

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 20, 2022  
Adjourned from a meeting conducted June 6, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 20, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:  
County Administrator Shelton Vance  
Assistant County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from June 6, 2022***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on June 6, 2022,

Mr. Banks did offer and Mr. Baxter did second a motion to approve the minutes of June 6, 2022, as presented and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of June 6, 2022 were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 16 (6/20/22)***

***In re: Approval of Easement***

Mr. Banks did offer and Mr. Steen did second a motion to grant an easement on county owned property at the south entrance of DeBeukelaer property located off Robinson Springs Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said easement was and is hereby granted.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did request that Item numbers 19 and 20 be pulled for further discussion, and

Mr. Griffin did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

2. **HR - Approve Personnel Matters** (Attached as Exhibit A)
3. **B&G - Approve Use of Rogers Park - Jones**
4. **CA - Acknowledge Madison County Soil & Water Conservation District Fiscal Year 2023 Budget Request** (Attached as Exhibit B)
5. **CA - Acknowledge Madison County Citizens Services Fiscal Year 2023 Budget Request** (Attached as Exhibit C)
6. **CA - Acknowledge MCEDA Fiscal Year 2023 Budget Request** (Attached as Exhibit D)
7. **CA - Acknowledge CMPDD Fiscal Year 2023 Budget Request** (Attached as Exhibit E)
8. **CA - Acknowledge Madison County Library System Fiscal Year 2023 Budget Request** (Attached as Exhibit F)
9. **CA - Acknowledge Letter from The City of Gluckstadt**
10. **CA - Approve Statement of Proof of Loss Property** (Attached as Exhibit G)
11. **CA - Approval of County Offices Closing for July Fourth Holiday - Monday, July 4, 2022**
12. **ChClrk - Acknowledge DOR Notice of Action and Approve the Final Order for exemption Robot-Coupe, Inc. USA**

President's Initials: \_\_\_\_\_

Date Signed: \_\_\_\_\_

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13. **ChClrk - Acknowledge DOR Notice of Action and Approve the Final Order for exemption Unipres Southeast USA**
14. **ChClrk - Acknowledge DOR Notice of Action and Approve the Final Order for exemption Tower Automotive USA**
15. **ChClrk - Acknowledge Lake Lorman Utility District - Audit Report for FYE - October 31, 2021**
16. **CirClrk - Approve Travel and Related Expenses for 2022 Annual National Election Conference / Anita Wray / Denver, CO / August 19-25, 2022**
17. **COMP - Declare Property as Surplus and Authorize Disposal**
18. **COMP - Declare Supplies as Surplus and Authorize Disposal**
21. **COMP - Approve May Jobs report MDA for Fastenal DIP Grant and Authorize Board President to sign**
22. **EMA - Approve Quote by Office Innovations and Authorize Permission to grant 911 Funds to City of Ridgeland for Dispatch Chairs**
23. **IT - Approve NWN Carousel Hardware Maintenance Contract Renewal and Authorize Payment (Attached as Exhibit H)**
24. **JuvDrgCrt - Approve Travel and Related Expenses for MADCP State Drug Court Convention / Judge O'Neal, Nisbett, Barnts, Stringer, Ross, Alexander, and Herr/Biloxi, MS/Aug 23-25, 2022**
25. **PC - Approve June 2022 Procurement Card Reconciliation and Authorize Payment Thereof**
26. **PC - Approve June 2022 Travel Card Reconciliation and Authorize Payment Thereof**
27. **SO - Approve NWN Carousel Hardware Maintenance Contract Renewal and Authorize Payment - Sheriff Department (Attached as Exhibit I)**
28. **SO - Approve DCS (Diversified Computer Systems) Annual License Agreement and Authorize Payment thereof (Attached as Exhibit J)**
29. **TA - Approve 2021 Real Property Decreases**
30. **TA - Approve Refund of Taxes - Parcel 071G-26A-157/00.00 (Attached as Exhibit K)**
31. **TC - Approve Travel and Related Expenses for 2022 Mississippi Assessors & Collectors Association Conference (MACA) / Kay Pace / Biloxi, MS / July 10-14, 2022**

**President's Initials: \_\_\_\_\_**

**Date Signed: \_\_\_\_\_**

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The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of MegaSite Alliance Fire Protection District Per Diem***

Mr. Steen did offer and Mr. Banks did second a motion to approve the Mega Site Alliance Fire Protection District Per Diem for the months of April and May 2022, and hold said payments until Chairman Kerry Minninger signs the requests. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said per diems were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Travel Expenses***

Mr. Steen did offer and Mr. Banks did second a motion to approve travel and related expenses for the Board of Supervisors, County Administrator, Assistant County Administrator, Chancery Clerk, Board Attorney, and Comptroller to attend the 2022 NACO Annual Conference and Exposition to be held July 20 - 24, 2022 in Adams County, Colorado. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Acceptance of FY2020 Audit Report***

At the request and recommendation of County Administrator Shelton Vance, Mr. Banks did offer and Mr. Steen did second a motion to accept the FY 2020 Audit Report for Madison County and authorize appropriate advertising required by statute. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said FY 2020 Audit was and is hereby accepted and said advertising was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Acceptance of Retirement***

At the request of County Administrator Shelton Vance, Mr. Baxter did offer and Mr. Banks did second a motion to accept the retirement of Shelton Vance effective June 30, 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the retirement of Shelton Vance was and is hereby accepted.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Agreement for Moving of Election Equipment***

At the request and recommendation of Election Commissioner Pat Truesdale, Mr. Steen did offer and Mr. Banks did second a motion to approve the agreement with Franky J’s Moving for the pickup and delivery of election equipment for the upcoming election on June 27, and June 29, 2022 for an estimated cost of \$10,650.00 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Acknowledgment of Bid for Madison County  
Park Restrooms***

At the request and recommendation of Russ Blount of Dale Partners, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the one bid received from Flagstar Construction Co. for Fairview Park, Estes Park, Rogers Park and Northeast Madison County (Sulphur Springs) Park for park restrooms and take said bid under advisement. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby acknowledged and taken under advisement.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Final Plat - Caroline Point of  
Lake Caroline, Phase III***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion to approve the final plat of Caroline Point of Lake Caroline, Phase III with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of MDOT Form***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve the MDOT Certification Form for the 2022 FFATA to replace the DUNS number and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said form was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Authorization to Advertise***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to authorize County Engineer to advertise for CE&I Services for the Reunion Parkway Phase 2 Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Authorization to Advertise***

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to authorize County Engineer to advertise for construction bids for the Reunion Parkway Phase 2 Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Engineer was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Authorization to Subcontract  
Simpson Road Bridge LSBP-45(22)***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to allow Joe McGee Construction Company, Inc. to subcontract work on the LSBP-45(22) Simpson Road Bridge project to Clearpoint Consulting Engineers, Hope Enterprise, and Traffic Maintenance Service, and authorize Board President to sign the State Aid Form for each subcontract. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Zoning Matter -  
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Glorestine Anderson Simpson to place a mobile home on property owned by her at 526 Church Street due to a medical hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Simpson was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Zoning Matter  
Petition to Alter Plat***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve the Petition to Alter Plat of Churchill of Charlton Place filed by William Barrett Long and Megan Bailey Long to combine lots 54 and 55 into one lot. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Zoning Matter  
Permit Refund***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve a refund of the permit fee of \$736.00 to Larry and Barbara Jones. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Paul Griffin

Aye

the matter carried unanimously and said refund was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Request to Purchase  
Pumper/Tanker Fire Trucks***

At the request and recommendation of Fire Coordinator Minor Norman, and following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to **(1)** authorize the purchase of two pumper/tanker fire trucks off of State Contract at a total cost of \$929,368.00 using fire insurance rebate funds, **(2)** approve the Purchase Agreement with Sunbelt Fire, Inc. and authorize the Board President to execute same, attached as Exhibit L, and **(3)** authorize Fire Coordinator to apply for any grant funding to assist with the purchase of said fire trucks. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase was and is hereby authorized, Board President was and is hereby authorized, and Fire Coordinator was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Request from City of Flora  
Fire Department***

Mr. Banks did offer and Mr. Baxter did second a motion to take the request from the City of Flora Fire Department under advisement, attached as Exhibit M to allow time to find necessary funding. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby taken under advisement.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Request from Camden  
Fire Department***

Mr. Baxter did offer and Mr. Griffin did second a motion to acknowledge the request from the Camden Fire Department, attached as Exhibit N to allow time to find necessary funding. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby acknowledged.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Reimbursement Requests  
for MDEQ Household Hazardous Waste Day  
Grants***

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Steen did offer and Mr. Banks did second a motion to authorize the Buildings and Grounds Director to submit reimbursement request SWC 555 in the amount of \$64,022.85, attached as Exhibit O, and reimbursement request SWC 1272 in the amount of \$21,068.00, attached as Exhibit P, to MDOT and authorize Board President to execute said requests. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said reimbursement requests were and are hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval to Void 2020  
Tax Sale***

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Steen did second a motion to void the 2020 tax sale and all other tax sales of Parcel No. 082I-29-006/01.00 being owned by Madison County Economic Development Authority. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said tax sales were and are hereby voided.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Approval of Enbridge Pipeline/  
Texas Eastern Agreement***

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Banks did second a motion to **(1)** authorize the Board President to execute a Letter of No Objection to Texas Eastern for right of way and pipeline, **(2)** approve the Utility Agreement between Madison County and Texas Eastern Transmission, LP, associated with the Reunion Parkway, Phase 3 Project, and **(3)** approve a letter to MDOT advising that Madison County understands and accepts the risks associated with agreeing to the terms of the Utility Agreement, all of which are attached as Collective Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said the Board President was and is hereby authorized, said Utility Agreement was and is hereby approved, and the Board Attorney was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Claims Docket***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - May 25, 2022

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Fund	Claim Nos.	No. of Claims	Amount
001	2227 to 2399	173	368,560.38
012	125 to 126	2	10,553.72
015	59 to 61	3	274,214.22
030	21 to 21	1	2,264.00
097	66 to 69	4	10,935.38
104	29 to 29	1	1,266.00
105	75 to 80	6	235,863.50
113	6 to 8	3	18,013.30
115	137 to 141	5	2,652.77
150	577 to 606	30	146,033.50
160	72 to 72	1	107.39
185	1 to 1	1	110.15
190	55 to 56	2	73.71
191	114, 125 to 127	4	2,822.04
194	65 to 66	2	1,413.95
226	39 to 39	1	4,000.00
328	29 to 29	1	1,392.84
336	4 to 4	1	23,500.00
338	24 to 27	4	1,406,826.84
655	8 to 8	1	73,995.50
664	8 to 8	1	1,175.00
672	8 to 8	1	1,329.00
675	8 to 8	1	4,822.50
TOTAL ALL FUNDS		249	2,591,925.69

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Docket 1 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Planning & Zoning  
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for June 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Clerk of the Board Report***

At the request and recommendation of Comptroller Na’ Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Clerk of the Board Report for May 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said Clerk of the Board Report was and is hereby approved.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na’ Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Acknowledgment of MDOC Invoices***

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge receipt of MDOC invoices for March 2022 in the amount of \$31,699.41 and for April 2022 in the amount of \$29,888.76 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation. Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Baxter did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, Assistant County Administrator Greg Higginbotham, Board Attorney Mike Espy, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session. Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Mr. Higginbotham was and is hereby appointed Interim County Administrator effective June 30, 2022 and the IT Department was and is hereby authorized.

SO ORDERED this the 20<sup>th</sup> day of June, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the June 20, 2022 meeting of the Board of Supervisors was adjourned until July 5, 2022 at 9:00 a.m.

\_\_\_\_\_  
Paul Griffin, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_



**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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