MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI

REGULAR MEETING OF JULY 19, 2021 Adjourned from a meeting conducted July 6, 2021

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 19, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present:

Absent:

Supervisor Sheila Jones Supervisor Trey Baxter Supervisor Karl Banks Supervisor Gerald Steen Supervisor Paul Griffin Chancery Clerk Ronny Lott Chief Deputy Sheriff Jeremy Williams

Also Present:

County Administrator Shelton Vance Board Attorney Mike Espy Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from July 6, 2021

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on July 6, 2021,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of July 6, 2021 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of July 6, 2021 were and are hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Request to Close Lincoln Street

Following discussion, Mr. Baxter did offer and Mr. Griffin did second a motion to authorize the temporary closure of Center Street and Madison Street at the end of Lincoln Street and at the entrance of Banks-Estes Park in Flora for a birthday party to be held on August 21, 2021 from 3:00 p.m. until 9:00 p.m., provided Sheriff Tucker has no issues with said closure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said temporary street closure was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

- 3. B&G Approve Use of Rogers Park Carson
- 4. **B&G Approve Use of Rogers Park Carter**
- 5. B&G Approve Use of Rogers Park Ross
- 6. CA Acknowledge Executed Grant Application for Household Hazard Waste Disposal
- 7. CA Approve Travel to Washington, DC for Banks, Steen, and Espy / July 21-23, 2021
- 8. CA Approve Payment of Grant for Purchase of Emergency Communication Equipment - Town of Flora (Attached as Exhibit A)
- 9. CA Acknowledge Budget of Reunion Public Improvement District PID
- 10. CA Approve and Authorize Board President to execute JH&H Architects Agreement for Jail Re-Roofing Project (Attached as Exhibit B)
- 11. CA Acknowledge Southwest Madison County Fire Protection District Financial Statement - September 30, 2020
- **12.** CA Acknowledge Moody's Annual Issuer Report (Attached as Exhibit C)

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- 13. CA Approve Associate Membership in MAS (Mississippi Association of Supervisors) Lott, Vance, Bryan, Bacon, Espy, and White
- 14. CA Approve Travel and Related Expenses for the Mississippi Justice Court Clerks Convention / Horn, Hollins and Taylor / Bay St. Louis, MS / September 8-10, 2021
- 15. CirCrt Approve Travel and Related Expenses for National Drug Court Conference Kandi Gray / August 15-18, 2021 / National Harbor, MD
- 16. ChClrk Approve 16th Section Land Leases
- 17. COMP Approve Continuing Education from Mississippi Society of CPAs for Jay Hilliard on August 19-20, 2021
- 18. COMP Approve Reunion II Quarterly Report to DFA 2nd Quarter 2021 and Authorize Board President to Execute Same
- **19. COMP Approve Reunion Parkway from Bozeman Road to Parkway East Quarterly Report to DFA and Authorize Board President to Execute Same**
- 20. COMP Approve Request for Payment Mississippi Development Authority Industry Incentive Financing Revolving Fund (Attached as Exhibit D)
- 21. EMA Private Road Name Change Porter Lane (pvt) to McClenty Lane (pvt)
- 22. ENG Approve Travel and Related Expenses for 2021 DSITE Summer Meeting for Tim Bryan / August 4-6, 2021
- 23. ENG Approve Request for Payment Mt. Pilgrim State Aid Bridge Project
- 24. ENG Approve Request for Payment Bozeman Road Improvements William B. Wadlington and Anna S. Wadlington
- 25. ENG Approve Telepak Networks, Inc. D.B.A. cSpire Utility Permit Glenwild Trail
- 26. ENG Approve Telepak Networks, Inc. D.B.A. cSpire Utility Permit Harbor View Drive
- 27. ENG Approve Telepak Networks, Inc. D.B.A. cSpire Utility Permit Shoreview Drive
- 28. ENG Acknowledge MDOT Certificate Form for Sub-Awards and Authorize Board President to Execute Same
- **29. IT Approve License Renewal on LogMein USA, Inc.** (Attached as Exhibit E)
- **30. IT Approve License for Sharelink Subscription and Authorize Payment of Same** (Attached as Exhibit F)
- 31. IT Approve Carousel Maintenance Contract Renewal and Authorize Payment -Board of Supervisors (Attached as Exhibit G)

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- **32.** PC Approve July 2021 Procurement Card Reconciliation and Authorize Payment of Same
- **33.** PC Approve July 2021 Travel Card Reconciliation and Authorize Payment of Same
- 34. PC Authorization to Advertise for Term Bids for Construction Services and Commodity Bids
- 35. PC Authorization to Advertise for Dump Truck Road Department
- 36. Sheriff Approve Annual Subscription Agreement with Dog TeamPro and Authorize Payment of Same
- **37.** Sheriff Approve Maintenance Agreement with Tracking the World and Authorize Payment of Same
- 38. TA Approve 2020 Real Property Increases Signed
- **39.** TA Approve Real Property Increases
- 40. TA Approve 2020 Real Property Decreases
- 41. TA Approve 2020 Homestead Exemption Amended Applications

42. TA - Approve 2020 Homestead Exemption Deletions

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 19th day of July, 2021.

In re: Acknowledgment of 2019-2020 Audit Report - Madison County Citizens Services Agency

At the request and recommendation of Dr. Mary Sims-Johnson, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge the 2019-2020 audit report for the Madison County Citizens Services Agency, a copy found in the Miscellaneous Appendix to the Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials:_____ Date Signed:_____ For Searching Reference Only: Page 4 of 13 (7/19/21) the matter carried unanimously and said audit report was and is hereby acknowledged.

SO ORDERED this the 19th day of July, 2021.

In re: Request for Property Tax Exemption - Canton Housing Authority

Mr. Griffin did offer and Ms. Jones did second a motion to approve the request of Canton Housing Authority for property tax exemption beginning January 1, 2021, and for all future years thereafter, for property located on Dobson Avenue in Canton bearing parcel no. 093D-18C-144/02.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Acknowledgment of Facebook Update

Mr. Griffin did offer and Ms. Jones did second a motion to acknowledge the update of Madison County's government Facebook page. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Facebook update was and is hereby acknowledged.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Summary Change Order/Project Closeout -Project Pine

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the summary change order with Hemphill Construction which includes quantity adjustments for work completed at no additional cost for onsite water and sewer utilities for Project Pine, and authorize Board President to execute the same, a copy being attached as Exhibit H. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Aye

the matter carried unanimously and said summary change order was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

In re: Authorization of Board President

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Griffin did second a motion to authorize Board President to execute transmittal letter to MDOT requesting authorization of the construction phase of the MS Highway 22 at King Ranch Road Intersection Improvements Project and the authority to advertise for bids for said project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Interlocal Agreement/MOU with City of Ridgeland

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Interlocal Agreement between Madison County and the City of Ridgeland with regard to the exchange of services, including road grading and grass cutting, a copy being attached as Exhibit I and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said interlocal agreement was and is hereby approved and the Board President was and is hereby authorized .

SO ORDERED this the 19th day of July, 2021.

In re: Resolution Honoring Melvin Ray

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Ms. Jones did second a motion to approve and adopt a Resolution Honoring the Life of Clarence Melvin Ray, a copy found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute said Resolution. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Acknowledgment of Special Exception Application Notice

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge the special exception application notice filed with the City of Canton. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said notice was and is hereby acknowledged.

SO ORDERED this the 19th day of July, 2021.

In re: Acknowledgment of Letter from the Mississippi Veterans Affairs Board

At the request and recommendation of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the letter from the Mississippi Veterans Affairs Board regarding the new law revising certain qualifications and requirements for County Veterans Service Officers which went into effect July 1, 2021, a copy being attached as Exhibit J. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged.

SO ORDERED this the 19th day of July, 2021.

In re: Acknowledgment of Competitive Procurement Request - License Plate Readers

At the request and recommendation of County Administrator Shelton Vance, Mr. Baxter did offer and Ms. Jones did second a motion to authorize County Administrator to initiate the

President's Initials:_____ Date Signed:_____ For Searching Reference Only: Page 7 of 13 (7/19/21) procurement process with ITS for two license plate readers for the Sheriff's Department. The vote on the matter being as follows:

Aye
Aye
Aye
Aye
Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Steen did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit K. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Claims Docket and Payroll Docket for July 7, and 9, 2021

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated July 7, 2021
- (3) Payroll Claims Docket No. 1, dated July 9, 2021

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3020 to 3073	54	301,571.94
012	129 to 130	2	275.69
015	70 to 71	2	153,939.64
104	25 to 25	1	633.00
105	73 to 73	1	5,973.53
115	152 to 155	4	1,502.28
150	654 to 684	31	46,480.94

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160	132 to 137	6	182,067.54
170	38 to 38	1	2,500.00
190	59 to 60	2	560.56
191	121 to 122	2	7,837.02
194	62 to 62	1	1,200.00
226	42 to 42	1	850.00
322	22 to 22	1	294,831.35
324	10 to 10	1	34,905.46
327	55 to 57	3	242,145.76
	TOTAL ALL FUNDS	113	1,277,274.71

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket, and Payroll Dockets 1 and 2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Justice Court Wedding Report

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Justice Court Wedding Report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried unanimously and said wedding report was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Mr. Griffin did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19th day of July, 2021.

In re: Review of Wastewater Treatment Plan

At the request of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Baxter did second a motion to approve an electronic payment of \$412.50 to the Mississippi State Department of Health for a review of the wastewater treatment plan of the restrooms at Fairview M.B. Church. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, litigation, right-of-way acquisition, and personnel matters,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Baxter did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, litigation, right-of-way acquisition and personnel matters, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, LaToya Thompson, Joey Deason, and Sheriff Randy Tucker. The vote on the matter being as follows:

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 19th day of July, 2021.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Baxter did offer and Mr. Steen did second a motion to enter into Executive Session to discuss economic development, litigation, right-of-way acquisition, and personnel matters. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and President Banks declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 19th day of July, 2021.

During Executive Session, Mr. Griffin did offer and Mr. Steen did second a motion to approve an administrative adjustment in a sum certain in the best interest of Madison County regarding the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said administrative adjustment was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to approve an administrative adjustment in a sum certain in the best interest of Madison County regarding the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: Date Signed: For Searching Reference Only: Page 11 of 13 (7/19/21) the matter carried by the unanimous vote of those present and said administrative adjustment was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to approve a condemnation action regarding the Bozeman Road Project and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said condemnation action was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

Thereafter, Mr. Steen did offer and Mr. Baxter did second a motion to hire a traffic engineer for a cost not to exceed \$10,000.00 related to the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hire was and is hereby approved.

SO ORDERED this the 19th day of July, 2021.

Thereafter, did offer and did second a motion to establish just compensation on four parcels of property related to the Reunion Parkway Phase II Project and a SA Bridge Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said just compensation was and is hereby established.

SO ORDERED this the 19th day of July, 2021.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to begin the process of establishing the Madison County Mega Site Alliance Fire District composed of the members of the Madison County Board of Supervisors and retain the services of Watkins and Eager Law Firm to assist the Board Attorney in the creation of said Fire District. The vote on the matter

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said action was and is hereby authorized.

SO ORDERED this the 19th day of July, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the July 19, 2021 meeting of the Board of Supervisors was recessed until July 27, 2021 at 9:00 a.m.

Karl M. Banks, President Madison County Board of Supervisors

Date signed:

ATTEST:

Ronny Lott, Chancery Clerk

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