

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF DECEMBER 21, 2020
Adjourned from a meeting conducted December 7, 2020

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on December 21, 2020 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Deputy Chancery Clerk Stacey Toten

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from December 7, 2020

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on December 7, 2020,

Mr. Banks did offer and Ms. Jones did second a motion to approve the minutes of December 7, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of December 7, 2020 were and are hereby approved.

SO ORDERED this the 21st day of December, 2020.

President's Initials: _____

Date Signed: _____

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In re: Authorization of Board Attorney and Sheriff

Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to authorize Board Attorney and Sheriff to draft a model ordinance for a Resolution to enact a county-wide ordinance relating to golf carts in Madison County and bring back to the Board of Supervisors at the next meeting on January 4, 2021 for their approval. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney and Sheriff were and are hereby authorized.

SO ORDERED this the 21st day of December, 2020.

***In re: Petition to Rezone
New Castle IV - Peter DeBeukelaer***

Following discussion, Ms. Jones did offer and Mr. Baxter did second a motion to table the petition to rezone for two weeks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said matter was and is hereby tabled.

SO ORDERED this the 21st day of December, 2020.

In re: Consideration of Resolution Approving the Adoption of and Implementation of the TIF Plan for Renaissance, Phase III and IV

Mr. Baxter did offer and Mr. Steen did second a motion to open the public hearing on the matter of approving that certain **Resolution Approving the Adoption of and the Implementation of the Tax Increment Financing “TIF” Plan for Renaissance Phase III and Renaissance Phase IV, Madison County, Mississippi, November 2020**, a copy of which may be found in the Miscellaneous File of these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 21st day of December, 2020.

President’s Initials:_____

Date Signed:_____

WHEREAS, no one did appear to contest or protest said TIF Plan,

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to adopt and approve the **Resolution Approving the Adoption of and the Implementation of the Tax Increment Financing “TIF” Plan for Renaissance Phase III and Renaissance Phase IV, Madison County, Mississippi, November 2020.** The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

***In re: Approval of Increase of Assessment of
Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.***

WHEREAS, Norman Cannady did present the matter of increasing the real and personal property assessments of Lydia W. Goodman, Jimmy Forbes Estate and Anthony P. Roberts for tax year 2019 and/or 2020.

Thereafter, the Chancery Clerk did advise that the appropriate notices on the matter of increasing certain real and personal property assessments for tax year 2019 and/or 2020 on the aforementioned properties in the county, a spreadsheet and the petition listing the property owner, the parcel number, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owners, and the Board does find that said notices were sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 21st day of December, 2020.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

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the matter carried unanimously and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 21st day of December, 2020.

***In re: Request for Property Tax Exemption -
True Vine Christian Ministries***

Mr. Banks did offer and Mr. Baxter did second a motion to approve the request of True Vine Christian Ministries for property tax exemption beginning January 1, 2021, and for all future years thereafter, for property located at 270 Highpoint Drive, Ridgeland, parcel no. 071H-34D-004/01.08. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemptions were and are hereby approved.

SO ORDERED this the 21st day of December, 2020.

***In re: Request for Property Tax Exemption -
New Way Mississippi***

Mr. Steen did offer and Mr. Banks did second a motion to approve the request of New Way Mississippi for property tax exemption beginning January 1, 2021, and for all future years thereafter, for personal property located at 6510 Cole Road, Ridgeland, parcel no. 011546, with the understanding that New Way Mississippi provide proof of obtaining a privilege license with the City of Ridgeland. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemptions were and are hereby approved.

SO ORDERED this the 21st day of December, 2020.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Mr. Griffin did second a motion to approve all items except item number 16 on the Consent Agenda. Prior to call of the motion, Mr. Steen did offer and Mr. Baxter did second a motion to take the following action on the Consent agenda

President's Initials: _____

Date Signed: _____

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9. **HR - Approve Travel and Related Expenses for 2021 SHRM Annual Conference / Phillips & Griffin / June 20-23, 2021 / Chicago, IL**
10. **B&G - Approve Use of Courthouse Grounds - Madison County Soil & Water**
11. **CA - Declare Workspace at 140 W. Center St, Canton, MS as Surplus and Approve Lease Agreement with South Central Community Action Agency and Authorize the Board President to execute same**
(Attached as Exhibit A)
12. **CA - Acknowledge Madison County Library System - Audit Report Fiscal Year Ended - September 30, 2019**
13. **CA - Acknowledge CMPDD 2019 - 2020 Annual Report**
14. **CA - Authorize Board President and County Administrator to execute Management Representation Letter to Fortenberry & Ballard, PC**
(Attached as Exhibit B)
15. **CA - Approve Letter of Engagement submitted by The Clearwater Group to provide comprehensive lobbying and government relation services on a month to month basis beginning January 1, 2021 at a cost not to exceed \$5,000.00 per month and Authorize the Board President to execute same**
(Attached as Exhibit C)
16. **CA - Approve Letter of Engagement submitted by Butler Snow to provide legislative monitoring services for a period of January 1, 2021 through December 31, 2021 and Authorize Board President to execute same**
(Attached as Exhibit D)
17. **CA - Approve Letter of Engagement submitted Fortenberry & Ballard, PC to perform audit services for year ended September 30, 2019 and Authorize Board President to execute same**
(Attached as Exhibit E)
18. **CA - Acknowledge Construction Warranties submitted by Benson Builders and Properties, Inc., Buford Plumbing Company, Inc., Byrd & Cook Paint & Decorating Center, DDB Construction, LLC, REC Construction, API Architectural Paneling, LLC, MBCI, Synergy Electric, Inc., CED Jackson, and M&R Protective Systems, Inc. for the Sulphur Springs Health Center**
(Attached as Collective Exhibit F)
19. **CA - Acknowledge Thumb Drive 1 and 2 containing Sulphur Springs Park Closeout Documents**
(Found in the Miscellaneous Appendix to these Minutes)
20. **CA - Approve Service Agreement submitted by Kirk Termite & Pest Control for services in county buildings effective January - December, 2021 and Authorize the Board President to execute same**
(Attached as Exhibit G)
21. **CA - Approve payment to Stegall Notary Service for renewal of Cheryl H. Rushton and Authorize payment of same**
(Attached as Exhibit H)

President's Initials: _____

Date Signed: _____

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22. **CA - Approve Associated Office Systems Maintenance Contract Renewal and Authorize payment of same - Justice Court**
(Attached as Exhibit I)
23. **CA - Approve Account Application with Scott Petroleum Corporation and Authorize the Board President to execute same**
24. **CA - Acknowledge Budget Request - American Red Cross**
25. **CA - Approve Construction Contract submitted by Guaranteed Roofing Company, Inc for Re-Roofing Project at 171 Cobblestone Dr, Madison, MS and Authorize the Board President to execute same**
(Attached as Exhibit J)
26. **ChClrk - Acknowledge Chancery Court Orders / McDill and Mawhorter**
(Attached as Exhibit K)
27. **ChClrk - Approve 16th Section Land Leases / Madison County Schools**
28. **ChClrk - Approve 16th Section Leases / Canton Public School District**
29. **ChClrk - Approve Correction/Nunc Pro Tunc minutes of November 16, 2020**
(Attached as Exhibit L)
30. **COMP - Acknowledge Arbitrage Report for \$8,000,000 Madison County, MS / General Obligation Road and Bridge Bonds - Series 2017**
31. **COMP - Acknowledge Arbitrage Rebate Calculation for \$5,700,000 Madison County, MS General Obligation Notes, Series 2018B**
32. **COMP - Acknowledge Arbitrage Rebate Calculation for \$3,300,000 Madison County, MS General Obligation Notes, Series 2018**
33. **COMP - Acknowledge Arbitrage Rebate Calculation for \$1,635,000 Madison County, MS General Obligation Notes, Series 2019**
34. **COMP - Approve Arbitrage Rebate Calculation Letter for \$1,635,000 Madison County, MS General Obligation Notes, Series 2019**
35. **COMP - Approve Memorandum of Understanding with The Secretary of State of Mississippi and Madison County, MS and Authorize Board President to execute same**
(Attached as Exhibit M)
36. **COMP - Declare Property as Surplus and Authorize Disposal**
(Attached as Exhibit N)
37. **COMP - Approve Clerk of the Board Report - November 2020**
38. **ElecComm - Approve Travel & Related Expenses for Election Commissioners Secretary of State Certification Training / Lacy, Payne, Dickinson, Carney & Truesdale / Biloxi, MS / March 29 - April 2, 2021**
39. **ElecComm - Approve ES&S Software License Fee for a period of January 1, 2021 - December 31, 2021 and Authorize Payment of the same**
(Attached as Exhibit O)

President's Initials: _____

Date Signed: _____

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40. **EMA - Approve request for assistance to purchase MSWIN Portable Radio System - Town of Flora**
(Attached as Exhibit P)
41. **ENG - Approve cSpire Utility Permit - Kearney Park Small Cell (Flora)**
42. **ENG - Approve Request for Payment to Clara Thompson for acquisition of right-of-way for the Way Road Project**
43. **ENG - Approve Contract submitted by Allen Engineering and Science, Inc. for implementation of the 2021 Phase II Storm Water Program and Authorize Board President to execute same**
(Attached as Exhibit Q)
44. **ENG - Approve payment of 2021 Annual Dues to the Institute of Transportation Engineers for County Engineer Tim Bryan**
45. **ENG - Authorize Advertising for bids for construction of a sanitary sewer pump station for Project Pine**
46. **ENG - Authorize Advertising for bids for construction culvert replacements for Way Road and Banks Road**
47. **PC - Approve December 2020 Procurement Card Reconciliation and Authorize payment of same**
48. **PC - Approve December 2020 Travel Card Reconciliation and Authorize payment of same**
49. **TA - Approve Registration for IAAO Course 600 / Lisa Coursey / Starkville, MS / January 25-29, 2021**
50. **TA - Approve 2020 Real Property Decreases**
51. **TA - Approve 2020 Real Property Increases - Signed**
52. **TA - Approve 2020 Homestead Exemption Amended Applications**
53. **TA - Approve 2020 Homestead Exemption Deletions**
54. **TA - Approve 2020 Personal Property Decreases**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter carried by a majority vote (3-2) of the Board and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 21st day of December, 2020.

President's Initials: _____

Date Signed: _____

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In re: Consideration of Resolution Authorizing and Directing the Issuance of GO Refunding Bonds, 2021A

At the request and recommendation of Thad Varner, Esq, Mr. Banks did offer and Mr. Griffin did second a motion to approve that certain **Resolution Authorizing and Directing the Issuance of Not to Exceed \$5,810,000 Madison County, Mississippi Taxable General Obligation Refunding Bonds, Series 2021a, for the Purpose of Advanced Refunding and Defeasing a Portion of the Outstanding \$15,000,000 (Original Principal Amount) Madison County, Mississippi General Obligation Road and Bridge Bonds, Series 2014; Prescribing the Form and Details of the Bonds; Authorizing the Sale of the Bonds; Approving The Form of and the Execution and Delivery of Documents in Connection with the Refunding Project And the Sale of the Bonds; and for Related Purposes**, a copy of which may be found in the Miscellaneous File of these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

In re: Awarding of Bid Project Pine

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve and award the contract to the lowest bidder, CB&I Storage Tank Solutions, LLC for \$2,944,000.00 for the 1,000,000 gallon composite elevated storage tank for Project Pine, a copy of which may be found in the Miscellaneous Appendix to these Minutes and authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized.

SO ORDERED this the 21st day of December, 2020.

In re: Approval to Refund Building Permit Fee

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve refunding the building permit fee in the amount of \$1,039.00 to Lawrence Burke due to COVID 19 virus halting the construction of Lot A185, Lake Caroline. The vote on the matter being as follows:

President’s Initials:_____

Date Signed:_____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund of permit fee was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

***In re: Approval of Ratification of Plat
Gluckstadt Commercial Center, Part of Lot 12 (Revised)***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to approve the ratification of plat for Part of Lot 12, Gluckstadt Commercial Center (Revised). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said ratification of plat was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

***In re: Declare Property as Surplus and
Acknowledgment of Real Property Appraisal***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Banks did second a motion to declare property as surplus and advertise for sale of 1.52 acres of commercial land located along Highway 51. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby declared surplus.

SO ORDERED this the 21st day of December, 2020.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge that certain real property appraisal from Integra Realty Resources for the appraisal of 1.52 acres of commercial land located along Highway 51, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appraisal was and is hereby acknowledged.

SO ORDERED this the 21st day of December, 2020.

In re: Acknowledgment of Vacant Commercial Property Inventory

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge that certain memorandum from Central Mississippi Planning & Development District to schedule meetings to discuss the development of vacant property with each jurisdiction. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said memorandum was and is hereby acknowledged.

SO ORDERED this the 21st day of December, 2020.

In re: Acknowledgment of Upcoming Holiday Schedule

Mr. Banks did offer and Ms. Jones did second a motion to acknowledge the closing of County Courthouses and County Offices for Thursday and Friday, December 24-25, 2020 and Thursday, December 31, 2020 and Friday, January 1, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said holidays were and are hereby acknowledged.

SO ORDERED this the 21st day of December, 2020.

In re: Approval of Agenda Submission Deadline

Mr. did offer and Mr. did second a motion to approve the submission deadline of agenda items for Monday, December 28, 2020. The vote on the matter being as follows:

President's Initials:_____

Date Signed:_____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said deadline for agenda items was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 21st day of December, 2020.

In re: Approval of Claims Docket and Payroll Docket for December 7, 9 and 11, 2020

At the request and recommendation of Comptroller Na’ Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated December 7, 2020
- (3) Payroll Claims Docket No. 2, dated December 9, 2020
- (4) Payroll Claims Docket No. 3, dated December 11, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1265 to 1444, 1448	181	763,475.72
012	24 to 30	7	3,628.48
015	17 to 20	4	309,091.69
030	5 to 6	2	8,187.85
097	17 to 19	3	8,836.61
104	4 to 4	1	2.89
105	16 to 21	6	38,340.30
115	36 to 41	6	3,545.42
150	143 to 191	49	142,216.20
160	22 to 30	9	141,936.18

President’s Initials:_____

Date Signed:_____

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170	3 to 6	4	29,321.18
190	12 to 14	3	1,391.43
191	29 to 33	5	1,211.03
194	13 to 16	4	1,240.42
226	12 to 12	1	820.00
306	8 to 9	2	53,451.39
322	6 to 7	2	221,100.79
327	12 to 16	5	20,951.62
328	12 to 13	2	5,463.22
330	4 to 4	1	1,450.00
336	2 to 3	1	229.94
TOTAL ALL FUNDS		298	1,755,892.36

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket, and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of December, 2020.

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diem for December 10, 2020. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 21st day of December, 2020.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na’ Son White, Ms. Jones did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of December, 2020.

In re: Discussion of Food Trucks and Mobile Food Vendors

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Griffin did second a motion to extend the relaxed regulations on food trucks and mobile food vendors regarding areas in which they are allowed to operate, as well as not requiring permits, for an additional six months due to the COVID-19 pandemic. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said regulations were and are hereby extended for an additional six months.

SO ORDERED this the 21st day of December, 2020.

***In re: Authorization to Hire
Contract Inspector***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Baxter did second a motion for approval to hire Christopher Ramsey as a contract inspector for the Zoning and Permit Department and authorize Board Attorney Mike Espy to assist in preparing a contract for said inspector. The vote on the matter being as follows:

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Ramsey was and is hereby hired and Board Attorney was and is hereby authorized.

SO ORDERED this the 21st day of December, 2020.

***In re: Discussion of Solid Waste
Needs Assessment***

Following discussion, Mr. Steen did offer and Mr. Griffin did second a motion to accept the proposals received from two consultants regarding the solid waste needs assessment, a copy of said proposals being found in the Miscellaneous Appendix to these minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposals were and are hereby accepted.

SO ORDERED this the 21st day of December, 2020.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Banks and approved by the unanimous vote of those present, the December 21, 2020 meeting of the Board of Supervisors was adjourned until January 4, 2021 at 9:00 a.m.

President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

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