

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JANUARY 19, 2021  
Adjourned from a meeting conducted January 4, 2021

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 19, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:

County Administrator Shelton Vance  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Representative Jill Ford opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from January 4, 2021***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on January 4, 2021,

Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of January 4, 2021 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the minutes of January 4, 2021 were and are hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 17 (1/19/21)***

***In re: Consideration of Public Road - Smith Walker/Watkins-Brown Road***

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge the petition requesting that Smith-Walker/Watkins-Brown Road be made a public road, and appoint a committee comprised of Mr. Banks and Mr. Steen to investigate Smith-Walker/Watkins-Brown Road and bring a recommendation back to the Board as to becoming a public road with county maintenance. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said petition was and is hereby acknowledged and Mr. Banks and Mr. Steen were and are hereby appointed.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

3. **HR - Approve Personnel Matters**  
(Attached as Exhibit A)
4. **CA - Approve Notification of Intent to Apply for Federal Assistance for Transportation Services / MCCA**
5. **CA - Approve Payment of Budget Allocation to MSU Extension Service**
6. **CA - Approve Waste Tire Grant WT618 Request for Cash and Authorize Board President to Execute Same**  
(Attached as Exhibit B)
7. **CA - Approve Engagement Letter with Butler Snow for Continuing Disclosure Services for Public Debt and Authorize the Board President to execute same**  
(Attached as Exhibit C)
8. **CA - Acknowledge FY 2019 / 2020 Financial Report - Southwest Madison County Fire Protection District**
9. **CA - Approve Reimbursement Request Under Sulphur Springs Grant from Madison County Nursing Home and Authorize Board President to Execute**  
(Attached as Exhibit D)
10. **CA - Approve mileage reimbursement rate of \$0.56**  
(Attached as Exhibit E)

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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11. **ChClrk - Acknowledge Chancery Court Order / Luis Diaz**  
(Attached as Exhibit F)
12. **ChClrk - Acknowledge Notice to Renew Long Term Residential Lease to Kellie C. Jacobs regarding Lot 158, Sherbourne Subdivision, Part 4**
13. **ChClrk - Approve 16th Section Land Lease - Sandra H. Jeffcoats & Sterline P. Jones**
14. **ChClrk - Approve 16th Section Land Leases**
15. **ChClrk - Acknowledge Attorney General Approval of Interlocal Cooperation Agreement - City of Ridgeland**
16. **COMP - Approve Reunion II Quarterly Report to DFA - 4th Quarter 2020 and Authorize Board President to execute same**  
(Attached as Exhibit G)
17. **COMP - Approve Lost Rabbit URD FY 2020 Payment**  
(Attached as Exhibit H)
18. **COMP - Approve Maintenance Agreement Renewal for Stenograph (Case Catalyst Software) and Approve of same**  
(Attached as Exhibit I)
19. **COMP - Approve Maintenance Agreement Renewal for Stenograph (CaseView) Net and Approve payment of same**  
(Attached as Exhibit J)
20. **COMP - Declare Property as Surplus and Authorize Disposal**
21. **COMP - Approve Request for Reimbursement from Mississippi Development Authority Industry Incentive Financing Revolving Fund**  
(Attached as Exhibit K)
22. **COMP - Acknowledge Solid Waste Report and Authorize the Chancery Clerk to publish same**
23. **EMA - Approve Request for Assistance from City of Canton Police Department**  
(Attached as Exhibit L)
24. **EMA - Approve Ozborn Communication Quote for Radios - Constables**  
(Attached as Exhibit M)
25. **EMA - Approval of EMPG Grant Application and Authorization for Board President to execute same**  
(Attached as Exhibit N)
26. **ENG - Approve Administrative Adjustment - Stephen L. Morris and Linda S. Morris / Bozeman Road Widening Project**  
(Attached as Exhibit O)
27. **ENG - Approve AT&T Utility Permit - Gluckstadt Road**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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28. **ENG - Authorize Mississippi Association of County Engineers Membership Application**
29. **ENG - Approve Request for Payment - Bozeman Road Improvements - Bellamare Development, LLC**  
(Attached as Exhibit P)
30. **ENG - Approve Request for Payment - Bozeman Road Improvements - Belle Terre Property Owner's Association, Inc**  
(Attached as Exhibit Q)
31. **ENG - Approve Request for Payment - Bozeman Road Improvements - Kelly Holdings-Madison, LLC**  
(Attached as Exhibit R)
32. **ENG - Approve Request for Payment - Bozeman Road Improvements - Ronald Scott Stewart and Laura Leslie Stewart**  
(Attached as Exhibit S)
33. **ENG - Approve Request for Payment - Bozeman Road Improvements - Bear Creek Water Association, Inc.**  
(Attached as Exhibit T)
34. **ENG - Approve Request for Payment - Bozeman Road Improvements - Michael S. Barker and Amelia A. Barker**  
(Attached as Exhibit U)
35. **ENG - Approve Request for Payment - Bozeman Road Improvements - Lucky Town Acres, LLC**  
(Attached as Exhibit V)
36. **ENG - Approve Request for Payment - Bozeman Road Improvements - Carole Richardson**  
(Attached as Exhibit W)
37. **IT - Approve Renewal of Cisco Support - Various Network Equipment**  
(Attached as Exhibit X)
38. **IT - Approve Renewal of VMWare Support Contract for Hardware and Virtual servers**  
(Attached as Exhibit Y)
39. **PC - Approve January 2021 Procurement Card Reconciliation and Authorize Payment Thereof**
40. **PC - Approve January 2021 Travel Card Reconciliation and Authorize Payment Thereof**
41. **PC - Approve Replacement of Copier - Sheriff Department**
42. **PC - Approval of Department Employees Authorized to Submit Purchase Requisitions**
43. **TA - Approve Registration and Related Expenses for IAAO Course 300 / Mitch Doom, Brent Smith & David Smith**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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- 44. **TA - Approve Registration and Related Expenses for 7-Hour National USPAP Course / Brent Smith**
- 45. **TA - Approve 2020 Real Property Increase - Signed**
- 46. **TA - Approve 2020 Real Property Decreases**
- 47. **TA - Approve 2020 Personal Property Decrease**
- 48. **TA - Approve 2020 Homestead Exemption Amended Applications**

The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Application for Tax Exemption Document***

At the request and recommendation of Board Attorney Mike Espy, and being approved by Tax Assessor Norman Cannady, Mr. Steen did offer and Ms. Jones did second a motion to approve a standard form Application for Tax Exemption to be completed by applicants who apply for tax exemption, a copy being attached as Exhibit Z. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said form Application for Tax Exemption was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Request for Property Tax Exemption - Makarios Worship Center***

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Baxter did second a motion to approve the request of Makarios Worship Center for property tax exemption beginning January 1, 2021, and for all future years thereafter, for property located at 528 Hart Road in Canton bearing parcel no. 093E-22-011/09. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval to Void Tax Sale***

At the request and recommendation of Tax Collector Kay Pace, Mr. Steen did offer and Mr. Baxter did second a motion to approve voiding the 2020 tax sale of parcel number 072I- 29C-287/00.00, being assessed to Dale and Mary Buchanan, due to an office error. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said 2020 tax sale was and is hereby voided.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Award Bid for Onsite Sewer Pump Station - Project Pine***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to approve the construction contract to the lowest bidder, Greenbriar Digging Service, L.P., attached as Exhibit AA, for an onsite sewer pump station at Project Pine in the amount of \$485,650.00, and authorize Board President to execute said contract. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Discussion of Construction of the Proposed Parking Area at Madison County Tax Collector/Assessor Annex Building***

Following discussion, Mr. Steen did offer and Mr. Baxter did second a motion to authorize Tim Bryan to begin construction of the parking area at Madison County Tax Collector/Assessor Annex Building for a fee not to exceed \$75,000.00. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and Mr. Bryan was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Discussion of Town of Flora Request for Assistance from County Engineer***

Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to allow the Engineering Department to assist the Town of Flora with preparation of plans and specifications for an asphalt resurfacing project within the town limits of Flora. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the Engineering Department was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Final Plat & Letter of Credit - Ashby Ridge, Phase 1***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the final plat of Ashby Ridge Phase 1 and acknowledge Letter of Credit for final wearing surface. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said final plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Approval of Final Plat & Letter of Credit - Highlands of Yandell Farms, Part 1A***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Steen did second a motion to approve the final plat of Highlands of Yandell Farms, Part 1A and acknowledge Letter of Credit for final wearing surface. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said final plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Request to Pave Portion of Gluckstadt Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the paving of approximately 500 feet of Gluckstadt Road from the end of the taper at Weisenberger Road to the entrance of the ABC warehouse for a cost not to exceed \$9,000.00 with said funds coming from the Road Department asphalt maintenance fund. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said paving was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Request for Time Extension - Bozeman Road and Reunion Parkway Phase 3***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Ms. Jones did second a motion to approve the request to the Central Mississippi Planning and Development District for a one year time extension for the right of way acquisition phase of the Bozeman Road Project and the Reunion Parkway Phase 3 Project and authorize the Board President to execute said request letters. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said extension was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Final Plat & Letter of Credit - Woodscape of Oakfield, Phase 3***

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the final plat of Woodscape of Oakfield, Phase 3 and acknowledge Letter of Credit for final wearing surface. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said final plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Consideration of Petition to Rezone - Mipitou***

Following discussion, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the withdrawal of the Petition to Rezone filed by Mipitou. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said withdrawal was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Acknowledge Resolution of Intent from City of Ridgeland***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the Resolution of the City of Ridgeland to withdraw from the County's solid waste plan, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

|                         |        |
|-------------------------|--------|
| Supervisor Sheila Jones | Aye    |
| Supervisor Trey Baxter  | Aye    |
| Supervisor Gerald Steen | Aye    |
| Supervisor Karl Banks   | Absent |
| Supervisor Paul Griffin | Aye    |

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 9 of 17 (1/19/21)***

the matter carried unanimously and said Resolution was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Consideration of Ridgeland Office Building for Tax Collector***

Following discussion, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the plan for a proposed new Ridgeland office building for the Madison County Tax Collector, a copy being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said plan was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Legal Research Subscription***

At the request and recommendation of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve a three year contract with Lexis Nexis for a legal research subscription and authorize the Board President to execute said contract. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said contract was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Resolution Regarding Inmate Welfare Funds***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Steen did second a motion to approve the Resolution authorizing the Sheriff to purchase property storage bags to hold inmates personal belonging using inmate funds to purchase said bags. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said Resolution was and is hereby approved and the Sheriff was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Griffin did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit BB. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Claims Docket and Payroll Docket for January 4, 6, and 13, 2021***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated January 4, 2021
- (3) Payroll Claims Docket No. 2, dated January 6, 2021
- (4) Payroll Claims Docket No. 3, dated January 13, 2021

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

| Fund | Claim Nos.   | No. of Claims | Amount     |
|------|--------------|---------------|------------|
| 001  | 1491 to 1595 | 105           | 276,562.94 |
| 012  | 34 to 36     | 3             | 5,711.65   |
| 015  | 22 to 26     | 5             | 354,225.39 |
| 030  | 7 to 7       | 1             | 2,091.00   |
| 097  | 23 to 26     | 4             | 786,960.05 |
| 104  | 7 to 7       | 1             | 1,266.00   |
| 105  | 24 to 26     | 3             | 183,632.00 |
| 108  | 1 to 2       | 2             | 1,607.72   |

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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|                 |            |     |              |
|-----------------|------------|-----|--------------|
| 115             | 47 to 51   | 5   | 1,626.26     |
| 150             | 200 to 222 | 23  | 57,124.32    |
| 160             | 33 to 40   | 8   | 75,694.02    |
| 170             | 7 to 7     | 1   | 9,140.00     |
| 190             | 16 to 17   | 2   | 171.72       |
| 191             | 35 to 41   | 7   | 2,470.61     |
| 194             | 19 to 19   | 1   | 154.29       |
| 226             | 14 to 14   | 1   | 1,940.00     |
| 305             | 1 to 1     | 1   | 21,568.80    |
| 322             | 8 to 10    | 3   | 45,058.37    |
| 324             | 3 to 3     | 1   | 86,959.65    |
| 327             | 17 to 20   | 4   | 172,728.77   |
| 328             | 19 to 20   | 2   | 126,090.55   |
| TOTAL ALL FUNDS |            | 183 | 2,212,784.11 |

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried by the unanimous vote of those present, and said General Claims Docket, and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Planning & Zoning  
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for January 14, 2021. The vote on the matter being as follows:

|                         |                      |
|-------------------------|----------------------|
| Supervisor Sheila Jones | Aye                  |
| Supervisor Trey Baxter  | Aye                  |
| Supervisor Gerald Steen | Aye                  |
| Supervisor Karl Banks   | Aye                  |
| Supervisor Paul Griffin | Recused <sup>1</sup> |

the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na’ Son White, Mr. Griffin did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

|                         |                      |
|-------------------------|----------------------|
| Supervisor Sheila Jones | Aye                  |
| Supervisor Trey Baxter  | Aye                  |
| Supervisor Gerald Steen | Recused <sup>2</sup> |
| Supervisor Karl Banks   | Aye                  |
| Supervisor Paul Griffin | Aye                  |

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Awarding of Depository Bids***

At the request and recommendation of Chancery Clerk Ronny Lott, Mr. Banks did offer and Mr. Griffin did second a motion to designate Trustmark National Bank as the county’s sole depository eligible to receive and hold funds from any county offices, and direct the Comptroller and County Administrator to select a date to allow funds to be transferred by February 2, 2021. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and Trustmark National Bank was and is hereby designated and the Comptroller and County Administrator were and are hereby directed.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Approval of Food Service Agreement Modification***

At the request and recommendation of Chief Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Ms. Jones did second a motion to approve the amendment to the food service agreement with Summit Food Services, LLC, a copy being attached as Exhibit CC. The vote on the matter being as follows:

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<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said amendment was and is hereby approved.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Acknowledge Letter from Sheriff Randy Tucker***

At the request and recommendation of Chief Deputy Sheriff Jeremy Williams, Mr. Griffin did offer and Ms. Jones did second a motion to acknowledge a letter from Sheriff Tucker, found in the Miscellaneous Appendix to these Minutes, allowing Dusty Perry to assist the Sheriff's Department on a voluntary basis at the request of Madison County Fire Coordinator Joel Evans. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Acknowledgment of MDOC Invoices***

At the request of Chief Deputy Sheriff Jeremy Williams, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge receipt of MDOC invoices for October 2020 in the amount of \$6,509.48 and authorize Board President to execute the same. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Authorization to Apply for Recreational Trail Grant***

Mr. Griffin did offer and Ms. Jones did second a motion to authorize County Administrator Shelton Vance, County Engineer Tim Bryan, and Building and Grounds Director Danny Lee to apply for the recreational trail grant funds for Sulphur Springs Park. The vote on the matter

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the County Administrator, County Engineer, and Building and Grounds Director were and are hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, litigation and right of way acquisition,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Baxter did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, litigation and right of way acquisition, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, County Engineer Tim Bryan, Jim Turner, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss economic development, litigation and right of way acquisition. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried by the unanimous vote of those present and President Steen declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

During Executive Session, Mr. Baxter did offer and Ms. Jones did second a motion to approve just compensation in a sum certain for two (2) parcels for the Bozeman Road Project and authorize the Board President to execute same. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said just compensations were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to approve a Resolution for a waiver of liability for standard exception of title for the Bozeman Road Project and authorize the Board President to execute same. The vote on the matter being as follows:

|                         |     |
|-------------------------|-----|
| Supervisor Sheila Jones | Aye |
| Supervisor Trey Baxter  | Aye |
| Supervisor Gerald Steen | Aye |
| Supervisor Karl Banks   | Aye |
| Supervisor Paul Griffin | Aye |

the matter carried unanimously and said Resolution of waiver of liability was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

Thereafter, Ms. Jones did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

|                         |        |
|-------------------------|--------|
| Supervisor Sheila Jones | Aye    |
| Supervisor Trey Baxter  | Absent |
| Supervisor Gerald Steen | Aye    |
| Supervisor Karl Banks   | Aye    |
| Supervisor Paul Griffin | Aye    |

the matter carried by the unanimous vote of those present and the President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 19<sup>th</sup> day of January, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Steen and approved by the unanimous vote of those present, the January 19, 2021 meeting of the Board of Supervisors was adjourned until February 1, 2021 at 9:00 a.m.

\_\_\_\_\_  
Karl M. Banks, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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