MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI

REGULAR MEETING OF FEBRUARY 1, 2021 Being the first day of the February term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on February 1, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present: Absent:

Supervisor Sheila Jones Supervisor Trey Baxter Supervisor Karl Banks Supervisor Gerald Steen Supervisor Paul Griffin Chancery Clerk Ronny Lott Chief Deputy Sheriff Jeremy Williams

Also Present:

County Administrator Shelton Vance Board Attorney Mike Espy Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from January 19, 2021

WHEREAS, Chief Deputy Chancery Clerk Cynthia Parker did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on January 19, 2021,

Mr. Griffin did offer and Ms. Jones did second a motion to approve the minutes of January 19, 2021 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of January 21, 2021 were and are hereby approved.

SO ORDERED this the 1st day of February, 2021.

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Date Si	gned:
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In re: Consideration of Public Road - Smith Walker/Watkins-Brown Road

Following discussion, Mr. Steen did offer and Mr. Griffin did second a motion to accept Smith Walker/Watkins-Brown Road as a public road with county maintenance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said road was and is hereby accepted as public with county maintenance.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Ms. Jones did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

2. HR - Approve Personnel Matters

(Attached as Exhibit A)

- 3. CA Approve State Holiday Monday, February 15, 2021, as George Washington's Birthday for County Offices
- 4. CA Approve Request for Payment of Annual Dues MAS-MC (Mississippi Association of Supervisors Minority Caucus)

(Attached as Exhibit B)

- 5. CA Approve Use of Election Equipment / City of Madison (Attached as Exhibit C)
- 6. CA Approve Fastenal DIP Grant Job Report and Authorize Board President to execute same

(Attached as Exhibit D)

7. CA - Acknowledge Court Order regarding Election Systems & Software, LLC and Authorize payment of same

(Attached as Exhibit E)

- 8. CA Acknowledge Thumb Drive 1 and 2 containing Chancery Court & Administration Area Renovation 2017 Closeout Documents (Found in the Miscellaneous Appendix to these Minutes)
- 9. CA Acknowledge Madison County School District's Audit Report for Fiscal Year ending June 30, 2020
- 10. CA Acknowledge Warranty Deed to Mississippi Transportation Commission and Authorize the Board President to execute same

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- 11. COMP Clerk of the Board December 2020
- 12. COMP Approve Constable Report January 2021 (Attached as Exhibit F)
- 13. COMP Declare Property as Surplus and Authorize Disposal (Attached as Exhibit G)
- 14. COMP Approve Legislatively mandated Pay Increase / County Court Judges & Approve Reimbursement Request (Attached as Exhibit H)
- 15. ChClrk Approve 16th Section Land Leases
- 16. ChClrk Approve Payment for Special Master & Attorneys (Attached as Exhibit I)
- 17. ChClrk Approve Void Tax Sales Struck to State (Attached as Exhibit J)
- 18. ENG Approve Bear Creek Water Association Utility Permit Calhoun Station Parkway / 122 L.F.
- 19. ENG Approve Bear Creek Water Association Utility Permit Calhoun Station Parkway / 130 L.F.
- 20. ENG Approve Bear Creek Water Association Utility Permit Calhoun Station Parkway / 314 L.F.
- 21. ENG Approve Bear Creek Water Association Utility Permit Intersection of Church Road and Calhoun Station Parkway / 80 L.F.
- 22. ENG Approve Madison County Wastewater Authority Utility Permit Church Road
- 23. ENG Approve Madison County Wastewater Authority Utility Permit Old Jackson Road
- 24. ENG Approve cSpire Utility Permit Industrial Drive North Pinelake Church-Madison
- 25. ENG Approve AT&T Utility Permit Calhoun Parkway
- 26. ENG Approve Request for Payment Bozeman Road Improvements Stephen L. Morris and Linda S. Morris (Attached as Exhibit K)
- 27. ENG Approve 2020 Annual Stormwater Report and Authorize the Board President to execute same (Found in the Miscellaneous Appendix to these Minutes)
- 28. RD Authorize the Purchase Clerk to Advertising for bids for truck with knuckle boom loader
- 29. RD Approve January 2021 Monthly Report

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- 31. RD Approve February 2021 Service Call Schedule
- 32. RD Approve February 2021 Culvert Requests
- 33. TA Approve 2020 Peggy Brown Restore Class 1
- 34. TA Approve 2020 Real Property Decreases
- 35. TA Approve 2020 Homestead Exemption Amended Applications
- 36. TA Approve Registration and Related Expenses for IAAO Course 300 / Sommer Jackson

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 1st day of February, 2021.

In re: Adoption of 2021 Road Plan

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to adopt the 2021 Madison County Road Plan, a copy being attached as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Road Plan was and is hereby adopted.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Subcontract of Robinson Road Overlay - SAP-45(18)

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Steen did second a motion to authorize Dickerson & Bowen, Inc. to subcontract the Robinson Road Overlay Project, SAP-45(18) to Traffic Control Products Company, Inc., Lane Line, LLC and Kimes & Stone Construction Company, Inc., copies of which may be found in the Miscellaneous Appendix to these Minutes, and authorize the Board President to execute the State Aid forms for each. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontracts were and are hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Zoning Matter Bear Creek Water Association

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve that certain application for conditional use submitted by Bear Creek Water Association to construct a water well located on the east side of Clarkdell Road being located in Section 26, T8N, R2E, bearing parcel no.082G-2-001/04 and consisting of 0.517 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Zoning Matter Application to Rezone

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve that certain application to rezone submitted by Robert Bilbrew/BridgeCom to rezone 19.5 acres being zoned R-1 Residential to A-1 Agricultural for property located on Robinson Road and situated in Section 14, T9N, R4E. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Consideration of Zoning Matter Application to Rezone

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to table that

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certain application to rezone submitted by Percy Grant until the next board meeting. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said zoning matter was and is hereby tabled.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Zoning Matter Site Plan - Twisted Kitchen

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Steen did second a motion to approve the site plan submitted by Twisted Kitchen for construction of a new business located on Calhoun Station Parkway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Zoning Matter

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Ms. Jones did offer and Mr. Baxter did second a motion to approve the preliminary plat of Wild Oak Subdivision, Part One being located in Supervisor District 1. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund

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Cash Transfers, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Claims Docket and Payroll Docket for January 20, 22, and 27, 2021

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Ms. Jones did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated January 20, 2021
- (3) Payroll Claims Docket No. 2, dated January 22, 2021
- (4) Payroll Claims Docket No. 3, dated January 27, 2021
- (5) Payroll Claims Docket No. 4, dated January 27, 2021

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1611 to 1707	97	916,240.84
012	42 to 47	6	19,462.32
015	27 to 31	5	292,919.44
030	8 to 8	1	1,048.58
095	4 to 4	1	744,141.94
097	28 to 30	3	1,058.10
105	28 to 31	4	186,078.71
115	59 to 67	9	24,787.31
116	2 to 2	1	1,359,114.05
117	2 to 2	1	11,515.93
118	2 to 2	1	23,930.71
119	2 to 2	1	35,565.19
120	2 to 2	1	64,737.31
121	2 to 2	1	820.40
137	4 to 4	1	312,953.65
150	231 to 251	21	111,334.29
160	42 to 46	5	61,634.64
170	8 to 10	3	27,503.94
190	19 to 20	2	668.91
191	48 to 49	2	220.00
194	21 to 21	1	800.00
226	15 to 18	4	2,009,925.00
305	2 to 2	1	22,472.44
327	21 to 26	6	153,024.82
328	30 to 33	4	92,081.53
330	5 to 5	1	1,809.60
655	4 to 4	1	68,394.75

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664	4 to 4	1	1,400.00
672	4 to 4	1	1,023.50
675	4 to 4	1	4,441.50
681	83 to 83	1	2,575.67
690	4 to 4	1	701,020.24
691	4 to 4	1	876,275.35
	TOTAL ALL FUNDS	190	8,130,980.66

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket, and Payroll Dockets 1-4 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 1st day of February, 2021.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 1st day of February, 2021.

In re: Acknowledgment of Chancery Court Order

Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge that certain Chancery Court Order approving payment in the amount of \$55.00 to Leake County Constable Steven "Smiley" McMillon for services performed for Special Master Alan Rhea . The vote on the

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¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Approval to Repair Parking Lot at Sheriff's Department

Mr. Steen did offer and Mr. Baxter did second a motion to authorize the Engineering Department to make necessary repairs to the parking lot at the Madison County Sheriff's Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said repair was and is hereby approved.

SO ORDERED this the 1st day of February, 2021.

In re: Acknowledgment of MDOC Invoices

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Mr. Griffin did second a motion to acknowledge receipt of MDOC invoices for November 2020 in the amount of \$674.50 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 1st day of February, 2021.

In re: Acknowledgment of Bid

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Griffin did second a motion to acknowledge the bid of Key Crete in the amount of \$53,000.00 for the purchase of 1.52 acres. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby acknowledged.

SO ORDERED this the 1st day of February, 2021.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to sell the 1.52 acres of vacant land to Key Crete and authorize Board Attorney to draft necessary documents related to the sale of said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said sale was and is hereby approved and the Board Attorney was and is hereby authorized.

SO ORDERED this the 1st day of February, 2021.

Thereafter, Mr. Steen did offer and Mr. Griffin did second a motion to acknowledge the appraisal of the 1.52 acres. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appraisal was and is hereby acknowledged.

SO ORDERED this the 1st day of February, 2021.

In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss insurance subrogation,, litigation, and economic development,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Baxter did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing insurance subrogation, litigation, and economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, Joey Deason, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 1st day of February, 2021.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Steen did offer and Ms. Jones did second a motion to enter into Executive Session to discuss insurance subrogation, litigation, and economic development. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Ave

the matter carried by the unanimous vote of those present and President Banks declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 1st day of February, 2021.

During Executive Session, Ms. Jones did offer and Mr. Steen did second a motion to waive Madison County's right to subrogation in an insurance matter. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said right to subrogation was and is hereby waived.

SO ORDERED this the 1st day of February, 2021.

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to request the Department of Insurance and Mississippi State Legislature to consider assisting Madison County in the purchase of a fire truck to offer fire service protection for the tenants at the Madison County Megasite, including the Amazon Fulfillment Center. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said request was and is hereby authorized.

SO ORDERED this the 1st day of February, 2021.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to submit the same request to consider assisting Madison County in the purchase of a fire truck to the United States House of Representatives and Chairman of Homeland Security. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby authorized.

SO ORDERED this the 1st day of February, 2021.

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Aye
Aye
Aye
Aye
Aye

the matter carried by the unanimous vote of those present and the President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 1st day of February, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the February 1, 2021 meeting of the Board of Supervisors was adjourned until February 16, 2021 at 5:00 p.m.

	Karl M. Banks, President Madison County Board of Supervisors
	Date signed:
ATTEST:	
Ronny Lott, Chancery Clerk	

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Date Signed:	
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