

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 6, 2022
Being the first day of the June term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 6, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:
County Administrator Shelton Vance
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from May 16, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 16, 2022,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of May 16, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of May 16, 2022 were and are hereby approved.

SO ORDERED this the 6th day of June, 2022.

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In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters (Attached as Exhibit A)**
3. **B&G - Approve Use of Courthouse Grounds - Watts**
4. **B&G - Approve Use of Courthouse Grounds - Canton Convention & Visitors Bureau (Canton Tourism)**
5. **B&G - Approve Use of Rogers Park - Walker**
6. **B&G - Approve Use of Roger Park - Myers**
7. **B&G - Approve Use of Roger Park - Lockett**
8. **CA - Acknowledge the Federal Watershed Program Assistance on the Bipartisan Infrastructure Law from USDA (Attached as Exhibit B)**
9. **CA - Approve Travel and Related Expenses for Mississippi Coroner Medical Examiner 2022 Summer Conference / Joel Shows / Biloxi, MS / June 28, 2022**
10. **CA - Approve Travel & Related Expenses for Mississippi Justice Court Judges Association Summer Convention / Judge Martina B. Griffin / Biloxi, MS / July 17-21, 2022**
11. **CA - Approve Travel & Related Expenses for American Judges Association Annual Conference Judicial Independence / Judge Martina B. Griffin / Philadelphia, PA / August 28-31, 2022**
12. **CA - Approve Continuing Education From Mississippi Society of CPAs for Shelton Vance / June 10, 2022**
13. **CA - Approve Continuing Education From Mississippi Society of CPAs Governmental Accounting and Auditing Conference / Shelton Vance / August 18-19, 2022**
14. **CA - Approve Continuing Education From Mississippi Society of CPAs for Shelton Vance / December 14, 2022**
15. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit C)**
16. **ChClrk - Approve Homestead Chargeback Objections (Attached as Exhibit D)**
17. **ChClrk - Approve Void Various Tax Sales Struck to the State (Attached as Exhibit E)**
18. **ChClrk - Approve 16th Section Land Leases**
19. **COMP - Acknowledge Arbitrage Report for \$8,000,000 Madison County, MS / General Obligation Road and Bridge Bonds - Series 2017**

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20. **COMP - Acknowledge Arbitrage Rebate Calculation for \$1,635,000 Madison County, MS General Obligation Notes, Series 2019**
21. **COMP - Approve Arbitrage Rebate Calculation Agreement for \$5,700,000 Madison County, MS General Obligation Notes, Series 2019B**
22. **COMP - Approve Constable Report - May 2022 (Attached as Exhibit F)**
23. **COMP - Approve Maintenance Agreement Renewal for Stenograph (Attached as Exhibit G)**
24. **COMP - Approve Lost Rabbit URD FY 2022 Payment (Attached as Exhibit H)**
25. **EMA - Approve Travel and Related Expenses for 2022 NENA Gulf Coast 911 Conference / Jones & Knight / Orange Beach, AL / October 9-12, 2022**
26. **ENG - Approve AT&T of Mississippi Utility Permit - Gus Green Road**
27. **ENG - Approve Telepak Networks, Inc. / cSpire Utility Permit - Berkey Drive**
28. **ENG - Approve Telepak Networks, Inc. / cSpire Utility Permit - Old Natchez Trace**
29. **ENG - Approve NETSPEEDMS Utility Permit - Holmes Hollow Lane**
30. **IT - Approve Firewall License for VPN client on IPad devices and Authorize Payment (Attached as Exhibit I)**
31. **LawLibr - Approve Subscription for Law Library Patron Access with Thompson Reuters Westlaw being Option 1 with one seat usage at \$564.40 per month (Attached as Exhibit J)**
32. **LawLibr - Authorize Law Librarian to Notify Lexis Nexis of Termination of Expiring Contract**
33. **PC - Approve Purchase of Excavators - Road Department (Attached as Exhibit K)**
34. **RD - Approve May 2022 Closed Call Analysis**
35. **RD - Approve May 2022 Monthly Report**
36. **RD - Approve June 2022 Service Call Schedule**
37. **RD - Approve June 2022 Culvert Request**
38. **SO - Approve Mississippi Secretary of State Application for New Notary Service and Authorize Payment - Joshua H. McFarland**
39. **TA - Approve 2021 Real Property Decreases**
40. **TA - Approve 2021 Real Property Increase - Signed**
41. **TA - Approve 2021 Homestead Exemption Amended Applications**
42. **TA - Approve 2021 Real Property Increases - Unsigned**

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- 43. TA - Approve 2021 Personal Property Increases - Signed
- 44. TA - 2021 Personal Property Decreases
- 45. TA - Approve 2021 Homestead Exemptions Deletions

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Request
from City of Gluckstadt***

Mr. Baxter did offer and Mr. Banks did second a motion to authorize payment of \$68,974.10 from E-911 funds to the City of Gluckstadt for the purchase of radio equipment. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said payment was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

***In re: Authorization of
Community Connect Grant
Application***

Mr. Griffin did offer and Mr. Banks did second a motion to authorize Waggoner Engineering to apply for the Community Connect Grant for broadband service to the Northeast Madison County Community Center and approve Task Order #4 in the amount of \$22,500.00 related to said grant application. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Waggoner Engineering was and is hereby authorized and said Task Order was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Solid Waste
Collection Schedule***

Mr. Banks did offer and Mr. Baxter did second a motion to (1) authorize changing the solid waste collection schedule to Wednesdays and Thursdays throughout Madison County effective June 20, 2022, (2) authorize mailing notice of same pursuant to E-911 addresses, and (3) authorize notifying all Homeowners Associations of said changes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said solid waste collection schedule was and is hereby changed, notice of said change was and is hereby authorized, and notification to HOA's was and is hereby authorized

SO ORDERED this the 6th day of June, 2022.

***In re: Request for Property Tax
Exemption - St. Mark Church***

Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of St. Mark Church for property tax exemption for the year beginning January 1, 2022 for property located at 378 Goodloe Road for use as aa church. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Acknowledgment of MCEDA
Approval of Industrial Exemptions***

At the request of Tax Assessor Norman Cannady, Mr. Steen did offer and Ms. Jones did second a motion to acknowledge MCEDA's approval of the Industrial Exemptions submitted for 2022, as evidenced by the correspondence attached as Exhibit L. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and MCEDA's approval of said industrial exemptions was and is hereby acknowledged.

SO ORDERED this the 6th day of June, 2022.

***In re: Acknowledgment of
Broadband Exemption***

At the request of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge broadband exemption pursuant to MS Code 57-87-7 for Verizon Wireless, AT&T Mobility, and Cellular South. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said broadband exemption was and is hereby acknowledged.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval to Transfer
Exemption to Davies Molding, LLC***

At the request of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Baxter did second a motion to approve the transfer of the remainder of exemption from Euro American Plastics, Inc. to Davies Molding, LLC due to a change in ownership pursuant to MS Code 27-31-101. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said transfer of exemption was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Consideration of Ad Valorem Tax Exemptions Applications

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Baxter did offer and Ms. Jones did second a motion to approve the following applications for industrial ad valorem

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tax exemptions:

- (1) Topre American Corporation
Period Requested: 1/1/2022 – 12/31/31 for 10 years
- (2) Unipres Southeast USA
Period Requested: 1/1/2022 – 12/31/31 for 10 years
- (3) Sun Pine Corporation
Period Requested: 1/1/2022 – 12/31/31 for 10 years
- (4) Robot-Coupe, Inc. USA
Period Requested: 1/1/2022 – 12/31/30 for 9 years
- (5) Tower Automotive Operations USA
Period Requested: 1/1/2013 – 12/31/31 for 10 years
- (6) Kasai North America Operations USA
Period Requested: 1/1/2013 – 12/31/31 for 10 years

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said applications were and are hereby granted and approved and the exemptions awarded.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Engineering Contract
for Kiser Traffic & Engineering***

At the request of County Engineer Tim Bryan, Mr. Baxter did second and Mr. Banks did second a motion to approve the engineering contract of Kiser Traffic & Engineering, attached as Exhibit M, for a fee of \$5,000.00 to perform a roadway/intersection safety study in support of Federal grant opportunities and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said contract was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

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***In re: Award Bid -
Striping Project***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge bids received, and award the bid to Lane Line, LLC as the lowest and best bidder in the amount of \$207,951.44 for the striping of various roads in the county. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bids were and are hereby awarded and said bid was and is hereby awarded to Lane Line, LLC.

SO ORDERED this the 6th day of June, 2022.

***In re: Authorization to Advertise
Reconstruction on Bridge 45-044/Sharon Road***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize County Engineer to advertise for the reconstruction of bridge 45-044 on Sharon Road just east of Rankin Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Authorization of County Engineer

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to authorize County Engineer and Board Attorney to begin enforcement actions for violations of the Madison County Stormwater Ordinance associated with permits 28049 and 28250 on Lone Wolf Drive issued to Cedarstone Construction Corporation. The vote on the matter being as follow:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and County Engineer and Board Attorney were and are hereby authorized.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of MOU with
Mississippi Major Economic Impact Authority***

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the MOU between Madison County and Mississippi Major Economic Impact Authority (MMEIA) to allow the county to relocate the 30" waterline that supports Nissan and is in conflict with the bridge construction over I-55 for Reunion Parkway Phase 2 and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Final Plat - Westlake Phase 2

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the final plat of Westlake Phase 2 consisting of approximately 36.84 acres with 31 lots and release Letter of Credit no. 22-033-SP for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Final Plat - Westlake Phase 2A

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the final plat of Westlake Phase 2A consisting of approximately 7.4 acres with 6 lots and release Letter of Credit no. 150022072600 for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and conditional use was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Conditional Use***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Ms. Jones did second a motion to approve an application of Benton Moseley for special exception for conditional use for public utilities for a pumpkin patch and farm on property located on Yandell Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and conditional use was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter
Variance on Side Setbacks***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Application for Variance of Side Setbacks submitted by Shoemaker Homes for a variance of side setbacks of Lot 1168 of Heron’s Bay of Caroline. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Variance was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to allow Terrance Travis four months to fence property to provide adequate acres for livestock located on property at 1040 Sharon Road. The vote on the matter being as

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follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Travis was and is hereby allowed.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to allow Danielle Manning Wilkinson and Wesley Kiser thirty days to remove livestock from property at 913 North Old Canton Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Kiser was and is hereby allowed.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to direct the Board Attorney to prepare a deed to accept property to be donated by Sidney Davis, Barbara Simms Trust, and Bette Noblin. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Steen did second a motion to adjudicate the property on Old Highway 16 owned by 16 Real Estate, LLC

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bearing Parcel Number 094A-01-017/00.00 to be a hazard to public safety due to junk, debris, salvage materials located on said property, and begin the process of cleaning said property to bring it into compliance with the Zoning Ordinance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter -
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to allow 60 days to begin the process of cleaning the property at 118 Fannie Mae Road owned by Sallie B. Banks Estate Estate bearing Parcel Number 105D-17-025/00.00 to bring said property into compliance with the Zoning Ordinance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property owner was and is hereby allowed.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Zoning Matter
Permit Refund***

At the request of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Baxter did second a motion to approve a refund of the permit fee of \$928.00 to Cassidy Lloyd . The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

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***In re: Approval of Zoning Matter
Plat Amendment - Denson Farms***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Mr. Banks did second a motion to amend the plat of Denson Farms to include a new description for Lots 4 and 8. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat amendment was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Acknowledgment of MOU

Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the MOU requested by Madison County Youth Court to house detainees from Madison County in the Adams County Juvenile Detention Center, attached as Exhibit N, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Amendment to Resolution

At the request of Board Attorney Mike, Espy, Mr. Griffin did offer and Mr. Baxter did second a motion to approve an amendment to the Resolution, preciously approved on February 7, 2022, to allow the North Madison County Economic Development Council to supervise, operate, and lease all facilities at the Northeast Madison County Recreational Park, modify the agreement to require a report of the fees collected by said Council every 90 days, and authorize Board President to execute said Resolution. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Authorization to Advertise

Mr. Steen did offer and Ms. Jones did second a motion to authorize County Administrator to advertise for Legal Advertising for the County pursuant to MS Code 19-3-35. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Authorization of County Administrator

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Ms. Jones did second a motion to authorize County Administrator to work with JH&H to make improvements to the Boardroom. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Authorization to Advertise

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to advertise for bids for repairs and maintenance to the Sheriff's office . The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

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Date Signed: _____

In re: Approval of Professional Services Contract

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to approve a Professional Services Contract with JH&H Architects, attached as Exhibit O, for the design of playground equipment for Rogers Park and Camden Park and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na’Son White, Mr. Steen did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Claims Docket & Payroll Dockets 1 - 2

At the request and recommendation of Comptroller Na’ Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Banks did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - May 25, 2022
- (3) Payroll Docket 2 - May 27, 2022

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	1878 to 1988	111	427,955.56
012	115 to 119	5	23,322.11
015	55 to 58	4	228,216.38
095	11 to 11	1	39,524.55
105	71 to 73	3	12,592.82
115	128 to 132	5	7,924.13
116	8 to 8	1	13,688.48
117	7 to 7	1	563.10
118	7 to 7	1	512.70
119	8 to 8	1	2,323.80
120	7 to 7	1	547.60
121	8 to 8	1	57.52
122	6 to 6	1	1,213.91
125	18 to 19	2	1,658.74
137	11 to 11	1	16,619.12
150	544 to 570	27	84,420.15
160	66 to 69	4	19,734.15
190	49 to 53	5	1,952.10
191	117 to 118	2	894.48
194	60 to 63	4	2,164.89
226	37 to 38	2	81,454.38
305	14 to 15	2	133,367.86
327	18 to 20	3	374,313.41
328	27 to 28	2	28,627.17
331	9 to 9	1	58,675.50
681	126 to 126	1	2,904.96
690	8 to 8	1	41,227.38
691	8 to 8	1	51,520.42
697	20 to 20	1	468.94
TOTAL ALL FUNDS		195	1,658,446.31

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of June, 2022.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on

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the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of June, 2022.

In re: Acknowledgment of Inmate Meal Report

At the request of Deputy Chief Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for May 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

SO ORDERED this the 6th day of June, 2022.

In re: Acknowledgment of Engagement Letter Rebecca Cowan

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Banks did offer and Mr. Steen did second a motion to approve that certain Engagement Letter submitted by Rebecca “Becky” Cowan, found in the Miscellaneous Appendix to these Minutes, for an adjustment to hourly rates for defense representing the Sheriff’s Department. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Personnel Action
Road Department***

At the request and recommendation of Road Manager Cornelius Bacon, Mr. Steen did offer and Mr. Banks did second a motion to approve those certain personnel action forms to hire summer workers to assist with road related projects, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel action was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Approval to Hire Assistant County Administrator

Mr. Baxter did offer and Mr. Banks did second a motion to hire Greg Higginbotham as Assistant County Administrator at a beginning salary of \$95,000 annually and to increase the salary of Comptroller to \$95,000 effective June 20, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Mr. Higginbotham was and is hereby hired as Assistant County Administrator and the salary of Comptroller was and is hereby approved.

SO ORDERED this the 6th day of June, 2022.

***In re: Authorization to Release Letters of Credit
Villas of Bridgewater, Phase 1, 2 and 3***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to authorize the Chancery Clerk to release the letters of credit related to Villas of Bridgewater, Phase 1, 2 and 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Supervisor Paul Griffin

Aye

the matter carried unanimously and the Chancery Clerk was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

In re: Authorization to Use the Conference Room

At the request of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Baxter did second a motion to authorize CMPDD use of the Board’s conference room on Wednesday, July 13, 2022, for a economic development strategy meeting. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and CMPDD was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

***In re: Approval of Personnel Action
LaTashee McLaurin***

At the request and recommendation of County Administrator Shelton Vance, Mr. Griffin did offer and Mr. Steen did second a motion to approve that certain personnel action form for LaTashee McLaurin, Permit Clerk/GIS Mapping, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said personnel action was an is hereby approved.

SO ORDERED this the 6th day of June, 2022.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation and economic development. Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Ms. Jones did offer and Mr. Baxter did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation and economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery

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Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Shelton Vance, Board Attorney Mike Espy, County Engineer Tim Bryan, Jim Turner, Stan Wright Attorney Barry Zirlunik, Attorney Alan Purdie and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 6th day of June, 2022.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session. Following discussion, Ms. Jones did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss litigation and economic development. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 6th day of June, 2022.

During Executive Session, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** authorize the Board President to execute a Letter of No Objection to Texas Eastern for right of way and pipeline, **(2)** approve the Utility Agreement between Madison County and Texas Eastern Transmission, LP, associated with the Reunion Parkway, Phase 3, and **(3)** authorize Board Attorney Mike Espy to prepare a letter to MDOT advising that Madison County understands and accepts the risks associated with agreeing to the terms of the Utility Agreement, all of which are attached as Collective Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said the Board President was and is hereby authorized, said Utility Agreement was and is hereby approved, and the Board Attorney was and is hereby authorized.

SO ORDERED this the 6th day of June, 2022.

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Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and the Chief Deputy Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 6th day of June, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the June 6, 2022 meeting of the Board of Supervisors was recessed until June 20, 2022 at 9:00 a.m.

Paul Griffin, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

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