

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF APRIL 4, 2022

Being the first day of the April term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on April 4, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:

County Administrator Shelton Vance
Andy Clark, Esq. for Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Cornelius Bacon opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from March 21, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on March 21, 2022,

Mr. Steen did offer and Ms. Jones did second a motion to approve the minutes of March 21, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of March 21, 2022 were and are hereby approved.

SO ORDERED this the 4th day of April, 2022.

President's Initials: _____

Date Signed: _____

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In re: Consideration of \$4 M Federal Transportation HUD Appropriations

Mr. Steen did offer and Mr. Banks did second a motion to acknowledge comments in appreciation to Senator Cindy Hyde-Smith for her efforts in initiating the request for funding for the Transportation -HUD Appropriations bill and Senator Wicker for his support in said request for funding which will be dedicated toward the Bozeman-Reunion Crossing Interconnectivity System in Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said comments were and are hereby acknowledged.

SO ORDERED this the 4th day of April, 2022.

In re: Consideration of Resolution for Law Enforcement Appreciation Week

Mr. Banks did offer and Mr. Steen did second a motion to approve the Resolution recognizing Law Enforcement Appreciation Week for the week of May 11 - May 17, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved.

SO ORDERED this the 4th day of April, 2022.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

- 4. HR - Approve Personnel Matters (Attached as Exhibit A)**
- 5. HR - Approve Travel and Related Expenses for 2022 SHRM Annual Conference/Phillips & Griffin/June 12-15, 2022 / New Orleans, LA**
- 6. B&G - Approve Use of Rogers Park - Champion**
- 7. B&G - Approve Use of Rogers Park - M. Jackson**
- 8. B&G - Approve Use of Rogers Park - Lockett**
- 9. B&G - Approve Use of Rogers Park - Knights of Pillar Nurses Association**

President's Initials: _____

Date Signed: _____

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10. **B&G - Approve Geotechnical Investigation Proposed MCEDA Mega Site Fire Station with Burns Cooley Dennis, Inc (Attached as Exhibit B)**
11. **CA - Approve Legal Holiday - Good Friday, April 15, 2022 - All County Offices are Authorized to close all county offices on said date**
12. **CA - Acknowledge Notice of the 2022 MDA Annual Action Plan Draft**
13. **CA - Acknowledge Canton Public School District Audit Report for FY Ended - June 30, 2021**
14. **CA - Approve Response to Bureau of Law Enforcement Standards and Training and Authorize Board President to Sign (Attached as Exhibit C)**
15. **CA - Approve Travel & Related Expenses for Road Manager & Engineer to Attend 2022 MAS Annual Convention/Biloxi, MS/June 13-16, 2022**
16. **CA - Acknowledge Letters to U.S. Congressional House of Representatives (Attached as Exhibit D)**
17. **ChClrk - Approve Payment for Special Master & Attorneys**
18. **CircuitCrt - Approve Renewal of Software Subscription - Aztec (Attached as Exhibit E)**
19. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment (Attached as Exhibit F)**
20. **COMP - Approve Maintenance Agreement Renewal for Stenograph (Attached as Exhibit G)**
21. **COMP - Approve Constable Report - March 2022**
22. **COMP - Approve Continuing Education from Mississippi Society of CPA's for Jay Hilliard and Na'Son White**
23. **ElecComm - Approve Election Testers - June 7th Election & June 28th Run-Off Election**
24. **ENG - Approve AT&T of Mississippi Utility Permit - Carr Road**
25. **ENG - Approve Canton Municipal Utilities Permit - Bridgewater Drive**
26. **ENG - Approve Canton Municipal Utilities Permit - McMillon Road**
27. **ENG - Approve Telepak Network, Inc. /cSpire Utility Permit - Calhoun Parkway, Nissan Drive**
28. **RD - Approve March 2022 Closed Call Analysis**
29. **RD - Approve March 2022 Monthly Report**
30. **RD - Approve April 2022 Culvert Requests**
31. **RD - Approve April 2022 Service Call Schedule**

President's Initials: _____

Date Signed: _____

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- 32. TA - Approve Travel and Related Expenses for 2022 Certified Appraisers School/ Maggie Slusarczyk/Starkville, MS/May 2-6, 2022 and May 16-20, 2022
- 33. TA - Approve 2021 Real Property Decreases
- 34. TA - Approve 2021 Homestead Exemption Amended Application
- 35. TA - Approve 2021 Personal Property Decrease
- 36. TC - Approve Travel and Related Expenses for Collector of Revenue Training/ Ashleigh Owens, Lillie Jobe & Kelsey Rodriguez/Flowood, MS/May 23-27, 2022

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 4th day of April, 2022.

In re: Reappointment to West Madison Utility District Board

Mr. Banks did offer and Mr. Baxter did second a motion to reappoint Mr. Larry Bennett to the West Madison Utility District Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Larry Bennet was and is hereby reappointed.

SO ORDERED this the 4th day of April, 2022.

In re: Authorization to Advertise

Ms. Jones did offer and Mr. Baxter did second a motion to authorize County Engineer to advertise for the striping of Cedar Hill Road from Highway 463 to Highway 22. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 4th day of April, 2022.

***In re: Award Bid -
Abernathy Road Bridge Repair Project***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve and award the contract to Hemphill Construction Company, Inc. as the lowest bidder for the Abernathy Road Bridge Repair Project in the amount of \$162,791.50, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of April, 2022.

***In re: Award Bid -
LSBP-45(22) Bridge Replacement
Project***

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Baxter did second a motion to approve and award the contract to Joe McGee Construction Company, Inc. as the lowest bidder for the Bridge Replacement on Simpson Road in the amount of \$397,445.30, and authorize Board President to execute all documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 4th day of April, 2022.

***In re: Authorization for
Additional Road Signage***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Banks did second a motion to authorize the request for additional road signs from MDOT through its Circuit Rider Program, and authorize Board President to execute the letter to MDOT, attached as Exhibit H. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 4th day of April, 2022.

In re: Release Letter of Credit - Woodscape of Oakfield Phase 3

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to authorize the Chancery Clerk to release the Letter of Credit # 150020215200 for Woodscape of Oakfield Phase 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 4th day of April, 2022.

In re: Approval of Final Plat - Yandell Farms of Sheffield, Part 2

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the final plat of Yandell Farms of Sheffield, Part 2 consisting of approximately 34.43 acres with 80 lots and acknowledge Letter of Credit for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 4th day of April, 2022.

President's Initials: _____

Date Signed: _____

***In re: Authorization to Hire
Engineer***

Ms. Jones did offer and Mr. Baxter did second a motion to hire Neel-Schaffer for the MPO Yandell Road Widening Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Neel- Schaffer was and is hereby hired.

SO ORDERED this the 4th day of April, 2022.

***In re: Approval of Zoning Matter -
Gated Public Street***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to approve installation of a traffic control gate in Cornerstone Subdivision on Catlett Road, the same meeting county requirements. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said gate was and is hereby approved.

SO ORDERED this the 4th day of April, 2022.

***In re: Approval of Zoning Matter
Preliminary Plat - Glenwild Part 5***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to approve the preliminary plat of Glenwild Part 5 consisting of 159 lots being located in Supervisor District 5. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 4th day of April, 2022.

President's Initials: _____

Date Signed: _____

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**In re: Authorization to Set
Public Hearing**

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to set a public hearing related to the CDBG Grant application for Thursday, May 5, 2022 at 10:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set..

SO ORDERED this the 4th day of April, 2022.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** acknowledge the three **(3)** engineering proposals received related to the CDBG Grant, and **(2)** appoint a Selection Committee consisting of the County Engineer, Assistant County Engineer, and County Administrator to review said proposals. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposals were and are hereby acknowledged and said committee was and is hereby appointed.

SO ORDERED this the 4th day of April, 2022.

**In re: Approval of Professional Engineering
Services Agreements**

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** approve the Professional Engineering Services Agreement with MSEG related to the 2022 RAISE Grant Application for the Reunion Parkway Phase 2 Project, attached as Exhibit I, **(2)** approve the General Services Agreement with Waggoner Engineering for grant application services related to the Madison County Broadband Initiative, attached as Exhibit J, and **(3)** authorize Board President to execute said agreements. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreements were and are hereby approved and Board President was and is hereby authorized..

SO ORDERED this the 4th day of April, 2022.

President's Initials: _____

Date Signed: _____

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In re: Approval of MOU

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to approve the MOU between Madison County and the City of Gluckstadt related to the collection and disposal of debris within the city limits of Gluckstadt for a specified period of time, attached as Exhibit K, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote of the Board (4-1) and said MOU was and are hereby approved and Board President was and is hereby authorized..

SO ORDERED this the 4th day of April, 2022.

In re: Approval of Moving Election Equipment

At the request of County Administrator Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to approve and authorize MS Van Lines to deliver and pickup the election equipment for the November 2022 election, a copy of said quote from MS Van Lines being attached as Exhibit L. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring of MS Van Lines was and is hereby approved and authorized.

SO ORDERED this the 4th day of April, 2022.

In re: Approval of Request from the City of Ridgeland

At the request of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Banks did second a motion to approve the request of the City of Ridgeland for financial assistance related to technology upgrades for the Ridgeland Fire Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

Date Signed: _____

the matter carried unanimously and said request for financial assistance was and is hereby approved.

SO ORDERED this the 4th day of April, 2022.

***In re: Acknowledgment of
Petition - Twin Harbors***

Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the Petition received related to the request for speed humps in Twin Harbors Subdivision. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said petition was and is hereby acknowledged..

SO ORDERED this the 4th day of April, 2022.

***In re: Approval of Budget Amendments &
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 4th day of April, 2022.

***In re: Approval of Claims Docket &
Payroll Dockets 1 - 2***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - March 28, 2022
- (3) Payroll Docket 2 - March 30, 2022

President's Initials: _____

Date Signed: _____

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1243 to 1335	93	838,758.91
012	87 to 92	6	18,989.60
015	40 to 43	4	211,846.04
030	15 to 17	3	5,780.70
095	9 to 9	1	79,025.20
105	54 to 58	5	217,764.32
115	90 to 96	7	10,591.37
116	6 to 6	1	61,953.77
117	5 to 5	1	2,168.71
118	5 to 5	1	2,358.47
119	6 to 6	1	5,750.09
120	5 to 5	1	2,142.19
121	6 to 6	1	248.94
122	4 to 4	1	5,655.47
125	8 to 8	1	1,210.00
137	9 to 9	1	33,231.42
150	395 to 435	41	181,296.94
160	50 to 52	3	60,755.66
190	38 to 38	1	51.69
191	95 to 99	5	1,447.33
194	42 to 44	3	10,275.07
226	25 to 31	7	2,352,789.75
305	12 to 12	1	1,860.00
324	14 to 15	2	5,000.00
327	15 to 15	1	2,115.99
328	21 to 23	3	123,386.05
336	3 to 3	1	5,700.00
338	8 to 10	3	782,965.46
655	6 to 6	1	89,085.75
664	6 to 6	1	3,902.00
672	6 to 6	1	1,168.50
675	6 to 6	1	5,371.00
681	97 to 97	1	2,904.96
690	6 to 6	1	78,143.82
691	6 to 6	1	97,679.80
TOTAL ALL FUNDS		206	5,303,374.97

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of April, 2022.

President's Initials: _____

Date Signed: _____

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In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na’ Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 4th day of April, 2022.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for March 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

SO ORDERED this the 4th day of April, 2022.

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President’s Initials: _____

Date Signed: _____

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the April 4, 2022 meeting of the Board of Supervisors was recessed until April 18, 2022 at 9:00 a.m.

Paul Griffin, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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