

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JANUARY 18, 2022  
Adjourned from a meeting conducted January 3, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on January 18, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:  
County Administrator Shelton Vance  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Albert Jones opened the meeting with a prayer and Na'son White led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from January 3, 2022***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on January 3, 2022,

Mr. Banks did offer and Ms. Jones did second a motion to approve the minutes of January 3, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of January 3, 2022 were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters**  
(Attached as Exhibit A)
3. **CA - Approve Mileage Reimbursement Rate of \$0.585**
4. **CA - Approve Notification of Intent to Apply for Federal Assistance for Transportation Services MCCSA**
5. **CA - Approve Construction Contract / England Enterprises / Madison Annex**
6. **CA - Authorize Notice to Proceed on February 14, 2022 to England Enterprises / Madison Annex**
7. **CA - Approve Payment of MSU Extension Budget Allocations for Support of 4-H**
8. **CA - Approve MAS-Minority Caucus Membership Dues / Banks, Griffin**
9. **ChClrk - Approve 16th Section Land Leases**
10. **ChClrk - Approval to Nunc Pro Tunc Minutes - September 7, 2021**
11. **COMP - Approve Reunion Crossing Quarterly Report to DFA (\$8m) and Authorize Board President to Execute Same**
12. **COMP - Approve Reunion Crossing Quarterly Report to DFA (\$5m HB 1730) and Authorize Board President to Execute**
13. **COMP - Approve Bozeman Road Quarterly Report to DFA (\$5m SB 2971) and Authorize Board President to Execute**
14. **COMP - Approve Request for Payment from Mississippi Development Authority Industry Incentive Financing Revolving Fund**
15. **ENG - Approve Request for Payment - Heindel State Aid Bridge Project / Rose Mary Luckett Wenstrup**
16. **ENG - Approve Atmos Energy Utility Permit - Yandell Road**
17. **ENG - Approve Telepak Networks Utility Permit - Calhoun Station Parkway**
18. **ENG - Approve Renewal of Software Subscription - DLT Solutions**  
(Attached as Exhibit B)
19. **IT - Approve IBM Services Renewal for Chancery AS/400 System and Authorize Board President to Execute Statement of Work**  
(Attached as Exhibit C)
20. **RD - Approve PubWorks Annual Support & Maintenance**

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- 21. **SO - Authorization for Purchase of Firearm for retiring Captain Tommy Squires for \$10 - MCA 45-9-131 bearing county inventory number 9391**
- 22. **TA - Approve 2021 Real Property Decreases**
- 23. **TA - Approve Real Property Increases - Signed**
- 24. **TA - Approve Homestead Exemption Amended Applications**
- 25. **TA - Approve Homestead Exemption Deletions**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Award of Bid -  
Hemphill Construction, Inc.***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to approve and award the contract to Hemphill Construction Company, Inc. as the lowest bidder for the King Ranch Road Improvements Project in the amount of \$650,063.00, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Award of Bid -  
Layne Christensen Company***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to approve and award the contract to Layne Christensen Company as the lowest bidder for the Mega Site Water Supply Well Project in the amount of \$2,131,523.00, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Summary Change Order -  
Oakfield Boulevard Drainage Improvements***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to approve Summary Change Order with Garver reducing the cost of the contract by \$40,182.99 , and H&M's Final Pay Application in the amount of \$31,678.34, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Summary Change Order was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Change Order #1 -  
Way Road and Banks Road Culvert  
Replacements***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve Change Order #1 with Southern Rock, LLC for the Way Road and Banks Road Culvert Replacements, attached as Exhibit D, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Change Order #1 was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Task Order -  
Mendrop Engineering Resources, LLC***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a

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motion to approve the Task Order with Mendrop Engineering Resources, LLC in the amount of \$5,400.00 for surveying services to determine right of way widths and easements for the Abernathy Road Bridge Project, attached as Exhibit E, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Task Order was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Final Plat - Cedar Ridge Phase 2***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to approve the final plat of Cedar Ridge Phase 2 with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Final Plat & Letter of Credit - Pinehurst 1 at Lake Caroline***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the final plat of Pinehurst 1 at Lake Caroline consisting of approximately 16.32 acres with 45 lots and acknowledge Letter of Credit # for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

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***In re: Approval of Zoning Matter -  
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Ivy Johnson to place a mobile home on property owned by her at 176 Brown Road East due to medical hardship to allow her granddaughter to help take care of her. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Johnson was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Zoning Matter  
Preliminary Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Ms. Jones did second a motion to approve the preliminary plat of Highland Springs Part 1 with nine (9) lots being located in Supervisor District 2. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Quarterly MDA  
Report***

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Ms. Jones did second a motion to approve the MDA Quarterly Economic Development Jobs Report, attached as Exhibit F, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby adopted and approved.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

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***In re: Approval of Budget Amendments & Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit G . The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Claims Docket***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Ms. Jones did second a motion to approve the following:

(1) General Claims Docket

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	642 to 730	89	379,868.73
012	48 to 50	3	2,090.98
015	23 to 26	4	306,077.04
030	8 to 10	3	4,144.76
031	3 to 3	1	4,338.00
097	27 to 27	1	13,452.00
104	12 to 12	1	633.00
105	28 to 30	3	89,532.33
115	49 to 50	2	230.27
150	205 to 233	29	51,528.48
160	28 to 35	8	134,166.04
170	6 to 6	1	2,800.00
190	22 to 23	2	481.94
191	50 to 58	9	9,858.75
194	26 to 26	1	3,250.00
226	15 to 17	3	3,790.00
305	5 to 5	1	31,678.34
322	7 to 10	4	274,945.56
324	6 to 6	1	5,000.00
328	11 to 11	1	1,950.36
336	1 to 1	1	362.15
338	5 to 5	1	4,429.62
TOTAL ALL FUNDS	169		1,324,608.35

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and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Payroll Docket for  
January 5, 2022***

At the request and recommendation of Comptroller Na' Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Payroll Docket for January 5, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said Payroll Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Acknowledgment of MDOC Invoices***

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge receipt of MDOC invoices for November 2021 in the amount of \$15,773.92 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Public Hearing Concerning Abandonment of Swamp Road***

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Griffin did second a motion to reset the public hearing regarding abandonment of Swamp Road to Monday, March 7, 2022 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby reset to Monday, March 7, 2022 at 9:00 a.m.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, litigation, and acquisition of real estate.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the

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issue of whether or not to declare an Executive Session for the purpose of discussing economic development, litigation and acquisition of real estate, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, County Administrator Shelton Vance, County Engineer Tim Bryan, Jim Turner, Board Attorney Mike Espy, Buildings and Grounds Director Drew Ridinger, Comptroller Na'Son White, Keith O'Keefe, Greg Earhart, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss economic development, litigation, and acquisition of real estate. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

During Executive Session, Mr. Banks did offer and Mr. Steen did second a motion to establish just compensation for a sum certain on property related to the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said just compensation was and is hereby established

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

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Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to authorize payment of just compensation in a sum certain on property related to the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said payment of just compensation was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to approve a Memorandum of Understanding related to the purchase of land related to the Reunion Parkway Phase 2 Project and authorize Board Attorney to prepare a deed for said land purchase. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said MOU was and is hereby approved and Board Attorney was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Appointments to  
Pearl River Valley Water  
Supply District Board***

Ms. Jones did offer and Mr. Banks did second a motion to submit the appointments of Ben Evans, Gary Rogers, and Randy McIntosh to the Pearl River Valley Water Supply District Board for the Governor's consideration. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the said appointments of Ben Evans, Gary Rogers, and Randy McIntosh were and are hereby submitted.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

***In re: Consideration of ARPA Funding***

Mr. Griffin did offer and Mr. Banks did second a motion to allocate \$10 million dollars of the ARPA funds for broadband and ask the state to match \$25 million for broadband, \$2.5 million dollars for wastewater and ask the state to match said funding for wastewater, \$2.5 million dollars for watershed and ask the state to match said funding for watershed, \$5 million dollars for the Bozeman Road Project and ask the state to provide \$15 million in funding for the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said funds were and are hereby allocated.

SO ORDERED this the 18<sup>th</sup> day of January, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the January 18, 2022 meeting of the Board of Supervisors was recessed until January 25, 2022 at 6:00 p.m.

\_\_\_\_\_  
Paul Griffin, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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