

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF MAY 16, 2022
Adjourned from a meeting conducted May 2, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on May 16, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:
County Administrator Shelton Vance
Board Attorney Mike Espy
Deputy Chancery Clerk Stacey Toten

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Drew Ridinger opened the meeting with a prayer and Na'Son White led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from May 2, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 2, 2022,

Mr. Banks did offer and Mr. Baxter did second a motion to approve the minutes of May 2, 2022, with one correction and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of May 2, 2022 were and are hereby approved with said correction.

SO ORDERED this the 16th day of May, 2022.

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In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personnel Matters** (Attached as Exhibit A)
5. **B&G - Approve Use of Rogers Park - Canton High Class of 1971**
6. **B&G - Approve Use of Rogers Park - Walker**
7. **B&G - Approve Use of Rogers Park - Esco**
8. **B&G - Approve Change Order #1 - Madison County Final Annex Exterior Repairs - JH&H Architects** (Attached as Exhibit B)
9. **B&G - Acknowledge Certificate of Substantial Completion / 19-140B Madison County Annex Exterior Repairs and Authorize Board President to Execute same** (Attached hereto as Exhibit C)
10. **CA - Approval of County Offices Closing for National Memorial Day / Jefferson Davis' Birthday / May 30, 2022**
11. **CA - Approve Travel & Related Expenses for Board of Supervisors & Co. Administrator Vance / Mississippi Connected Community Conference / Stoneville, MS / May 18, 2022**
12. **CA - Approve Travel & Related Expenses for Inaugural Rural Infrastructure Summit / Board of Supervisors, Co. Adm. Vance, & Co. Engineer Bryan / Cleveland, MS / June 2-3, 2022**
13. **CA - Authorize Board President to Execute Request for Funds from State of Mississippi - SB 2781** (Attached hereto as Exhibit D)
14. **CA - Acknowledge Letter from Mississippi HOME Corporation** (Attached hereto as Exhibit E)
15. **CA - Acknowledge Request from Mayor of Pickens**
16. **CA - Acknowledge Madison County School District - Financial Statement - June 30, 2021**
17. **CA - Approve Annual Service Agreement for Mobile App and Authorize Payment** (Attached hereto as Exhibit F)
18. **ChClrk - Approve 16th Section Land Leases**
19. **ChClrk - Approve Annual Maintenance Chancery Courtroom Equipment - Infoware 2** (Attached hereto as Exhibit G)
20. **COMP - Approve April Jobs report MDA for Fastenal DIP Grant and Authorize Board President to sign**
21. **COMP - Approve Clerk of Board - April 2022**

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22. **COMP - Approve Refund to Madison County Citizen Services**
23. **COMP - Approve Request for Payment Mississippi Development Authority Industry Incentive Financing Revolving Fund**
24. **COMP - Declare Property as Surplus and Authorize Disposal**
25. **EMA - Approve Statewide Mutual Aid Compact Plan and Authorize Board President to execute**
26. **EMA - Approve Hazardous Mitigation Plan Public Input for May 23-27, 2022**
27. **ENG - Approve AT&T Utility Permit - Bilbrew Road**
28. **ENG - Approve Renewal of Software - DLT Solutions**
(Attached hereto as Exhibit H)
29. **IT - Approve Payment for Annual Video Link Agreement - Metrix Solutions**
(Attached hereto as Exhibit I)
30. **IT - Approve Carousel Hardware Maintenance Contract Renewal and Authorize Payment - Circuit Court**
(Attached hereto as Exhibit J)
31. **IT - Approve Carousel Hardware Maintenance Contract Renewal and Authorize Payment - Chancery Court**
(Attached hereto as Exhibit K)
32. **IT - Approve IBM Services Renewal for SO AS/400 System and Authorize Payment**
(Attached hereto as Exhibit L)
33. **PC - Approve May 2022 Procurement Card Reconciliation and Authorize Payment Thereof**
34. **PC - Approve May 2022 Travel Card Reconciliation and Authorize Payment Thereof**
35. **PC - Approve Purchase of Body Armor, Riot Shield & Supplies using State Contract - Sheriff Department**
36. **SO - Approval of Tag Purchase(s) - Sheriff's Department**
37. **SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department**
38. **TA - Approve 2021 Real Property Decreases**
39. **TA - Approve 2021 Real Property Increase - Signed**
40. **TA - Approve 2021 Homestead Exemption Amended Applications**
41. **TA - Approve 2021 Homestead Exemption Deletion**
42. **TA - Approve Tri-State Consulting Agreement**

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43. YouthCrt - Approve JAG Application

44. YouthCrt - Approve Vant4ge Point Cost Proposal

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 16th day of May, 2022.

In re: Consideration of Watershed Project

Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to register the Watershed Project along with any other necessary authorizations in order to move forward with said project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 16th day of May, 2022.

In re: Consideration of Broadband Project

Mr. Griffin did offer and Mr. Steen did second a motion to authorize Board Attorney, County Administrator, and Waggoner Engineering to meet with Comcast to negotiate a contract for broadband services in Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney, County Administrator, and Waggoner Engineering were and are hereby authorized.

SO ORDERED this the 16th day of May, 2022.

Thereafter, Mr. Griffin did offer and Mr. Steen did second a motion to acknowledge the proposals and scoring forms received in connection with the Broadband Project. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposals and scoring forms were and are hereby acknowledged.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Final Plat - Avondale Estates

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the final plat of Avondale Estates consisting of approximately 23.4 acres with 12 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 16th day of May, 2022.

In re: Authorization to Advertise

Mr. Baxter did offer and Ms. Jones did second a motion to authorize County Engineer to advertise for the relocation of the 30 inch waterline that services Nissan in support of the Reunion Parkway Phase 2 Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 16th day of May, 2022.

***In re: Approval of Zoning Matter
Preliminary Plat - Milltown Place, Phase 1***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the preliminary plat of Milltown Place, Phase 1 consisting of 31 lots being located in Supervisor District 5. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
-------------------------	-----

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 16th day of May, 2022.

***In re: Approval of Zoning Matter
Preliminary Plat - Millbridge of Caroline***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to approve the preliminary plat of Millbridge of Caroline being located in Supervisor District 4. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 16th day of May, 2022.

***In re: Approval of CDBG Memorandum
of Agreement***

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Memorandum of Agreement between Madison County and West Madison Utility District, attached as Exhibit M, and authorize Board President to execute said agreement, as well as a letter and Resolution offering the 10% match in connection with the CDBG grant application. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 16th day of May, 2022.

***In re: Acknowledgment of Camden Fire
Protection District Millage Increase***

At the request of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Baxter did second a motion to acknowledge the Camden Fire Protection District Millage increase from 2 mills to 4 mills due to higher cost in utilities, fuel, and equipment maintenance. The vote on the

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matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said millage increase was and is hereby acknowledged.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Personnel Matters

At the request of County Administrator Shelton Vance, Mr. Steen did offer and Mr. Banks did second a motion to approve certain Personnel Action Forms, attached as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel action forms were and are hereby approved.

SO ORDERED this the 16th day of May, 2022.

In re: Consideration of MASIT Trustees

Mr. Steen did offer and Mr. Banks did second a motion to vote for all six of the MASIT Trustees listed on the 2022 Official Ballot. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Trustees were and are hereby approved.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit O. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye

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Supervisor Gerald Steen Aye
 Supervisor Karl Banks Aye
 Supervisor Paul Griffin Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Claims Docket

At the request and recommendation of Comptroller Na’ Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Baxter did second a motion to approve the following:

(1) General Claims Docket

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1722 to 1860	139	376,816.26
012	110 to 111	2	10,753.75
015	52 to 54	3	127,701.47
031	4 to 4	1	4,338.00
097	59 to 60	2	5,105.24
104	26 to 26	1	219.58
105	66 to 68	3	40,422.14
115	121 to 125	5	8,115.91
125	14 to 17	4	417.31
150	515 to 540	26	244,976.06
160	63 to 63	1	15,084.00
170	16 to 16	1	5,809.50
190	45 to 46	2	130.46
194	55 to 56	2	25,400.00
226	35 to 36	2	1,425.00
324	17 to 17	1	2,500.00
327	17 to 17	1	5,225.00
328	26 to 26	1	157,320.00
TOTAL ALL FUNDS		197	1,031,759.68

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
 Supervisor Trey Baxter Aye
 Supervisor Gerald Steen Aye
 Supervisor Karl Banks Aye
 Supervisor Paul Griffin Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

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Date Signed: _____

SO ORDERED this the 16th day of May, 2022.

In re: Request for Payment

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Baxter did second a motion for approval of payment of \$50.00 to the Center for Government and Community Development for Amy Root's designation for Assessment Evaluator 1. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Payroll Docket - May 11, 2022

At the request and recommendation of Comptroller Na' Son White, Ms. Jones did offer and Mr. Banks did second a motion to approve the Payroll Docket dated May 11, 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said Payroll Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of May, 2022.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this

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Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16th day of May, 2022.

***In re: Approval of Planning & Zoning
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for April 14, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Recused²

the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 16th day of May, 2022.

***In re: Acknowledgment of Inmate
Meal Report***

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for April 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

SO ORDERED this the 16th day of May, 2022.

matter whatsoever.

²Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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In re: Approval of Travel Expenses

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Ms. Jones did second a motion to approve travel and related expenses for Sheriff Randy Tucker to attend the Annual Sheriff's Conference to be held June 6, 2022 through June 10, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said travel and related expenses were and are hereby approved.

SO ORDERED this the 16th day of May, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the May 16, 2022 meeting of the Board of Supervisors was recessed until June 6, 2022 at 9:00 a.m.

Paul Griffin, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

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