

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JANUARY 4, 2021
Being the first day of the January term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 4, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re:* Election of Officers of the
Madison County Board of Supervisors**

Board President Gerald Steen did announce his resignation as Board President effective immediately,

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to elect Mr. Karl Banks as President of the Madison County Board of Supervisors for the current year. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Karl Banks was and is elected President of the Board.

SO ORDERED this the 4th day of January, 2021.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to elect Mr. Paul Griffin as

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 1 of 11 (1/4/21)

Vice President of the Madison County Board of Supervisors for the current year. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Paul Griffin was and is elected Vice President of the Board.

SO ORDERED this 4th day of January, 2021.

In re: Approval of Minutes from December 21, 2020

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on December 21, 2020,

Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of December 21, 2020 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of December 21, 2020 were and are hereby approved.

SO ORDERED this the 4th day of January, 2021.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

- 2. CA - Approval of State Holiday - January 18, 2021 and Authorize Closing of County Offices**
- 3. CA - Acknowledge Madison County, Mississippi - Audit Report Fiscal Year Ended - September 30, 2019 and Authorize Appropriate Advertising**
- 4. CA - Authorize Board President To execute Engagement Letter with Fortenberry & Ballard, PC for Fiscal Year 2020 Audit**
(Attached as Exhibit A)
- 5. CA - Approve Related Expenses for Board of Supervisors, Administrator, Chancery Clerk, Board Attorney & Comptroller / 2021 MAS Regional Legislative and Education Meeting / March 23, 2021 / Jackson, MS**

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 11 (1/4/21)

6. **ChClrk - Approve 16th Section Land Leases / Madison County Schools**
7. **COMP - Approve Constable Report - December 2020**
8. **EMA - Extend COVID -19 Emergency Declaration**
9. **ENG - Approve Request for Payment - Bozeman Road Improvements Project - Roger D. Bozarth and Donna C. Bozarth**
(Attached as Exhibit B)
10. **ENG - Approve Request for Payment - Bozeman Road Improvements Project - Cherry Hill Plantation Limited Partnership**
(Attached as Exhibit C)
11. **ENG - Approve Request for Payment - Bozeman Road Improvements Project - Joseph J. Jacobson and Rachel W. Jacobson**
(Attached as Exhibit D)
12. **ENG - Approve Request for Payment - Bozeman Road Improvements Project - Lake Kristen Owners Association, Inc.**
(Attached as Exhibit E)
13. **ENG - Approve Request for Payment - Bozeman Road Improvements Project - Shameika Johnson**
(Attached as Exhibit F)
14. **ENG - Approve Administrative Adjustment Rebecca Bell Budd - Bozeman Road Improvements Project**
(Attached as Exhibit G)
15. **ENG - Approve Administrative Adjustment Carole Richardson and Ashley John Becker - Bozeman Road Improvements Project**
(Attached as Exhibit H)
16. **IT - Approve Renewal of VMWare Support Contract for VMWare servers in SO**
(Attached as Exhibit I)
17. **RD - Approve December 2020 Monthly Report**
18. **RD - Approve December 2020 Closed Call Analysis**
19. **RD - Approve January 2021 Service Call Schedule**
20. **RD - Approve January 2021 Culvert Requests**
21. **TC - Approve Void of 2020 Tax Sale - Parcel No. 082D-19-044/00.00, 072H-28C-133/00.00, 094D-20-003/00.00**
(Attached as Exhibit J)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 11 (1/4/21)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 4th day of January, 2021.

In re: Approval to Appoint Planning Commission Attorney

Mr. Banks did offer and Mr. Griffin did second a motion to appoint Andy Clark to replace Leah Ledford as the Planning Commission Attorney at the same rate of pay and approve the contract with Andy Clark and authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and Mr. Clark was and is hereby appointed and Board President was and is hereby authorized.

SO ORDERED this the 4th day of January, 2021.

In re: Request for Property Tax Exemption - Makarios Worship Center

Mr. Griffin did offer and Mr. Banks did second a motion to authorize Board Attorney to prepare the necessary tax exempt document with the Tax Assessor for consideration of approval of the request of Makarios Worship Center for property tax exemption for property located at 528 Hart Road, Canton, parcel no. 093E-22-011/09. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board Attorney and Tax Assessor were and are hereby authorized.

SO ORDERED this the 4th day of January, 2021.

President's Initials: _____

Date Signed: _____

***In re: Consideration of E911
Emergency Declaration***

Ms. Jones did offer and Mr. Banks did second a motion to discontinue the E911 Emergency Declaration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said E911 Emergency Declaration was and is hereby discontinued.

SO ORDERED this the 4th day of January, 2021.

***In re: Acknowledge Contract
of Election Commission Attorney***

Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge the contract with the new Planning Commission Attorney Andy Clark, found in the Miscellaneous Appendix to these Minutes, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby acknowledged.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval to Hire
Michael Baker International of Hydrology &
Hydraulics Study***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to approve the hiring of Michael Baker International for a fee not to exceed \$25,000.00 to perform a hydrology and hydraulics study of the Sulphur Springs Lake dam. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring of Michael Baker International was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 5 of 11 (1/4/21)

***In re: Approval of Engineering Services
Contract on Dewees Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the engineering contract with Mendrop Engineering Resources, LLC , attached as Exhibit K, for services to include preparation of ditch grades and field survey for work on Dewees Road for a fee not to exceed \$11,500.00 and authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of ROW Acquisition
Services for Simpson Road Bridge Project***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to approve the right of way acquisition services submitted by Integrated Right of Way for the Simpson Road Bridge Project for a fee not to exceed \$3,900.00 and authorize Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said right of way acquisition was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of ROW Acquisition
Services for Reunion Phase II Project***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the right of way acquisition services submitted by Integrated Right of Way for the Reunion Parkway Phase II Project for a fee not to exceed \$41,400.00 and authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 6 of 11 (1/4/21)

the matter carried unanimously and said right of way acquisition was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of January, 2021.

In re: Consideration of Petition to Rezone - MIPITOU Corp.

Following discussion, Ms. Jones did offer and Mr. Baxter did second a motion to table that certain petition to rezone of MIPITOU Corp. to allow the City of Madison and Mr. DeBeukelaer to work out issues before the next Board meeting. Prior to call of the motion, Mr. Steen did offer and Mr. Banks did second a substitute motion to approve the Petition to Rezone R1-A with the understanding that the minimum size of the homes would be 2750 square feet with the lots being 3/4 to 1 1/2 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	No

the matter failed to garner a majority vote (2-3) and therefore failed.

SO ORDERED this the 4th day of January, 2021.

Thereafter, President Banks called for a vote on the original motion to table the matter for two weeks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition to Rezone was and is hereby tabled.

SO ORDERED this the 4th day of January, 2021.

Thereafter, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the letters from David McMillan and E. David Cox, attached as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letters were and are hereby acknowledged.

SO ORDERED this the 4th day of January, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 7 of 11 (1/4/21)

***In re: Approval of Petition to Rezone -
Nadine Mason***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer and Ms. Jones did second a motion to approve that certain petition to rezone submitted by Nadine Mason to rezone property located at 4691 Highway 43 from C-1 General Commercial to A-1 Agricultural. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition to Rezone was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of Conditional Use for
Surface Mining - Delbert Goodloe***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Delbert Goodloe for the conditional use of four (4) acres more or less for surface mining on property located on Highway 51 North of Pisgah Bottom Road being zoned A-1 Agricultural. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said conditional use was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of Site Plan
Expansion - Grace Crossing
Baptist Church***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer and Ms. Jones did second a motion to approve the site plan expansion for Grace Crossing Baptist Church located at 598 Yandell Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan expansion was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 8 of 11 (1/4/21)

***In re: Approval of Site Plan
for Lone Wolf***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Banks did offer and Ms. Jones did second a motion to approve the site plan for Lone Wolf at 107 Lone Wolf. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of Site Plan
for Johnson Commercial Office***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Steen did second a motion to approve the site plan for Johnson Commercial Office located at 1019 Gluckstadt Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 4th day of January, 2021.

In re: Acknowledgment of Depository Bids

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge depository bids received from Renasant, Origin Bank, BancorpSouth, BankPlus, and Trustmark National Bank, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby acknowledged.

SO ORDERED this the 4th day of January, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 11 (1/4/21)

***In re: Discussion of Additional Parking
Area at Madison County Tax Collector/Assessor Annex Building***

Following discussion, Mr. Steen did offer and Mr. Griffin did second a motion to direct County Engineer Tim Bryan to proceed with the final design for additional parking at the Madison County Tax Collector/Assessor Annex Building and bring back to the Board of Supervisors for consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Mr. Bryan was and is hereby directed.

SO ORDERED this the 4th day of January, 2021.

***In re: Approval of Claims Docket and
Payroll Docket for December 21, and 28, 2020***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated December 21, 2020
- (3) Payroll Claims Docket No. 2, dated December 28, 2020
- (4) Payroll Claims Docket No. 3, dated December 28, 2020

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1452 to 1472, 1474 to 1476, 1478	25	170,897.40
012	31 to 32	2	18,400.00
095	3 to 3	1	36,081.16
097	21 to 21	1	1,200.00
104	5 to 5	1	633.00
105	22 to 22	1	600.00
115	42 to 45	4	19,813.80
116	1 to 1	1	42,428.49
117	1 to 1	1	923.25
118	1 to 1	1	687.50
119	1 to 1	1	1,931.45
120	1 to 1	1	1,399.69
121	1 to 1	1	58.00
137	3 to 3	1	15,172.14
150	192 to 195, 197	5	2,419.88
194	17 to 17	1	1,000.00
226	13 to 13	1	683,859.00
655	3 to 3	1	78,622.25
664	3 to 3	1	650.00
672	3 to 3	1	1,852.50
675	3 to 3	1	5,425.00

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 10 of 11 (1/4/21)

681	56 to 56	1	2,706.99
690	3 to 3	1	37,838.62
691	3 to 3	1	47,295.44

TOTAL ALL FUNDS 56 1,171,895.56

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket, and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of January, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Jones and approved by the unanimous vote of those present, the January 4, 2021 meeting of the Board of Supervisors was adjourned until January 19, 2021 at 5:00 p.m.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 11 of 11 (1/4/21)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 11 of 11 (1/4/21)