

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF APRIL 5, 2021

Being the first day of the April term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on April 5, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Paul Griffin opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from March 15, 2021***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 15, 2021,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of March 15, 2021 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of March 15, 2021 were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Consideration of Resolution for Law Enforcement Appreciation Week***

Mr. Steen did offer and Mr. Baxter did second a motion to approve the Resolution, found in the Miscellaneous Appendix to these Minutes, recognizing Law Enforcement Appreciation Week for the week of May 9 - May 14, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Discussion of Laura Subdivision***

Following discussion, Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the comments of Leon Adams regarding street repair and public safety in Laura Subdivision, a copy found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said comments were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Supervisor Paul Griffin did request Consent Item no. 17 be pulled for separate consideration, and

Mr. Steen did offer and Mr. Griffin did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters**  
(Attached as Exhibit A)
6. **HR - Approve Travel and Related Expenses for 2021 SHRM Annual Conference / Phillips & Griffin / September 9-12, 2021 / Las Vegas, NV**
7. **HR - Approve Time Clock Plus - License Renewal**  
(Attached as Exhibit B)
8. **B&G - Approve Use of Rogers Park - Smith**

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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9. **B&G - Approve Use of Courthouse Grounds - Canton Flea Market - May 2021**
10. **B&G - Approve and Authorize Board President to execute Dale Partners Contract Agreement for Fairview, Rogers Park & Estes Banks Park Restrooms Projects**  
(Attached as Exhibit C)
11. **CA - Acknowledge MDEQ Release of Claims and Authorize Board President to Execute of Same**  
(Attached as Exhibit D)
12. **CA - Permission to Apply for Waste Tire Grant through Mississippi Department of Quality**
13. **CA - Approve and Authorize Board President to Execute MDEQ Local Waste Tire Collection Assistance Grant Fund Noncompetitive Allocation Application**  
(Attached as Exhibit E)
14. **CA - Permission to Advertise to Renovate the Historic Courthouse Grounds to include New Sidewalks, Irrigation System, Dirt Work, and Sod**
15. **CA - Acknowledge The Haygood Group, LLC for Madison County Courthouse Landscape Services Proposal**  
(Attached as Exhibit F)
16. **CA - Approve Registration and Related Expenses for 2021 MCCA & MACAC Spring Educational Workshop / Chancery Clerk, Co. Administrator & Comptroller / Jackson, MS / April 21-22, 2021**
18. **CA - Approve Travel & All Related Expenses for 2021 Mississippi Constables Association Training Seminar / Johnny Sims / Gulfport, MS / June 9-11, 2021**
19. **CA - Approve HOME Grant Request for Cash and Authorize Payment of Vendors Upon Receipt of Funds from MS Home Corporation**  
(Attached as Exhibit G)
20. **CA - Acknowledge Home Grant Program Recipients Closeout Checklist**  
(Found in the Miscellaneous Appendix to these Minutes)
21. **CA - Acknowledge Mississippi Department of Wildfire, Fisheries, and Park Quarterly Report for Sulphur Springs Park Trial Project**  
(Found in the Miscellaneous Appendix to these Minutes)
22. **CA - Approve License Renewal and Authorize Payment - Monarch Software**  
(Attached as Exhibit H)
23. **ChClrk - Approve 16th Section Land Leases**
24. **ChClrk - Approve Payment for Special Master & Attorneys**  
(Attached as Exhibit I)
25. **COMP - Approve SB1730 - 2020 Reunion Parkway Fund New Bank Account and Authorize Board President to Sign**  
(Attached as Exhibit J)
26. **COMP - Approve Constable Report - March 2021**  
(Attached as Exhibit K)

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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27. **COMP - Declare Property as Surplus and Authorize Disposal**
28. **ElecComm - Approve Travel and Related Expenses for 2021 Annual National Election Conference / Truesdale, Carney, Lacy, Payne & Dickerson / Scottsdale, Arizona / August 21-25, 2021**
29. **EMA - Approve New Road Name - Mannsdale Village Court and Mannsdale Village Drive / Private**  
(Attached as Exhibit L)
30. **ENG - Approve AT&T Utility Permit - Industrial Drive South**
31. **ENG - Approve AT&T Utility Agreement - Bozeman Road**
32. **ENG - Approve Telepak Network, Inc. D/B/A cSpire Utility Permit - Camden Road**
33. **IT - Approve Support Renewal for ASA Firewall and 3 Wireless Access Points and Authorize Payment thereof**  
(Attached as Exhibit M)
34. **IT - Approve IBM Services Renewal for SO AS/400 System and Authorize Payment and Board President to Execute Statement of Work**  
(Attached as Exhibit N)
35. **PC - Approve lowest and best bidder, Mac Haik, Jackson Ford, for the purchase of a 2021 Ford F150 truck for Emergency Management in the amount of \$44,010.00**
36. **PC - Approve Purchase of Incentive Cards for Starbucks, Chilis and Walmart - Juvenile Drug Court**
37. **RD - Approve PubWorks Annual Support & Maintenance**  
(Attached as Exhibit O)
38. **RD - Approve March 2021 Monthly Report**
39. **RD - Approve March 2021 Closed Call Analysis**
40. **RD - Approve April 2021 Service Call Schedule**
41. **RD - Approve April 2021 Culvert Requests**
42. **SO - Approve Request to reimbursement Deputy Kip Luby for County Vehicle Fuel**
43. **SO - Authorization for Purchase of Firearm for \$10 TO Deputy Brad Sullivan pursuant to MS Code Ann § 45-9-131**  
(Attached as Exhibit P)
44. **SO - Approve Metrix Solutions Hardware Maintenance Contract Renewal and Authorize Payment - Sheriff Dept**  
(Attached as Exhibit Q)
45. **TA - Approve Appraisal Board Renewal License Fee - Norman A. Cannady, Jr.**
46. **TA - Approve 2020 Real Property Decreases**
47. **TA - Approve 2020 Homestead Exemption Amended Applications**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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**48. TA - 2020 Personal Property Decreases**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

Thereafter, Mr. Griffin did offer and Mr. Steen did second a motion to approve the travel and all related expenses for the Board of Supervisors, Administrator, Chancery Clerk, Board Attorney, Comptroller, and Road Manager to attend the 2021 MS Association of Supervisors Annual Convention in Biloxi to be held June 14<sup>th</sup> through June 17<sup>th</sup>, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Appointment to West  
Madison Utility District***

Mr. Banks did offer and Mr. Griffin did second a motion to appoint Carolyn Andrews to replace Evelyn Brown and Joyce Monroe to replace Valencia Buggs to the West Madison Utility District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Andrews and Ms. Monroe were and are hereby appointed.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Consideration of Request from  
West Madison Utility District***

Mr. Banks did offer and Mr. Steen did second a motion to hire Waggoner Engineering to perform an infrastructure needs analysis to include cost of a transmission line for Flora and West Madison

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Utility District (WMUD) and perform a scope of work and cost estimate to tie into Beattie's Bluff and that said study would be referred to the Commissioners of the West Madison Utility District (WMUD) for consideration. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Waggoner Engineering was and is hereby hired.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Petition for Resort  
Status - MAK, LLC/Bridlewood of Madison***

Mr. Banks did offer and Mr. Griffin did second a motion to approve that certain Petition to Have Property Granted Qualified Resort Status filed by MAK, LLC, d/b/a Bridlewood of Madison, a copy found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Summer Hires  
for the Road Department***

At the request of Road Manager Cornelius Bacon, Mr. Steen did offer and Mr. Griffin did second a motion to hire ten high school students to work for the summer to help with trash pick up at a rate of \$8.00 per hour for eight weeks beginning June 7, 2021 and ending July 30, 2021 at a total cost of \$25,600.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said summer hires were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Landscape Plan***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr.

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Baxter did second a motion to approve the landscape plan for the parking lot of the Tax Assessor/Tax Collector Annex building, a copy being attached as Exhibit R, at a cost not to exceed \$14,000.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said landscape plan was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Ratification of Plat -  
Highlands of Yandell Farms  
Part 1A***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to approve the ratification of the plat of Highlands of Yandell Farms, Part 1A to correct the misspelling of Highbury Cove, a copy being attached as Exhibit S. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said ratification of plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of LPA-100  
Project - Catlett Road  
Improvements***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Steen did second a motion to approve the Local Public Agency-100 Project form to establish funding in MDOT's funding for Catlett Road Improvements from Red Fox Road to Stribling Road and authorize Board President to execute the same, a copy being attached as Exhibit T. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said form was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

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***In re: Approval of Supplemental Agreement - Oakfield Blvd. Drainage Improvements***

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the supplemental Agreement to the contract with H & M Construction, LLC for Oakfield Boulevard drainage improvements for a fee not to exceed \$77,504.50, attached as Exhibit U. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said supplemental agreement was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Zoning Matter Request to Place Mobile Home***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to approve the request of Fredia Brown to place a mobile home on property owned by her at 109 McCarty Road due to medical hardship, contingent upon the current house being torn down prior to issuance of a permit. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Brown was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Zoning Matter Site Plan - Church Road Retail***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Banks did offer and Ms. Jones did second a motion to approve the site plan submitted by Church Road Retail for construction of new retail space located at the corner of Church Road and Old Jackson Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved.

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SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**In re: Approval of Zoning Matter  
Site Plan Amendment - Lexington Drive  
Building A & B**

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Ms. Jones did second a motion to approve the site plan amendment on Lexington Drive Building A and B being located in Supervisor District 2. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan amendment was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**In re: Approval of Zoning Matter  
Preliminary Plat**

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Ms. Jones did second a motion to approve the preliminary plat of Yandell Farms of Sheffield Part 3 being located in Supervisor District 5. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**In re: Approval of Zoning Matter  
Preliminary Plat**

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Ms. Jones did second a motion to approve the preliminary plat of The Lakes of Stapleton being located in Supervisor District 4 consisting of seventy (70) lots. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Approval of Zoning Matter  
Preliminary Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Steen did second a motion to approve the preliminary plat of Westlake Phases 2, 2A, and 3 being located in Supervisor District 2 along Dewees Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Zoning Matter  
Preliminary Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Ms. Jones did second a motion to approve the preliminary plat of Autumn Hill being located in Supervisor District 5 along Robinson Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Update of 2073  
Main Street Health Center  
Building***

Following Board Attorney Mike Espy's update of 2073 Main Street health center building, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the history of said property, a copy being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said history was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Approval of Audit Engagement Letter***

At the request of County Administrator Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve the audit engagement letter of Fortenberry & Ballard, P.C. and authorize Board President and County Administrator to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said audit engagement letter was and is hereby approved and the Board President and County Administrator were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Parkway South Public Improvement Assessment Bonds Series 2007***

At the request of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Banks did second a motion to approve the payment of the Parkway South Public Improvement Assessment Bonds, Series 2007 in the amount of \$738,700.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit V. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Approval of Claims Docket and Payroll Docket for March 17, and 29, 2021***

At the request and recommendation of Comptroller Na’ Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated March 17, 2021
- (3) Payroll Claims Docket No. 2, dated March 29, 2021
- (4) Payroll Claims Docket No. 3, dated March 29, 2021

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2096 to 2222	127	1,094,886.08
012	73 to 78	6	17,890.86
015	43 to 45	3	155,985.94
030	14 to 16	3	8,808.53
095	7 to 7	1	98,091.32
097	45 to 50	6	40,533.36
104	14 to 14	1	2.89
105	44 to 49	6	188,470.79
115	93 to 99	7	29,696.97
116	4 to 4	1	127,865.58
117	4 to 4	1	1,740.87
118	4 to 4	1	15,864.54
119	4 to 4	1	6,764.44
120	4 to 4	1	4,897.33
121	4 to 4	1	324.67
137	7 to 7	1	41,253.04
150	368 to 402	35	157,411.53
160	66 to 71	6	86,021.80
170	12 to 22	11	75,746.15
190	33 to 38	6	1,689.27
191	73 to 76	4	4,046.02
194	34 to 35	2	344.10
226	24 to 29	6	2,339,764.86
322	12 to 12	1	6,755.64
324	7 to 8	2	187,048.27
327	34 to 35	2	769,594.80
328	39 to 39	1	1,106.63
690	6 to 6	1	100,649.38
691	7 to 7	1	125,810.71
TOTAL ALL FUNDS		245	5,689,066.37

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously, and said General Claims Docket, and Payroll Dockets 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na' Son White, Mr. Baxter did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Rejection of Invoice  
Dale Partners***

At the request and recommendation of Comptroller Na' Son White, Mr. Baxter did offer and Ms. Jones did second a motion to reject the invoice of Dale Partners due to no contract for the work performed, the same being construction administration services. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoice was and is hereby rejected.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to authorize Board Attorney to respond to the lawsuit filed by Dale Partners. The vote on the matter being as follows:

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of MOU  
Beyond Institute***

At the request of Ms. Amy Nesbit and Mrs. Jessica Culpepper with Circuit Adult Drug Court, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Memorandum of Understanding with Beyond Institute for online life skill classes and authorize Board President to sign the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Acknowledgment of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge receipt of MDOC invoices in the amount of \$2,681.32, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

Thereafter, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge receipt of MDOC invoices in the amount of \$3,525.48, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Authorization to Auction  
Abandoned Vehicles***

At the request of Sheriff Randy Tucker, Ms. Jones did offer and Mr. Baxter did second a motion to (1) authorize Chancery Clerk to notify owners of abandoned vehicles located behind the Madison County Sheriff's Department; publish same in the Madison County Journal and post said notices in three locations, the same being the Madison County Justice Court, Madison County Chancery Court Building, and the Madison County Circuit Courthouse, and (2) authorize Sheriff Randy Tucker to auction said abandoned vehicles after the 120 day grace period to notify potential owners. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk and Sheriff were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Discussion of Internet Service***

Mr. Griffin did offer and Mr. Steen did second a motion to authorize County Administrator and Board Attorney to acquire proposals from TEC and Ozborn Communications to install internet fiber service in Madison County within the 285 miles covered in the map of Northeast Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator and Board Attorney were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to authorize the Board of Supervisors, County Administrator, Board Attorney and Lobbyists, to travel to Washington, D.C. if necessary for the purpose of finding federal funding for broadband development in Madison County. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator and Board Attorney were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Authorization for  
Submission of Member Designated  
Project Request***

Mr. Steen did offer and Mr. Banks did second a motion to authorize the County Administrator, in consultation with the Board President, to request that Congressman Michael Guest submit a Member Designated Project request to the U.S. House Committee on transportation and infrastructure for a priority element of the South Madison County Transportation Plan. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator and Board President were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Authorization to  
Proceed with BUILD  
Grant***

Mr. Steen did offer and Mr. Baxter did second a motion to authorize MSEG Engineering to perform all necessary and ancillary activities for preparation and submission of the application for a BUILD Grant for the Reunion Parkway Crossing Project in a timely manner during the 2021 grant application cycle in compliance with the NOFO anticipated to be issued on or before April 26, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and MSEG Engineering was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



***In re: Authorization to Request Funds***

Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Administrator, Board Attorney, and Lobbyists to communicate with the Legislature with regard to the use of funding received by the Madison County School District and the Canton Separate School District to assist the Madison County Board of Supervisors in acquiring internet service in rural areas to cooperate in building out the broadband internet service in Northeast Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Administrator and Board Attorney were and are hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of MAS Convention Travel***

At the request of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Steen did second a motion to add the County Engineer to the to the list approved to attend the MAS Annual Convention. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the County Engineer was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss personnel matters, economic development, and just compensation,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Ms. Jones did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing personnel matters, economic development, and just compensation with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, County Engineer Tim Bryan, HR Director Loretta Phillips, Road Manager Cornelius Bacon, Zoning

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Administrator Scott Weeks, Joey Deason, Andy Clark, Esq., Jim Turner, Stan Wright, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Steen did offer and Ms. Jones did second a motion to enter into Executive Session to discuss personnel matters, economic development, and just compensation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and President Banks declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

During Executive Session, Mr. Baxter did offer and Ms. Jones did second a motion to approve a Resolution of Condemnation regarding the James Washington property for the Bozeman Road Project and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and said Resolution of Condemnation was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

***In re: Approval of Zoning Matter  
Public Hearing - Megasite Property***

Ms. Jones did offer and Mr. Griffin did second a motion to authorize and direct the Planning and Zoning Department to post signs on such property, and publish in a newspaper of general circulation in Madison County, notice of such public hearing no later than fifteen (15) days prior to the date of such hearing, and related purposes for consideration of a height variation at the Madison County Megasite. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Planning and Zoning Department was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of April, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Steen and approved by the unanimous vote of those present, the April 5, 2021 meeting of the Board of Supervisors was adjourned until April 19, 2021 at 5:00 p.m.

\_\_\_\_\_  
Karl M. Banks, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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