janitorial services whether acquiring an RFP or bringing in house services. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and the County Administrator was and is hereby directed.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Pafford Operating Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Ms. Jones did second a motion to approve the Pafford Emergency Medical Services, Inc. Operating Agreement, attached as Exhibit R, to provide ALS and BLS emergency and non emergency ambulance services and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously said agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Authorization for Disposal of Property

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to declare four (4) vehicles as surplus property, establish a value of \$7,000.00 for each vehicle, offer these vehicles to the City of Canton in exchange for their commitment that the Canton Fire Department and Canton Police Department will renew and continue their participation in the Madison County E-911 response system, and authorize the Board President to execute the same. A list of said vehicles is attached hereto as Exhibit S. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 18 (5/4/20)

the matter carried unanimously said disposal was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Acknowledgment of Request for Donation of Patrol Vehicles

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the request for donation of patrol vehicles to the Carroll County Sheriff's Office at a cost of \$7,000.00 per vehicle. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby acknowledged.

SO ORDERED this the 4th day of May, 2020.

In re: Acknowledgment of Request for Donation of Patrol Vehicles

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the request for donation of patrol vehicles to Madison County Schools at a cost of \$7,000.00 per vehicle. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby acknowledged.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Annual Service Agreement with bfac.com

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Banks did second a motion to approve that certain Annual Service Agreement submitted by bfac.com, attached as Exhibit T, for a mobile app with Madison County and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 11 of 18 (5/4/20)

Supervisor Paul Griffin

Aye

the matter carried unanimously and said agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Cafeteria Plan Provider

Mr. Banks did offer and Mr. Griffin did second a motion to authorize County Administrator Shelton Vance to begin searching for a new cafeteria plan provider for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Tax Collection Interlocal Agreement

Mr. Banks did offer and Mr. Griffin did second a motion to authorize Board Attorney Mike Espy to prepare a Tax Collection Interlocal Agreement with the cities for the collection of taxes and authorize the Board President to execute any audit documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board Attorney and Board President were and are hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Madison County Security Health Glazing Project Proposal

Mr. Griffin did offer and Mr. Banks did second a motion to approve that certain proposal submitted by JH&H Architects, attached as Exhibit U, to meet with each Elected Official and Department Heads to establish goals and objective to determine what is needed for the health and safety of employees and the public. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposal was and is hereby approved.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit V. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Claims Docket & Payroll Docket for April 28, and 29, 2020

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated April 28, 2020
- (3) Payroll Claims Docket No. 2, dated April 28, 2020
- (4) Payroll Claims Docket No. 3, dated April 29, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2409 to 2483	75	817,483.97
012	94 to 102	9	27,682.47
014	3 to 3	1	4,361.00
015	51 to 53	3	110,964.45
095	9 to 9	1	29,401.32
097	53 to 53	1	16,078.00
105	54 to 57	4	177,727.15
115	101 to 109	9	21,109.84
116	5 to 5	1	11,663.28
117	5 to 5	1	698.97
118	5 to 5	1	4,812.16
119	5 to 5	1	2,552.11
120	5 to 5	1	963.68
121	4 to 4	1	97.78
137	9 to 9	1	12,309.65

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 13 of 18 (5/4/20)

150	329 to 347	19	112,056.51
160	42 to 43	2	12,609.08
190	41 to 41	1	79.64
191	91 to 97	7	2,462.29
194	44 to 46	3	1,678.76
226	26 to 27	2	2,376,759.05
306	5 to 6	2	594,889.04
328	17 to 18	2	68,822.08
333	8 to 8	1	3,485.42
655	7 to 7	1	89,365.96
664	7 to 7	1	750.00
672	7 to 7	1	832.00
675	7 to 7	1	6,591.50
681	233 to 233	1	1,938.69
690	7 to 7	1	32,540.19
691	7 to 7	1	40,670.93
TOTAL ALL FUNDS			4,583,436.97

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Claims of Fleetcor Technologies

Ms. Jones did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of May, 2020.

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 14 of 18 (5/4/20)

In re: Consideration of Internet Service

Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board Attorney Mike Espy and Mr. Steen to work with Mr. Griffin to draft a letter to Governor Tate Reeves, Speaker of the House Philip Gunn, and Lt. Governor Delbert Hosemann expressing the importance of the need for internet service for Northern and Western Madison County to assist in the education of the children in this area. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board Attorney and the Board President were and are hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Consideration of Countywide Incentive/Hazard Pay Policy

Mr. Griffin did offer a motion to authorize all full time county employees to receive an additional \$5.00 per hour and all part time employees to receive an additional \$2.50 per hour as part of the incentive pay policy for the next two (2) weeks. Said motion failed for lack of a second.

Thereafter, Mr. Steen did offer and Mr. Banks did offer a substitute motion to adopt a countywide incentive/hazard pay policy for essential employees, with said policy to allow these essential employees to receive incentive/hazard pay in the amount of \$5.00 per hour for all regular hours worked for a period of the next two weeks, and that such incentive pay shall begin pursuant to the immediate signing of an Incentive Pay Contract, said policy shall relate to all full-time and part-time Madison County employees, both salaried and hourly, who have been on the Madison County payroll for the previous 30 days, and said policy shall **not** include or extend to consultants, vendors, counsel, or Madison County employees who are currently out on EPSL, FMLA, Emergency FMLA, APL, as well as those employees who are working remotely, nor shall it include employees in the Road Department, Engineering Department, and Building & Grounds Department, or any employees who have previously signed the Incentive Pay Contracts will not receive the funds. Prior to the call of the motion, Mr. Griffin did offer a substitute motion to adopt the same as the previous motion made by Mr. Steen but to also include the Road Department, Engineering Department and Building & Grounds Department. Said motion failed for lack of a second. Thereafter, Mr. Steen called for the vote on the original motion. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Incentive Pay Policy was and is hereby approved.

SO ORDERED this the 4th day of May, 2020.

President's Initials: _____

Date Signed: _____

In re: Approval of Agreement with St. Dominic’s Health Services

Ms. Jones did offer and Mr. Banks did second a motion to approve that certain Agreement between St. Dominic’s Health Services, Inc. and Madison County, attached as Exhibit W, for the donation of 13.35 acres for the Reunion Parkway Road, Phase 3 project and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Approval of Metrix Solutions Quote

Mr. Banks did offer and Mr. Steen did second a motion to approve the quote submitted by Metrix Solutions, attached as Exhibit X, for three (3) wireless access points at a cost of \$2,088.45 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said quote was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 4th day of May, 2020.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss just compensation and economic update.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Banks did offer and Supervisor Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing just compensation and economic update with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, Joey Deason, Chris Pace, Greg Thompson and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

President’s Initials: _____

Date Signed: _____

For Searching Reference Only: Page 16 of 18 (5/4/20)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 4th day of May, 2020.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss just compensation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 4th day of May, 2020.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce that the Board of Supervisors voted to establish just compensation for three parcels of property on Yandell Road during Executive Session.

SO ORDERED this the 4th day of May, 2020.

President's Initials: _____

Date Signed: _____

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the May 4, 2020 meeting of the Board of Supervisors was adjourned until Monday, May 18, 2020 at 5:00 p.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 18 of 18 (5/4/20)