

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF AUGUST 7, 2023
Being the first day of the August term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly reconvened, held and conducted on August 7, 2023 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Sheila Jones	
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Andy Clark, Esq. On Behalf of Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Duane Thompson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from July 17, 2023

WHEREAS, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on July 17, 2023,

Ms. Jones did offer and Mr. Baxter did second a motion to approve the minutes of July 17, 2023 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of July 17, 2023 were and are hereby approved.

SO ORDERED this the 7th day of August, 2023.

***In re: Approval to Use Historic Courthouse
Grounds for Canton Christmas Festival 2023***

President's Initials: _____

Date Signed: _____

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Mr. Griffin did offer and Mr. Banks did second a motion to allow Canton Tourism to use the Historic Courthouse grounds for the annual Canton Christmas Festival of Lights which will be held on the Courthouse grounds beginning November 24, 2023 through December 23, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the use of the Historic Courthouse grounds was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of Documentation

Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge the documentation submitted by Mickey Watkins, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said documentation was and is hereby acknowledged.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of Documentation

Mr. Baxter did offer and Ms. Jones did second a motion to acknowledge the documentation submitted by Robert DeCoster, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said documentation was and is hereby acknowledged.

SO ORDERED this the 7th day of August, 2023.

In re: Public Hearing on Objections to the Equalization of the 2023 Assessment Roll of Madison County, Mississippi

Mr. Griffin did offer and Mr. Banks did second a motion to open the public hearing on Objections to the Equalization of the 2023 Assessment Roll of Madison County. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 7th day of August, 2023.

WHEREAS, this day came on to be considered by the Board of Supervisors of Madison County, Mississippi, the matter of the objections to the assessment roll for the year 2023, and it appearing that said preliminary assessment rolls have been heretofore filed by the Madison County Tax Assessor and that said rolls have been examined and equalized by this Board of Supervisors as required by law and the required notice has been given to the public and to the taxpayers in the manner provided by law at least ten (10) days prior to this meeting, and

WHEREAS, Tax Assessor Norman Cannady announced to the Board that protests had been received,

Ms. Jones did offer and Mr. Banks did second a motion to declare the period for accepting objections to said rolls closed as of 9:00 a.m. this date, August 7, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the objection period was and is hereby closed.

SO ORDERED this the 7th day of August, 2023.

Mr. Banks did offer and Mr. Steen did second a motion, in accordance with Miss. Code Ann. §§ 27-35-89 and 27-35-93, acknowledge the objections received, and set Monday, August 21, 2023, at 9:00 a.m. as the date for any possible individual equalization hearings or changes, for the final approval of said rolls, and direct the Chancery Clerk to notify protestors as of the date of the hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and individual equalization hearings were and are hereby set beginning at 9:00 a.m. on Monday, August 21, 2023, and the Chancery Clerk was and is hereby directed.

SO ORDERED this the 7th day of August, 2023.

President's Initials: _____

Date Signed: _____

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In re: Approval of 2023 - 2024 One Mill Application

At the request and recommendation of Tax Assessor Norman Cannady, Mr. Baxter did offer and Mr. Banks did second a motion to approve the 2023 - 2024 One Mill Application for Certification, attached as Exhibit A, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Ms. Jones did offer and Mr. Banks did second a motion to take the following actions on the Consent Agenda:

8. **HR - Approve Personnel Matters (Attached as Exhibit B)**
9. **HR - Approve Contract Renewal for Dental, Vision, and Life Insurance with Guardian Life Insurance (Attached as Exhibit C)**
10. **HR - Approve Contract Renewal for Administration with UMR (Attached as Exhibit D)**
11. **HR - Approve Contract Renewal for Professional Services with SABC for Flexible Benefit Cafeteria Plan (Attached as Exhibit E)**
12. **B&G - Approve Use of Rogers Park - Harris**
13. **B&G - Approve Use of Courthouse Grounds - Canton Flea Market - October 8, 11, & 12, 2023**
14. **B&G - Approve Extension request for MDEQ Waste Tire Grant # WT675**
15. **CA - Acknowledge Madison County Library System - Audit Report Fiscal Year Ended - September 30, 2022**
16. **CA - Approve Travel and Related Expenses for 2023 Congressional Black Caucus Policy Institute Conference / Supervisors Banks, Griffin and Board Atty. Espy / Biloxi, MS / August 10-12, 2023**
17. **CA - Approve Travel & Related Expenses for 2023 Mississippi Justice Court Clerks Association Annual Convention / Cheryl Horn / Bay St. Louis, MS / September 6-8,**

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2023

- 18. CA - Approve Madison County Schools Bus Turn-Around List**
- 19. CA - Approve and Execute Fastenal DIP Grant Jobs Report**
- 20. ChClrk - Approve Homestead Chargeback Objections
(Attached as Exhibit F)**
- 21. ChClrk - Approve 16th Section Land Leases**
- 22. ChCrt - Acknowledge Chancery Court Order Setting Salary of Staff Attorney -
Megan Mawhorter (Attached as Exhibit G)**
- 23. ChCrt - Acknowledge Chancery Court Order Setting Salary of Court
Administrator - Regina Ferguson (Attached as Exhibit H)**
- 24. COMP - Approve MegaSite Alliance Fire Protection District Per Diem and
Authorize Payment**
- 25. COMP - Acknowledge Form 720 Quarterly Federal Tax Return and Payment
Thereof**
- 26. COMP - Approve Constable Report - July 2023**
- 27. COMP - Approve HB 603 - 2023 Madison County Reunion / Bozeman Expansion
Project New Bank Account and Authorize Board President to Sign**
- 28. COMP - Declare Property as Surplus and Authorize Disposal
(Attached as Exhibit I)**
- 29. COMP - Approve Poll Workers for Training and Primary General Election and
Authorize Payment**
- 30. EMA - Acknowledge Emergency Management Performance Grant (EMPG)
(Attached as Exhibit J)**
- 31. ENG - Approve Travel and Related Expenses for 2023 MDOT Traffic Control for
Supervisor Certification Training / Tim Bryan and Brandon Johnson / Jackson, MS
/August 9-11, 2023**
- 32. ENG - Approve Bear Creek Water Association, Inc., Utility Permit - 164' +/-N. of
Int. of Catlett Road and Still House Creek Drive**
- 33. ENG - Approve Bear Creek Water Association, Inc. Utility Permit - 355' +/-N. of
Int. of Catlett Road and Still House Creek Drive**
- 34. ENG - Approve Comcast Cable Utility Permit - Tithelo Road, Stump Bridge Road,
Nichols Road, and Mt. Pilgrim Road**
- 35. ENG - Approve Request for Payment - STP-6984-00(001) LPA - Catlett Road
Improvement Project**
- 36. IT - Approve Carousel Additional Subscription Licenses Software Support for
Avaya Phone System and Authorize Payment (Attached as Exhibit K)**

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Date Signed: _____

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37. **JuvDrgCrt - Approve Travel & Related Expenses for MADCP Convention / Steven Stafford / Oxford, MS / August 23-25, 2023**
38. **PC - Approve Postage Meter Lease - Pitney Bowes (Attached as Exhibit L)**
39. **RD - Approve July 2023 Closed Call Analysis**
40. **RD - Approve July 2023 Monthly Report**
41. **RD - Approve August 2023 Culvert Requests**
42. **RD - Approve August 2023 Service Call Schedule**
43. **SO - Declare Vehicles to be Auctioned as Surplus and Authorize Disposal by Auction - Sheriff Department**
44. **TA - Approve Request to Void Tax Sales**
45. **TA - Approve 2022 Homestead Exemption Amended Applications**
46. **TA - Approve 2022 Real Property Decreases**
47. **TA - Approve 2022 Personal Property Decrease**
48. **TC - Approve Registration and Related Expenses for 2023 Zoom Mississippi Tax Collector Education & Certificate Program Continuing Education / 6 Deputy Clerks / July 25, 2023**
49. **TC - Approve Registration and Related Expenses for 2023 Zoom Mississippi Tax Collector Education & Certificate Program Continuing Education / Kay Pace / August 14, 2023**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 7th day of August, 2023.

In re: Appointment to Planning & Zoning Commission

Mr. Baxter did offer and Ms. Jones did second a motion to appoint Mandy Sumerall to the Planning and Zoning Commission. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye

President's Initials: _____

Date Signed: _____

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Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Sumerall was and is hereby appointed.

SO ORDERED this the 7th day of August, 2023.

In re: Appointment to Holmes Community College Board

Mr. Banks did offer and Mr. Steen did second a motion to appoint Joe Adams to the Holmes Community College Board. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Adams was and is hereby appointed.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Request for Property Tax Exemption - Buckhorn M.B. Baptist Church

Mr. Banks did offer and Mr. Griffin did second a motion to approve the request of Buckhorn M.B. Church for property tax exemption for the year beginning January 1, 2023 for Lot 18 Jackson Ridge in Canton bearing Parcel Number 092G-36-046/00.00 to build a church. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Request for Property Tax Exemption - Crossroads Outreach Ministries, Inc.

Mr. Banks did offer and Mr. Griffin did second a motion to approve the request of Crossroads Outreach Ministries, Inc. for property tax exemption for the year beginning January 1, 2023 for property at 3250 South Liberty Street in Canton bearing Parcel Number 093D-19C-088/00.00 for a non-profit ministry. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
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President's Initials: _____

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Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request for property tax exemption was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Healthcare Reinsurance Contract - Reunion-Berkshire Hathaway

Ms. Jones did offer and Mr. Banks did second a motion to approve the Healthcare Reinsurance Contract with Reunion-Berkshire Hathaway for Madison County, attached as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said healthcare reinsurance contract was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Final Plat - Thornberry Phase 3A

At the request of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to approve the final plat of Thornberry Phase 3A consisting of 22.4697 acres with 50 lots, and acknowledge Letter of Credit # 23-031-SP for final wearing surface.

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Authorization to Subcontract - Reunion Parkway Phase 3 Project

At the request and recommendation of County Engineer Tim Bryan, Mr. Baxter did offer and Ms. Jones did second a motion to allow Hemphill Construction Company, Inc. to subcontract work on the Reunion Parkway Phase 3 Project to Mississippi Paving, Site Support Group, and Simmons Erosion Control, Inc., and authorize Board President to sign the RPS forms for each subcontract. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said subcontract work was and is hereby authorized and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Approval to Change Streets from Private to Public

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Baxter did second a motion to approve and accept a change in street status from private to public for North Deerfield Drive, West Deerfield Drive, and South Deerfield Drive. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said streets were and are hereby made public.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Agreement to Perform Traffic Study - Stribling Road Area

Mr. Banks did offer and Mr. Baxter did second a motion to approve and accept the agreement between Madison County and Kiser Traffic and Engineering, LLC, attached as Exhibit M, to perform a traffic study of the area around Lake Caroline, particularly the Stribling Road Area at a cost of \$22,500.00, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

President's Initials: _____

Date Signed: _____

In re: Acknowledgment of Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Mr. Steen did offer and Mr. Banks did second a motion to acknowledge the Planning and Zoning Commission draft minutes of July 13, 2023, attached as Exhibit N. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Zoning Matter - Application for Conditional Use

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Conditional Use submitted by St. Mark Church for a quasi-public facility, found in the Miscellaneous Appendix to these Minutes, for an addition to the church. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said application for conditional use was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Zoning Matter - Application for Conditional Use

At the request of Zoning Administrator Scott Weeks and being approved by the Planning Commission, Mr. Griffin did offer and Mr. Banks did second a motion to approve the Application for Conditional Use submitted by Ragsdale Solar Park, LLC for a quasi-public facility utility, found in the Miscellaneous Appendix to these Minutes, for a solar park on Highway 43 and Endris Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

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the matter carried unanimously and said application for conditional use was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Zoning Matter - Refund for Building Permit Fee

At the request and recommendation of Zoning Administrator Scott Weeks, Mr. Banks did offer and Mr. Steen did second a motion to approve a refund of building permit # 29517 in the amount of \$1,036.00 to Shoemaker Homes due to change in the house being built. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Zoning Matter - Preliminary Plats Lost Rabbit Town Center, Block 5, Part 1 and Part 2

At the request and recommendation of Zoning Administrator Scott Weeks and being approved by the Pearl River Valley Water Supply District, Mr. Banks did offer and Ms. Jones did second a motion to approve the preliminary plats of Lost Rabbit Town Center, Block 5, Part 1 and Part 2. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plats were and are hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Resolution of Intent to Levy a Two Mil Increase for Southwest Madison County Fire Protection District

At the request and recommendation of Board Attorney Mike Espy, Mr. Steen did offer and Mr. Banks did second a motion to approve the Resolution of Intent to Levy a Two (2) Mil Increase for the purpose of providing fire protection and for the operation, support, and maintenance of the newly enlarged Southwest Madison County Fire Protection District, attached as Exhibit O, and authorize publication of same in the newspaper for twenty-one (21) days. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby approved and publication was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Authorization to Rescind Interlocal Cooperation Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Banks did offer and Mr. Griffin did second a motion to rescind the previously approved Interlocal Cooperation Agreement between Madison County and Madison Avenue Lower Elementary School for the demolition of the playground as the assistance for said demolition is no longer needed, with that certain email communication from Mrs. Hutto being found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Interlocal Cooperation Agreement was and is hereby rescinded.

SO ORDERED this the 7th day of August, 2023.

In re: Authorization to Advertise

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Baxter did second a motion to authorize County Administrator to advertise for setting a public hearing for the FY 2024 Budget and Tax Levy to be set for September 5, 2023 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of FY 2021 Audit Report

At the request of County Administrator Greg Higginbotham, Mr. Baxter did offer and Mr. Banks

President's Initials: _____

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did second a motion to acknowledge the 2021 FY Audit Report of Bridgers, Goodman, Baird & Clarke, PLLC, found in the Miscellaneous Appendix to these Minutes, authorize statutory advertisement, and authorize Board President to sign the Management Representation Letter related to same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said audit report was and is hereby acknowledged, advertisement was and is hereby authorized, and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Janitorial Contract Modification - DA's Office

At the request of County Administrator Greg Higginbotham, Mr. Baxter did offer and Ms. Jones did second a motion to hire Prewitt Contract Services, Inc. to provide janitorial services to the District Attorney's offices at 100 Webster Circle in Madison at a cost of \$1,598.00 per month. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said hiring was and is hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of County Courthouse Appraisal

At the request of County Administrator Greg Higginbotham, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge the appraisal of the Proposed County Courthouse Office Building at 229 North Union Street, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said appraisal was and is hereby acknowledged.

SO ORDERED this the 7th day of August, 2023.

President's Initials: _____

Date Signed: _____

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In re: Acknowledgment of DIP Grant Program Report

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the DIP Grant Program Close-Out Report, attached as Exhibit P, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Authorization to Re-advertise

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Baxter did second a motion for authorization to re-advertise for construction bids for the Megasite Fire Station. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said re-advertising was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Agreement - JH&H Architects

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Baxter did second a motion to approve the agreement between Madison County and JH&H Architects for the Madison County Circuit Court Building Renovation and Addition Project, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

President's Initials: _____

Date Signed: _____

In re: Approval of Travel & Related Expenses

At the request of County Administrator Greg Higginbotham, Ms. Jones did offer and Mr. Baxter did second a motion to approve the travel and related expenses for Supervisors, Board Attorney, and Comptroller to attend the NOBCO Annual Economic Development Conference on October 18 - 22, 2023 in Charlotte, North Carolina. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said travel and related expenses were and are hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Budget Amendments & Interfund Cash Transfers

At the request and recommendation of Comptroller Na'Son White, Mr. Steen did offer and Mr. Baxter did second a motion to approve the Madison County Budget Amendments & Interfund Cash Transfers, attached as Exhibit Q. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Claims Docket & Payroll Dockets

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Steen did offer and Mr. Baxter did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - July 19, 2023
- (3) Payroll Docket 2 - July 21, 2023
- (4) Payroll Docket 3 - August 2, 2023

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

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Date Signed: _____

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Fund	Claim Nos.	No. of Claims	Amount
001	2933 to 3236	304	963,110.63
012	142 to 150	9	27,010.80
015	72 to 77	6	370,532.18
030	32 to 33	2	2,588.50
095	14 to 14	1	39,755.23
097	96 to 99	4	10,576.06
105	91 to 94	4	227,891.10
115	137 to 144	8	11,189.63
116	9 to 9	1	15,402.04
117	9 to 9	1	192.72
118	9 to 9	1	515.50
119	9 to 9	1	1,231.62
120	9 to 9	1	851.42
121	9 to 9	1	23.37
122	9 to 9	1	1,447.56
125	36 to 36	1	1,500.00
137	14 to 14	1	16,591.44
150	619 to 654	36	59,287.63
160	82 to 86	5	235,240.20
185	41 to 43	3	1,874.74
186	18 to 19	2	611.82
190	89 to 92	4	268.89
191	135 to 136	2	310.40
194	82 to 85	4	25,235.64
226	37 to 38	2	1,340,625.00
302	2 to 2	1	2,500.00
305	11 to 11	1	600.00
314	1 to 2	2	2,015,431.26
324	21 to 22	2	75,909.99
328	20 to 20	1	12,012.81
331	13 to 14	2	56,317.50
338	6 to 6	1	219,357.50
342	27 to 32	6	585,033.59
655	10 to 10	1	65,976.25
664	10 to 10	1	1,600.00
672	10 to 10	1	1,178.50
675	10 to 10	1	3,640.50
680	2 to 2	1	2,000.00
681	175 to 175	1	3,186.54
690	10 to 10	1	40,164.89
691	10 to 10	1	50,206.12
TOTAL ALL FUNDS		429	6,488,979.57

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Docket were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

President's Initials: _____

Date Signed: _____

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SO ORDERED this the 7th day of August, 2023.

In re: Approval of Election Poll Workers

At the request and recommendation of Comptroller Na' Son White, Mr. Banks did offer and Mr. Steen did second a motion to approve and authorize payment to poll workers and managers for the election to be held on August 8, 2023 pursuant to that certain memorandum dated August 7, 2023 from Comptroller Na'Son White, attached as Exhibit R. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said election poll workers were and are hereby approved.

SO ORDERED this the 7th day of August, 2023.

In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve a supplemental claims dockets dated August 3, 2023 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ¹
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of MDOC Invoices

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Griffin did second a motion to acknowledge receipt of MDOC invoices for May 2023 in the amount of \$9,087.74 and for June 2023 in the amount of \$10,036.51, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

¹Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 7th day of August, 2023.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Mr. Steen did second a motion to acknowledge the inmate meal report for July 2023, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 7th day of August, 2023.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss economic development, and property acquisition.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. Banks did offer and Mr. Steen did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing economic development, and property acquisition, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Andy Clark, Esq. on behalf of Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, Johnny Brunini, Esq., Keith O’Keefe, and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of

President’s Initials: _____

Date Signed: _____

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entering into Executive Session.

SO ORDERED this the 7th day of August, 2023.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. Griffin did offer and Mr. Banks did second a motion to enter into Executive Session to discuss economic development and property acquisition. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Andy Clark, Esq. announced to the public the purpose for the Executive Session.

SO ORDERED this the 7th day August, 2023.

During Executive Session, Mr. Baxter did offer and Mr. Banks did second a motion to approve a condemnation action on two (2) parcels of land on the north and south side of Stribling Road along Catlett Road owned by Matthew Wade Gilmer regarding the Catlett Road Project and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said condemnation action was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 7th day August, 2023.

Thereafter, Mr. Baxter did offer and Mr. Banks did second a motion to adjourn the Executive Session and announce to the public the action taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Andy Clark, Esq. did announce the action taken during Executive Session.

President's Initials: _____

Date Signed: _____

SO ORDERED this the 7th day August, 2023.

In re: Approval of ARPA Sub-Grantee Agreement

At the request and recommendation of Board Attorney Mike Espy, Mr. Baxter did offer and Mr. Banks did second a motion to approve the ARPA Sub-Grantee Agreement between Madison County and Madison County Wastewater Authority for the allocation of \$2 million in ARPA funds and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 7th day August, 2023.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Baxter and seconded by Supervisor Banks and approved by the unanimous vote of those present, the August 7, 2023 meeting of the Board of Supervisors was adjourned until August 21, 2023 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____