

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF SEPTEMBER 6, 2022  
Being the first day of the September term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on September 6, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Chief Deputy Sheriff Jeremy Williams

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Cornelius Bacon opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from August 15, 2022***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 15, 2022,

Mr. Steen did offer and Mr. Banks did second a motion to approve the minutes of August 15, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 15, 2022 were and are hereby approved.

SO ORDERED this the 6<sup>th</sup> day September, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 1 of 18 (9/6/22)***

**In re: Public Hearing on the Adoption of  
the 2022 - 2023 Budget and Tax Levy of Madison County, Mississippi**

Ms. Jones did offer and Mr. Banks did second a motion to open the public hearing on the Adoption of the 2022-2023 Budget and Tax Levy of Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to adopt the 2022 - 2023 Tax Levy and Proposed Budget, a copy found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposed Budget was and is hereby approved and adopted and said proposed Tax Levy was and is hereby approved and adopted.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Banks did offer and Mr. Baxter did second a motion to close the public hearing on the 2022 - 2023 budget and tax levy(ies). The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**In re: Approval of Consent Agenda Items**

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Steen did request that items 28 and 29 be pulled for further discussion, and

Mr. Steen did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

**4. HR - Approve Personnel Matters (Attached as Exhibit A)**

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 2 of 18 (9/6/22)*

5. **B&G - Approve Use of Rogers Park - Simms**
6. **B&G - Approve Use of Rogers Park - Jackson**
7. **B&G - Approve and Authorize Board President to execute JH&H Architects Agreement for 21027B Madison County Softball Complex Sulfur Springs Park Project (Attached as Exhibit B)**
8. **B&G - Approve Amendment Service Contract with Prewitt Contract Services (Attached as Exhibit C)**
9. **CA - Approve Justice Assistant Grant with Mississippi Department of Public Safety and Authorize Board President and/or Chancery Clerk to Sign**
10. **CA - Approve Lease Extension Agreement on Key Drive Properties, LLC (Attached as Exhibit D)**
11. **CA - Approve Travel & All Related Expenses for BOS, Administrator, Chancery Clerk, Board Atty. & Comptroller / MAS 2022 Fall Education Workshop / Natchez, MS / November 1-3, 2022**
12. **CA - Acknowledge Letter from City of Madison (Attached as Exhibit E)**
13. **CA - Acknowledge Executed Memorandum of Understanding Amendment between Madison County and the City of Gluckstadt (Attached as Exhibit F)**
14. **CA - Acknowledge City of Canton Emergency Proclamation**
15. **CA - Acknowledge Madison County School District's Bus Turn-Around List**
16. **CA - Acknowledge Office of State Aid Road Notification of Project Award - Project No. SAP-45(61) for Bridge and Approaches on Heindl Road**
17. **CA - Acknowledge Mississippi Department of Transportation Audit Suspension Letter**
18. **CA - Acknowledge Internal Revenue Service's Receipt of Form 8038-G**
19. **CA - Approve LGCP Recoverage Form and Authorize Board President to Sign (Attached as Exhibit G)**
20. **ChClrk - Approve Payment for Special Master & Attorneys (Attached as Exhibit H)**
21. **CircuitCrt - Approve Madison County Adult Drug Treatment Court Memorandum of Understanding between Health Connect America**
22. **CircuitCrt - Approve Annual Maintenance Chancery Courtroom Equipment - Infoware 2 (Attached as Exhibit I)**
23. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
24. **COMP - Approve Arbitrage Rebate Calculation Agreement for \$8,400,000 Madison County, MS General Obligation Notes, Series 2020 (Attached as Exhibit J)**

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 3 of 18 (9/6/22)*

25. **COMP - Approve Constable Report - August 2022**
26. **COMP - Approve Clerk of the Board**
27. **COMP - Declare Property as Surplus and Authorize Disposal (Attached as Exhibit K)**
30. **EMA - Approve Service Agreement for Badge Machine for EMA - BadgePass**
31. **ENG - Approve Telepak Networks, Inc. / DBA cSpire Utility Permit - Cedar Hill Road**
32. **ENG - Approve Residence Permit Application - Cotton Blossom Road**
33. **IT - Approve Dell Support Annual Contract Renewal for Web Server at US Next and Authorize Payment (Attached as Exhibit L)**
34. **PC - Authorize Burial of Unclaimed Body**
35. **RD - Approve August 2022 Closed Call Analysis**
36. **RD - Approve August 2022 Monthly Report**
37. **RD - Approve September 2022 Culvert Requests**
38. **RD - Approve September 2022 Service Call Schedule**
39. **SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department**
40. **TA - Approve Fee Agreement with Capitol Staffing**
41. **TA - Personnel Action-Shane Pickett (Attached as Exhibit M)**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Rejection of Invoices - APAC & Scott Equipment***

Mr. Steen did offer and Mr. Banks did second a motion to approve rejection of invoices from APAC and Scott Equipment, and authorize Board Attorney to present the invoices, including the invoice from November 2021, to Circuit Court for approval for payment. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 4 of 18 (9/6/22)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said invoices were and are hereby rejected and Board Attorney was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Broadband Agreement with Comcast Cable Communications***

Mr. Griffin did offer and Mr. Steen did second a motion to approve the Agreement between Madison County and Comcast Cable Communications, LLC for the broadband expansion project for the under-served areas of Madison County, attached as Exhibit N, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Appointment to Watershed Committee***

Mr. Banks did offer and Mr. Griffin did second a motion to appoint Lafayette Wales and Paul Griffin to the Watershed Committee. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Wales and Mr. Griffin were and are hereby appointed.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Award of Construction Service Term Bids***

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge all bids received for service term bids. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 5 of 18 (9/6/22)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction service term bids were and are hereby acknowledged.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to award the construction service term bids for the period October 1, 2022 through September 30, 2023 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as Exhibit O. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said construction service term bids were and are hereby awarded.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Award of Commodity Term Bids***

At the request and recommendation of Purchase Clerk Kesha Jackson, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge all bids received for commodity term bids. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said commodity term bids were and are hereby acknowledged.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Steen did offer and Mr. Banks did second a motion to reject the bid received for lone gravel and authorize Purchase Clerk to re-advertise the gravel term bid. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said lone gravel term bid was and is hereby rejected and Purchase Clerk was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to award the commodity term bids for the period October 1, 2022 through September 30, 2023 as outlined in that certain memorandum from Purchase Clerk Kesha Jackson, attached as Exhibit P. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said commodity term bids were and are hereby awarded.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Consideration of Proclamation of Emergency & Resolution to Proclaim State of Emergency***

At the request of Emergency Management Director Albert Jones, Mr. Banks did offer and Ms. Jones did second a motion to **(1)** declare an emergency in Madison County in response to the flooding and severe weather storm on August 24, 2022, attached as Exhibit Q, **(2)** approve a Resolution requesting Governor Tate Reeves to proclaim a State of Emergency as a result of the flooding, attached as Exhibit R, and **(3)** authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said emergency was and is hereby declared, said Resolution was and is hereby approved, and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Authorization to Provide Services to Hinds County***

Mr. Griffin did offer and Mr. Banks did second a motion to authorize EMA Director Albert Jones, County Administrator Greg Higginbotham, and Board Attorney Mike Espy to work with Hinds County to provide services to assist with the water issues in their area. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Paul Griffin

Aye

the matter carried unanimously and said EMA Director, County Administrator, and Board Attorney were and are hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Memorandum of Agreement***

At the request of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve the Memorandum of Agreement with MDOT for the funding of the replacement of two bridges on Yandell Road through the 2022 Emergency Road and Bridge Repair Fund, with the understanding that MDOT agreed to pay an amount not to exceed \$391,476.00, with Madison County to pay any costs over said amount, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Memorandum of Agreement was and is hereby approved, and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Authorization to Subcontract  
Heindl Road Bridge Project - SAP-45(61)***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to allow Fordice Construction Company, Inc. to subcontract work on the SAP-45(61) Heindl Road Bridge Project to Hope Enterprises, LLC, Atwood Fence Company, Inc, Franklin Paving, Inc., Lane Line, LLC, and Traffic Control Products Company, Inc., and authorize Board President to sign the State Aid form for each subcontract. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Final Plat - Sawyers Ridge***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the final plat of Sawyers Ridge consisting of

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



approximately 19.91 acres with 7 lots and acknowledge Letter of Credit for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Final Plat - The Highlands, Phase 2***

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the final plat of The Highlands, Phase 2 consisting of approximately 80.98 acres with 6 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval to Modify  
Subdivision Regulations***

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to modify and amend Section 203 of the Subdivision Regulations of Madison County to exempt major facilities associated with public and privately owned utilities from having to file a plat. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said modification was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Authorization to Amend MOU***

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to amend the Memorandum of Understanding between Madison

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 9 of 18 (9/6/22)***

County and Mississippi Major Economic Impact Authority (MMEIA) related to moving a 30 inch water line in connection with the construction of Reunion Parkway Interchange to include the following language: All bonds and insurance policies, including, but not limited to, general liability, professional liability, and fidelity bond insurance, shall name the State of Mississippi and MDA as additional insureds and loss payees as their interests may appear. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said MOU was and is hereby amended.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Acknowledgment of  
Planning & Zoning Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the Planning and Zoning minutes from their August 8, 2022 meeting. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said minutes were and are hereby acknowledged.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Zoning Matter -  
Application for Conditional Use***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to approve an Application for Conditional Use of Madison Gulf/ALC032 for a public/quasi-public facilities and utilities for a cell tower on property located north of 528 Catlett Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said conditional use was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 10 of 18 (9/6/22)***

**In re: Approval to Increase Inspection Fee**

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Baxter did second a motion to approve an increase of the inspection fees and reinspection fees to \$75.00 for all inspections effective November 1, 2022. Prior to call of the motion, Mr. Griffin did offer a substitute motion to increase the inspection fees to \$90.00. Said motion failed for lack of a second. Thereafter, Board President called for a vote of the original motion. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said inspection fee increase was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**In re: Approval of Resolution**

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the Resolution to impose a fine for home delivery of manufactured homes without the appropriate permit, attached as Exhibit S, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**In re: Acknowledgment of Stand Alone Contract Between Cities and Madison County Library System**

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the four (4) contracts with Canton, Flora, Madison and Ridgeland, attached as Exhibit T, and authorize Chancery Clerk to affix signature boxes to each of the said contracts to be signed by Board President. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 11 of 18 (9/6/22)*

the matter carried unanimously and said contracts were and are hereby acknowledged and Chancery Clerk was and is hereby authorized..

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Resolution***

At the request of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to approve the Resolution between Madison County and the Madison County Library System, attached as Exhibit U, and authorize Board President to execute the same.. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Acknowledgment of Resolution***

At the request of Board Attorney Mike Espy, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge the Madison County Nursing Home’s approval of the Resolution Supporting Defraying Costs for eligible projects at Northeast Madison County Community Park, attached as Exhibit V. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby acknowledged.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Resolution of Intent***

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to **(1)** approve the Resolution of Intent to apply for the MDEQ Mississippi Municipality and County Water Infrastructure Grant Program, attached as Exhibit W, **(2)** authorize Board President to execute the same, and **(3)** authorize County Administrator to advertise for an RFP for engineering services related to said MDEQ Mississippi Municipality and County Water Infrastructure Grant Program. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Karl M. Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said Resolution was and is hereby approved , Board President was and is hereby authorized, and County Administrator was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Authorization to  
Declare Property as Surplus***

At the request of County Administrator Greg Higginbotham, Mr. Baxter did offer and Mr. Banks did second a motion to declare as surplus and remove from inventory certain vehicles , a list of said vehicles being attached as Exhibit X, and transfer said vehicles to the City of Gluckstadt for a sum of \$100.00 each, with said transfer being in the best interest of the taxpayers. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said property was and is hereby declared surplus and said transfer was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers***

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Banks did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit Y. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Claims Docket &  
Payroll Docket***

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Ms. Jones did second a

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 13 of 18 (9/6/22)***

motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - August 17, 2022
- (3) Payroll Docket 2 - August 29, 2022
- (4) Payroll Docket 2 - August 31, 2022

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3151 to 3324	174	671,229.97
012	161 to 167	7	24,361.36
015	76 to 82	7	407,775.94
030	27 to 30	4	12,907.48
031	5 to 5	1	4,320.00
095	16 to 16	1	28,124.50
097	87 to 89	3	10,772.27
105	98 to 101	4	439,308.86
113	11 to 11	1	16,529.50
115	171 to 178	8	49,105.90
116	11 to 11	1	6,951.91
117	10 to 10	1	289.35
118	10 to 10	1	693.59
119	11 to 11	1	1,550.97
120	10 to 10	1	491.27
121	11 to 11	1	87.27
122	9 to 9	1	597.10
125	26 to 27	2	4,574.00
137	16 to 16	1	11,824.73
150	764 to 815	52	127,103.71
160	99 to 107	9	45,100.88
170	19 to 19	1	10,235.97
187	3 to 4	1	119.05
190	76 to 78	3	124.13
191	156 to 160	5	12,931.73
194	81 to 85	5	3,409.89
226	47 to 48	2	1,439,471.89
305	18 to 19	1	77,177.50
327	26 to 28	3	303,408.00
328	35 to 38	4	601,860.94
338	38 to 39	2	194,011.91
655	11 to 11	1	74,031.75
664	11 to 11	1	1,600.00
672	11 to 11	1	1,254.50
675	11 to 11	1	4,750.50
681	181 to 181	1	2,904.96
690	11 to 11	1	30,573.10
691	11 to 11	1	38,216.38
	TOTAL ALL FUNDS	315	4,659,782.76

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                        Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 14 of 18 (9/6/22)*

Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Docket 1 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Justice Court Wedding Report***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Banks did second a motion to approve the Justice Court Wedding Report. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>1</sup>

the matter carried unanimously and said wedding report was and is hereby approved.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**In re: Acknowledgment of Inmate Meal Report**

At the request of Chief Deputy Sheriff Jeremy Williams, Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge the inmate meal report for August 2022, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**In re: Authorization to Place Stop Signs in Lake Caroline**

Mr. Baxter did offer and Ms. Jones did second a motion to approve the placement of all-way stop signs at certain intersections within the Lake Caroline Subdivision, the same being listed below:

- (1) Camden Pointe at Camden Vail
- (2) Camden Pointe at Camden Trail (southern intersection)
- (3) Camden Pointe at Camden Lane (southern intersection)
- (4) Caroline Boulevard at St. Croix Lane
- (5) Bellevue Drive at Bridgewater
- (6) Bridgewater at North Shore Boulevard

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said placement of all-way stop signs was and is hereby approved and authorized

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

**In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session**

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation. Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation and economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 16 of 18 (9/6/22)*



of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Greg Higginbotham, Board Attorney Mike Espy, County Engineer Tim Bryan, Comptroller Na'Son White, Greg Gearhart, Laura Heusel, Esq., Buddy Voelkel, Keith O'Keefe, and Chief Deputy Sheriff Jeremy Williams. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session. Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss litigation and economic development. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

During Executive Session, Mr. Steen did offer and Ms. Jones did second a motion to authorize the Comptroller to pay a courtroom judgment to settle the county's part of the Gross vs. Alexander lawsuit. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Comptroller was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to approve a proposed ten (10) year lease agreement for the building located on Highway 43 in Canton to house the District Attorney's office and authorize Board President to execute the same. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 17 of 18 (9/6/22)***

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposed lease agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

Thereafter, Mr. Griffin did offer and Mr. Baxter did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and Chancery Clerk Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 6<sup>th</sup> day of September, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Jones and approved by the unanimous vote of those present, the September 6, 2022 meeting of the Board of Supervisors was adjourned until September 19, 2022 at 9:00 a.m.

\_\_\_\_\_  
Paul Griffin, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

*For Searching Reference Only: Page 18 of 18 (9/6/22)*

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 18 of 18 (9/6/22)***