MINUTES OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, MISSISSIPPI

REGULAR MEETING OF AUGUST 15, 2022 Adjourned from a meeting conducted August 1, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on August 15, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present: Absent:

Supervisor Sheila Jones Supervisor Trey Baxter Supervisor Karl Banks Supervisor Gerald Steen Supervisor Paul Griffin Chancery Clerk Ronny Lott Sheriff Randy Tucker

Also Present:

County Administrator Greg Higginbotham

Board Attorney Mike Espy

Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Albert Jones opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from August 1, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on August 1, 2022,

Mr. Banks did offer and Ms. Jones did second a motion to approve the minutes of August 1, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of August 1, 2022 were and are hereby approved.

President's Initials:
Date Signed:
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In re: Request to Use Voting Equipment

At the request of Canton Public Schools, Mr. Banks did offer and Mr. Griffin did second a motion to authorize the use of 2 voting machines by Canton Public Schools for two days to enhance the students' understanding of the voting process. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for use of voting machines was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Discussion of Library Contract

Following discussion, Mr. Steen did offer and Mr. Banks did second a motion to authorize the Board Attorney to work with Library Attorney Bob Sanders to collaborate with the attorneys for each respective city to bring a resolution back to the Board of Supervisors regarding stand alone contracts with the Madison County Library System. The vote on the matter being as follows:

Aye
Aye
Aye
Aye
Aye

the matter carried unanimously and the Board Attorney was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: FINAL EQUALIZATION OF AND ADOPTION OF THE 2022 MADISON COUNTY TAX ROLLS

Mr. Banks did offer and Ms. Jones did second a motion to open the public hearing on the Equalization of the 2022 Assessment Roll of Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

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WHEREAS, Tax Assessor Norman Cannady announced to the Board that no protests had been received,

Mr. Steen did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 15th day of August, 2022.

Thereafter, at the request and recommendation of Tax Assessor Norman Cannady, Mr. Steen did offer and Ms. Jones did second a motion to (1) acknowledge and amend the preliminary 2022 Homestead Applications (Equalization), (2) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2022 Real Property Decreases (Equalization), (3) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2022 Real Property Increases (Equalization) agreed by tax payer, (4) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2022 Personal Property Decreases (Equalization), (5) acknowledge and affirm the values set forth by the Tax Assessor in the preliminary 2022 Personal Property Increases (Equalization), all of which may be found in the Miscellaneous Appendix to these Minutes and (6) adopt and enter the Order required by Miss. Code Ann. § 27-35-105 and by the Department of Revenue, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said applications were and are hereby amended and said Order was and is hereby adopted.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of 2022 One Mill Application

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Banks did offer and Ms. Jones did second a motion to approve the 2022 one mill application for certification, attached as Exhibit B, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and said application was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

- **5. HR Approve Personnel Matters** (Attached as Exhibit C)
- 6. B&G Approve Use of Courthouse Grounds Whitehead
- 7. B&G Approve Use of Rogers Park Madison County Baptist Association
- 8. B&G Approve Renewal of Johnson Control Fire Alarm Testing Contract for Madison County Detention Center (Attached as Exhibit D)
- 9. CA Approve State Legal Holiday Monday, September 5, 2022, as Labor Day for County Offices
- 10. CA Acknowledge Ad Valorem Request for Madison County Schools
- 11. CA Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. (Attached as Exhibit E)
- 12. CA Acknowledge Election Commissioner Per Diem Increase in Accordance with HB 1408
- 13. ChClrk Approve Renewal of Alliance Renewable Technologies on Tax Sale Import Addendum (Attached as Exhibit F)
- 14. ChClrk Approve Homestead Chargeback Objections (Attached as Exhibit G)
- 15. ChClrk Approve 16th Section Land Leases
- 16. CirClrk Acknowledge Order Appointing and Setting Salary for Support Staff Allie Burroughs (Attached as Exhibit H)
- 17. CirClrk Acknowledge Pollbook Contract and Authorize Payment of Invoice Pursuant to the Contract
- 18. CirClrk Accept Donation of Scanner ES&S
- 19. CirCrt Approve Travel and Related Expenses for MADCP State Drug Court Convention / Lance Felton / Biloxi, MS / August 24-26, 2022
- 20. COMP Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. (Attached as Exhibit I)

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- 21. COMP Approve Request for Payment from Mississippi Development Authority Industry Incentive Financing Revolving Fund
- 22. ElecComm Approve Travel and Related Expenses for ECAM 2023 Annual Elections Seminar and Training / Carney, Truesdale, Lacy, Dickinson & Payne / Philadelphia, MS / January 24-26, 2023
- 23. JuvDrgCrt Approve Madison County Juvenile Drug Treatment Court (MCJDTC)
 Memorandum of Understating between Health Connect America
 (Attached as Exhibit J)
- 24. PC Approve August 2022 Procurement Card Reconciliation and Authorize Payment Thereof
- 25. PC Approve August 2022 Travel Card Reconciliation and Authorize Payment Thereof
- 26. PC Approve Replacement of Copier for Tax Collector and Authorize Board President to Execute RJYoung
- 27. TA Approve Computer Software Support Agreement Addendum with Delta Computer Systems Inc. Tax Assessor (Attached as Exhibit K)
- 28. TA Approve 2021 Homestead Exemption Amended Application
- 29. YouthCrt Approve Allvest Information Services, Inc., d/b/a Vant4ge Agreement and Authorize Board President to Sign (Attached as Exhibit L)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 15th day of August, 2022.

In re: Request for Property Tax Exemption - New Jerusalem Church of God in Christ

Mr. Banks did offer and Mr. Griffin did second a motion to approve the request of New Jerusalem Church of God in Christ for property tax exemption for the year beginning January 1, 2022 for property located on Franklin Street for use by the church. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

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Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 15th day of August, 2022.

In re: Request for Property Tax Exemption - Greater Love Worship Center

Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Greater Love Worship Center for property tax exemption for the year beginning January 1, 2022 for property located at 1991 Highway 16 East for use as a church parsonage. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 15th day of August, 2022.

In re: Authorization to Re-Advertise

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Banks did offer and Mr. Griffin did second a motion for authorization to re-advertise for construction bids for the Madison County Park Restrooms Project, and authorize an increase in the budget for said project to \$1,709,000.00. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said re-advertising was and is hereby authorized and said budget increase was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Resolution for Madison County Hazard Mitigation Plan

At the request of EMA Director Albert Jones, Mr. Banks did offer and Ms. Jones did second a motion to approve the Resolution Adopting the Madison County Hazard Mitigation Plan, attached as Exhibit M, and authorize Board President to execute the same. The vote on the

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matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Consultant for CE&I Services

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Mr. Banks did second a motion to authorize Waggoner Engineering to perform CE&I services for the Reunion Parkway Phase 2 Project, and authorize County Engineer to begin contract negotiations. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Wagoneer Engineering was and is hereby authorized and County Engineer was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Acceptance of Right of Way and Road Maintenance

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve acceptance of right of way and road maintenance for Madison County Parkway and establish that Madison County will maintain as a public road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said right of way and road maintenance were and are hereby approved.

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In re: Approval of Notice of Intent

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve a Notice of Intent to MS Department of Environmental Quality related to Reunion Parkway Phase 2, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Notice of Intent was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Acknowledgment of Letter

At the request and recommendation of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Steen did second a motion to acknowledge the letter to MDOT, and authorize Board President to execute said letter to MDOT related to the county paying for any costs over and above what the federal government pays associated with the Reunion Parkway Phase 2 Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Zoning Matter - Request to Place Mobile Home

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the request of Eric D. Washington to place a mobile home on property owned by him at 291 Whiddon Road due to medical hardship to care for his aunt. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Mr. Washington was and is hereby authorized.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Baxter did offer and Ms. Jones did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Claims Docket & Payroll Dockets 1 - 2

At the request and recommendation of Comptroller Na' Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Baxter did offer and Ms. Jones did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 July 27, 2022
- (3) Payroll Docket 2 August 3, 2022

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	3058 to 3099, 3101 to 3133	77	486,031.63
	3135 to 3136		
012	154 to 155	2	10,736.78
015	74 to 75	2	149,611.97
097	81 to 84	4	33,885.60
104	36 to 36	1	633.00
105	95 to 95	1	9,746.92
113	10 to 10	1	5,812.80
115	163 to 165	3	1,879.28
125	25 to 25	1	1,361.70
150	733 to 746, 748 to 756	23	58,978.78
160	92 to 96	5	240,951.85
170	17 to 18	2	7,647.27
190	70 to 72	3	928.75
191	149 to 149	1	1,856.25
194	76 to 76	1	1,950.00

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327	24 to 25	2	11,120.45
328	34 to 34	1	2,630.92
336	8 to 8	1	49,961.00
338	37 to 37	1	11,411.25
681	172 to 172	1	2,904.96
TOTA	L ALL FUNDS	133	1,090,041.16

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diem for August 2022. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na' Son White, Mr. Baxter did offer and Ms. Jones did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these

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¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 15th day of August, 2022.

In re: Entering into "Closed Session" to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development. Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Baxter did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker, County Administrator Greg Higginbotham, Board Attorney Mike Espy, County Engineer Tim Bryan, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 15th day of August, 2022.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session. Following discussion, Mr. Banks did offer and Mr. Baxter did second a motion to enter into Executive Session to discuss economic development. The vote on the matter being as follows:

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²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 15th day of August, 2022.

Thereafter, Mr. Baxter did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and Chancery Clerk Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 15th day of August, 2022.

In re: Approval of Travel Expenses

Mr. Banks did offer and Mr. Griffin did second a motion to approve travel and related expenses for Board President Paul Griffin, Supervisor Karl Banks, Board Attorney Mike Espy, and Comptroller Na'Son White to attend the Congressional Black Caucus to be held in Tunica, Mississippi. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

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ATTEST: Ronny Lott, Chancery Clerk		Paul Griffin, President Madison County Board of Supervisor
		Date signed:
Ronny Lott, Chancery Clerk	ATTEST:	
Ronny Lott, Chancery Clerk		
	Ronny Lott, Chancery Clerk	

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Banks and seconded by