

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 30, 2021
Recessed from a meeting conducted on September 20, 2021

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 30, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Sheriff Randy Tucker

Absent:

Supervisor Paul Griffin
Supervisor Sheila Jones

Also Present:

County Administrator Shelton Vance
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened.. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Baxter did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

- 1. HR - Approve Personnel Matters**
(Attached as Exhibit A)
- 2. CA - Acknowledge Purchasing Clerk Certification - Kesha Buckner**
- 3. CA - Acknowledge Receiving Clerk Certification - Myrtis Hawkins**
- 4. CA - Acknowledge Inventory Clerk Certification - Jay Hilliard**
- 5. CA - Acknowledge Mississippi State Rating Bureau Pump Test Acceptance Letter**
- 6. CA - Approve Travel and Related Expenses for Mississippi Coroner Medical Examiner 2021 Fall Conference / Joel Shows / Biloxi, MS / October 19-22, 2021**

President's Initials: _____

Date Signed: _____

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- 7. **CA - Approve Pay Application #3 / Landscape Development - Madison County Historic Courthouse / Harris Construction Services / September 30, 2021**
- 8. **COMP - Approve Flexible Spending Plan - FY 2022**

The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 30th day of September, 2021.

***In re: Acknowledgment of Letter
City of Gluckstadt***

At the request of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge the letter from the City of Gluckstadt, noting that the City of Gluckstadt will not be eligible to receive fire insurance rebate monies for the fiscal year 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said letter was and is hereby acknowledged.

SO ORDERED this the 30th day of September, 2021.

***In re: Approval of Salary of
Sheriff as Provided by Section 25-3-25***

At the request of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge the information from the Census Bureau regarding the current population of Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said information was and is hereby acknowledged.

SO ORDERED this the 30th day of September, 2021.

President's Initials: _____

Date Signed: _____

Thereafter, Mr. Baxter did offer and Mr. Steen did second a motion to set Sheriff Randy Tucker's salary at \$99,000.00 , plus an additional \$10,000.00 as provided for in Mississippi Code Section 25-3-25 based on current population. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and Sheriff Tucker's salary was and is hereby set.

SO ORDERED this the 30th day of September, 2021.

***In re: Approval for Use of
New Fire Truck***

At the request of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Steen did second a motion to authorize the County Fire Coordinator to use the new fire truck for fire safety education for the students at Camden Elementary School. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and the use of said fire truck was and is hereby authorized

SO ORDERED this the 30th day of September, 2021.

***In re: Approval of Budget Amendments &
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit B. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 30th day of September, 2021.

President's Initials: _____

Date Signed: _____

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In re: Approval of Claims Docket

At the request and recommendation of Comptroller Na’ Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Baxter did second a motion to approve the following:

(1) General Claims Docket

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3588 to 3647	60	221,298.91
012	169 to 173	5	18,763.56
015	88 to 89	2	156,033.20
095	16 to 16	1	36,662.62
097	92 to 92	1	2,820.59
105	89 to 90	2	181,855.58
115	208 to 211	4	3,898.00
116	10 to 10	1	4,142.82
117	10 to 10	1	344.03
118	10 to 10	1	180.03
119	10 to 10	1	1,532.99
120	10 to 10	1	1,090.39
121	10 to 10	1	239.00
137	16 to 16	1	15,608.75
150	866 to 884	19	101,876.19
160	171 to 177	7	196,525.51
190	84 to 84	1	534.09
191	163 to 171	9	8,476.57
194	81 to 84	4	2,822.89
327	68 to 69	2	9,299.50
328	86 to 86	1	97,045.62
690	12 to 12	1	28,446.64
691	13 to 13	1	35,557.67
TOTAL ALL FUNDS		127	1,125,055.15

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 30th day of September, 2021.

President’s Initials: _____

Date Signed: _____

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***In re: Adoption of Final, Amended Budget for
Fiscal Year Ending September 30, 2021***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to (1) amend the 2021 budget to the final actual receipts, including beginning cash as budgeted, as shown on the General Ledger Budgeted Receipts Report after posting of all transactions for the fiscal year ending September 30, 2021, and (2) amend the 2021 budget to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by Category – personal services, contractual services, etc.), after payment of all approved claims, and payrolls for the fiscal year ending September 30, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said 2021 budget was and is hereby amended.

SO ORDERED this the 30th day of September, 2021.

In re: Approval of Invoice

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve payment of invoice from Metrix Solutions, LLC for computers for the District Attorney's office, attached as Exhibit C. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said invoice was and is hereby approved.

SO ORDERED this the 30th day of September, 2021.

In re: Authorization of County Administrator

Mr. Baxter did offer and Mr. Steen did second a motion to authorize County Administrator to appeal FEMA's decision to deny \$106,000.00 of Madison County's request for COVID-19 reimbursement. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Absent

President's Initials: _____

Date Signed: _____

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the matter carried by the unanimous vote of those present and the County Administrator was and is hereby authorized.

SO ORDERED this the 30th day of September, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Steen and approved by the unanimous vote of those present, the September 30, 2021 meeting of the Board of Supervisors was adjourned until October 4, 2021 at 9:00 a.m.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____