

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 6, 2023
Adjourned from a meeting conducted October 16, 2023

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly reconvened, held and conducted on November 6, 2023 in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Sheila Jones	
Supervisor Trey Baxter	
Supervisor Karl Banks	
Supervisor Gerald Steen	
Supervisor Paul Griffin	
Chancery Clerk Ronny Lott	
Sheriff Randy Tucker	

Also Present:
County Administrator Greg Higginbotham
Board Attorney Mike Espy
Board Secretary/Chief Deputy Chancery Clerk Gena Permenter

The President of the Board announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. George Henderson opened the meeting with a prayer and Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Minutes from September 29, 2023
and October 16, 2023***

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors having been conducted on September 29, 2023, 2023 and October 16, 2023,

Ms. Jones did offer and Mr. Banks did second a motion to approve the minutes of September 29, 2023 and October 16, 2023 as presented, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the minutes of September 29, 2023 and October 16, 2023 were and are hereby approved.

SO ORDERED this the 6th day of November, 2023.

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Date Signed: _____

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In re: Approval of Increase of Assessment of Real and Personal Property Pursuant to Miss. Code Ann. § 27-35-147 et seq.

Mr. Griffin did offer and Mr. Banks did second a motion to open the public hearing on the matter of increasing certain real and personal property assessment for Parcel Number 105F-23-028/00.00 for tax years 2022 and 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby opened.

SO ORDERED this the 6th day of November, 2023.

Thereafter, the Chancery Clerk did advise that the appropriate notice on the matter of increasing certain real and personal property assessments for tax years 2022 and 2023 for Parcel Number 105F-23-028/00.00, a spreadsheet and the petition listing the property owner, the parcel number, and amount of the proposed assessment increase may be found in the Miscellaneous Appendix to these Minutes, by regular mail to the affected property owner(s), and the Board does find that said notice was sufficient, and

WHEREAS, no one did appear to contest or protest said assessment increases,

Mr. Banks did offer and Mr. Steen did second a motion to close the public hearing. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the public hearing was and is hereby closed.

SO ORDERED this the 6th day of November, 2023.

Thereafter, Mr. Banks did offer and Mr. Griffin did second a motion to approve the assessment increase for the individual(s) and parcel number(s) as set forth in the aforesaid spreadsheet and petitions. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the assessment of the parcel(s) reflected thereon were and are hereby approved and adopted.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Consent Agenda Items

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WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Mr. Banks did offer and Ms. Jones did second a motion to take the following actions on the Consent Agenda:

6. **HR - Approve Personnel Matters (Attached as Exhibit A)**
7. **B&G - Approve use of Rogers Park – Loud Pack Ryderz**
8. **B&G - Approve use of Rogers Park - Banks**
9. **CA - Approve Related Expenses for Board of Supervisors, Administrator, Chancery Clerk, Board Attorney & Comptroller / 2023 MAS New Term Orientation / December 6-7, 2023 / Flowood, MS**
10. **CA - Acknowledge FY 2022 Continuing Disclosure and Authorize Payment**
11. **CA - Acknowledge Letter from U.S. Department of Homeland Security Regarding Upper Big Black Watershed**
12. **CA - Approve Mississippi Association of Governmental Purchasing and Property Agents (MAGPPA) Annual Membership Dues and Authorize Payment**
13. **CA - Approve and Execute Fastenal DIP Grant Jobs Report**
14. **ChClrk - Acknowledge Letter from Mannsdale Heritage Foundation**
15. **ChClrk - Acknowledge Letter Scott County Board of Supervisors**
16. **ChClrk - Approve 16th Section Land Leases**
17. **COMP - Approval of Schedule F - End of Year Inventory Report and Authorize Filing with the Office of State Auditor (Attached as Exhibit B)**
18. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment - September 2023**
19. **COMP - Approve MegaSite Alliance Fire Protection District Per Diem and Authorize Payment - October 2023**
20. **COMP - Approve Constable Report - October 2023**
21. **COMP - Declare Property as Surplus and Authorize Disposal (Attached as Exhibit C)**
22. **COMP - Acknowledge Solid Waste Report**
23. **ENG - Approve Comcast Cable Utility Permit - Memory Lane**
24. **ENG - Approve Comcast Cable Utility Permit - Mill Town Drive**
25. **ENG - Approve Comcast Cable Utility Permit - Lake Ridge Drive**
26. **ENG - Approve Institute of Transportation Engineers Annual Membership Dues**

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27. **Fire Services - Approve Fiscal Year 2024 EMSOF Grant Application**
28. **IT - Approve Annual Support for Papervision Scanning Application (Attached as Exhibit D)**
29. **PC - Request Purchase of Vehicles - Tax Assessor**
30. **PC - Authority to Purchase Uniforms for Constables**
31. **RD - Approve GIS Workshop, LLC (gWorks) Annual Maintenance & Services Agreement (Attached as Exhibit E)**
32. **RD - Approve October 2023 Closed Call Analysis**
33. **RD - Approve October 2023 Monthly Report**
34. **RD - Approve November 2023 Culvert Requests**
35. **RD - Approve November 2023 Service Call Schedule**
36. **SO - Approve Leads Online Maintenance Contract Renewal and Authorize Payment (Attached as Exhibit F)**
37. **SO - Approve Travel and Related Expenses for Abuse Investigation Training / William Horton / Hattiesburg, MS / December 12, 2023**
38. **SO - Approve Appointment of County Fire Investigators**
39. **TA - Approve Agreement with DivcoData (Diversified Companies, LLC) - Tax Assessor**
40. **TA - Approve 2023 Real Property Decreases**
41. **TA - Approve 2023 Real Property Decreases**
42. **TA - Approve 2022 Real Property Increase with Assessment**
43. **TA - Approve 2023 Real Property Increase - Signed**
44. **TA - Approve 2023 Amended Homestead**
45. **TA - Approve 2023 Personal Property Decrease**
46. **TA - Approve 2023 Homestead Deletion**
47. **TC - Approve MACA Membership Dues and Authorize Payment**
48. **TC - Approve Void of 2023 Tax Sale - Parcel No. 071G-36A-020/00.00 (Attached as Exhibit G)**
49. **TC - Approve Void of 2023 Tax Sale - Parcel No. 081A-01-001/02.03 (Attached as Exhibit H)**

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried by the unanimous vote of those present and each item was and is hereby approved, adopted, and authorized as described herein above.

SO ORDERED this the 6th day of November, 2023.

***In re: Re-Appointment to Madison County
Mega Site Alliance Fire District Board***

Mr. Griffin did offer and Mr. Banks did second a motion to reappoint Calvin Garrett to the Madison County Mega Site Alliance Fire District Board for a term of five (5) years. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and Mr. Garrett was and is hereby reappointed.

SO ORDERED this the 6th day of November, 2023.

***In re: Consideration of Resolution Authorizing and
Directing the Issuance of General Obligation Note,
\$5,100,00, Series 2023***

At the request and recommendation of Thad Varner, Esq, Mr. Banks did offer and Ms. Jones did second a motion to approve that certain **Resolution Declaring the Necessity for the Sale and Issuance of a General Obligation Note of the County in a Principal Amount of Not to Exceed \$5,100,000 for the Purpose of Raising Money to Provide for the Projects Described Herein; Authorizing the Publication of a Notice of Note Sale in Connection with Said Note and the Preparation and Distribution of Information and Materials Related to the Sale and Issuance of Said Note; and for Related Purposes**, a copy of which may be found in the Miscellaneous Appendix of these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones Aye
Supervisor Trey Baxter Aye
Supervisor Gerald Steen Aye
Supervisor Karl Banks Aye
Supervisor Paul Griffin Aye

the matter carried unanimously and said Resolution was and is hereby approved and Board President was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of Covenants

Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the proposed Declaration of Covenants, Conditions and Restrictions for Woodgate Subdivision, found in the Miscellaneous

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Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said covenants were and are hereby acknowledged.

SO ORDERED this the 6th day of November, 2023.

In re: Authorization to Amend Covenants

Mr. Griffin did offer and Mr. Banks did second a motion to have the proposed Declaration of Covenants, Conditions and Restrictions of Woodgate Subdivision, found in the Miscellaneous Appendix to these Minutes, amended to conform to Madison County's setback requirements for property zoned and located in a R-2 Residential District. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said covenants were and are hereby amended.

SO ORDERED this the 6th day of November, 2023.

In re: Authorization to Issue Refund to Doris Watson

Ms. Jones did offer and Mr. Banks did second a motion to direct Tax Collector to issue a refund to Doris Watson for the 2021 tax sale purchase of Parcel Number 072E-16D-022, with said amount to be determined based on what the County can legally refund. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Absent
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said refund was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Authorization to Pay City of Canton

Following discussion, Ms. Jones did offer and Mr. Baxter did second a motion to pay \$88,882.02 unto the City of Canton pursuant to the Interlocal Agreement for the years 2020 through 2023 only until Board Attorney receives a response regarding the Attorney General's opinion. The vote on

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the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Abstain

the matter carried by a majority vote (4-1) of the Board and said payment was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Authorization of Board Attorney

Mr. Baxter did offer and Ms. Jones did second a motion to authorize Board Attorney to request an Attorney General's Opinion regarding payments owed to the City of Canton pursuant to the Interlocal Agreement. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	No

the matter carried by a majority vote (4-1) of the Board and Board Attorney was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of Attorney General Opinions

Mr. Baxter did offer and Mr. Steen did second a motion to acknowledge two Attorney General Opinions, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said opinions were and are hereby acknowledged.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Polling Lease Agreement & Authorization to Re-issue Check

Ms. Jones did offer and Mr. Baxter did second a motion to approve the Polling Lease Agreement, attached as **Exhibit I**, due to a change of name from United Methodist Church to Old Town Wesley Church, authorize re-issuance of check to Old Town Wesley Church, and authorize Board

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President to execute said agreement. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said agreement was and is hereby approved, said check was and is hereby authorized, and Board President was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Authorization to Advertise

At the request and recommendation of Buildings and Grounds Director Drew Ridinger, Mr. Baxter did offer and Mr. Banks did second a motion to authorize advertising for the Board of Supervisors - Boardroom Improvements and adopt recommendation of JH&H Architects for said project. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized and said recommendation was and is hereby adopted.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Waste Tire Grant

At the request of Buildings & Grounds Director Drew Ridinger, Ms. Jones did offer and Mr. Steen did second a motion to approve the Waste Tire Grant WT675, attached as **Exhibit J**, and authorize the Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

***In re: Authorization to Advertise -
Yandell Road Bridges***

At the request and recommendation of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to authorize advertising for construction of the Yandell Road Bridges Project. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said advertising was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Final Plat - Cripple Creek Farms

At the request of County Engineer Tim Bryan, Mr. Griffin did offer and Mr. Banks did second a motion to approve the final plat of Cripple Creek Farms consisting of 31.93 acres with 8 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Preliminary Plat - Robinson Springs Estates

At the request and recommendation of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the preliminary plat of Robinson Springs Estates consisting of 32.59 acres with 2 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Final Plat - Robinson Springs Estates

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the final plat of Robinson Springs Estates consisting of 32.59 acres with 2 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: _____

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the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Final Plat - Springwood, Phase 2

At the request of County Engineer Tim Bryan, Mr. Banks did offer and Mr. Griffin did second a motion to approve the final plat of Springwood, Phase 2 consisting of 158.26 acres with 12 lots with no public infrastructure. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said final plat was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Steen did second a motion to acknowledge the Planning and Zoning Commission draft minutes of October 19, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of Planning and Zoning Commission Minutes

At the request of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Baxter did second a motion to acknowledge the Planning and Zoning Commission draft minutes of the special called meeting of October 20, 2023. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Planning and Zoning minutes were and are hereby acknowledged.

SO ORDERED this the 6th day of November, 2023.

President's Initials: _____

Date Signed: _____

***In re: Approval of Zoning Matter -
Set Appeal Hearing***

At the request of Zoning Administrator Scott Weeks, Ms. Jones did offer and Mr. Baxter did second a motion to set an appeal hearing on the Appeal of Planning and Zoning Commission's Action on Chad Phillips' Conditional Use Application for December 4, 2023 at 9:00 a.m. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said public hearing was and is hereby set for December 4, 2023 at 9:00 a.m.

SO ORDERED this the 6th day of November, 2023.

***In re: Approval of Zoning Matter -
Application for Conditional Use***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Griffin did second a motion to approve the Application for Conditional Use for Public/Quasi Public Facility filed by MCEDA for a substation on Virililia Road. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Application for Conditional Use was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

***In re: Approval of Zoning Matter -
Preliminary Plat of The Meadowlands
at Stout Farms, Part 4***

At the request of Zoning Administrator Scott Weeks and being approved by the Planning and Zoning Commission, Mr. Banks did offer and Mr. Griffin did second a motion to approve the preliminary plat of The Meadowlands at Stout Farms, Part 4 being located in Supervisor District 4. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye

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the matter carried by the unanimous vote of those present and said budget amendments and interfund cash transfers were and are hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Claims Docket & Payroll Dockets 1-2

At the request and recommendation of Comptroller Na'Son White, assuring the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, Mr. Banks did offer and Mr. Griffin did second a motion to approve the following:

- (1) General Claims Docket
- (2) Payroll Docket 1 - October 25, 2023
- (3) Payroll Docket 2 - October 27, 2023

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket:

Fund	Claim Nos.	No. of Claims	Amount
001	114 to 313, 317 to 325	209	662,756.02
012	8 to 12	5	24,194.01
014	2 to 2	1	29,523.34
015	3 to 6	4	249,920.69
030	3 to 6	4	7,638.03
095	2 to 2	1	22,128.09
097	7 to 16	10	15,896.78
104	3 to 3	1	632.13
105	6 to 11	6	239,617.51
115	10 to 12	3	7,517.99
137	2 to 2	1	9,185.07
150	42 to 72	31	66,476.32
160	5 to 9	5	68,913.14
190	5 to 8	4	1,434.73
191	7 to 12	6	10,635.15
194	6 to 8	3	11,500.27
226	4 to 6	3	1,256,377.00
302	1 to 1	1	5,000.00
331	2 to 3	2	13,000.00
338	1 to 1	1	39,674.25
340	1 to 1	1	19,497.90
345	1 to 2	2	2,814,171.69
346	1 to 1	1	216,676.00
655	1 to 1	1	73,050.25
664	1 to 1	1	2,250.00
672	1 to 1	1	1,180.50
675	1 to 1	1	4,456.50
681	2 to 2	1	3,186.54
690	1 to 1	1	23,750.59
691	1 to 1	1	29,747.94
TOTAL ALL FUNDS		312	5,929,988.43

and further directed the Chancery Clerk to publish the Summary of Claims as required by law and approve the Claims Docket approving payment of said claims, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and said General Claims Docket and Payroll Dockets 1-2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Planning & Zoning Commission Per Diem

At the request and recommendation of Comptroller Na’Son White, Mr. Banks did offer and Ms. Jones did second a motion to approve the Planning and Zoning Commission per diem for October 2023, attached as **Exhibit M**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Recused ¹

the matter carried by the unanimous vote of those present and said per diem was and is hereby approved.

SO ORDERED this the 6th day of November, 2023.

In re: Approval of Election Poll Workers

At the request and recommendation of Comptroller Na’ Son White, Ms. Jones did offer and Mr. Banks did second a motion to approve and authorize payment to poll workers and managers for the election to be held on November 7, 2023 pursuant to that certain memorandum dated November 2, 2023 from Comptroller Na’Son White, attached as **Exhibit N**. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said election poll workers were and are hereby approved.

SO ORDERED this the 6th day of November, 2023.

¹Prior to consideration of this item of business, Mr. Griffin recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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In re: Approval of Claims of Fleetcor Technologies

At the request and recommendation of Comptroller Na'Son White, Mr. Banks did offer and Mr. Griffin did second a motion to approve a supplemental claims dockets dated October 31, 2023 containing the claims of Fleetcor Technologies and direct that invoice numbers should be attached to each claim listed on the supplemental docket and direct the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Recused ²
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of MDOC Invoices

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge receipt of MDOC invoices for July 2023 in the amount of \$15,968.61, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of MDOC Invoices

At the request of Sheriff Randy Tucker, Ms. Jones did offer and Mr. Banks did second a motion to acknowledge receipt of MDOC invoices for August 2023 in the amount of \$12,771.46, found in the Miscellaneous Appendix to these Minutes, and authorize Board President to execute the same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

²Prior to consideration of this item of business, Mr. Steen recused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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the matter carried unanimously and said invoices were and are hereby acknowledged and Board President was and is hereby authorized.

SO ORDERED this the 6th day of November, 2023.

In re: Acknowledgment of Inmate Meal Report

At the request of Sheriff Randy Tucker, Mr. Banks did offer and Ms. Jones did second a motion to acknowledge the inmate meal report for October 2023, found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said report was and is hereby acknowledged.

SO ORDERED this the 6th day of November, 2023.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss litigation.

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Ms. Jones did offer and Mr. Griffin did second a motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing litigation, with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Ronny Lott, Board Secretary/Chief Deputy Chancery Clerk Gena Permenter, County Administrator Greg Higginbotham, County Engineer Tim Bryan, Comptroller Na’Son White, Board Attorney Mike Espy, Alan Purdie, Esq., Barry Zirulnik, Esq., and Sheriff Randy Tucker. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and the Board took up the matter of entering into Executive Session.

SO ORDERED this the 6th day of November, 2023.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters

President’s Initials: _____

Date Signed: _____

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of business was properly the subject of executive session,

Following discussion, Ms. Jones did offer and Mr. Banks did second a motion to enter into Executive Session to discuss litigation. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and Board President declared the Board to be in Executive Session for the consideration of such matters and Ronny Lott announced to the public the purpose for the Executive Session.

SO ORDERED this the 6th day of November, 2023.

Thereafter, Mr. Banks did offer and Ms. Jones did second a motion to adjourn the Executive Session and announce to the public that no action was taken therein. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board President declared Executive Session adjourned and Ronny Lott did announce that no action was taken during Executive Session.

SO ORDERED this the 6th day of November, 2023.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Steen and seconded by Supervisor Banks and approved by the unanimous vote of those present, the November 6, 2023 meeting of the Board of Supervisors was adjourned until November 20, 2023 at 9:00 a.m.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____