

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 16, 2021
Adjourned from a meeting conducted August 2, 2021

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 16, 2021 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Sheila Jones	Supervisor Trey Baxter
Supervisor Karl Banks	County Administrator Shelton Vance
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board Karl Banks announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from August 2, 2021

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 2, 2021,

Ms. Jones did offer and Mr. Steen did second a motion to approve the minutes of August 2, 2021 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 2, 2021 were and are hereby approved.

SO ORDERED this the 16th day of August, 2021.

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In re: Consideration to Abandon Road - Liberia Lane

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the request of Rands, LLC to abandon Liberia Lane within Autumn Crest Subdivision, and authorize Board Attorney to begin the publication process to abandon said road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby acknowledged and the Board Attorney was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: OBJECTIONS TO, FINAL EQUALIZATION OF, AND ADOPTION OF THE 2021 MADISON COUNTY TAX ROLLS – Public Hearings on Protests Received for 2021 Preliminary Real and Personal Property Assessment Rolls

Mr. Griffin did offer and Ms. Jones did second a motion to open the public hearing for purposes of equalization of the 2021 tax rolls as to protests timely received on August 2, 2021. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hearing was and is hereby opened.

SO ORDERED this the 16th day of August, 2021.

Thereafter, Tax Assessor Norman Cannady presented the objections received and presented his recommendations for the following:

Michael Lightman, Sr.
Tower Associates
Bright Fletcher
Madison Malco
Nationwide Consulting

Ms. Jones did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said hearing was and is hereby closed.

SO ORDERED this the 16th day of August, 2021.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Ms. Jones did offer and Mr. Steen did second a motion to (1) accept the Tax Assessor's recommendation for the aforementioned parcels, found in the Miscellaneous Appendix to these Minutes, (2) acknowledge and amend the preliminary 2021 Homestead Applications (Equalization), (3) acknowledge the deletions to the preliminary 2021 Homestead Applications, (4) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2021 Real Property Decreases (Equalization), (5) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2021 Real Property Increases (Equalization) agreed by tax payer, (6) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2021 Personal Property Decreases (Equalization), (7) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2021 Personal Property Increases (Equalization) agreed by tax payer, (8) acknowledge letters of withdrawal received by Tax Assessor Norman Cannady, and (9) adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as Exhibit A, all of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended and said Order was and is hereby adopted.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters**
(Attached as Exhibit B)
6. **HR - Approve of Contract Renewal for Dental, Vision, and Life Insurance with Guardian Life Insurance**
(Attached as Exhibit C)
7. **HR - Approve of Contract Renewal for Third Party Administration with UMR**
(Attached as Exhibit D)
8. **B&G - Approve Use of Rogers Park - Rogers**
9. **B&G - Approve Use of Rogers Park - Alexander**
10. **CA - Approve State Legal Holiday - Monday, September 6, 2021, as Labor Day for**

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County Offices

- 11. CA - Approve Travel & Related Expenses for American Judges Association Annual Convention New Orleans, LA / Judge Martina B. Griffin / October 3-7, 2021**
- 12. CA - Acknowledge Funding Request from American Red Cross**
- 13. CA - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc.
(Attached as Exhibit E)**
- 14. ChClrk - Approve Annual Maintenance Courtroom Equipment - Infoware 2
(Attached as Exhibit F)**
- 15. ChClrk - Acknowledge Chancery Court Order / Thomas Harden**
- 16. ChClrk - Acknowledge Chancery Court Order for Office Equipment**
- 17. ChClrk - Approve 16th Section Land Leases**
- 18. ChClrk - Approve Payment for Special Master & Attorneys**
- 19. ChClrk - Approve Void 2020 Tax Sales / Livingston**
- 20. ChClrk - Approve Void 2019 and 2020 Tax Sales / Whitehead**
- 21. CirCrt - Approve Annual Maintenance Courtroom Equipment - Infoware 2
(Attached as Exhibit G)**
- 22. CirCrt- Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. - Circuit Clerk**
- 23. COMP - Approve Maintenance Agreement Renewal for Stenograph
(Attached as Exhibit H)**
- 24. COMP - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc.
(Attached as Exhibit I)**
- 25. COMP - Approve Clerk of the Board Report - June 2021**
- 26. COMP - Approve Request for Payment Mississippi Development Authority Industry Incentive Financing Revolving Fund - #11**
- 27. COMP - Approve Request for Payment Mississippi Development Authority Industry Incentive Financing Revolving Fund - #10**
- 28. COMP - Approve Rejection of Invoice - Hammett Gravel Company**
- 29. COMP - Approve Rejection of Invoice - Bulldog Construction Company**
- 30. EMA - Acknowledge Record of Change - Comprehensive Emergency Management Plan (CEMP)**
- 31. EMA - Acknowledge Emergency Management Performance Grant (EMPG)**

President's Initials:_____

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32. **EMA - Approve Request of Adoption for Madison County Sheltering Support Plan and Authorize Board President to Execute**
33. **ENG - Approve AT&T Utility Permit - Stribling Road and McMillian Road**
34. **ENG - Approve Request for Payment - Bozeman Road Improvements - The Reserve of Madison HOA**
35. **IT - Approve Carousel Hardware Maintenance Contract Renewal and Authorize Payment - Chancery Court**
(Attached as Exhibit J)
36. **IT - Approve Carousel Hardware Maintenance Contract Renewal and Authorize Payment - Circuit Court**
(Attached as Exhibit K)
37. **PC - Approve August 2021 Procurement Card Reconciliation and Authorize Payment Thereof**
38. **PC - Approve August 2021 Travel Card Reconciliation and Authorize Payment Thereof**
39. **TA - Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. - Tax Assessor**
(Attached as Exhibit L)
40. **TA - Approve 2020 Real Property Increases - Unsigned**
41. **TA - Approve Real Property Increase 2019**
42. **TA - Approve 2020 Real Property Increase - Signed**
43. **TA - Approve 2020 Real Property Decrease**
44. **TA - Approve 2020 Homestead Amended Applications**
45. **TA - Approve 2020 Homestead Exemption Deletions**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 16th day of August, 2021.

President's Initials: _____

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***In re: Resolution Honoring 100 Year
Birthday of Ms. Ida Harris***

Mr. Griffin did offer and Ms. Jones did second a motion to authorize Board Attorney to prepare a Resolution honoring the 100th birthday of Ms. Ida Harris and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board Attorney was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Stop Sign

Mr. Griffin did offer and Mr. Banks did second a motion to authorize the Road Department to place all-stop signage at the intersection of Moss Road and Robinson Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Road Department was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of 2021 One Mill Application

At the request and recommendation of Tax Assessor Norman Cannaday, Ms. Jones did offer and Mr. Griffin did second a motion to approve the 2021 one mill application for certification, attached as Exhibit M, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

President’s Initials:_____

Date Signed:_____

In re: Acknowledgment of Court Order

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the court order, attached as Exhibit N, which directs the Madison County Board of Supervisors to deposit \$1,000.00 with the Madison County Circuit Clerk for payment of the court ordered appraisal of the Kimbrough property in connection with the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said court order was and is hereby acknowledged and the Chancery Clerk was and is hereby directed to issue a pay warrant for the same.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Final Acceptance
SAP-45(17) - Ben Lockett Bridge Project

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to release the construction contract of Hemphill Construction Co. for the Ben Lockett Bridge Project, and authorize Board President to execute the Board Order and the joint Letter of Acceptance to Hemphill Construction Company. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction contract was and is hereby released and the Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Final Acceptance
SAP-45(17) - Old Highway 16 Bridge Project

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Ms. Jones did second a motion to release the construction contract of Hemphill Construction Co. for the Old Highway 16 Bridge Project, and authorize Board President to execute the Board Order and the joint Letter of Acceptance to Hemphill Construction Company. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction contract was and is hereby released and the

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Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval to Award Dewees
Road Grading Project***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to award the lowest bid to the only bidder, Hemphill Construction Co., Inc., in the amount of \$299,951.40 for the Dewees Road Grading Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval of Final Plat
Highland of Yandell Farms, Part 1B***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Griffin did second a motion to approve the final plat of Highland of Yandell Farms, Part 1 B consisting of 21.80 acres with 50 lots averaging 1/4 acre each. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 16th day of August, 2021.

In re: Authorization to Advertise

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Ms. Jones did second a motion to authorize County Engineer to advertise for bids for the Countywide Roadway Striping Project for roads recently paved. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

President's Initials: _____

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SO ORDERED this the 16th day of August, 2021.

In re: Authorization to Advertise

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Engineer to advertise for bids for construction of a perimeter fence with gates at Sulphur Springs Park. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval of Final Plat
Caroline Pointe of Lake Caroline, Phase 2***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to approve the final plat of Caroline Pointe of Lake Caroline, Phase 2 consisting of 10.27 acres with 4 lots averaging 2.6 acres each with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 16th day of August, 2021.

In re: Authorization to Advertise

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to authorize County Engineer to advertise for a public hearing for the abandonment of Russum Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

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Date Signed: _____
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In re: Consideration of Certain Zoning Violations, the Ordering of the Cleaning of Said Private Property, and the Placement of a Lien Thereon as Allowed by Miss. Code Ann. 19-5-105 and Proceed with Legal Action

WHEREAS, Zoning Administrator Scott Weeks appeared before the Board and presented certain zoning violations on the cleaning of the private property owned by the following individual:

H. L. Sumler, Jr.
Description: 120 Cane Creek Road
Parcel No. 051A-11-003/01.08

Mr. Banks did offer and Mr. Steen did second a motion to (1) find, adjudicate and determine that said property was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, (2) direct that the County Road Department proceed to have the land cleaned by cutting weeds, removing rubbish, and other debris, therefrom, (3) upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, such assessments not to exceed \$10,000 this calendar year, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105, and (4) authorize Planning & Zoning Attorney to proceed with legal action if necessary. The vote on the matter being as follows

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated a menace due to its state of uncleanness, the County Road Department was and is instructed accordingly, and such assessment ordered to be made upon submission of the actual cost of cleaning by the Road Department.

SO ORDERED this the 16th day of August, 2021.

In re: Consideration of Certain Zoning Violations, the Ordering of the Cleaning of Said Private Property, and the Placement of a Lien Thereon as Allowed by Miss. Code Ann. 19-5-105 and Proceed with Legal Action

WHEREAS, Zoning Administrator Scott Weeks appeared before the Board and presented certain zoning violations on the cleaning of the private property owned by the following individual:

Salvadore Escudero Lara
Description: 917 John Day Road
Parcel No. 105I-31-018/05.00

Mr. Griffin did offer and Ms. Jones did second a motion to (1) find, adjudicate and determine

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Date Signed: _____

that said property was and is in such a state of uncleanness as to be a menace to the public health and safety of the community, **(2)** direct that the County Road Department proceed to have the land cleaned by removing rubbish, salvage materials, junk, or hazardous waste materials, including inoperable vehicles, and other debris, therefrom, **(3)** upon completion of such cleaning, assess the actual cost of cleaning the said lot to the owner thereof, such assessments not to exceed \$10,000 this calendar year, the same constituting a lien against said property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the county shall, if such sums are not tendered, proceed to sell said land to satisfy said lien as now provided by law for the sale of lands for delinquent taxes, all in accordance with Miss. Code Ann. § 19-5-105, and **(4)** authorize Planning & Zoning Attorney to proceed with legal action if necessary. The vote on the matter being as follows

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated a menace due to its state of uncleanness, the County Road Department was and is instructed accordingly, and such assessment ordered to be made upon submission of the actual cost of cleaning by the Road Department.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval of Zoning Matter
Cedar Point - Preliminary Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Ms. Jones did second a motion to approve the preliminary plat of Cedar Point with 5 lots averaging from 7.66 acres to 12.067 acres on Cedar Hill Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 16th day of August, 2021.

***In re: Consideration of Certain Zoning
Violations, the Ordering of the Cleaning
of Said Private Property, and the Placement
of a Lien Thereon as Allowed by Miss. Code
Ann. 19-5-105 and Proceed with Legal Action***

WHEREAS, Zoning Administrator Scott Weeks appeared before the Board and presented certain zoning violations on the cleaning of the private property owned by the following individual:

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Glenda Rushing
Description: Highway 17
Parcel No. 114F-24D-021/00.00
Parcel No. 114F-24D-020/00.00

Mr. Griffin did offer and Mr. Banks did second a motion to **(1)** authorize Zoning Administrator Scott Weeks to acquire an appraisal of the above referenced parcels to determine a value of the old store and the old house located on Highway 17 belonging to Glenda Rushing, and **(2)** authorize Zoning Administrator Scott Weeks to acquire quotes on each parcel for the cleaning and/or clearing of said parcels. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Zoning Administrator was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Interlocal Agreement

At the request of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Steen did second a motion to approve the Interlocal Agreement between Madison County and the City of Gluckstadt regarding collection of ad valorem taxes, special assessment taxes, and public property assessments, attached as Exhibit O, with the understanding that the fiscal year 2025 shall be stricken from said agreement, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Interlocal Agreement

At the request of Board Attorney Mike Espy, Mr. Steen did offer and Ms. Jones did second a motion to approve the Agreement between Madison County and the Madison County Tax Assessor regarding compensation for additional duties related to the assessment of municipal ad valorem taxes for the City of Gluckstadt, attached as Exhibit P, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials: _____

Date Signed: _____

Supervisor Paul Griffin

Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Acknowledgment of Court Orders

At the request of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Griffin did second a motion to acknowledge Court Orders related to the April 6, 2021 Democratic Primary Election in the City of Canton, attached as Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said court orders were and are hereby acknowledged.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Claims Docket and Payroll Dockets for August 4, and 10, 2021

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Claims Docket No. 1, dated August 4, 2021
- (3) Payroll Claims Docket No. 2, dated August 10, 2021

President's Initials: _____

Date Signed: _____

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3209 to 3307	100	448,296.09
012	149 to 150	2	3,095.08
014	2 to 2	2	59,450.00
015	76 to 80	5	543,767.83
030	35 to 36	2	9,526.52
097	82 to 82	1	6,726.00
105	79 to 81	3	18,136.33
115	169 to 175	7	2,210.17
150	727 to 762	36	160,220.71
160	142 to 142	2	55,623.52
170	42 to 42	1	3,870.00
190	66 to 67	2	719.85
191	133 to 140	8	5,128.24
194	69 to 70	2	6,491.00
305	7 to 7	1	40,393.50
321	12 to 13	2	3,022.00
322	27 to 31	6	944,410.92
324	12 to 13	2	52,563.65
327	58 to 62	5	770,706.69
328	75 to 75	1	35,617.98
TOTAL ALL FUNDS		190	3,169,976.08

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously, and said General Claims Docket and Payroll Dockets 1 - 2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diems for July 8, 2021, and August 12, 2021, attached as Exhibit S. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President’s Initials: _____
Date Signed: _____

Supervisor Paul Griffin

Recused¹

the matter carried unanimously and said per diems were and are hereby approved.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Ms. Jones did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of August, 2021.

In re: Acknowledgment of Interim Report - American Rescue Plan

At the request and recommendation of Comptroller Na' Son White, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the interim report for the American Rescue Plan, and authorize the Comptroller to submit said plan, a copy being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged and Comptroller was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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In re: Approval of Travel Expenses

At the request and recommendation of Comptroller Na’ Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve travel and all related expenses for the Board of Supervisors, Administrator, Chancery Clerk, Board Attorney and Comptroller to attend the American Rescue Plan Seminar to be held on September 8, 2021 in Flowood, Mississippi. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of Personnel Matters

At the request of Sheriff Randy Tucker, Mr. Griffin did offer and Ms. Jones did second a motion to approve the hiring of Colton Pigg, Kelsey Kercher, and Christopher Long, copies of said personnel forms attached as Exhibit T. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel matters were and are hereby approved.

SO ORDERED this the 16th day of August, 2021.

***In re: Approval of Annual
Impaired Driving Grant Application***

At the request of Sheriff Randy Tucker, Ms. Jones did offer and Mr. Steen did second a motion to approve the annual Impaired Driving Grant application, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant application was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

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In re: Acknowledgment of Funds

At the request of Sheriff Randy Tucker, Ms. Jones did offer and Mr. Griffin did second a motion to acknowledge funds in the amount of \$7.00 received as a result of seven (7) abandoned items auctioned at the Sheriff’s Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby acknowledged.

SO ORDERED this the 16th day of August, 2021.

In re: Authorization of Minor Norman

At the request of Sheriff Tucker, Ms. Jones did offer and Mr. Steen did second a motion to authorize Minor Norman to act as a medic on the Madison County S.W.A.T. team at times that do not interfere with his normal duties as Madison County Fire Coordinator. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Minor Norman was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

In re: Consideration of Public Road

Mr. Banks did offer and Mr. Griffin did second a motion to accept Francis Road as a public road with county maintenance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Francis Road was and is hereby accepted as a public road with county maintenance.

SO ORDERED this the 16th day of August, 2021.

In re: Approval of a Resolution

Mr. Banks did offer and Mr. Griffin did second a motion to approve a Resolution in support of a

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General Obligation Bond Note in the amount not to exceed \$6 Million Dollars and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of August, 2021.

***In re: Acknowledgment of Proposed
Budget for FY 2022 as Required by
Statute***

Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the proposed budget for FY 2022 as required by statute, a copy found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposed budget was and is hereby acknowledged.

SO ORDERED this the 16th day of August, 2021.

***In re: Acknowledgment of CMPDD
Notice Regarding EDA Grants***

Mr. Steen did offer and Ms. Jones did second a motion to acknowledge the Notice from CMPDD regarding the Economic Development Administration grants, a copy found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said CMPDD notice was and is hereby acknowledged.

SO ORDERED this the 16th day of August, 2021.

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In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss right-of-way acquisition,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Steen did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing right-of-way acquisition with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, Board Attorney Mike Espy, Jim Turner, Stan Wright, County Engineer Tim Bryan, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 16th day of August, 2021.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Ms. Jones did second a motion to enter into Executive Session to discuss right-of-way acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 16th day of August, 2021.

During Executive Session, Mr. Steen did offer and Ms. Jones did second a motion to approve an administrative adjustment in a sum certain regarding the Bozeman Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye

President’s Initials:_____

Date Signed:_____

Supervisor Paul Griffin

Aye

the matter carried by the unanimous vote of those present and said administrative adjustment was and is hereby approved.

SO ORDERED this the 16th day of August, 2021.

Thereafter, Mr. Griffin did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 16th day of August, 2021.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Steen and seconded by Supervisor Jones and approved by the unanimous vote of those present, the August 16, 2021 meeting of the Board of Supervisors was adjourned until September 7, 2021 at 9:00 a.m.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

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Date Signed: _____