

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 30, 2020
Recessed from a meeting conducted on September 21, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 30, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones¹
Supervisor Trey Baxter²
Supervisor Karl Banks
Supervisor Gerald Steen
Deputy Sheriff Tommy Squires

Absent:

Supervisor Paul Griffin

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

- 1. HR - Approve Personnel Matters**
(Attached as Exhibit A)
- 2. Approve Healthcare Reinsurance Contract**
(Attached as Exhibit B)
- 3. CA - Acknowledge Key Constructors LLC offer to Purchase Real Estate**

¹Supervisor Jones participated in the meeting via teleconference.

²Supervisor Baxter participated in the meeting via teleconference.

President's Initials: _____

Date Signed: _____

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4. **CA - Authorize Payment to City of Canton Fire Department From E-911 Funds**
5. **CA - Approve Appraisal Engagement Letter with Integra Realty Resources and Authorize Board President to execute same**
(Attached as Exhibit C)
6. **CA - Approve Service Contract with Prewitt Contract Services and Authorize Board President to execute**
(Attached as Exhibit D)
7. **COMP - Approve Mississippi Emergency Relief Program Award COVID 19 Funding and Authorize Board President to execute same**
(Attached as Exhibit E)
8. **COMP - Approve Constable Report**
9. **ENG - Approve Contract for Stump Bridge Road Bridge Replacement and Authorize Board President to execute same**
10. **TA - Acknowledge Certification from Mississippi Education Assessment Evaluator Board for Doom, Meador, Kennedy & Smith**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 30th day of September, 2020.

In re: Approval of Healthcare Services Agreement - Vital Core Health Strategies

On behalf of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Steen did second a motion to approve the healthcare services agreement with Vital Core Health Strategies for the renewal of the inmate medical care contract for the current year. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said agreement was and is hereby approved.

SO ORDERED this the 30th day of September, 2020.

President's Initials: _____

Date Signed: _____

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In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit F. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 30th day of September, 2020.

In re: Approval of Claims Docket and Payroll Docket for September 28, 2020

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated September 28, 2020
- (3) Payroll Claims Docket No. 2, dated September 28, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3816 to 3906	91	310,966.87
012	169 to 177	9	20,475.65
015	89 to 90	2	94,744.35
095	19 to 19	1	102,798.75
097	71, 98 to 101	5	33,564.30
104	24 to 24	1	3.03
105	98 to 103	6	197,622.38
113	22 to 23	2	5,174.30
115	198 to 199	2	1,300.35
116	10 to 10	1	56,658.35
117	10 to 10	1	3,236.65
118	10 to 10	1	2,923.65
119	10 to 10	1	7,314.37
120	10 to 10	1	5,953.45
121	9 to 9	1	479.84
137	19 to 19	1	45,126.07
150	700 to 736	37	188,344.21
160	119 to 127	9	255,270.15
170	25 to 27	3	36,659.89
190	67 to 69	3	440.81
191	148 to 151	4	498.38
194	75 to 78	4	3,692.36
306	53 to 54	2	232,362.49

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324	8 to 8	1	41,812.80
328	39 to 39	1	6,569.85
655	12 to 12	1	94,482.50
664	12 to 12	1	1,425.00
672	12 to 12	1	2,008.00
675	12 to 12	1	6,093.50
690	12 to 12	1	67,827.86
691	12 to 12	1	84,777.13
698	19 to 19	1	382.10
699	18 to 18	1	125.30
TOTAL ALL FUNDS		198	1,911,114.69

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket, and Payroll Dockets 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 30th day of September, 2020.

***In re: Adoption of Final, Amended Budget for
Fiscal Year Ending September 30, 2020***

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to (1) amend the 2020 budget to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2020, and (2) amend the 2020 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said 2020 budget was and is hereby so amended.

SO ORDERED this the 30th day of September, 2020.

President's Initials: _____

Date Signed: _____

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In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, Mr. Joey Deason, and Deputy Sheriff Tommy Squires. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the Board took up the matter of entering Executive Session.

SO ORDERED this the 30th day of September, 2020.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss economic development. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chief Deputy Chancery Clerk Cynthia Parker announced to the public the purpose for the Executive Session.

SO ORDERED this the 30th day of September, 2020.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Supervisor Paul Griffin

Absent

the matter carried unanimously and the President declared Executive Session adjourned and the Chief Deputy Chancery Clerk did announce that no action was taken during Executive Session.

SO ORDERED this the 30th day of September, 2020.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Steen and approved by the unanimous vote of those present, the September 30, 2020 meeting of the Board of Supervisors was adjourned until Monday, October 5, 2020 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

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Date Signed: _____

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