

Yh

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF DECEMBER 19, 2022
Adjourned from a meeting conducted December 5, 2022

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on December 19, 2022 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Paul Griffin presided and called the meeting to order. The following members were present that day:

Present:
Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Karl Banks
Supervisor Gerald Steen
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Deputy Chancery Clerk Stacey Toten

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Albert Jones opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from December 5, 2022

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on December 5, 2022,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of December 5, 2022 as presented and to authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of December 5, 2022, were and are hereby approved.

SO ORDERED this the 19th day of December, 2022.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 1 of 13 (12/19/22)

In re: Discussion of Madison County Wastewater Authority

Following discussion and presentation by John A. Brunini, Counsel for Madison County Wastewater Authority, Mr. Banks did offer and Mr. Baxter did second a motion authorize the transfer of Two Million Dollars of ARPA funds to the Madison County Wastewater Authority to improve wastewater projects to enhance the infrastructure of the Beattie's Bluff Treatment Facility. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	No

the matter carried unanimously and said ARPA funds were and are hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Public Hearing - Appeal of the Application for Rezoning - Jeff Cox and The Shire

Mr. Baxter did offer and Mr. Banks did second a motion open the public hearing on the matter of the appeal hearing of the rezoning Application filed by Jeff Cox and The Shire. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby opened.

SO ORDERED this the 19th day of December, 2022.

Following discussion, Mr. Baxter did offer and Mr. Banks did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby closed.

SO ORDERED this the 19th day of December, 2022.

Following discussion, Mr. Banks did offer and Mr. Steen did second a motion to continue the matter until January 17, 2023 at 9:00 a.m and place all materials provided in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 2 of 13 (12/19/22)

Supervisor Karl Banks
Supervisor Paul Griffin

Aye
Aye

the matter carried unanimously and said public hearing was and is hereby continued to January 17, 2023 at 9:00 a.m.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did request to add Approval to Pay Winn Management, LLC Invoice, and

Mr. Banks did offer and Mr. Baxter did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personnel Matters** (Attached as Exhibit A)
5. **B&G - Acknowledge Project Updates** (Attached as Exhibit B)
6. **CA - Approve Travel and Related Expenses for the Mississippi Justice Court Clerks Convention / Horn / Oxford, MS / January 25-27, 2023**
7. **CA - Acknowledge Board Finding for Payroll Issued on January 7, 2022**
8. **ChClrk - Approve 16th Section Land Leases**
9. **ChClrk - Approve Annual Maintenance Chancery Courtroom Equipment - Infoware 2** (Attached as Exhibit C)
10. **ChClrk - Approve Payment for Special Master & Attorneys**
11. **ChCrt - Acknowledge Order ReAppointing and Setting Salary for Court Administrator - Regina Ferguson** (Attached as Exhibit D)
12. **ChCrt - Acknowledge Order ReAppointing and Setting Salary for Staff Attorney - Megan Mawhorter** (Attached as Exhibit E)
13. **CircuitCrt - Approve Madison County 20th Circuit Judicial Drug Treatment Court (Circuit) Memorandum of Understanding between PharmChem, Inc.** (Attached as Exhibit F)
14. **COMP - Acknowledge Arbitrage Report for \$5,7000,000 Madison County, MS / General Obligation Note - Series 2019B** (Attached as Exhibit G)
15. **EMA - Approve FY 2023 Emergency Management Performance Grant (EMPG) Application and Authorize Board President to Execute same** (Attached as Exhibit H)
16. **IT - Approve Renewal of VMWare Support Contract for Hosts and Virtual File servers and Authorize Payment** (Attached as Exhibit I)

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 3 of 13 (12/19/22)

17. **IT - Approve IBM Services Renewal for Chancery AS/400 System and Authorize Payment** (Attached as Exhibit J)
18. **IT - Approve IBM Services Renewal for Sheriff Department AS/400 System and Authorize Payment** (Attached as Exhibit K)
19. **JuvDrgCrt - Approve Waiver Request and Budget Modification - JAG Grant for Juvenile Drug Court** (Attached as Exhibit L)
20. **PC - Approve December 2022 Procurement Card Reconciliation and Authorize Payment Thereof**
21. **PC - Approve December 2022 Travel Card Reconciliation and Authorize Payment Thereof**
22. **PC - Approve Rejection of Proposal**
23. **PC - Approve Purchase of FlowFlex Covid-19 Home Test from Walmart - Adult Drug Court**
24. **PC - Authorize Purchase of MSWIN Radios for Emergency Management, Using State Contract MSWIN 18361**
25. **SO - Approval of Tag Purchase(s) - Sheriff's Department**
26. **TA - Approve 2022 Homestead Exemption Amended Applications**
27. **TA - Approve 2022 Christopher Shapley - 071F23B-103**
28. **TA - Approve 2022 Real Property Increases (Signed)**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Resolution to Award ARPA Funds to City of Ridgeland

Mr. Steen did offer and Mr. Banks did second a motion to approve a Resolution to Award Two Million Dollars of ARPA Funds to the City of Ridgeland, attached as Exhibit M, with the understanding that Board Attorney will change the language to reflect that said funds are to be used for Purple Creek Basin and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
-------------------------	-----

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 13 (12/19/22)

Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Authorization of Board Attorney

Mr. Steen did offer and Mr. Banks did second a motion to authorize Board Attorney to prepare an Agreement between Madison County and the Madison County Wastewater Authority to set out how the previously awarded ARPA funds will be used. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Board Attorney was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

***In re: Approval of Nissan Fee
In Lieu Agreement***

Mr. Baxter did offer and Mr. Steen did second a motion to approve the Nissan North America, Inc.'s Agreement to Pay a Fee in Lieu of Ad Valorem Taxes, attached as Exhibit N, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

***In re: Acknowledgment of Certification
of Contract Compliance***

At the request of Fire Coordinator Minor Norman, Mr. Banks did offer and Mr. Baxter did second a motion to acknowledge the Certification of Contract Compliance for Camden Volunteer Fire Department, Central Madison County Fire Protection District, Farmhaven Volunteer Fire Protection District, Kearney Park Fire Department, South Madison County Fire Protection

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 5 of 13 (12/19/22)

District, Southwest Madison County Fire Protection District, and authorize payment of \$10,000.00 to each of the said fire districts. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said compliance was and is hereby acknowledged and said payments were and are hereby authorized.

SO ORDERED this the 19th day of December, 2022.

***In re: Award Bid -
SAP-45 (60) Bridge Replacement
Mount Pilgrim Road Project***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to award the bid to McBrideCo, LLC as the lowest and best bidder in the amount of \$695,300.00 for the Bridge Replacement on Mount Pilgrim Road, and authorize Board President to sign the necessary documents. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby awarded and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

***In re: Approval of CE&I Services
Contract - Waggoner Engineering***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Steen did second a motion to approve the contract for construction engineering and inspection (CE&I) services with Waggoner Engineering, attached as Exhibit O, in an amount not to exceed \$2,112,357.47 for Reunion Crossing Phase 2 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 6 of 13 (12/19/22)

***In re: Approval of Preliminary Plat -
Piney Creek Subdivision***

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the preliminary plat of Piney Creek Subdivision consisting of 7 lots on 67.94 acres with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Final Plat - Piney Creek Subdivision

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the final plat of Piney Creek Subdivision consisting of approximately 67.94 acres with 7 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Final Plat - The Meadows at Stout Farms Part 1

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Baxter did second a motion to approve the final plat of The Meadows at Stout Farms Part 1 consisting of approximately 38.2 acres with 17 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 19th day of December, 2022.

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 7 of 13 (12/19/22)

In re: Authorization to Re-Advertise

At the request and recommendation of County Engineer Tim Bryan, Mr. Steen did offer and Mr. Banks did second a motion to approve returning unopened bids received on December 15, 2022 for Reunion Crossing Phase 3 due to issues with the bidding system, and to authorize re-advertising for construction bids for Reunion Crossing Phase 3. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-advertising was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Contract - Allen Engineering and Science, Inc.

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Ms. Jones did second a motion to approve the contract with Allen Engineering and Science, Inc., attached as Exhibit P, for the 2023 Phase II Storm Water Program for Madison County for a fee not to exceed \$20,000.00 and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Acknowledgment of Court Order

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Court’s Order, attached as Exhibit Q, and authorize Comptroller to pay the claim of APAC-Mississippi, Inc. in the amount of \$2,314.65. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said order was and is hereby acknowledged and Comptroller

President’s Initials: _____

Date Signed: _____

was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Resolution

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion to approve the Resolution in support of applying for the FY 2023 CDBG Grant, attached as Exhibit R, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Authorization to Advertise

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Ms. Jones did second a motion to authorize County Administrator to advertise for the RFP for engineering services for CDBG approved projects for Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and County Administrator was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of MOU

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Memorandum of Understanding between Madison County and the City of Gluckstadt regarding the termination of all previous Cooperative Agreements concerning routine repairs and maintenance of municipal roads and bridges within the city limits of Gluckstadt, attached as Exhibit S, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 9 of 13 (12/19/22)

Supervisor Paul Griffin

Aye

the matter carried unanimously and said MOU was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit T. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Claims Docket & Payroll Docket

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - December 8, 2022

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	828 to 953	126	623,414.73
012	35 to 38	4	1,529.70
015	14 to 19	6	255,651.36
030	6 to 9	4	10,416.60
097	29 to 31	3	2,914.87
104	8 to 10	3	776.84
105	19 to 22	4	20,735.56
113	3 to 4	2	12,212.00
115	25 to 29	5	2,163.37
125	10 to 11	2	231.11
150	149 to 179	31	154,248.72
160	18 to 18	1	2,183.95
185	8 to 8	1	40.30

President's Initials: _____

Date Signed: _____

187	6 to 6	1	52.08
190	19 to 20	2	430.77
191	31 to 33	3	11,003.48
194	18 to 21	5	13,718.24
226	10 to 11	2	1,820.00
305	3 to 3	1	6,189.40
306	2 to 2	1	69,870.00
328	8 to 8	1	1,750.00
331	3 to 3	1	10,000.00
338	4 to 4	1	14,981.20
340	1 to 1	1	12,135.00
697	6 to 6	1	690.76
698	6 to 6	1	393.51
699	6 to 6	1	13.26
TOTAL ALL FUNDS		214	1,229,566.81

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Docket were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve the Planning and Zoning Commission per diem for December 2022, attached as Exhibit U. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried unanimously and said per diem was and is hereby approved.

SO ORDERED this the 19th day of December, 2022.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Baxter did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 19th day of December, 2022.

In re: Approval of Contract

At the request and recommendation of Sheriff Randy Tucker, Mr. Baxter did offer and Ms. Jones did second a motion to approve a contract with The Range by Jimmy Primos for the use of range facilities by the Madison County Sheriff's Department to meet qualifying requirements, and as needed, for a fee of \$1,400.00 per year. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved.

SO ORDERED this the 19th day of December, 2022.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the December 19, 2022 meeting of the Board of Supervisors was adjourned until January 3, 2023 at 9:00 a.m.

Paul Griffin, President
Madison County Board of Supervisors

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 13 of 13 (12/19/22)