

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JULY 17, 2023  
Adjourned from a meeting conducted July 3, 2023

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly reconvened, held and conducted on July 17, 2023 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:  
Supervisor Sheila Jones  
Supervisor Trey Baxter  
Supervisor Karl Banks  
Supervisor Gerald Steen  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

Also Present:  
County Administrator Greg Higginbotham  
Board Attorney Mike Espy  
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Paul Griffin opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from July 3, 2023***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on July 3, 2023,

Mr. Banks did offer and Mr. Griffin did second a motion to approve the minutes of July 3, 2023 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of July 3, 2023 were and are hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Acknowledgment of Documentation***

Mr. Baxter did offer and Mr. Banks did second a motion to acknowledge the documentation submitted by concerned citizens, found in the Miscellaneous Appendix to these Minutes. The

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vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said documentation was and is hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Adoption of Resolution***

At the recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Baxter did second a motion to adopt a Resolution of Commendation to the Germantown Middle School Robotics Team, attached as Exhibit A, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said resolution was and is hereby adopted and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Griffin did request that item # 11 be pulled for further discussion, and

Ms. Jones did offer and Mr. Steen did second a motion to take the following actions on the Consent Agenda:

5. **HR - Approve Personnel Matters (Attached as Exhibit B)**
6. **HR - Approve Travel and Related Expenses for MSSHRM23 Conference and Expo /Phillips & Griffin / Biloxi, MS / September 25-27, 2023**
7. **B&G - Approve Use of Rogers Park - Hill**
8. **B&G - Approve Ladner Testing Laboratories, Inc. Quote for Sulphur Springs Park (Attached as Exhibit C)**
9. **CA - Acknowledge Certificate of Substantial Completion / Sheriff Office Interior Improvements and Authorize Board President to Execute same**
10. **CA - Approve Extension of Memorandum of Understanding with City of Gluckstadt for Limb Pickup (Attached as Exhibit D)**

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12. **CA - Acknowledge CMPDD Mid -Year Report 2022-2023**
13. **CA - Approve Travel and Related Expenses for 2023 Mississippi Policy Conference / Judge Martina Griffin / Biloxi, MS / August 10-13, 2023**
14. **ChClrk - Approve Payment for Special Master & Attorneys**  
(Attached as Exhibit E)
15. **ChClrk - Acknowledge 2023 Recapitulation of Assessments of Real and Personal Property** (Attached as Exhibit F)
16. **ChClrk - Acknowledge 2023 Public Utility Roll**
17. **COMP - Declare Property as Surplus and Authorize Disposal**  
(Attached as Exhibit G)
18. **COMP - Approval of American Rescue Plan Quarterly Report**
19. **COMP - Approve Request for Payment From Mississippi Development Authority Industry Incentive Financing Revolving Fund**
20. **COMP - Approve Clerk of the Board - June 2023**
21. **COMP - Approve Reunion Parkway Quarterly Report to DFA (\$5m HB 1730) and Authorize Board President to Execute**
22. **COMP - Approve Reunion Parkway Quarterly Report to DFA (\$5m HB 1730) and Authorize Board President to Execute**
23. **COMP - Approve Reunion Phase II Quarterly Report to DFA (\$8m SB 2002) and Authorize Board President to Execute**
24. **COMP - Approve Bozeman Road Quarterly Report to DFA (\$2.5m HB 1353) and Authorize Board President to Execute**
25. **EMA - Approve Travel and Related Expenses for 2023 MS 911 Coordinators Conference / Knight, McLaurin & Jones / Biloxi, MS / October 23-27, 2023**
26. **ENG - Approve Comcast Cable Utility Permit - Cobbville Road and Pisgah Bottom Road**
27. **ENG - Approve Comcast Cable Utility Permit - Dry Creek Rd, Potluck Rd, Sulphur Springs Rd, Luckett Dr., Ross Dr., Branson Dr., and Davis Family Rd**
28. **ENG - Approve Comcast Cable Utility Permit - Dry Creek Road and Sharon Road**
29. **ENG - Approve Comcast Cable Utility Permit - Dry Creek Road and Sims Road**
30. **ENG - Approve Comcast Cable Utility Permit - Gin Rd, Sulphur Springs Rd, Permenter Rd and etc.**
31. **ENG - Approve Comcast Cable Utility Permit - Goodloe Road**
32. **ENG - Approve Comcast Cable Utility Permit - Morgan Road and Finney Road**

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33. **ENG - Approve Comcast Cable Utility Permit - Pisgah Bottom Rd, Grants Rd, Stump Bridge Rd, and Branscomb Rd**
34. **ENG - Approve Comcast Cable Utility Permit - Pleasant Gift Rd, Fox Run Rd, Ratliff Ferry Rd, and etc.**
35. **ENG - Approve Comcast Cable Utility Permit - Quail Road**
36. **ENG - Approve Comcast Cable Utility Permit - Quail Road**
37. **ENG - Approve Comcast Cable Utility Permit - Stump Bridge Road, Goodloe Road, and Branch Quarters Road**
38. **ENG - Approve Comcast Cable Utility Permit - Sulphur Springs Rd, Bill Day Rd, Milles Rd, Lottville Rd, and etc.**
39. **ENG - Approve Comcast Cable Utility Permit - Tithelo Rd, Stump Bridge Rd, Riley Williams Rd, and Sharon Rd**
40. **ENG - Approve Comcast Cable Utility Permit - Williams Carson Rd, Old MS 16, Steen Rd, Church Rd, and Dock Chinn Rd**
41. **ElecComm - Approve Membership and Payment of Annual Dues National Association of Election Officials**
42. **PC - Authorization to Advertise for Term Bids for Construction Services and Commodity Bids**
43. **PC - Approve July 2023 Procurement Card Reconciliation and Authorize Payment Thereof**
44. **PC - Approve July 2022 Travel Card Reconciliation and Authorize Payment Thereof**
45. **Sheriff - Approve Annual Subscription Agreement with Dog TeamPro and Authorize Payment thereof (Attached as Exhibit H)**
46. **TA - Approve 2022 Homestead Exemption Amended Applications**
47. **TA - TA - Approve 2022 Real Property Decreases**
48. **TA - Approve 2022 Personal Property Decrease**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

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**Date Signed:** \_\_\_\_\_

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***In re: Approval of Data Circuit for District Attorney Lease***

Mr. Steen did offer and Mr. Banks did second a motion to approve a data circuit to provide internet services for the new location of the District Attorney's office at 100 Webster Circle in Madison, attached as Exhibit I. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	No

the matter carried by a majority vote of the Board (4-1) and said data circuit was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Request for Property Tax Exemption - Magnolia Speech School***

At the recommendation of Board Attorney Mike Espy, Ms. Jones did offer and Mr. Banks did second a motion to approve the request of Magnolia Speech School for property tax exemption for the year beginning January 1, 2023 for property at 414 Bozeman Road in Madison to be used for a non-profit school. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of FY 2021 - 2023 Waste Tire Grants***

At the request of Buildings and Grounds Director Drew Ridinger, Mr. Griffin did offer and Mr. Baxter did second a motion to approve the FY 2021, FY 2022, and FY 2023 Waste Tire Grants request for payment, attached as Collective Exhibit J, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grants were and are hereby approved and Board President was and is hereby authorized.

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SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Final Plat - Old Rice Estates***

At the request of County Engineer Tim Bryan, Ms. Jones did offer and Mr. Baxter did second a motion to approve the final plat of Old Rice Estates consisting of 18.16 acres with 2 lots, with no public infrastructure.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Authorization to Advertise***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize advertising for the reconstruction of two bridges on Camden Road over Watermill Creek and Poorhouse Creek. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Interlocal Cooperation Agreement - Madison Avenue Lower Elementary School***

At the recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Banks did second a motion to approve the Interlocal Cooperation Agreement between Madison County and Madison Avenue Lower Elementary School, attached as Exhibit K, regarding the demolition of and subsequent improvements to the elementary school playground and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board

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President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Interlocal Cooperation Agreement - Canton Public School District***

At the recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Interlocal Cooperation Agreement between Madison County and Canton Public School District, attached as Exhibit L, regarding the resurfacing of the athletic track at Nichols Middle School and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Consideration of the MCWI Subrecipient Agreement***

Following discussion, Mr. Steen did offer and Ms. Jones did second a motion to table consideration of the MCWI Subrecipient Agreement until the next board meeting. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby tabled.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Ratification of Emergency Declaration***

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Griffin did second a motion to ratify the Emergency Declaration, regarding the need for emergency repairs of the ruptured water line on the grounds of the Historic Courthouse. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said Emergency Declaration was and is hereby ratified.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Payment for Damages  
to Cameron Community Water System, Inc.***

At the request of County Administrator Greg Higginbotham, Mr. Griffin did offer and Mr. Banks did second a motion to approve payment for damages to the Cameron Community Water System due to a water line being cut by Madison County employees, as evidenced by the letter attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and said payment was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Appointment to CMPDD Safe Streets  
& Roads for All Technical Committee***

Mr. Steen did offer and Ms. Jones did second a motion to appoint County Engineer Tim Bryan to the CMPDD Safe Streets and Roads for All Technical Committee. The vote on the matter being as follows:

Supervisor Sheila Jones                      Aye  
Supervisor Trey Baxter                      Aye  
Supervisor Gerald Steen                      Aye  
Supervisor Karl Banks                      Aye  
Supervisor Paul Griffin                      Aye

the matter carried unanimously and County Engineer Tim Bryan was and is hereby appointed.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Budget Amendments &  
Interfund Cash Transfers,  
Claims Docket & Payroll Docket***

At the request and recommendation of Comptroller Na'Son White, Mr. Baxter did offer and Mr. Steen did second a motion to **(1)** approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit M, and **(2)** motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - July 7, 2023

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WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved, said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Planning & Zoning  
Commission Per Diem***

At the request and recommendation of Comptroller Na'Son White, Ms. Jones did offer and Mr. Steen did second a motion to approve the Planning and Zoning Commission per diem for July 2023, attached as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused <sup>1</sup>

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Approval of Claims of Fleetcor Technologies***

At the request and recommendation of Comptroller Na'Son White, Mr. Baxter did offer and Mr. Griffin did second a motion to approve a supplemental claims docket dated July 13, 2023 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include

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<sup>1</sup>Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused <sup>2</sup>
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 17<sup>th</sup> day of July, 2023.

***In re: Acknowledgment of Inmate Meal Report***

At the request of Sheriff Randy Tucker, Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge the inmate meal report for June 2023, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 17<sup>th</sup> day July, 2023.

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, and real estate acquisition.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Ms. Jones did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, and real estate acquisition, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, Greg Thompson, and Sheriff Randy Tucker. The vote on the matter being as follows:

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<sup>2</sup>Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 17th day July, 2023.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Ms. Jones did offer and Mr. Griffin did second a motion to enter into Executive Session to discuss economic development, and real estate acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Chancery Clerk Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 17th day July, 2023.

During Executive Session, Mr. Baxter did offer and Ms. Jones did second a motion to approve an administrative adjustment in a sum certain in the best interest of Madison County regarding the Catlett Road Project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said administrative adjustment was and is hereby approved.

SO ORDERED this the 17th day July, 2023.

Thereafter, Mr. Griffin did offer and Mr. Banks did second a motion to approve the allocation of \$4,837,065.00 of Madison County ARPA funds to be dedicated and set aside as the county's portion of the cost to fully build out its fiber broadband project in Northeast Madison County, and permit Comcast, the county's ISP partner, to apply said ARPA funds towards the cost-share formula for its ARPA Broadband Communities Grant application, with the same being expected to be filed with the State BEAM office by August 17, 2023. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said ARPA funds were and are hereby allocated and Comcast was and is hereby permitted.

SO ORDERED this the 17th day July, 2023.

Thereafter, Mr. Baxter did offer and Mr. Griffin did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and the Chancery Clerk did announce the action taken during Executive Session.

SO ORDERED this the 17th day July, 2023.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Jones and seconded by Supervisor Griffin and approved by the unanimous vote of those present, the July 17, 2023 meeting of the Board of Supervisors was adjourned until August 7, 2023 at 9:00 a.m.

\_\_\_\_\_  
 Gerald Steen, President  
 Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 Ronny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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