

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 21, 2021
Adjourned from a meeting conducted June 7, 2021

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 21, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Deputy Chancery Clerk Stacey Toten

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from June 7, 2021

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on June 7, 2021,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of June 7, 2021 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of June 7, 2021 were and are hereby approved.

SO ORDERED this the 21st day of June, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 9 (6/21/21)

In re: Discussion of Roads

Following discussion, Mr. Griffin did offer and Mr. Steen did second a motion to add Williams Road, Holliday Road, and Harper Road to the County Road Plan as unfunded until funds become available for repairs. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said roads were and are hereby added to the County Road Plan.

SO ORDERED this the 21st day of June, 2021.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters
(Exhibit A)**
6. **HR - Approve Travel and Related Expenses for Annual Mississippi Labor & Employment Seminar / Phillips & Griffin / Biloxi, MS / August 5 & 6, 2021**
7. **B&G - Approve Use of Rogers Park - Bolden**
8. **B&G - Approve Use of Rogers Park - Robinson**
9. **B&G - Approve Use of Rogers Park - Courtney**
10. **B&G - Approve Use of Rogers Park - Murry**
11. **B&G - Approve Use of Rogers Park - Jones**
12. **CA - Approve HOME Grant Contract Extension
(Exhibit B)**
13. **ChClrk - Approve 16th Section Land Leases**
14. **ChClrk - Approve Payment for Special Master & Attorneys
(Exhibit C)**
15. **ChClrk - Acknowledge Lake Lorman Utility District - Audit Report for FYE -
October 31, 2020**
16. **COMP - Approve Clerk of the Board - May 2021**

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 9(6/21/21)

17. **COMP - Approve Request for Payment Mississippi Development Authority Industry Incentive Financing Revolving Fund**
18. **EMA - Approve Travel and Related Expenses for 2021 National (NENA) E911 Conference / Albert Jones, Jennifer Knight and Kay Rushing / Orange Beach, AL / October 10-13, 2021**
19. **ENG - Approve AT&T Utility Permit - Old Trace Road**
20. **ENG - Approve cSpire Utility Permit - Church Road**
21. **ENG - Approve Entergy Mississippi, Inc. Utility Permit - Nissan Parkway**
22. **JuvDrgCrt - Approve Travel and Related Expenses for MADCP State Drug Court Convention / Nisbett, Barnts, Stringer, Thomas, Ross and Herr /Natchez, MS / September 15-18, 2021**
23. **PC - Approve June 2021 Procurement Card Reconciliation and Authorize Payment Thereof**
24. **PC - Approve June 2021 Travel Card Reconciliation and Authorize Payment Thereof**
25. **Sheriff - Approve Maintenance Agreement with TCSWare, Digital Evidence ProServer and Authorize Payment thereof (Exhibit D)**
26. **TA - Approve 2020 Real Property Decreases**
27. **TA - Approve 2020 Real Property Increases - Unsigned**
28. **TA - Approve 2020 Homestead Exemption Deletions**
29. **TA - Approve 2020 Homestead Exemption Amended Applications**
30. **TC - Approve Registration and Related Expenses for 2021 Zoom Mississippi Tax Collector Education & Certificate Program Continuing Education / Kay Pace and 10 Deputy Clerks / June 23, 2021**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 21st day of June, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 9(6/21/21)

***In re: Award Bid for Madison County
Historic Courthouse Landscape***

Mr. Steen did offer and Mr. Baxter did second a motion to acknowledge the bids received and award the bid to Harris Construction as the lowest and best bid, and authorize Board President to execute the contract documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized.

SO ORDERED this the 21st day of June, 2021.

***In re: Award Bid for Madison County
Jail Re-Roofing Project***

Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge the bids received and award the bid to Independent Roofing Systems, Inc. as the lowest and best bid, and authorize Board President to execute the contract documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized .

SO ORDERED this the 21st day of June, 2021.

***In re: Approval of Supplemental
Agreement #3 - MSEG***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve Supplemental Agreement #3 to MSEG's contract for Reunion Parkway Phase 2 in the amount of \$89,000.00 and authorize Board President to execute the same, a copy being attached as Exhibit E. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said supplemental agreement # 3 was and is hereby approved and Board President was and is hereby authorized.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 9(6/21/21)

SO ORDERED this the 21st day of June, 2021.

***In re: Award Bid for Madison County
Natural Gas Lines for Project Pine***

Mr. Baxter did offer and Mr. Griffin did second a motion to acknowledge the bids received award the bid to Steen Plumbing and Digging Services as the lowest and best bid for the natural gas lines for Project Pine, and authorize Board President to execute the contract documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized .

SO ORDERED this the 21st day of June, 2021.

***In re: Approval of Zoning Matter
Petition to Alter Plat***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Petition to Alter Plat of Garden Homes of Lake Caroline to allow for lot 35 to be split, with the West ½ combined with Lot 34 and the East ½ combined with Lot 36, a copy of said Petition being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition was and is hereby approved.

SO ORDERED this the 21st day of June, 2021.

In re: American Rescue Funds

At the request of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Banks did second a motion to authorize County Administrator and Board Attorney to develop a publication notice to begin advertising for bids for a consultant regarding broadband services for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
-------------------------	-----

¹Mr. Gerald Steen acknowledged that he was not related to the owner of Steen Plumbing and Digging Services.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 5 of 9(6/21/21)

Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator and Board Attorney were and are hereby authorized.

SO ORDERED this the 21st day of June, 2021.

***In re: Acknowledgment of Executed Grant
Application for Household Hazard Waste
Disposal***

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Ms Jones did second a motion to acknowledge the Grant Application for Household Hazardous Waste Disposal and authorize Board President to execute the same, a copy being found in the Miscellaneous Appendix to these minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant application was and is hereby acknowledged and the Board President was and is hereby authorized.

SO ORDERED this the 21st day of June, 2021.

***In re: Approval of Purchase Using
Wireless Grant Funds***

At the request of County Administrator Shelton Vance, Ms Jones did offer and Mr. Baxter did second a motion to approve the purchase of communication equipment for the Madison County Sheriff's Department in the amount of \$8,000.00 using wireless grant funds. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby approved.

SO ORDERED this the 21st day of June, 2021.

President's Initials: _____

Date Signed: _____

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit F. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 21st day of June, 2021.

In re: Approval of Claims Docket and Payroll Docket for June 9, and 11, 2021

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Mr. Banks did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated June 9, 2021
- (3) Payroll Claims Docket No. 1, dated June 11, 2021

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket, and Payroll Dockets 1 and 2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of June, 2021.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 7 of 9(6/21/21)

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for June 10, 2021, attached as Exhibit G. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ²

the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 21st day of June, 2021.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ³
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of June, 2021.

***In re: Approval of CVS TIF
Payment to City of Madison***

At the request of Comptroller Na' Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve payment of the CVS TIF payment in the amount of \$22,330.51 to the City of Madison. The vote on the matter being as follows:

²Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

³Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 8 of 9(6/21/21)

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 21st day of June, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the June 21, 2021 meeting of the Board of Supervisors was adjourned until June 30, 2021 at 9:00 a.m.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 9 of 9 (6/21/21)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 9 (6/21/21)