### MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI

REGULAR MEETING OF JULY 18, 2022 Adjourned from a meeting conducted July 5, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on July 18, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

> Present: Absent:

Supervisor Sheila Jones Supervisor Trey Baxter Supervisor Karl Banks Supervisor Gerald Steen Supervisor Paul Griffin Chancery Clerk Ronny Lott Sheriff Randy Tucker

Also Present:

County Administrator Greg Higginbotham Board Attorney Mike Espy

Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

### In re: Approval of Minutes from July 5, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on July 5, 2022,

Mr. Steen did offer and Mr. Baxter did second a motion to approve the minutes of July 5, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the minutes of July 5, 2022 were and are hereby approved.

SO ORDERED this the 18th day of July, 2022.

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### In re: Consideration of Contribution to MORA

Mr. Griffin did offer and Mr. Banks did second a motion to approve a contribution of \$2,000.00 to Team MS MORA , and authorize Heath Hall to prepare an ad for same. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter failed for lack of a majority vote.

SO ORDERED this the 18th day of July, 2022.

#### In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did request that Item No. 30 be pulled for discussion, and

Mr. Steen did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

- **4. HR Approve Personnel Matters** (Attached as Exhibit A)
- 5. B&G Approve Use of Rogers Park Wells
- 6. CA Approve mileage reimbursement rate of \$0.625
- 7. CA Acknowledge Letter from State of Mississippi Office of State Auditor for Madison County 2020 fiscal year audit (Attached as Exhibit B)
- 8. CA Acknowledge Assignment of Rights for Various Bonds The Peoples Bank, Biloxi, Mississippi
- 9. CA Approve July Jobs Report for MDA-Fastenal DIP Grant and Authorize Board President to Sign (Attached as Exhibit C)
- 10. CA Acknowledge Approval of Application to Establish Family Drug Intervention Court and Budget
- 11. ChClrk Approve Payment for Amended Special Master & Attorneys (Attached as Exhibit D)
- 12. ChClrk Approve Annual Maintenance Chancery Courtroom Equipment Infoware 2 (Attached as Exhibit E)
- 13. ChClrk Approve 16th Section Land Leases
- **14. ChClrk Acknowledge 2022 Public Utility Roll** (Found in the Miscellaneous File to these Minutes)

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- 15. ChClrk Acknowledge Department of Revenue Certificate of 2022 Land Roll (Attached as Exhibit F)
- 16. ChClrk Authorize Board President to Sign DIP Grant Extension Request (Attached as Exhibit G)
- 17. CircuitCrt Approve Travel & Related Expenses for (NADCP) National Drug Court Convention / Rodrick Smith / Nashville, TN / July 24-28, 2022
- 18. CircuitCrt Approve Travel & Related Expenses for MADCP State Drug Court Convention / Herr, Smith, Gray, Germany, Adair, Hunter, Coe and Judge Dewey Arthur / Biloxi, MS / August 24-26, 2022
- 19. COMP Approve Reunion Crossing Quarterly Report to DFA (\$5m HB 1730) and Authorize Board President to Execute
- 20. COMP Approve Reunion Crossing Quarterly Report to DFA (\$8m SB 2002) and Authorize Board President to Execute Same
- 21. COMP Approve Bozeman Road Quarterly Report to DFA (\$5m SB 2971) and Authorize Board President to Execute
- 22. COMP Approve Bozeman Road Quarterly Report to DFA (SB 2948) amended by SB2781 and Authorize Board President to Execute
- 23. COMP Declare Property as Surplus and Authorize Disposal (Attached as Exhibit H)
- **24. COMP Declare Supplies as Surplus and Authorize Disposal** (Attached as Exhibit I)
- 25. COMP Approve MOU with DFA, pursuant to HB 1353 2022 Bozeman Hwy 463 and North Fund New Bank Account and Authorize Board President to Sign MOU and Authorize the Chancery Clerk to open an account with Trustmark for same (Attached as Exhibit J)
- 26. COMP Approval of American Rescue Plan Quarterly Report
- 27. COMP Approve Clerk of Board Report June 2022
- 28. COMP Approve Request for Payment from Mississippi Development Authority Industry Incentive Financing Revolving Fund
- 29. ENG Approve MDOT Right-of-Way Permit, Form MND-004 / Bridge over MDOT Right-of-Way for Reunion Parkway Phase 2 and Authorize Board President to Sign (Attached as Exhibit K)
- 31. IT Approve License Renewal on GoTo Technologies, USA / LogMein and Authorize Payment (Attached as Exhibit L)
- 32. PC Authorization to Advertise for Term Bids for Construction Services and Commodity Bids
- 33. PC Approve July 2022 Procurement Card Reconciliation and Authorize Payment Thereof

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## 34. PC - Approve July 2022 Travel Card Reconciliation and Authorize Payment Thereof

# 35. Sheriff - Approve Annual Subscription Agreement with Dog TeamPro and Authorize Payment thereof (Attached as Exhibit M)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 18th day of July, 2022.

### In re: Consideration of Reimbursement for Removal of Tree

Mr. Steen did offer and Mr. Banks did second a motion to approve reimbursement of up to \$1,000.00 to Mr. Bobby Dye for the tree removal on county right-of-way at 548 Lake Cavalier Road. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote.

SO ORDERED this the 18th day of July, 2022.

# In re: Approval of Agreement for Moving Election Equipment

Mr. Banks did offer and Mr. Steen did second a motion to approve agreement with Franky J's Moving for delivery and pick up of election equipment for the upcoming election in November 2022, attached as Exhibit N, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

### In re: Award Bid -Sharon Road Bridge Project

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve and award the contract to Fordice Construction Company, Inc. as the lowest and best bidder for the Sharon Road Bridge Rehabilitation Project in the amount of \$175,766.00, and authorize Board President to execute all documents related thereto. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

### In re: Discussion of Harper Road

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve Harper Road as a county maintained road located in District 5 off of Williamson Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Harper Road was and is hereby approved as a county maintained road.

SO ORDERED this the 18th day of July, 2022.

## In re: Approval of Purchase of Air Packs

At the request of Fire Coordinator Minor Norman, Mr. Banks did offer and Ms. Jones did second a motion to approve the purchase of air packs for Flora Fire Department and Camden Fire Department using funds from the Grand Gulf fund. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said purchase of air packs was and is hereby approved using Grand Gulf funds.

SO ORDERED this the 18th day of July, 2022.

## In re: Approval of Library Services Contract

At the request of Board Attorney Mike Espy, Mr. Banks did offer and Ms. Jones did second a motion to approve the Library Services Contract, contingent upon all entities approving same and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved with said contingency and Board President was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

# In re: Approval of Resolution of Cooperation with Holmes County

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Resolution of Cooperation with Holmes County Board of Supervisors in submitting an application for the USDA Rural Utility Services for the RECONNECT Program in support of broadband services for Northeast Madison County, with each county to bear their own costs for engineering services, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

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## In re: Approval of Subdivision Settlement Agreement

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to authorize County Administrator to sign documents related to the Subdivision Settlement Agreement in connection with the Opioid settlement, contingent upon approval by the Board Attorney. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

### In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit O. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 18th day of July, 2022.

# In re: Approval of Claims Docket & Payroll Docket 1

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 July 6, 2022

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2802 to 2937	136	871.426.27

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012	137 to 141	5	1,787.88
015	66 to 70	5	273,081.20
097	76 to 76	1	1,410.66
104	32 to 33	2	635.93
105	86 to 90	5	28,858.48
115	151 to 153	3	1,492.79
125	22 to 22	1	401.48
150	658 to 691	34	151,683.97
160	83 to 85	3	5,121.72
185	4 to 4	1	42.00
190	63 to 66	4	570.06
191	135 to 140	6	4,805.34
194	70 to 71	2	348.24
305	17 to 17	1	862.50
327	22 to 23	2	10,463.00
336	7 to 7	1	1,500.00
338	32 to 36	5	811,660.90
655	9 to 9	1	75,211.74
664	9 to 9	1	1,420.00
672	9 to 9	1	1,445.50
675	9 to 9	1	4,084.00
697	24 to 24	1	723.04
698	23 to 23	1	413.33
699	23 to 23	1	36.01
	TOTAL ALL FUNDS	224	2,249,486.04

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Docket 1 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of July, 2022.

# In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diem for July 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Recused1

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 18th day of July, 2022.

### In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18th day of July, 2022.

# In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the inmate meal report for June 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

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<sup>&</sup>lt;sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>&</sup>lt;sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

#### In re: Discussion of Sink Holes

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Baxter did second a motion to authorize the County to refund the monetary amount for repair of three (3) sink holes within the City of Gluckstadt from funds collected from Gluckstadt for road taxes being held and managed by Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby authorized.

SO ORDERED this the 18th day of July, 2022.

### In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation. Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Baxter did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Greg Higginbotham, Board Attorney Mike Espy, County Engineer Tim Bryan, Alan Purdy, Esq., Barry Zirulnik, Esq., and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 18th day of July, 2022.

#### *In re*: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session. Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to enter into Executive Session to discuss litigation The vote on the matter being as follows:

Supervisor Sheila Jones	Absent
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Ave

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Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 18th day of July, 2022.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and Chancery Clerk Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 18th day of July, 2022.

#### In re: Acknowledgment of MOU

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Ms. Jones did second a motion to (1) acknowledge the MOU from St. Dominic's to transfer lands, (2) authorize Board President to execute the same, and (3) direct Board Attorney to proceed with preparation of deed for the transfer of said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby acknowledged, Board President was and is hereby authorized, and Board Attorney was and is hereby directed.

SO ORDERED this the 18th day of July, 2022.

### In re: Re-Appointment to MCEDA Board

Mr. Griffin did offer and Mr. Banks did second a motion to reappoint Calvin Harris to the MCEDA Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Mr. Harris was and is hereby re-appointed.

SO ORDERED this the 18th day of July, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the July 18, 2022 meeting of the Board of Supervisors was adjourned until August 1, 2022 at 9:00 a.m.

	Paul Griffin, President Madison County Board of Supervisors
	Date signed:
ATTEST:	
Ronny Lott, Chancery Clerk	

President's Initials: Date Signed: For Searching Reference Only: Page 12 of 12 (7/18/22)