

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 1, 2020  
Being the first day of the June term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 1, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Comptroller Na'Son White  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Gerald Steen opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from May 18, 2020***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 18, 2020,

Ms. Jones did offer and Mr. Banks did second a motion to approve the minutes of May 18, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of May 18, 2020 were and are hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Consideration of Masks for Courts***

At the request of County Court Judge Staci O’Neal, Mr. Griffin did offer and Mr. Baxter did second a motion allow every Elected Official and Department Head to acquire masks for staff and general public as requested, and allow County Court Judge Staci O’Neal to complete her order for masks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Elected Officials and Department Heads were and are hereby authorized and said mask order for Judge Staci O’Neal was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Ms. Jones did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters**  
(Attached hereto as Exhibit A)
3. **CA - Acknowledge MDEQ Public Notice / Kasai North America Inc**
4. **CA - Acknowledge Notice of Development (Park View Estates V) with Associated Tax Credits**
5. **CA - Acknowledge Notice of Development (Mill Town Place) with Associated Tax Credits**
6. **CA - Approve Reschedule of Household Hazardous Waste Disposal Day - June 20, 2020**
7. **CA - Approve Hazardous Waste Disposal Contract - Care Environmental Corp**  
(Attached hereto as Exhibit B)
8. **CA - Approve Hazardous Waste Disposal Contract - Magnolia Data Solution**  
(Attached hereto as Exhibit C)
9. **CA - Approve Hazardous Waste Disposal Contract - Stericycle - Shred-It**  
(Attached hereto as Exhibit D)
10. **CA - Approve Application of Coronavirus Emergency Supplemental Funding Grant thru USDOJ for Sheriff Office**  
(Attached hereto as Exhibit E)
11. **CA - Approve Payment of FY 2020 Budget Allocation to American Red Cross - \$5,000**

President’s Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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12. **CA - Approve Waste Management Solid Waste Price Adjustments**  
(Attached hereto as Exhibit F)
13. **ChClrk - Acknowledge SOS Correspondence on Incomplete Interlocal Agreement - Household Hazardous Waste Day**
14. **ChClrk - Approve 16th Section Land Lease Contracts**
15. **ChClrk - Approve Payment for Special Master & Attorneys**  
(Attached hereto as Exhibit G)
16. **ChClrk - Approve Request to Void Various Tax Sale**  
(Attached hereto as Exhibit H)
17. **ChClrk - Approve Agreement with DivcoData (Diversified Companies, LLC) - Chancery**  
(Attached hereto as Exhibit I)
18. **ChClrk - Acknowledge Chancery Court Order**  
(Attached hereto as Exhibit J)
19. **CirCrt - Approve Consideration of Contract for Hauling Election Equipment**  
(Attached hereto as Exhibit K)
20. **COMP - Approve Constable Report - May 2020**  
(Attached hereto as Exhibit L)
21. **COMP - Approve Reunion II Quarterly Report to DFA - 2nd Quarter 2020 and Authorize Board President to Execute same**  
(Attached hereto as Exhibit M)
22. **COMP - Approve Invoice Rejection - Dale Partners**  
(Attached hereto as Exhibit N)
23. **COMP - Declare Vehicles as Surplus, Acknowledge Exchange Under MCA 31-7-13(m)(vi) and Authorize Disposal by Auction**  
(Attached hereto as Exhibit O)
24. **PC - Authorize Purchase of MSWIN Radios for Sheriff's Department, Using State Contract MSWIN 3429**  
(Attached hereto as Exhibit P)
25. **PC - Authorize Burial of Unclaimed Body**  
(Attached hereto as Exhibit Q)
26. **RD - Approve May 2020 Monthly Report**
27. **RD - Approve May 2020 Closed Call Analysis**
28. **RD - Approve June 2020 Service Call Schedule**
29. **RD - Approve June 2020 Culvert Requests**
30. **Sheriff - Authorization for Purchase of Firearm for \$10 - MCA 45-9-13**
31. **TA - Approve Registration and Related Expenses for Assessment Evaluator I (AEI)**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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/David Smith

- 32. **TA - Approve Application and Related Expenses for 2020 Mississippi Education and Certificate Program (MAE) / Steve Meador**
- 33. **TA - Approve Application and Related Expenses for 2020 Mississippi Education and Certificate Program (MAE) / Mitch Doom**
- 34. **TA - Approve 2020 Industrial Exemption Applications**  
(Attached hereto as Exhibit R)
- 35. **TA - Approve 2019 Real Property Decreases**
- 36. **TA - Approve 2019 Real Property Increase - Signed**
- 37. **TA - Approve 2019 Homestead Amended Applications**
- 38. **TA - Approve 2019 Personal Property Decrease**
- 39. **TA - Approve Industry Name Change - Calsonic Kansei North America**  
(Attached hereto as Exhibit S)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Consideration of New Location  
for Tax Collector's Office/South Annex***

Mr. Steen did offer and Mr. Griffin did second a motion to direct County Administrator to perform a search for a new location for the Tax Collector's office to service the needs of tax payers in the south end of Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator was and is hereby directed.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Grounds Maintenance***

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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**Contract**

At the request of Building & Grounds Director Danny Lee, Mr. Griffin did offer and Mr. Banks did second a motion to award the contract for grounds maintenance to Excel Lawn Maintenance in the amount of \$43,036.00 per year for grounds maintenance for county facilities and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said award was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization to Advertise for Projects***  
**SAP-45 (57) - Old Highway 16**

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize him to advertise for bids for SAP-45(57) Old Highway 16 Bridge project, contingent upon State Aid approval. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization to Advertise for Projects***  
**SAP-45 (58) - Stump Bridge Road**

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize him to advertise for bids for SAP-45(58) Stump Bridge Road bridge project, contingent upon State Aid approval. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Right of Way Purchase***  
**Old Highway 16 State Aid Bridge**

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to acknowledge receipt of the just compensation for the Old Highway 16 State Aid Bridge project and authorize payment of same in the amount of \$570.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby acknowledged and said payment was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Right of Way Purchase  
King Ranch Road at Highway 22***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve Task Order #5 to the general services contract with Integrated Right of Way for the permanent right-of-way at the Northwest corner of King Ranch Road and Highway 22 at a cost not to exceed \$13,800.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Task Order #5 was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Right of Way Purchase  
Way Road Drainage Project***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to approve Task Order #6 to the general services contract with Integrated Right of Way for the permanent and temporary drainage easements on Way Road and Banks Road at a cost not to exceed \$19,500.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Task Order #6 was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization to Repair Sink Hole***

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to authorize Mr. Tim Bryan to enter private property at 107 Kenzie Court in Ashbrooke Subdivision and accept temporary easement to repair a sink hole to allow the pipe to flow freely and alleviate flooding of a public street. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Tim Bryan was and is hereby authorized and said repairs were and are hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization to Repair Sink Hole***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Steen did second a motion to authorize Mr. Tim Bryan to enter private property between lots 207 and 208 in Hathaway Lake Part 5 and accept temporary easement to repair a sink hole to allow the ditch to be stabilized and the pipe to flow freely and alleviate flooding of a public street. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Tim Bryan was and is hereby authorized and said repairs were and are hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Engineering Contract with Neel-Schaffer, Inc.***

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to approve the engineering contract with Neel-Schaffer, Inc., a copy of which is attached hereto as Exhibit T, for environmental permitting and engineering design for the Catlett Road Improvements Project at a cost not to exceed \$239,056.00 and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and the Board President was and is hereby authorized.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Acceptance of Donated Property***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to accept donation of 9.52 acres of permanent right-of-way and 2.39 acres of temporary easement from St. Dominic Health Services and authorize the Board President to execute the agreement, a copy being attached as Exhibit U. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said donation was and is hereby accepted and the Board President was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization for Hemphill Construction Co.  
To Subcontract Ben Lockett Road Bridge Project***

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Baxter did second a motion to allow Hemphill Construction Company to subcontract portions of the Ben Lockett Road Bridge Project to Geo-Products, Inc. and Goodloe Construction Company and authorize Board President to execute State Aid form (FAS-S.A.) SC-1 for each. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Hemphill Construction Company was and is hereby authorized and the Board President was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization of Bridge Replacement  
on Virililia Road***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize Key, LLC to proceed with construction to replace the bridge on Virililia Road at Movie Town RV Park at a cost of \$143,683.60. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said construction was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Request to Place Mobile Home -  
Elvage Ross***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to authorize Elvage Ross to place a mobile home on property zoned in a residential district located at 166 Pugh Road to replace the home which is beyond repair. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Ross was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Variance - GSM, LLC***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve a variance to reduce the front setbacks of Lots 36, 37, 38, and 39 of Coventry Part 2 from 30 feet to 25 feet due to a ditch running through the back yard on the property line. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Petition to Rezone -  
Lee Sahler***

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Banks did second a motion to approve that certain petition to rezone C-1 Commercial to C-2 Commercial property, the same being lots 6 and 7 of Gluckstadt Office Park on Lexington Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 9 of 20 (6/1/20)***

Supervisor Paul Griffin

Aye

the matter carried unanimously and said petition was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Petition to Rezone - PCG***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to approve that certain petition to rezone R-2 Residential to C-2 Commercial property located at the Northwest corner of Highway 51 and West Sowell Road containing approximately 17 acres and approve the site plan. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said petition was and is hereby approved and the site plan was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Consideration of Conditional Use for Outdoor Display of Rental Equipment***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Banks did offer and Mr. Steen did second a motion to approve the request of Big River Rentals for the conditional use to the property owner for outdoor display of rental equipment on property located at 106 Cedarstone Drive being zoned C-2 Commercial. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said conditional use was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Site Plan Madison Premier Kindergarten and After School***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Steen did second a motion to approve the site plan, including traffic study submitted by Madison Premier Kindergarten and After School, found in the Miscellaneous Appendix to these Minutes, on property located on Gluckstadt Way. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Preliminary Plat -  
Yandell Farms of Sheffield, Part 2***

At the request and recommendation of Zoning Administrator Scott Weeks , Mr. Griffin did offer and Mr. Banks did second a motion to approve the preliminary plat of Yandell Farms of Sheffield, Part 2, consisting of approximately 34.43 acres with 81 lots. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Consideration of Pafford Emergency Medical  
Services Agreement***

At the request of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Steen did second a motion to rescind the Pafford Emergency Medical Services Agreement which was approved on May 4, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby rescinded.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to approve the Amended Pafford Emergency Medical Services agreement, a copy being attached as Exhibit V, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said amended agreement was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Authorization to Distribute Masks  
in Madison County***

At the request and recommendation of EMA Director Albert Jones, Mr. Griffin did offer and Mr. Banks did second a motion to authorize Albert Jones to immediately coordinate with each Supervisor to distribute face masks to the taxpayers of Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Albert Jones was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Consideration of Signage for  
County Buildings***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Griffin did second a motion to approve signage at all entrance doors of County buildings and also allow each Elected Official and Department Head to have their own signage regarding COVID-19 restrictions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said signage was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Consideration of Full Time Janitor  
for County Court***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Griffin did second a motion to approve the hiring of a full time janitor with Prewitt for County Court for sanitizing of the County Court building due to COVID-19 at a cost of \$2,556.00 per month through September 1, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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\$1.00 to Eric Battle's hourly pay. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring was and is hereby authorized and said budget amendment was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Amendment to VitalCore Inmate Medical Provider Novation Agreement***

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to approve the First Amendment to VitalCore Inmate Medical Provider Novation to Service Agreement, a copy being attached as Exhibit W, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amendment was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit X. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Claims Docket & Payroll Docket for May 21, and May 27, 2020***

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated May 21, 2020
- (3) Payroll Claims Docket No. 2, dated May 21, 2020
- (4) Payroll Claims Docket No. 3, dated May 27, 2020
- (5) Payroll Claims Docket No. 4, dated May 27, 2020
- (5) Payroll Claims Docket No. 5, dated May 27, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2608 to 2680	73	321,994.88
012	110 to 115	6	19,278.08
015	58 to 60	3	125,180.65
030	23 to 23	1	504.37
095	13 to 13	1	27,950.95
097	61 to 62	2	16,408.00
105	62 to 64	3	13,994.10
115	125 to 130	6	20,196.38
116	6 to 6	1	16,000.59
117	6 to 6	1	493.71
118	6 to 6	1	2,108.62
119	6 to 6	1	2,141.92
120	6 to 6	1	1,275.96
121	5 to 5	1	79.86
137	13 to 13	1	11,699.70
150	382 to 405	24	35,439.58
160	54 to 59	6	102,426.96
191	101 to 101	1	26.29
226	31 to 33	3	967,428.13
306	13 to 21	9	944,984.98
328	23 to 23	1	27,186.25
655	8 to 8	1	58,307.00
664	8 to 8	1	550.00
672	8 to 8	1	716.50
675	8 to 8	1	4,377.50
681	263 to 263	1	2,259.26
690	8 to 8	1	31,184.72
691	8 to 8	1	38,980.01
TOTAL ALL FUNDS		153	2,793,174.95

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1-5 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Planning & Zoning Commission  
Per Diem - May 13, 2020***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Banks did second a motion to approve the Planning and Zoning Commission per diem for May 13, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>1</sup>

the matter carried unanimous vote of those present and said per diem for the Planning and Zoning Commission was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Wedding Reports***

Mr. Steen did offer and Mr. Banks did second a motion to approve the wedding report covering the period of December 18, 2019 through May 20, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>2</sup>

the matter carried unanimous vote of those present and said wedding reports were and are hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Claims of Fleetcor Technologies***

Ms. Jones did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>3</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Homestead Exemption Tax Loss Disallowances***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Mr. Banks did second a motion to (1) accept the Homestead Exemption Tax Loss Disallowances as presented subject to the listed objections; (2) direct the Chancery Clerk to forward same to Mississippi Department of Revenue with the objections as noted on said spreadsheet; (3) direct the Tax Collector to re-assess each such parcel in the amount of the exemption disallowed in the time and manner allowed by law, but not as to those parcels to which an objection is hereby interposed; and (4) direct the Chancery Clerk to request of the Department of Revenue that each such Disallowance to which an objection was received not be effectuated. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Disallowances were and are hereby accepted and the parcels hereby re-assessed, except for those to which an objection was timely filed as noted on said spreadsheet, the Tax Collector and the Chancery Clerk were and are hereby directed accordingly.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Approval of Payment to Chambers Construction for Plexiglass***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve the payment of invoice from Chambers Construction in the amount of \$1,376.25 for placement of plexiglass in the Chancery Court courtrooms. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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<sup>3</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said invoice was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, just compensation, and personnel matters.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Supervisor Baxter did offer and Supervisor Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, just compensation, and personnel matters with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, County Engineer Tim Bryan, Joey Deason, Jim Turner, Scott Weeks, Chris Pace, Esq., Leah Ledford, Esq., Chad Wages, Road Manager Cornelius Bacon, HR Director Loretta Phillips, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Steen did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss economic development, just compensation, and personnel matters. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

During Executive Session, Ms. Jones did offer and Mr. Banks did second a motion to approve the counter offer for just compensation for acquisition of certain real property being assessed to Sandeep Singh, Palwinder Singh and Rajinder Singh for a sum certain and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

Thereafter, Ms. Jones did offer and Mr. Banks did second a motion to reject the counter offer for Plat 2 being assessed to DG Yandell Road and authorize Mr. Turner to make a counter offer for said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby approved.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

Mr. Griffin did offer and Mr. Steen did second a motion to authorize the Chancery Clerk to issue a pay warrant for the credit card payment(s) in the amount of \$2800.00 to Wal-Mart. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 1<sup>st</sup> day of June, 2020.

During Executive Session and following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to direct Human Resource Director Loretta Phillips to turn over all relative information to the State Auditor for an investigation of a county employee entering private property to perform certain county duties using county equipment. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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