

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 5, 2023  
Being the first day of the June term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on June 5, 2023 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Gerald Steen opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from May 15, 2023***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on May 15, 2023,

Mr. Baxter did offer and Mr. Banks did second a motion to approve the minutes of May 15, 2023 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of May 15, 2023 were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Presentation of Resolution  
Honoring Timmy Pickett***

Upon recommendation of Board Attorney Mike Espy, Mr. Griffin did offer and Mr. Baxter did

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second a motion to adopt and approve a Resolution Commending the Service of Timmy Pickett for 35 years of service to Madison County, attached as Exhibit A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby adopted and approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Public Hearing for Appeal of Minnie J. Bozeman Family  
Limited Partnership Application for Rezoning***

Following discussion, Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge all documentation related to the Minnie J. Bozeman Family Limited Partnership Rezoning appeal hearing, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said documentation was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to grant the Application to Rezone said property from SU-1 Special Use to C-2 Commercial, with proposed use restrictions. Prior to call of the question, Mr. Baxter did offer and Ms. Jones did second a substitute motion to deny the Application to Rezone said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	No
Supervisor Karl Banks	No
Supervisor Paul Griffin	No

the matter failed for lack of a majority vote.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

Thereafter, the question was called on the original motion to grant the Application to Rezone said property from SU-1 Special Use to C-2 Commercial, with proposed use restrictions, attached as Exhibit B. The vote on the matter being as follows:

Supervisor Sheila Jones	No
Supervisor Trey Baxter	No
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried by a majority vote (3-2) of the Board and said Application for Rezoning was and is hereby granted and approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Appointment of Board Secretary***

Mr. Banks did offer and Ms. Jones did second a motion to appoint Gena Permenter as Board Secretary effective immediately to replace Cynthia Parker at the same rate of pay. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Gena Permenter was and is hereby appointed.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of Letters***

Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge letters related to the Minnie J. Bozeman Family Limited Partnership Rezoning appeal hearing, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letters were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Discussion of Southwest Madison County  
Fire Protection District - Petition for Annexation***

At the request of Secretary-Treasurer Jim Martin, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Petition for Annexation, attached as Exhibit C, to incorporate the annexation area into the Southwest Madison County Fire Protection District to provide fire protection in said area. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Petition for Annexation was and is hereby approved.

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SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Request to Set Public Hearing & Approve Advertising***

At the request of County Administration Greg Higginbotham, Mr. Banks did offer and Ms. Jones did second a motion to set a public hearing for July 3, 2023 at 9:00 a.m. for the Southwest Madison County Fire Protection District annexation and authorize advertising for said public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set for July 3, 2023 at 9:00 a.m. and said advertising was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

4. **HR - Approve Personnel Matters (Attached as Exhibit D)**
5. **B&G - Approve Use of Rogers Park - Peel**
6. **B&G - Approve Use of Rogers Park - Mann**
7. **CA - Approve Travel & Related Expenses for MJCJA Summer Convention / Judge Martina B. Griffin / Biloxi, MS / July 16-20, 2023**
8. **CA - Approve Travel & Related Expenses for American Judges Association Annual Convention / Judge Martina B. Griffin / Honolulu, Hawaii / September 9-14, 2023**
9. **CA - Acknowledge Waste Management Solid Waste Price Adjustments**
10. **CA - Acknowledge Waste Management Recycle Price Adjustments**
11. **CA - Acknowledge Official Notification of 30-Day Comment Period for Amendment to Rankin County Nonhazardous Solid Waste Plan**
12. **CA - Acknowledge Build America, Buy America Act Requirements**
13. **CA - Acknowledge MPO Extension**
14. **ChClrk - Acknowledge Department of Revenue Exemption Certificate Notice of Action - Unipres Southeast USA, Inc.**

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15. **ChClrk - Acknowledge Department of Revenue Exemption Certificate Notice of Action - D.B.C. Corporation**
16. **ChClrk - Acknowledge Department of Revenue Exemption Certificate Notice of Action - Westlake Compounds, LLC**
17. **COMP - Approve Constable Report - May 2023**
18. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment**
19. **COMP - Declare Property as Surplus and Authorize Disposal**  
(Attached as Exhibit E)
20. **ElecCom - Approve Additional Funds for Postage added for Voter Registration Cards**
21. **EMA - Approve Maintenance Agreement Renewal ArcGIS Desktop Primary using State Contract and ITS Contract Pricing** (Attached as Exhibit F)
22. **EMA - Approve and Adopt Emergency Management Unmanned Aircraft Systems Standard Operating Procedures**
23. **EMA - Acknowledge Letter from Madison County Emergency Management for Reappointment of Jennifer Knight to CMRS Board**
24. **EMA - Approve Travel and Related Expenses for 2023 National NENA Conference / Knight / Grapevine, TX / June 17-22, 2023**
25. **EMA - Approve Travel and Related Expenses for 2023 NENA Gulf Coast 911 Conference / Jones, Knight, & McLaurin / Orange Beach, AL / October 15-18, 2023**
26. **ENG - Acknowledge Court Order to Pay Appraiser - Walter Saddler**  
(Attached as Exhibit G)
27. **ENG - Acknowledge Court Order to Pay Appraiser - Frederick Saddler**  
(Attached as Exhibit H)
28. **ENG - Acknowledge Court Order for Payment to - Walter Saddler**  
(Attached as Exhibit I)
29. **ENG - Acknowledge Court Order for Payment to Frederick D. Saddler, Mattie E. Saddler & US Bank National Association** (Attached as Exhibit J)
30. **ENG - Approve Atmos Energy Corporation Utility Permit - Clarkdell Road**
31. **ENG - Approve Comcast Cable Utility Permit - Bill Presley Road & Pratt Road**
32. **ENG - Approve Comcast Cable Utility Permit - Cooper Road, Ross Road, Truitt Road & Mansell Road**
33. **ENG - Approve Comcast Cable Utility Permit - Dinkins Road**
34. **ENG - Approve Comcast Cable Utility Permit - Loring Rd Exd, Ross Road & McCullough Road**

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35. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, & Body Road**
36. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, & Sutherland Road**
37. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, Hargon Road & Stump Bridge Road**
38. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, Old 51 Road & Bill Presley Road**
39. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, Truitt Road & Lawrence Road**
40. **ENG - Approve Comcast Cable Utility Permit - Loring Road Exd, Tucker Road & Rocky Hill Road**
41. **ENG - Approve Comcast Cable Utility Permit - Murphy Chapel Road, Loring Road Exd, Gee Road, Gordon Road, etc.**
42. **ENG - Approve Comcast Cable Utility Permit - Old 51 Road**
43. **ENG - Approve Comcast Cable Utility Permit - Rocky Hill Road, Cooper Road, Truitt Road, & Atlas Coleman Road**
44. **ENG - Approve Comcast Cable Utility Permit - Simpson Road**
45. **ENG - Approve Comcast Cable Utility Permit - Stump Bridge Road, Sutherland Road & Doyle Road**
46. **ENG - Approve Comcast Cable Utility Permit - Truitt Road & Fowler Road**
47. **ENG - Approve Comcast Cable Utility Permit - Way Road, Gray Center Road & Way Circle**
48. **ENG - Approve Comcast Cable Utility Permit - Way Road**
49. **ENG - Approve Telepak Networks, Inc. / cSpire Utility Permit - Katherine Drive**
50. **ENG - Request Renewal of Software (Attached as Exhibit K)**
51. **IT - Approve Carousel Hardware Maintenance Contract Renewal and Authorize Payment (Attached as Exhibit L)**
52. **JuvDrgCrt - Approve Travel & Related Expenses for MADCP Convention / O'Neal, Hannan, Nisbett, Barnts, Stringer, Ross, Alexander, Herr, Coe, Ballard, Chhabra & Spivey / Oxford, MS / August 23-25, 2023**
53. **PC - Approval of Department Employee Authorized to Submit Purchase Requisitions - Brandon Johnson**
54. **RD - Approve May 2023 Closed Call Analysis**
55. **RD - Approve May 2023 Monthly Report**
56. **RD - Approve June 2023 Culvert Requests**

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57. **RD - Approve June 2023 Service Call Schedule**
58. **SO - Approve Data Circuit Upgrade with cSpire from 50mb to 100 mb and Authorize Payment - Sheriff Department (Attached as Exhibit M)**
59. **SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department (Attached as Exhibit N)**
60. **SO - Authorization for Purchase of Firearm by M/Sgt. Russell Kirby for \$10 - MCA 45-9-131 (Attached as Exhibit O)**
61. **SO - Approve Annual Service Agreement with Regional Organized Crime Information Center (ROCIC) and Authorize Payment (Attached as Exhibit P)**
62. **SO - Approve Annual Service Agreement for FingerPro Software with Automation Designs & Solutions and Authorize Payment (Attached as Exhibit Q)**
63. **TA - Approve Maintenance Agreement Renewal ArcGIS Desktop Primary and Secondary using State Contract ITS Contract Pricing (Attached as Exhibit R)**
64. **TA - Approve 2022 Homestead Exemption Amended Applications**
65. **TA - Approve 2022 Real Property Decreases**
66. **TA - Approve 2022 Personal Property Decreases**
67. **TA - Approve 2022 Personal Property Increase**
68. **YouthCrt - Approve JAG Application**
69. **YouthCrt - Approve Renewal of Lyft Learning Contract for Software (Attached as Exhibit S)**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Appointment to the Madison County  
Library System Board of Trustees***

Mr. Steen did offer and Ms. Jones did second a motion to appoint Ms. Paula Tierce to the Madison County Library System Board of Trustees to begin July 1, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Tierce was and is hereby appointed.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Reappointment to the Madison County  
Library System Board of Trustees***

Mr. Banks did offer and Ms. Jones did second a motion to reappoint Ms. Shirley Washington to the Madison County Library System Board of Trustees to begin July 1, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Washington was and is hereby reappointed.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Reappointment to the West Madison  
Utility District Board***

Mr. Banks did offer and Mr. Steen did second a motion to reappoint Ms. Joyce Monroe to the West Madison Utility District Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Monroe was and is hereby reappointed.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Reappointment to the Madison County  
Library System Board of Trustees***

Mr. Griffin did offer and Mr. Banks did second a motion to reappoint Ms. Shirley Sanders to the Madison County Library System Board of Trustees to begin July 1, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and Ms. Sanders was and is hereby reappointed.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Request to Increase Poll Worker Compensation***

Mr. Griffin did offer and Mr. Banks did second a motion to adopt new state law authorizing the increase in poll worker compensation to \$200.00 per day beginning July 1, 2023, as well as an additional \$25.00 to poll managers. Prior to call of the question, Mr. Steen offered a substitute motion to adopt new state law authorizing the increase in poll worker compensation to \$150.00 per day, as well as an additional \$25.00 to poll managers.

Said motion failed for lack of a second.

Thereafter, the question was called on the original motion to adopt new state law authorizing the increase in poll worker compensation to \$200.00 per day beginning July 1, 2023, as well as an additional \$25.00 to poll managers. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said increase in poll worker compensation was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Rejection of Freeport Warehouse Application - Golftec St. LLC***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Griffin did second a motion to reject the Freeport Warehouse Application of Golftec ST LLC pursuant to MS Code 27-31-51. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby rejected.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Rejection of Freeport Warehouse Application - AM/NS Calvert, LLC***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Griffin did second a motion to reject the Freeport Warehouse Application of AM/NS Calvert, LLC pursuant to MS Code 27-31-51. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby rejected.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Rejection of Freeport Warehouse Application - Pro-Tec Coating Company***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Banks did offer and Mr. Griffin did second a motion to reject the Freeport Warehouse Application of Pro-Tec Coating Company pursuant to MS Code 27-31-51. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby rejected.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Rejection of Partial Application for Ad Valorem Tax Exemption - Hoya Vision Care***

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Griffin did offer and Mr. Banks did second a motion to reject the partial Application for Ad Valorem Tax Exemption of Hoya Vision Care pursuant to MS Code 27-31-101. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby rejected.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Sole Source Declaration***

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Griffin did offer and Mr. Steen did second a motion to approve Airworx, LLC as the sole source declaration for unmanned robotics vehicles. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said Airworx, LLC was and is hereby approved as a sole source provider.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Purchase from  
Airworx, LLC***

At the request and recommendation of Emergency Management Director Albert Jones, Mr. Banks did offer and Mr. Steen did second a motion to approve the purchase of unmanned robotics vehicles in the amount of \$20,978.00, copy of the Airworx, LLC quote being attached as Exhibit T. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said purchase was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Change Order -  
JH&H Architects***

At the request of Buildings & Grounds Director Drew Ridinger, Ms. Jones did offer and Mr. Steen did second a motion to approve the Change Order of JH&H Architects in the amount of \$17,620.42 for the Sheriff's Office Interior Improvements, attached as Exhibit U. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said change order was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Award Bid - Clarkdell Road  
Bridge Rehabilitation Project***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve and award the contract to the lowest bidder, B.P. Construction, LLC for \$155,814.00 for the Clarkdell Road Bridge Rehabilitation Project and authorize Board President to execute said contract. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said contract was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Final Plat - Lost Rabbit 4A***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the revised final plat of Lost Rabbit Phase 4A consisting of 8.28 acres with 37 lots, and accept Letter of Credit No. for final wearing surface. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said plat was and is hereby approved and said Letter of Credit was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Amended MOU - MMEIA***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Amended MOU between Madison County and the Mississippi Major Economic Impact Authority (MMEIA) related to the relocation of a 30" waterline in support of the Reunion Interchange, attached as Exhibit V, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said amended MOU was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Preliminary Plat - Camden Glen Subdivision***

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to grant a variance to Section 301.07 of the Subdivision Ordinance allowing lot sizes to be less than the required 5 acres each for the proposed Camden Glen subdivision, and approve the preliminary plat of the same, with the modification of adding a cul-de-sac at the end of the

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road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby granted and said preliminary plat was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Letter to MDOT***

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve a letter to MDOT, attached as Exhibit W, related to the Utility Agreement with Texas Eastern Transmission, LP for the Bozeman Road Improvements Project, with the understanding that Madison County accepts the risks associated with the construction of said project, and authorize Board Attorney to execute said letter on behalf of the Board of Supervisors. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said letter was and is hereby approved and Board Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of Planning and Zoning Commission Minutes***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of May 4, 2023, attached as Exhibit X. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

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***In re: Consideration of Zoning Matter  
Application for Variance - Willie Cline***

At the request of Zoning Administrator Scott Weeks, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Variance filed by Willie Cline for a 12 foot variance of Lot 33 in The Vision Subdivision, Part One-A. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Consideration of Zoning Matter  
Application for Variance - MCEDA***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Ms. Jones did second a motion to approve the Application for Variance filed by MCEDA, attached as Exhibit Y, for a variance of the Madison County Zoning Ordinance related to off-street parking on Madison County Parkway. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said variance was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Consideration of Zoning Matter -  
Request to Place Mobile Home***

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Ms. Jones did second a motion to authorize Gloria Bennett to place a mobile home on property zoned in a residential district located at 473 Catlett Road due to medical hardship. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Bennett was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

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***In re: Approval of Zoning Matter -  
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Ms. Jones did second a motion to adjudicate the property at 3009 Madison Street in Flora owned by Ida P. Clifton Estate bearing Parcel Number 061I-29D-024/00.00 to be a hazard to public safety due to overgrown lot and dilapidated building located on said property, and authorize the Road Department to begin the process of cleaning said property to bring it into compliance with the Zoning Ordinance. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated and Road Department was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Zoning Matter -  
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Griffin did second a motion to adjudicate the property on Hunt Avenue in Flora owned by Multigraphic Industries, Inc. bearing Parcel Number 061I-29D-044/00.00 to be a hazard to public safety due to junk, debris, overgrown lot, and dilapidated building located on said property. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said property was and is hereby adjudicated.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Zoning Matter -  
Zoning Violation***

At the request of Zoning Administrator Scott Weeks, Mr. Baxter did offer and Ms. Jones did second a motion to authorize Zoning Attorney Andy Clark to begin the process in Madison County Chancery Court to address the Zoning Violation of Hercules and Esther Anderson on property at 103 Sagefield Drive owned by Hercules and Esther Anderson bearing Parcel Number 082H-27-016/23.00 as set out in that certain correspondence attached as Exhibit Z. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Paul Griffin

Aye

the matter carried unanimously and Zoning Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Authorization of Zoning Attorney***

At the request and recommendation of Zoning Attorney Andy Clark, Mr. Banks did offer and Mr. Griffin did second a motion to authorize Zoning Attorney to notify the owner of Pool Works to appear before the Board of Supervisors on July 3, 2023 at 9:00 a.m. to show cause as to his failure to follow Building and Permit procedures in Madison County. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Zoning Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval to Rescind Interlocal Agreement***

At the request and recommendation of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Baxter did second a motion to rescind the previously approved Interlocal Agreement between the City of Madison and Madison County related to Road Improvements in the City of Madison. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said interlocal agreement was and is hereby rescinded.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Cooperative Agreement***

At the request and recommendation of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Cooperative Agreement between the City of Madison and Madison County regarding the funding of certain road improvements located in the City of Madison, attached as Exhibit AA, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



Supervisor Paul Griffin

Aye

the matter carried unanimously and said cooperative agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Consideration of MASIT Board of Trustees Ballot***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Steen did second a motion for approval to submit the MASIT Board of Trustees ballot and authorize all Supervisors to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said ballot was and is hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of CDBG Application***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge the CDBG application related to the rehabilitation of pipes within the West Madison Utility District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of USDA Inflation Act Urban & Community Forestry Grant Application***

At the request and recommendation of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to acknowledge the submission of the USDA Inflation Act Urban & Community Forestry Grant application, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Supervisor Karl Banks  
Supervisor Paul Griffin

Aye  
Aye

the matter carried unanimously and said application was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

**In re: Approval of Budget Amendments & Interfund Cash Transfers**

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit BB. The vote on the matter being as follows:

Supervisor Sheila Jones                    Aye  
Supervisor Trey Baxter                    Aye  
Supervisor Gerald Steen                   Aye  
Supervisor Karl Banks                     Aye  
Supervisor Paul Griffin                    Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

**In re: Approval of Claims Docket & Payroll Dockets 1 - 2**

At the request and recommendation of Comptroller Na’Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Steen did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - May 25, 2023
- (3) Payroll Docket 2 - May 25, 2023

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	2173 to 2293	121	1,184,101.64
012	114 to 117	4	25,793.64
015	57 to 60	4	317,406.88
030	27 to 28	2	3,146.24
095	11 to 11	1	23,751.06
097	77 to 79	3	11,145.20
105	73 to 75	3	224,737.19
109	2 to 2	1	121,124.37
115	110 to 114	5	8,553.27
116	7 to 7	1	19,228.70
117	7 to 7	1	799.35
118	7 to 7	1	525.39
119	7 to 7	1	1,452.79

**President’s Initials: \_\_\_\_\_**

**Date Signed: \_\_\_\_\_**

120	7 to 7	1	744.92
121	7 to 7	1	121.39
122	7 to 7	1	839.01
125	27 to 28	2	2,024.03
137	11 to 11	1	10,297.19
150	505 to 523	19	28,798.35
160	56 to 58	3	54,811.48
170	12 to 12	1	15,681.76
186	8 to 9	2	1,094.99
190	64 to 70	7	1,348.54
191	110 to 112	3	6,663.28
194	65 to 68	4	42,418.46
226	32 to 32	1	77,334.38
305	9 to 9	1	1,963.00
324	15 to 15	1	1,603.75
340	5 to 8	4	8,058.85
655	8 to 8	1	74,266.75
664	8 to 8	1	2,000.00
672	8 to 8	1	1,138.00
675	8 to 8	1	4,705.00
681	135 to 136	2	14,482.70
690	8 to 8	1	36,486.00
691	8 to 8	1	45,607.50
TOTAL ALL FUNDS			208
			2,374,255.05

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Wedding Reports***

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve the wedding reports for Judge Bruce McKinley, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimous vote of those present and said wedding reports were and are hereby approved.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve a supplemental claims docket containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>1</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of Inmate Meal Report***

At the request of Sheriff Randy Tucker, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the inmate meal report for May 2023, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said report was and is hereby acknowledged.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Acknowledgment of Receipt of Tax Form***

Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge receipt of the previously approved tax form and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said form was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Authorization of Road Department***

Mr. Griffin did offer and Mr. Banks did second a motion to authorize the Road Department to haul and spread up to 15 loads of sand at Velma Jackson practice field, with the understanding that Velma Jackson will pay for the sand. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Road Department was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss land acquisition.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Griffin did offer and Mr. Banks did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing land acquisition, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Board Attorney Mike Espy, Comptroller Na’Son White, Jim Turner, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Ms. Jones did offer and Mr. Banks did second a motion to enter into Executive Session to discuss land acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

During Executive Session, Mr. Baxter did offer and Mr. Banks did second a motion to **(1)** authorize the Board President to execute a Letter of No Objection to Texas Eastern for right of way and pipeline, **(2)** approve the Utility Agreement between Madison County and Texas Eastern Transmission, LP, associated with the Bozeman Road Widening Project, and **(3)** authorize Board Attorney Mike Espy to prepare a letter to MDOT advising that Madison County understands and accepts the risks associated with agreeing to the terms of the Utility Agreement, all of which are attached as Collective Exhibit CC. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said the Board President was and is hereby authorized, said Utility Agreement was and is hereby approved, and the Board Attorney was and is hereby authorized.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

Thereafter, Mr. Banks did offer and Mr. Steen did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board President declared Executive Session adjourned and Chancery Clerk Ronny Lott did announce the action taken during Executive Session.

SO ORDERED this the 5<sup>th</sup> day of June, 2023.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Baxter and approved by the unanimous vote of those present, the June 5, 2023 meeting of the Board of Supervisors was adjourned until June 19, 2023 at 9:00 a.m.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***For Searching Reference Only: Page 23 of 23 (6/5/23)***

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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