

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MAY 18, 2020  
Recessed from a meeting conducted on May 4, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 18, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter<sup>1</sup>  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Na'Son White  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Duane Thompson opened the meeting with a prayer and Mr. Gerald Steen led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from May 4, 2020***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 4, 2020,

Mr. Banks did offer and Mr. Steen did second a motion to approve the minutes of May 4, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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<sup>1</sup>Supervisor Trey Baxter participated in the meeting via teleconference.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 19 (5/18/20)***

the matter carried unanimously and the minutes of May 4, 2020 were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did request that item 25 be pulled for discussion, and

Ms. Jones did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters**  
(Attached hereto as Exhibit A)
3. **HR - Refund Health Insurance Premium**  
(Attached hereto as Exhibit B)
4. **B&G - Authorize Establishment of Utility Services (electricity and water) at Sulphur Springs Park**
5. **CA - Acknowledge Annual Maintenance Agreement Axon Enterprise, Inc. (Taser) and Authorize Payment Thereof**  
(Attached hereto as Exhibit C)
6. **CA - Approve JAG Match Waiver and Authorize Board President to Execute**
7. **CA - Approve JAG Application**  
(Attached hereto as Exhibit D)
8. **CA - Approve Statement of Proof of Loss**  
(Attached hereto as Exhibit E)
9. **CA - Approve Pay Application #12/Sulphur Springs Park / Benson Builders & Properties/April 30, 2020**  
(Attached hereto as Exhibit F)
10. **CA - Approve Extension of Contract for HOME Grant**  
(Attached hereto as Exhibit G)
11. **ChClrk - Approve 16th Section Land Lease Contracts**
12. **ChClrk - Acknowledge Tax Redemption Reports**  
(Attached hereto as Exhibit H)
13. **COMP - Approve Clerk of the Board - March 2020**
14. **COMP - Approve Payment - City of Madison - Madison Station-CVS TIF**  
(Attached hereto as Exhibit I)
15. **COMP - Declare Property as Surplus and Authorize Disposal**  
(Attached hereto as Exhibit J)

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 2 of 19 (5/18/20)*

16. **CountyCrt - Approve Adult Drug Court (SAMSHA) Contract Addendum**  
(Attached hereto as Exhibit K)
17. **ENG - Approve cSpire Utility Permit for Subdivision - Glenwild, Phase 2**
18. **ENG - Approve Canton Municipal Utilities Permit - Bridge Water Loop and Bridge Water Drive**
19. **ENG - Approve Canton Municipal Utilities Permit - Lake Ridge Drive**
20. **ENG - Approve Payment to Trend Consultants, LLC / Parcel 17 Bozeman Road Improvements**  
(Attached hereto as Exhibit L)
21. **ENG - Approve Renewal of Software - DLT Solutions**  
(Attached hereto as Exhibit M)
22. **PC - Approve May 2020 Procurement Card Reconciliation and Authorize Payment Thereof**
23. **PC - Approve May 2020 Travel Card Reconciliation and Authorize Payment Thereof**
24. **P&Z - Approve Maintenance Agreement Renewal of ESRI GIS Desktop**  
(Attached hereto as Exhibit N)
26. **TC - Approve Agreement with DivcoData (Diversified Companies, LLC) - Tax Collector**  
(Attached hereto as Exhibit O)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

Thereafter, Mr. Griffin, after expressing his appreciation to Lt. Albert Jones, Lt. Jeff Waldrop, and M/Sgt. Elton Flax for their service in law enforcement to Madison County, did offer and Mr. Banks did second a motion to approve item number 25, authorizing Lt. Albert Jones, Lt. Jeff Waldrop, M/Sgt. Elton Flax to purchase the sidearm issued to them at a cost of \$10.00 each. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 3 of 19 (5/18/20)*

the matter carried unanimously and Lt. Albert Jones, Lt. Jeff Waldrop, and M/Sgt. Elton Flax were and are hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Acceptance of BUILD Grant Application  
for Reunion Parkway Crossing***

Mr. Steen did offer and Mr. Banks did second a motion to accept the BUILD Grant application seeking an amount not to exceed ninety (90) percent of the project budget for construction of an extension of Reunion Parkway eastward from Bozeman Road with a bridge crossing I-55 and an eastern terminus at Parkway East, a/k/a Galleria Parkway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said BUILD grant application was and is hereby accepted.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Request for  
Variance to Subdivision Ordinance***

At the request of Mr. J. Kevin Watson, Esq., Mr. Banks did offer and Mr. Griffin did second a motion to authorize a variance to the subdivision ordinance to allow Magnolia Land Co. to subdivide 70 acres located on Pocahontas Road into 4 parcels, attached hereto as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Request for  
Variance to Subdivision Ordinance***

At the request of Mr. Richard Skinner, Mr. Banks did offer and Mr. Griffin did second a motion to authorize a variance to the subdivision ordinance to allow family to subdivide 177 acres located off Highway 49 into lots to construct homes on the property and acknowledge the plat, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 4 of 19 (5/18/20)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Resolution of Intent - Ragsdale Solar, LLC***

At the request and recommendation of Joey Deason, Executive Director of MCEDA, Mr. Griffin did offer and Mr. Steen did second a motion to approve the Resolution of Intent with Ragsdale Solar, LLC to construct and equip a new solar electrical power generation facility on 1,570 acres in Madison County, attached as Exhibit Q, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution of Intent was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Perform Study***

Mr. Griffin did offer and Mr. Steen did second a motion to direct Joey Deason of MCEDA to perform a feasibility study at a cost not to exceed \$10,000.00 for affordable housing in Northeast Madison County to promote growth in that area. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Deason was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Agreement for Mowing  
Rights-of-Way in Madison County***

At the request of Road Manager Cornelius Bacon, Mr. Banks did offer and Mr. Griffin did second a motion to cease all cutting on Highway 463 and Highway 22 until negotiations can be had with Central Highway Commission for a fair reimbursement rate.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 5 of 19 (5/18/20)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said cutting was and is hereby ceased.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Purchase Tractors***

At the request of Road Manager Cornelius Bacon, Mr. Steen did offer and Mr. Banks did second a motion to authorize the purchase of ten (10) Kubota tractors on State Contract at a cost of \$529,367.20. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Purchase Diamond Mowers***

At the request of Road Manager Cornelius Bacon, Mr. Banks did offer and Mr. Griffin did second a motion to authorize the purchase of two (2) Diamond Mowers on State Contract at a cost of \$109,276.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Purchase Bush Hog Cutters***

At the request of Road Manager Cornelius Bacon, Mr. Banks did offer and Ms. Jones did second a motion to authorize the purchase of eight (8) Bush Hog bat wing cutters on State Contract at a cost of \$143,033.92. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization of Lease Purchase Financing of Equipment***

Mr. Griffin did offer and Mr. Banks did second a motion to secure lease-purchase financing for up to \$1.2 million for tractors, pavers, and cutters to be paid over five (5) year period. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said lease-purchase financing was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Change Order # 3 - Sulphur Springs Park***

At the request and recommendation of Buildings and Grounds Director Danny Lee, Mr. Griffin did offer and Mr. Banks did second a motion to approve Change Order #3 for the Sulphur Springs Park to extend the contract time for ninety (90) days due to the inclement weather at an additional cost of \$3,482.00, a copy of which is attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Change Order # 4 - Sulphur Springs Park***

At the request and recommendation of Buildings and Grounds Director Danny Lee, Mr. Banks did offer and Mr. Griffin did second a motion to reject Change Order #4 for the Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said change order was and is hereby rejected.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval to Release Letter of Credit -  
Woodscape of Oakfield, Phase 1B***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize the Chancery Clerk to release the Letter of Credit and accept the one year maintenance warranty bond for asphalt from Adcamp and Letter of Credit for drainage. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Letter of Credit was and is hereby released.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Rescind Stantec Task Order  
#10***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to rescind Stantec’s Task Order # 10 approved on April 6, 2020 due to the expiration of the Master Services Agreement in December 2019. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order #10 was and is hereby rescinded.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Stantec General Services Agreement***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to approve Stantec’s General Services Agreement, attached as Exhibit S. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



the matter carried unanimously and said agreement was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Task Order #1 - Stantec***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to approve Stantec’s task order #1 in the amount of \$19,369.20, attached as Exhibit T, for preparation of plans for the Highway 51 at Green Oak Lane project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said task order # 1 was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Extension on Mobile Home in a Residential District***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to approve the request of Mr. Ronnie Aultman for an extension of his mobile home permit on his property located at 486B Kearney Park Road for a period of one (1) year due to financial hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said extension was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Interlocal Agreements with City of Madison, City of Canton, City of Flora, & City of Ridgeland***

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Griffin did second a motion to approve interlocal agreements with the City of Madison, City of Canton, City of Flora, and the City of Ridgeland relating to the collection of ad valorem, special assessment taxes, and public property assessments, copies of which are attached hereto as Collective Exhibit U. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said interlocal agreements were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of COVID-19  
State of Emergency Proclamation &  
E911 Emergency Declaration***

At the request of EMA Director Albert Jones, Mr. Banks did offer and Ms. Jones did second a motion to extend the COVID-19 State of Emergency Proclamation and the E911 Emergency Declaration for an additional thirty (30) days. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said COVID-19 proclamation and the E911 emergency declaration were and are hereby extended.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Mask Policy***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Banks did second a motion to adopt a policy requiring masks to enter county buildings for all county buildings, including county employees. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said policy was and is hereby adopted.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Purchase Zoom  
Subscription***

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to authorize the purchase of two (2) Zoom licenses to be used in County Court and authorize payment of same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Protective Shields for County Offices***

At the request and recommendation of County Administrator Shelton Vance Mr. Banks did offer and Mr. Griffin did second a motion to authorize the purchase of temporary plexiglass dividers to be placed in county offices by Hederman Brothers at a cost of \$7,385.00, a copy of said estimate from Hederman Brothers being attached as Exhibit V. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Proposed Protective Shields***

Following discussion, Mr. Banks did offer and Mr. Griffin did second a motion to table the proposal for a more permanent solution submitted by JH&H Architects for protective shields. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said matter was and is hereby tabled.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Purchase Vehicle***

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to authorize the purchase of a 2020 Silverado crew cab truck for Madison County Emergency Management at a cost of \$39,164.00 from Rogers-Dabbs Chevrolet, Inc. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said purchase was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration to Rescind Awarding Grounds Maintenance***

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Griffin did second a motion to rescind the Board’s action on May 4, 2020 awarding proposal for grounds maintenance to Excel Lawn Maintenance because they will not present the County with a contract for their services and reject all other bids submitted for grounds maintenance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said action was and is hereby rescinded.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Acknowledge Office Closure for National Memorial Day***

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Steen did second a motion to acknowledge the closing of all county offices and courthouses in observance of National Memorial Day/Jefferson Davis’ birthday on May 25, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said office closure was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit W. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Claims Docket & Payroll Docket for May 1, May 11, and May 13, 2020***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated May 1, 2020
- (3) Payroll Claims Docket No. 2, dated May 11, 2020
- (4) Payroll Claims Docket No. 3, dated May 13, 2020
- (5) Payroll Claims Docket No. 4, dated May 13, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2489 to 2586	98	378,377.95
012	103 to 104	2	77.35
015	54 to 57	4	115,015.76
030	21 to 22	2	903.80
031	6 to 6	1	4,463.60
097	55 to 56	2	1,530.00
104	15 to 15	1	633.00
105	58 to 59	2	18,714.45
115	110 to 113	4	1,433.17
150	350 to 372	23	68,610.19
160	46 to 48	3	17,576.80
170	8 to 10	3	23,442.80
180	4 to 4	1	991.00
190	42 to 43	2	200.95
194	47 to 48	2	2,037.55
306	7 to 12	6	741,221.46
320	17 to 17	1	29,080.00
324	5 to 5	1	92,628.55
328	19 to 19	1	400.00
330	7 to 7	1	225,487.66
TOTAL ALL FUNDS		160	1,722,826.04

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 13 of 19 (5/18/20)***

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1-4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Claims of Fleetcor Technologies***

Mr. Griffin did offer and Mr. Banks did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of Fourth Amendment Securus Technologies Contract***

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Ms. Jones did second a motion to approve the fourth amendment of telephone contract with the jail submitted by Securus Technologies, with said amendment being a reduction in the commission from 46% to 36% on cards sold to inmates in exchange for a \$25,000.00 annual grant for technology for the Madison County Detention Center, attached as Exhibit X and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the said contract amendment was and is hereby approved and the Board President were and are hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

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<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 14 of 19 (5/18/20)***

***In re: Approval of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Ms. Jones did second a motion to approve invoices to be submitted to MDOC for housing and medical costs for inmates for the month of October 2019 in the amount \$11,200.29 and authorize the Board President to execute the same.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MDOC invoices were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Mr. Banks did second a motion to approve invoices to be submitted to MDOC for housing and medical costs for inmates for the month of November 2019 in the amount \$3,851.24 and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MDOC invoices were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Approval of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Steen did offer and Ms. Steen did second a motion to approve invoices to be submitted to MDOC for housing and medical costs for inmates for the month of December 2019 in the amount \$5,649.66 and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MDOC invoices were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Discussion of Food Trucks and Mobile Food Vendors***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to extend the relaxed regulations on food trucks and mobile food vendors regarding areas in which they are allowed to operate, as well as not requiring permits, until June 22, 2020 due to the COVID-19 pandemic. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said regulations were and are hereby extended until June 22, 2020.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Consideration of Easement Agreement with Entergy***

Ms. Jones did offer and Mr. Steen did second a motion to approve that certain Easement Agreement between Entergy and Madison County, attached as Exhibit Y, to allow them onto the property to power the electrical tower and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said easement agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization to Hire Appraiser***

At the request of EMA Director Albert Jones, Ms. Jones did offer and Mr. Griffin did second a motion to authorize the County Engineer to hire an appraiser to appraise Virillia Road and Stokes Road for a county right-of-way to move a siren from Cloud Road for a fee not to exceed \$1,000.00 to County Surveyor Richard Tolbert. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said the County Engineer was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



***In re: Authorization of Sale of Vehicles***

At the request of County Administrator, Mr. Steen did offer and Mr. Banks did second a motion to accept the minutes from Carroll County Board of Supervisors, approve the sale of the three (3) vehicles at a cost of \$7,000.00 each, and authorize Board President to execute the bills of sale. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby accepted and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Authorization of Board President***

Mr. Griffin did offer and Mr. Steen did second a motion to authorize the Board President to sign and send the letter to Governor Tate Reeves, Speaker of the House Philip Gunn, and Lt. Governor Delbert Hosemann expressing the importance of the need for internet service for Northern and Western Madison County to assist in the education of the children in this area and acknowledge the letter in the minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss just compensation and economic update.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Banks did offer and Supervisor Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing just compensation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, Greg Thompson and Sheriff Randy Tucker. The vote on the matter being as follows:

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 17 of 19 (5/18/20)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Ms. Jones did second a motion to enter into Executive Session to discuss just compensation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

Thereafter, Ms. Jones did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce that the Board of Supervisors voted to establish just compensation for four parcels of property on the Oakfield Boulevard Drainage Project and Reunion Phase 3 during Executive Session.

SO ORDERED this the 18<sup>th</sup> day of May, 2020.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Banks and approved by the unanimous vote of those present, the May 18, 2020 meeting of the Board of Supervisors was adjourned until Monday, June 1, 2020 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 19 of 19 (5/18/20)***